

# **PacMtn Workforce Development Council Elected Official Consortium Meeting Agenda**

Friday, March 30, 2018 ▪ 1:00 - 3:00 pm

Online: [pacmtn.adobeconnect.com/consortium](http://pacmtn.adobeconnect.com/consortium)

888-537-7715 ▪ Passcode: 60526531#



## **I. Convene: Welcome – Commissioner Drexler**

- A. Self-Introductions
- B. Establish Quorum
- C. Review of Today's Agenda
- D. WDC Consortium Chair Comments
- E. WDC Board Chair Report
- F. CEO Report (Attachment #1)

## **II. Consent Agenda- Motion to Approve**

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full Board discussion.

- A. Approval of November 2017 Consortium Minutes (Attachment #2)

## **III. Action Items**

- A. Motion to Approve: Appointment of New Board Member Nominees (Attachment #3)
  - Bill Sullivan, Lewis County – Private Business: Education and Technology Solutions Consultant
  - Diana Murphy, Grays Harbor – Private Business: Staffing
- B. Motion to Approve: Continuation of Board Membership Terms ending June 30, 2021
  - Anne Goranson, Employment Security Dept. (Attachment #4)
  - Dawn Murphy, South Puget Sound Community College (Attachment #5)
  - Paul Vertrees, DSHS/Vocation Rehabilitation Division (Attachment #6)
  - Dru Garson, Greater Grays Harbor, Inc. (Attachment #7)
  - Jason Reed, DSHS/Community Services Division (Attachment #8)
  - Cheryl Heywood, Timberland Regional Library (Attachment #9)
  - 2 Organized Labor Seats, including Apprenticeship (Attachment #10)

## **IV. Discussion and Informational Reports**

- A. Board Seat Discussion

## **V. Discussion & Deliberation: Good of the Order & Public Comment**

### Upcoming Meetings

<b>Date</b>	<b>Location</b>
<b>July 27, 2018</b>	<b>TBD</b>
<b>November 30, 2018</b>	<b>TBD</b>
<b>WDC Year End Celebration Thursday, December 27, 2018</b>	<b>TBD</b>

### 2017 – 2018 Consortium Members

<b>Name</b>	<b>Representing County</b>
Commissioner Terri Drexler <i>Consortium Chair</i>	Mason
Commissioner Randy Ross	Grays Harbor
Commissioner John Hutchings Alternate: Commissioner Edwards	Thurston
Commissioner Lisa Olsen Alternate: Commissioner Wolfe	Pacific
Commissioner Gary Stamper Alternate: Commissioner Fund	Lewis

## CEO HIGHLIGHTS

### March 2018

**Thank you Note for Kind and Professional Staff...** *“Recently, I move to Tumwater from Tacoma. I am in process of looking for employment closer to my new location. I found WorkSource Thurston County online and drove there for the first time yesterday. Because of the professional and kind manner in which I was assisted by the staff at WorkSource, I asked for their supervisor's contact information. When you are a mature unemployed woman who is pretty much overlooked in the job market in general, it was a like a ray of sunshine to be greeted by Olesa at the front desk when I first arrived. Later, Tristan greatly helped me navigate my way through the process of being plugged into the system so that I was up-to-date. Tristan was patient and respectful, far more than other staff at other WorkSource locations I have visited in past. Job hunting, as I am sure you are aware, is very grueling and impersonal. People are often treated like inanimate objects during the process of locating a place of employment that is a good match. I'm glad that is not the case at Thurston County WorkSource. You have excellent employees who help make job hunting less callous and antiseptic.”*

**Senator Murray and the Year of the Spouse...** In its last year, Camo2Commerce will intensify focus on support for military spouses. Helping them gain skills and find employment helps stabilize the family and is a helpful service to active duty personnel. Helping launch the new focus Senator Murray visited JBLM and then spoke with spouses about their experiences. She asked what suggestions they would make to help them prepare for and keep employment. The new WorkSource AJC @JBLM will be a place of resource for not just spouses, but entire families. Special programming is being designed specifically of interest to spouses. One such event was a Mentoring Event for spouses.



