



ATTACHMENT 1
Pacific Mountain WDC (PacMtn)
Training or Support Service Request

Supportive services may be provided only when the service is allowable, reasonable, and justifiable and is **not** available through another resource.

Ensure the participant has been provided the Community Resource information on the low cost and/or free services available locally. These services should be utilized prior to program support whenever possible.

This form is not required for a bus pass, fuel & tools (see tool policy). If this is an emergency request, staff must document this in the justification.

Participant Name: _____

Assistance Requested: Transportation costs Auto repairs Child care/Dependent Care
 Housing Food/Hygiene Health Work Related Clothing Work/Training Materials
 Work/Training Licenses/Certs/Permits Out of State Job Search/Relocation Other _____

Staff - Justification for Service: _____

Staff - Program Funding Source: _____

Appropriate supporting documentation required from the participant is attached:

Budget Sheet Vendor Invoice: Participant Vehicle Registration Third Party Provided Transportation Two Estimates for any Repair Rental Lease/Mortgage Statement: Other:

Staff - Please identify any applicable other local service providers not on the Community Resource List - If none exist, please note.

Others: _____

Participant - List which local provider(s) you have contacted, the help or amount they will provide. If denied, list the reason.

I do not have any other resources available to me at this time. I confirm I have been provided information on community resources available

I swear under penalty of perjury that the above information is true and correct to the best of my knowledge.

Participant Signature

Date

Staff Signature

Date