
Type: Program Policy

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Supersedes: WIA Policy 550R2

Purpose

Assessments play a key role in the decision-making processes of both, participant and WIOA staff. Results from assessments form the basis for measuring and/or identifying financial situation, work readiness, skills, abilities, interest and attitudes relating to vocational training, basic skills education, and may be used for career discovery and/or specific job applications. Assessments also serve as a foundation for determination of the need to provide career services.

Policy

WIOA adult and dislocated worker programs shall provide an assessment as appropriate for self-service customers and participants according to the following levels of assessment:

1. Initial Assessment
2. Comprehensive/Specialized Assessment
3. Pre-Employment Assessment

When a WIOA Adult or Dislocated Worker program determines the need to provide a basic skill assessment to a participant, the WIOA program service practitioner must follow the details for use of CASAS as outlined in the PacMtn Procedures # 7010P - CASAS for Basic Skills Deficiency.

Policy Guidelines

Depending upon customer or participant need and status while engaged in WIOA formula funded programs; there are three different types of assessment which are to be provided as needed: 1) initial assessment; 2) comprehensive assessment; and 3) pre-employment assessment.

Any discrepancies arising between PacMtn policy and or procedures with federal and state provisions due to current or future revisions will default to the current minimum federal and state regulations and guidance available. PacMtn policy and or procedures may set forth stricter requirements than provided by federal and state guidance, but in no case will PacMtn policy and or procedures not meet minimum federal and state policy

References

Workforce Innovation and Opportunity Act of 2014

WIOA 134(c)(2)

WIOA Final Rule; 20 CFR Parts 676,677, and 678; Federal Register, Vol. 81, No. 161, August 19, 2016

WIOA Final Rule; 20 CFR Parts 603, 651, 652, et al; Federal Register, Vol. 81, No. 161, August 19, 2016

Washington State Policy #1011 Rev 6 CASAS for Basic Skills Assessments

Washington State Policy # 1016 One Stop Assessment

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