**Darlene Wilczynski, Federal Reserve Vice President, Seattle Regional Executive,** sent this note after she made her presentation, *“The team you have assembled to do this (Camo2Commerce) work are truly inspirational. They have a calling and you can see it on how they interact with each other and their clients. As you know the spouses and veterans are incredible as well. The work you are doing has wide-ranging positive impact both for these people and our community. We are lucky to have your leadership and forward thinking to make it all work. Thank you for all that you do.”*

**CEO Fambles appointed to Governor’s Poverty Reduction Work Group...** The Work Group goal is to significantly reduce the number of Washington households living in poverty. Using data, research and the voice of the people affected, the Work Group will examine:

- the root causes of poverty in communities across the state,
- how poverty manifests itself in the daily lives of our citizens,
- the effects of inter-generational poverty, and
- how we can aid individuals and families in exiting poverty

**TRL Partnership with WorkSource...** *“An AmeriCorps volunteer at the Shelton WorkSource approached library staff about getting some volunteer hours in at the library as a computer helper. He filled out the volunteer paperwork and was trained and scheduled to work during Saturday open hours. He put up flyers about WorkSource jobs and computer classes on jobs board and that one patron found his number that way. He has been working with him on her job search at WorkSource. Another man who was having a difficult time with computers first met him at the library and has been going to WorkSource for help on week days now that he sees a familiar face and trusts the help he's getting.”*

# CEO HIGHLIGHTS

## March 2018

**High Impact Community Grant Awards...**PacMtn announced awards for the High Impact Community Grant Program. These grants are for Youth and Young Adult Employment Preparation and Training in Highly Rural and Remote Areas. A **total of \$50,000** will be awarded to 11 projects throughout the region. Collectively, the projects are expected to support career connected learning experiences for over **280 youth** throughout the region. The projects were selected by a review committee from 17 total submissions. The following table indicates the projects selected:

County	Organization	Award	Programming
Grays Harbor	Grays Harbor Youth Works	\$5,000	Providing at least 20 youth transportation to career exploration days
	The Arc of Grays Harbor	\$5,000	Summer internship/employment program for at least 6 youth
Lewis	Pinchot Partners	\$5,000	Extending on-site Discovery Team program by 1 week for 7 students
	White Pass School District	\$5,000	Supporting 21 students in forestry, life science, and hospitality/tourism focused Discovery Team
Mason	Hands-On Personal Empowerment	\$5,000	Summer job training program for up to 25 at-risk youth using farming/agriculture
	Pacific Education Institute	\$5,000	Career and Technical Education forestry course development for local high schools
Pacific	Big Brothers Big Sisters	\$5,000	Workplace readiness essential skills training in food production for up to 10 youth
	Career 911/ Grays Harbor College	\$2,500	Mock conference and career exploration in health care industry for up to 100 youth
	Pacific Education Institute	\$2,500	Career and Technical Education forestry course development for local high schools
Thurston	Jobs For Washington's Graduates	\$5,000	Employment readiness training and job placement for at least 60 out-of-school youth
	Thurston Conservation District	\$5,000	Supporting South Sound GREEN career exploration in life sciences, forestry, and agriculture for 75 youth

# CEO HIGHLIGHTS

## March 2018

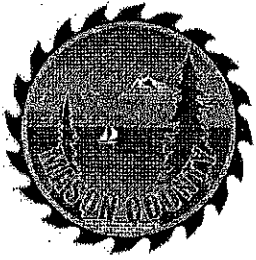
**WA Apprenticeship Coordinators Qtrly Report...** Workforce Councils each quarter submit a statement of activity to Employment Security (ESD) about the work we are doing to promote apprenticeship as a training model. This past month we received this note back from ESD: *“This level of activity should really impress our colleagues. Thanks to your good offices and a few others, we are submitting a superb report to WSATC this afternoon. We are fortunate to have such good staff and programs in place. Keep up the excellent work!”*

**New Olympia-based Podcast, “Talent Magnet”** now available on iTunes, Google Play or at the Thurston Chamber website...the new podcast is brought to you by PacMtn B2B contractor. It helps businesses become talent magnets by focusing on recruitment, training, and retention best practices. Hosts are Michele Winn and Sytease Geib from the Thurston County Chamber. Check them out!

**PacMtn staff give 168 Community Service Hours in 2017...**staff contributed time and energy in a variety of communities with a diverse set of projects including those that benefited schools, mentored youth, raised funds for worthwhile projects, worked in food banks, served the homeless and helped make the holidays more special for those in need. We are proud of not only the professionalism and competency of staff, but of their huge, compassionate hearts!

**Economic Development Board (EDB) for Tacoma-Pierce County recognizes Camo2Commerce...** and the creation of the WorkSource site at Joint Base Lewis McChord (JBLM) as one of its "Excellent 10" award recipients during its annual meeting on Thursday at the Greater Tacoma Convention Center. The EDB's annual Excellent 10 awards seek to recognize 10 economic development projects that made a positive impact on the local economy and were either worked on or completed between January and December of the previous year.

**Mason County Public Works Utilities Internship Program Plan...** see the attached announcement for an internship program that will provide job training opportunities to local youth between the ages of 18-24 years old with a high school diploma or GED participating in the ResCare Work Program and are interested in water and/or wastewater operator careers.



# MASON COUNTY DEPARTMENT OF PUBLIC WORKS

100 W PUBLIC WORKS DRIVE  
SHELTON, WASHINGTON 98584

Phone (360) 427-9670 ext. 450

Fax (360) 427-7783

January 24, 2018

## MASON COUNTY MISSION

The mission of Mason County Government is to provide essential & mandated services which will preserve & benefit the health, safety & welfare of the general public in a professional and courteous manner through the effective and equitable management of available public resources.

Mason County recognizes that its employees & volunteers are the foundation upon which these services are provided.

## **Subject: Mason County Public Works Utilities Internship Program Plan**

This document outlines an internship program that will be utilized by Mason County Public Works Utilities to provide job training opportunities to local youth interested in water and/or wastewater operator careers. This program will be reviewed and approved by Public Works Management (County), Arbor E&T, LLC dba ResCare Workforce Services, and Teamsters Union Local No. 252 (Union) prior to implementation. The program will be discontinued at any time if requested by the Owner, Contractor, or Union.

### **Program Participants**

**County** – Mason County Public Works Utilities owns and operates the Rustlewood water and wastewater systems, North Bay/Case Inlet wastewater system, Belfair wastewater system, and the Beards Cove water system. The systems are operated and maintained by a staff of six operators and a water and wastewater manager. The Deputy Director of Utilities is responsible for the overall administration of the utilities.

**Arbor E&T, LLC dba ResCare Workforce Services (Arbor)** – Arbor is a local service organization that provides job training and finds work experience opportunities for youth in the area. Arbor will be the employer for the interns and pay for their wages and all L&I costs.

**Union** – Teamsters Union Local No. 252 represents the operators that work at Mason County Public Works Utilities.

**Interns** – Local youth between the ages of 18 – 24 with a high school diploma or GED participating in the ResCare Work Program. Interns will work 8 hours (7 AM – 3:30 PM) a day, 3 – 5 days a week, for 3 – 7 weeks depending on available funding by Arbor.

### **Intern Work Plan**

The previous Friday the water and wastewater manager will identify the locations and operators the interns will be assigned to the next week as well as any specific tasks to complete. Most of the time interns will be assigned to existing operators who they will shadow and assist with tasks. The goal is to provide the intern with experience in operation and maintenance of water and wastewater systems.

The water and wastewater manager may also assign specific tasks to the intern that will be overseen by either an operator or the water and wastewater manager. There will always be at least one operator at the same physical location as an intern although they may be completing separate tasks.

Interns will start the day at 7 AM at Belfair Assembly of God Park and Ride (23632 NE St Rte 3, Belfair, WA 98528) and finish at 3:30 PM there. A half hour lunch is included and interns are to bring their own lunch with them. Allowable work days are Monday through Friday, excluding holidays.

**Selection of Interns**

ResCare will provide the County with a list of potential intern candidates along with the all necessary background information. The County will review candidate information and conduct interviews and testing of the candidates the County is interested in. The County will then work with Arbor to schedule the days and weeks the interns will work and make sure they are prepared to work.

**Introduction and Safety Training**

Prior to any Intern working on-site, they will need to complete utility specific safety training put on by the County. The Deputy Director will be responsible for administering this training and ensuring that interns have the knowledge to work safely for the benefit of the interns and the existing operators. For efficiency the Deputy Director may put the training on for multiple interns at one time even if some of those interns do not start work until later in the season. It is expected this training will take half a day and will be conducted at the Public Works Administration Building (100 W. Public Works Drive, Shelton, WA 98584). It will also include a field visit to the Rustlewood water and wastewater systems. The County will provide transportation to and from the Rustlewood Systems for the interns.

**Intern Work Clothing and Safety Equipment**

Interns will need to provide work boots, safety vest, and their own rain gear provided by ResCare or themselves. The County will provide two high-visibility T-Shirts to the interns. Work gloves and any other safety equipment needed by the intern to perform work tasks will be provided by the County.

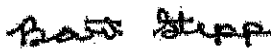
**Workplace Safety**

The parties recognize that Arbor is only providing work experience participants and has no control over the job site. The County shall be responsible for all workplace safety, and shall, to the fullest extent permitted by law, indemnify and hold Arbor, its officer, directors, managers, agents, and employees harmless from any and all injuries and damages to persons or property, including death, and including all reasonable attorney fees and costs, related to: 1) any violation of workplace safety laws and regulations; and 2) any intentional or negligent act or omission of the County, their respective officers, directors, managers, agents, or employees.

**Intern Performance Review**

At the completion of the internship, the Intern will sit down with the water and wastewater manager and/or Deputy Director to discuss the intern's work performance. The water and wastewater manager will complete the Arbor Trainee Progress/Evaluation Report and provide a written copy to the intern at this time. A copy of the evaluation report will also be sent to Arbor.

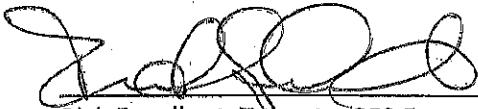
Approval Signatures:



3/20/18

Bart Stepp, Deputy Director/Utilities and Waste Management

Date



3/21/18

Rick Engelhart, Teamster 252 Representative

Date



03/20/18

Matt Sneed, Regional Director, Arbor E&T, LLC dba ResCare Youth Services

Date

**PacMtn Workforce Development Council**  
 Elected Official Consortium Meeting Minutes  
 Friday, November 17, 2017 ▪ 1:00 pm – 3:00 pm  
 WorkSource Thurston ▪ John Loyle Room



**Member List**

<b><u>Name</u></b>	<b><u>Representing County</u></b>
1. Chair, Commissioner Terri Drexler	Mason
2. Commissioner Randy Ross	Grays Harbor
3. Commissioner John Hutchings	Thurston
4. Commissioner Lisa Olsen	Pacific
5. Commissioner Gary Stamper	Lewis

**Attendees:** Commissioner Drexler (by phone), Commissioner Hutchings (by phone), Commissioner Olsen (by phone), Commissioner Stamper, Commissioner Ross

**Staff:** Cheryl Fambles, Vanessa Wasman, Corinne Daffern, Bridget Lockling

**I. Convene: Welcome – Commissioner Drexler**

- A. The meeting was called to order at 1:02 pm and quorum was established. The group began with self-introductions. Commissioner Ross introduced himself as a new member of the Consortium replacing Commissioner Vickie Raines. The agenda was reviewed and no changes were made.
- B. WDC Consortium Chair Comments – Commissioner Drexler referenced changes being made to the way PacMtn hears from business and industry, moving away from formal meeting and beginning listening sessions to find out what workforce needs business and industry has. The group also discussed the subject of their proxies in the event the Commissioner is not able to attend a meeting. Proxies help ensure quorum and enable that county's elected official views to be represented
- C. WDC Board Chair Report – Duane gave his report. He highlighted the upcoming Regional Expo and the PacMtn WDC Year End Celebration and encouraged all to attend.
- D. CEO Report – Cheryl gave her report that included various topics such as the Pathways to Prosperity Conference, individual program successes and PacMtn health care costs. Her full CEO report can be found on our website.

**II. Consent Agenda – Motion to Approve July 2017 Consortium Minutes**

- A. The minutes from the last Consortium meeting were reviewed with no changes.  
*Commissioner Hutchings motioned, seconded by Commissioner Stamper to approve the March 2017 Consortium Minutes. Motion carries.*

**III. Action Items**

- A. **Motion to Approve the By-Law Change and Board Engagement Follow Up -**  
 Cheryl reviewed the memo to the Consortium that gave background on the March and July 2017 Consortium meetings where the group discussed WDC Board member participation.



WDC Board members agree to attend at least 75% of Board and Committee meetings combined per year. Since the reconstitution of the Board in 2016, Board leadership has been working to engage Members, making the experience more meaningful and soliciting feedback on ways to improve. They have agreed to a process whereby the Chair would speak to individuals whose participation is lacking or waning to determine what can be done to improve involvement.

Reducing total Board composition to 23 Board Members could help alleviate some of the pressure. Each of the five counties would nominate for appointment two (2) business individuals, equaling a total of 10. Two additional At-Large Sector Business representatives, not tied to a specific county, would be appointed by the Consortium and eleven regional/agency representatives who would be sought from regional sectors of importance. This equals a maximum of 23 WDC members. The **WDC Council** voted to approve the By-Law change that would reduce the number of Members, but still keep the business majority.

During the July 2017 Consortium Meeting, the Commissioners decided to take action at the November meeting regarding approval of the changes to the PacMtn Bylaws and Agreement between the PacMtn Consortium and WDC that will reduce the total number of Board seats while still complying with Federal law and State policy.

In the ensuing discussion Commissioner Stamper expressed a desire to keep the number of slots per county at 3 per. He explained the geographic diversification in Lewis County and felt that there could be better representation on the PacMtn Board with 3 vs 2 appointees. *Commissioner Olsen motioned to approve the By-Law Change to 23 seats, Commissioners Ross, Stamper and Hutchings voted No. Motion fails.*

The Commissioners decided they would discuss the new membership model again at the March meeting. This would give them time to determine how best to fill the long vacant seats.

- B. Motion to Approve PY17 Final Budget with Recommendation from Executive Finance Committee** – Bridget briefly reviewed the budget materials. The group requested more information on the metrics for Business 2 Business (B2B) work and wanted to know more about what Rapid Response is and how does it increase employment. Commissioner Drexler stated that the Executive Finance Committee had thoroughly reviewed the budget at their last meeting and recommended it to pass. *Commissioner Olsen motioned to approve the PY17 Final Budget, seconded by Commissioner Ross. Motion carries.*
- C. Motion to Approve: Appointment of New Board Member Nominee Dawn Murphy, Regional Appointment, Basic Education for Adults (BedA)** – The Consortium reviewed the nomination letter and application. *Commissioner Ross motioned to approve the nomination, seconded by Commissioner Stamper. Motion carries.*

#### **IV. Discussion & Informational Reports**

**A. Status Update: Memorandum of Understanding (MOU) & Infrastructure Funding Agreement (IFA)** – Corinne Daffern presented on this topic as noted in her staff report. Public comment on the MOU was open from May 4, 2017 to June 4, 2017 and was not required by state or federal policy however, PacMtn felt that it was an important step to take. The MOU went out for signature on June

23, 2016 and was submitted to the State Workforce Board who forwarded to the Governor for final approval. The US Dept. of Labor and the Governor agreed to an extension of 6 months until December 31 to complete the partner negotiations on the IFA that is to be added to the MOU. Once completed the Infrastructure Funding agreement becomes part of the MOU and will address WorkSource One-Stop Infrastructure costs—costs necessary for the general operation of the One-Stop Center and its Affiliates. Costs include facility and rental costs, utilities and maintenance, equipment and assistive equipment for those with disabilities and technology to facilitate access to the One Stop Center including technology used for outreach activities. It is unlikely that the IFA will be complete and signed by all required partners by the imposed US DOL timeline of December 31. PacMtn has been in conversation with the State Workforce Board and should PacMtn not get agreement, we will follow the direction provided by the State.

Commissioners expressed concern about what the federal government or Governor's Office might do should PacMtn fail to reach agreement. Given the newness of the process the implications and impact of a failure to meet the timelines are unknown and untested.

- V. **Discussion & Deliberation: Good of the Order & Public Comment** – Commissioner Stamper mentioned the Centralia College Certified Nursing Assistant operating in Morton, East Lewis County is doing very well and will be helpful to that community. Students are able to obtain their GED while participating in the training program at the same time. He says he likes this model and would like to see it applied in other educational fields.

Meeting adjourned at 3:03 pm

Submitted by: Vanessa Wasman, Program Assistant



**MEMORANDUM**

TO: PacMtn Elected Official Consortium  
 FROM: Cheryl B. Fambles  
 SUBJECT: WDC Board Member Appointments  
 DATE: March 27, 2018

---

**Discussion**

The WIOA law was passed in summer 2014. Some of the most significant attention to the law was directed at the local and state workforce development councils (WDC). The new federal law re-emphasized and in some cases changed the work of the WDC Board. It was clear that the authors of the law wanted local workforce councils to lead the local system and the Board needed to be in place to accomplish all that was required.

In summer of 2015 PacMtn’s first WIOA compliant Board of Directors was designated. The Board leadership, supported by the Consortium, sought to strengthen the Board with heightened engagement and better orientation for Board Members. A Board Member application and job description was created. Expectations for involvement were established and the Board organized its Committee and Taskforce structure.

Specific to Board Member appointments the law requires the majority (51%) of the Board meet criteria for business owners or chief executive and/or businesses that represent business including small business. Those are Category 1. Category 2 are the federally required agency, labor or community based Board seats. Terms for Members are set locally through By-laws and this year some of those 26 initial appointments are expiring.

	<b>Category 1- Business/Private Industry Reps</b>	<b>Category 2- Agency/Labor/Community</b>
Number of Seats	15—3 from each county	11—representing the federal requirements and adding partners in K-12 education and DSHS TANF
Nominated by	County Commissions, upon recommendation by a business organization	The most logical entity. Examples: Higher Education: College Presidents Voc. Rehab (DVR): State Agency Dir. Organized Labor: local or state Labor Federation and
Confirmed by	Consortium Vote	Consortium Vote



Each of the term expirations and Board vacancies have attached applications and letters of nomination. (Attachments 2-8) They are brought to the Consortium for consideration and confirmation.

There are **two** expiring terms for Organized Labor representatives—at least one must represent the work of apprenticeship. **Three** nominations have been received. The Consortium must decide which **two** to confirm. The received letters are Attachment 10.

The Western Region Apprenticeship Coordinators nominated **Peter Lahmann** to continue in his appointment. While retired, he continues involvement with the apprenticeship community, working specifically at JBLM to promote the training model. He was also nominated by Mason Thurston Lewis Central Labor Council.

The Mason Thurston Lewis Central Labor Council nominated **Bob Guenther**, Council President and retired IBEW 77 Lobbyist.

The Twin Harbors-Grays Harbor/Pacific Central Labor Council nominated **Christina Riley**, Apprenticeship Coordinator for NW Laborers and a National Construction Marketing Representative.

**Recommended Action**

Move to Approve: Appointment of the following New Private Sector Board Members for terms ending June 2021.

Bill Sullivan	Lewis County
Diana Murphy	Grays Harbor

Move to Approve: Board Membership for the following Members for terms ending June 2021.

Anne Goranson	Employment Security
Dawn Murphy	Basic Education for Adults
Paul Vertrees	Dept. Vocational Rehabilitation
Dru Garson	Grays Harbor Private Sector Business
Jason Reed	DSHS—Economic Services/TANF
Cheryl Heywood	Timberland Regional Library

Move to Approve: Organized Labor Positions for terms ending June 2021.

	Apprenticeship
	Organized Labor

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF LEWIS COUNTY, WASHINGTON**

**APPOINT WILLIAM SULLIVAN TO THE** )  
**PACIFIC MOUNTAIN WORKFORCE** ) RESOLUTION NO. 18- 008  
**DEVELOPMENT COUNCIL** )

**WHEREAS**, it has come to the attention of the Lewis County Board of County Commissioners (BOCC) that Cory Moses has stepped down from her position on the Pacific Mountain Workforce Development Council, creating a vacancy; and

**WHEREAS**, Napavine resident and business owner William Sullivan has expressed a willingness to serve on the Pacific Mountain Workforce Development Council; and


**WHEREAS**, it appears to be in the best public interest to appoint William Sullivan to the Pacific Mountain Workforce Development Council;

**NOW THEREFORE BE IT RESOLVED** that the BOCC hereby appoints William Sullivan to the Pacific Mountain Workforce Development Council, effective immediately, to fill Cory Moses' vacant seat; and

**BE IT FURTHER RESOLVED** that William Sullivan's term will expire June 30, 2019.

Passed in regular session this 8th day of January 2018.

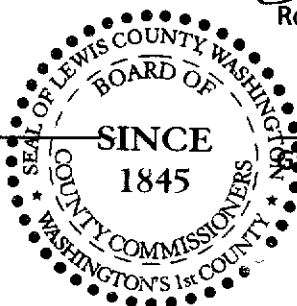
BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

  
Edna J. Fund, Chair

  
Robert C. Jackson, Vice Chair

ATTEST

  
Rieva Lester, Clerk of the Board



  
Gary Stamer, Commissioner

# Board Member Application



## Contact information

<b>First Name:</b>	William	<b>Last Name:</b>	Sullivan		
<b>Address:</b>	PO Box 1227				
<b>City:</b>	Napavine	<b>County:</b>	Lewis	<b>Zip:</b>	98565
<b>Email:</b>	Sully1227@mac.com		<b>Phone:</b>	360.790.5565	
<b>Employer:</b>	Self-employed		<b>Position Title:</b>	Consultant	

## Representation

<input checked="" type="checkbox"/>	<b>Business/Private Industry:</b>	Education Technology Solutions Consultant			
	<b>County:</b>	Lewis	<b>Sector:</b>	Private Business	<b>Number of Employees:</b> 1
<input type="checkbox"/>	<b>Organized Labor:</b>				
<input type="checkbox"/>	<b>Apprenticeship:</b>				
<input type="checkbox"/>	<b>State Employment Services:</b>				
<input type="checkbox"/>	<b>Disability-Based Employment/Training:</b>				
<input type="checkbox"/>	<b>Adult Education and Literacy:</b>				
<input type="checkbox"/>	<b>Post-Secondary Higher Education:</b>				
<input type="checkbox"/>	<b>K-12 Education:</b>				
<input type="checkbox"/>	<b>DSHS-Economic Services Administration:</b>				
<input type="checkbox"/>	<b>Community Based Organization:</b>				
<input type="checkbox"/>	<b>Tribal Entity:</b>				

## Questions

- 1. What do you think are the key Pacific Mountain regional workforce issues facing employers and job seekers?**

Matching employers with skilled workers who desire appropriate, living wage job opportunities

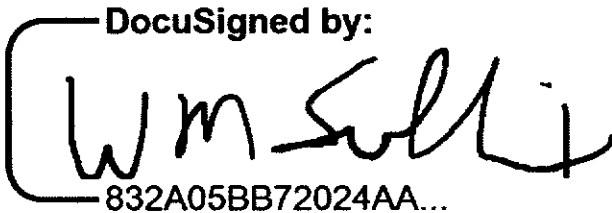
- 2. What interests you about the Pacific Mountain Workforce Development Council? Which aspects of workforce development interest you the most?**

I have a passion for education and our youth. If we can help build a legacy of successful ties between employers and skilled workers, then our area can thrive and grow.

- 3. What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of the Pacific Mountain Workforce Development Council and its employer and job seeker customers?**

I have served for over 30 years in the private sector in sales and sales management executive positions of large and small business entities. I also served prior on the WDC board for over a decade and wish to return to the board.

Nominee Signature

DocuSigned by:  
  
832A05BB72024AA...

12/15/17

Signature

Date

**Thank you!**

For your interest in serving on the Pacific  
Mountain Workforce Development Council

# BOCC AGENDA ITEM SUMMARY

**Resolution:**

**BOCC Meeting Date:** Jan 08, 2018

**Suggested Wording for Agenda Item:**

**Agenda Type:** Consent

Appoint William Sullivan to the Pacific Mountain Workforce Development board.

**Contact**

Rieva Lester

**Phone:** 360-740-1120

**Department:**

Board of County Commissioners

**Action Needed:** Approve Resolution

## Description

Appoint William Sullivan to the Pacific Mountain Workforce Development board.

## Cover Letter To

Vanessa Wasman ([vanessa@pacmtn.org](mailto:vanessa@pacmtn.org))

William Sullivan ([sully1227@mac.com](mailto:sully1227@mac.com))



**From:** [Vanessa Wasman](#)  
**To:** [Vanessa Wasman](#)  
**Subject:** RE: Pac Mtn WDC Board  
**Date:** Friday, March 23, 2018 2:07:01 PM

---

On Jan 2, 2018 12:35 PM, Randy Ross <[RRoss@co.grays-harbor.wa.us](mailto:RRoss@co.grays-harbor.wa.us)> wrote:

Cheryl,

Please find attached a resume for Diana Murphy. Diana has longtime connections to Grays Harbor and works both out of Aberdeen and Olympia. Her father was a former GH County Commissioner and she is very invested in the success of Grays Harbor.

I would like to present her as a candidate to fill the open position in the PacMountain Board for Grays Harbor County.

Please let me know if I need to do anything else.

Sincerely,

Randy Ross

**Randy Ross**

**Commissioner District No 2**

**CHAIRMAN: GRAYS HARBOR COUNTY BOARD OF COMMISSIONERS**

**[RRoss@co.grays-harbor.wa.us](mailto:RRoss@co.grays-harbor.wa.us)**

**(PHONE) 360-964-1524 (FAX) 360-249-3783**

**All e-mails sent to this address will be received by the Grays Harbor County e-mail system and may be subject to Public Disclosure under Chapter 42.56 RCW and is subject to archiving and review by someone other than the recipient**

# Board Member Application



## Contact information

First Name:	Diana	Last Name:	Murphy
Address:	800 Jaeger Way SW Apt B-306		
City:	Olympia	County:	THURSTON
Zip:		Zip:	98502
Email:	dianachad1@hotmail	Phone:	360-789-3131
Employer:	Intermountain Staffing	Position Title:	Regional Manager WA Division

## Representation

<input checked="" type="checkbox"/>	Business/Private Industry:	
<input checked="" type="checkbox"/>	County:	Grays Harbor THURSTON LEWIS
	Sector:	STAFFING
	Number of Employees:	13
<input checked="" type="checkbox"/>	Organized Labor:	
<input type="checkbox"/>	Apprenticeship:	
<input type="checkbox"/>	State Employment Services:	
<input type="checkbox"/>	Disability-Based Employment/Training:	
<input type="checkbox"/>	Adult Education and Literacy:	
<input type="checkbox"/>	Post-Secondary Higher Education:	
<input type="checkbox"/>	K-12 Education:	
<input type="checkbox"/>	DSHS-Economic Services Administration:	
<input type="checkbox"/>	Community Based Organization:	
<input type="checkbox"/>	Tribal Entity:	

## Questions

1. What do you think are the key Pacific Mountain regional workforce issues facing employers and job seekers?

Under qualified workforce - wages - Initiative 1433.  
Public transportation - legalization of cannabis

2. What interests you about the Pacific Mountain Workforce Development Council? Which aspects of workforce development interest you the most?

The vision to provide workforce solutions is my job. I have over 20 years experience working with youth, so Youth Works is of interest to me.

3. What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of the Pacific Mountain Workforce Development Council and its employer and job seeker customers?

I have lived in Grays Harbor + Thurston County my whole life. The last 2 years I have been involved in the staffing industry. I have met + developed great relationships with companies in Grays Harbor + Thurston County. I have many contacts & a desire to make things better. I now am headed of operations so 3 of my offices are in Pac Mtn counties.

Quiana Murphy  
Signature

01-19-18  
Date

### Thank you!

For your interest in serving on the Pacific Mountain Workforce  
Development Council

JAY R. INSLEE  
Governor



DALE R. PEINECKE  
Commissioner

STATE OF WASHINGTON  
EMPLOYMENT SECURITY DEPARTMENT  
PO Box 9046 • Olympia WA 98507-9046

February 22, 2018

Cheryl Fambles  
Chief Executive Officer, PacMtn  
1570 Irving Street SW  
Tumwater, WA 98512

RE: PacMtn Board Member Nomination

Dear Ms. Fambles:

It is my pleasure to nominate Anne Goranson as the Employment Security Department's Wagner Peyser representative to the Pac Mountain Workforce Development Council until the next term expiration of June 30, 2021. Anne has been an active member on your board for the last five years, adding valuable insight into the vision for your system and change efforts that will lead to improved services to customers.

As a regional director, Anne is responsible for overseeing ESD program operations throughout the Pac Mountain area. Her work with the WorkSource Operator Regional Collaborative (WORC) allows her to positively impact the system as a whole. She brings nearly 25 years of workforce development experience as well as a desire to keep things fresh, innovative and focused on customers.

We appreciate the opportunity to nominate Anne. Please feel free to contact me at [dpeinecke@esd.wa.gov](mailto:dpeinecke@esd.wa.gov) or by phone at 360-902-9301 if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dale Peinecke".

Dale Peinecke  
Commissioner

cc: Anne Goranson, Employment Security Department

February 23, 2018

Pacific Mountain Review Committee  
Pacific Mountain Workforce Development Council 1570 Irving Street SW  
Tumwater, WA 98512

Dear Pacific Mountain Review Committee:

Thank you for everything you continue to do to help skilled job seekers and employers join together to create a strong community and vibrant economy. My colleagues and I at the State Board for Community and Technical Colleges look forward to continuing to collaborate as we all come to realize the new opportunities of the Workforce Innovation and Opportunity Act (WIOA). We cannot thank you enough for continuing to have an Adult Education and Literacy representative on your local workforce investment board. Along with the Basic Education for Adult providers in the Pacific Mountain Region, we are happy to again nominate Dawn Murphy, Associate Dean of Transition Studies, South Puget Sound Community College, to join the board in the Pacific Mountain Workforce region as the adult education and literacy appointment.

As you know from Ms. Murphy's current participation on the Board, she is an innovative and highly respected leader in the community and technical college system and the Council of Basic Skills with vast levels of experience working with underrepresented populations of adults. She has always been a catalyst for social justice and has worked tirelessly to provide programming and support to individuals with barriers to employment. She is dedicated to supporting the alignment of the workforce, education and economic development systems that provide access and opportunities to all Washingtonians for employment, education, training, and support services. Ms. Murphy understands the critical crossover needed to fully implement the Workforce Innovation and Opportunity Act here in Washington.

Professionally, I can easily say that Ms. Murphy is among the finest community college administrators that I have had the pleasure to work with during my 26 years in community college education. She is always very highly regarded by her colleagues, staff, and faculty. Ms. Murphy is a visionary. She understands the changing landscape of workforce and community college education and has the skills to collaborate to meet the challenges of WIOA. Her total dedication to student learning and success is at the heart of everything she does. Her vision is always highly innovative, masterfully executed, and guided by clear strategic planning. Ms. Murphy is a highly collaborative leader who enables individuals to have a strong voice and to be instrumental in innovation and the implementation of educational practices that foster acceleration of student success and quality instruction and programing.

The care with which Ms. Murphy approaches colleagues, partners, faculty, staff, and students clearly demonstrates the depth of her expertise and her commitment to learning. She is truly at the top of the heap in professionalism in her field. I can't imagine that you could find a more analytical thinker or stronger collaborator to continue the work of the Board. Along with those of the Basic Education for Adults providers in the Pacific Mountain region, I have no hesitation in again giving her my highest recommendation.

Thank you for your consideration and for being such a strong partner to Basic Education for Adults. I look forward to continuing the high level of collaboration between all partners in the future.



Jon M. Kerr  
Director, Basic Education for Adults



Attachment #6

STATE OF WASHINGTON

DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
DIVISION OF VOCATIONAL REHABILITATION  
1-800-637-5627 (V/TDD) or (360) 725-3636 (V/TDD) or  
[www.dshs.wa.gov/ra/division-vocational-rehabilitation](http://www.dshs.wa.gov/ra/division-vocational-rehabilitation)  
4565 7<sup>TH</sup> AVE SE • Lacey WA • 98503  
Mailing Address: PO Box 45340 • Olympia WA 98504-5340

March 7, 2018

Cheryl Fambles, Chief Executive Officer  
Pacific Mountain Workforce Development Council  
1570 Irving Street SW  
Tumwater, WA 98512

RE: Board Nomination

Dear Ms. Fambles,

It is my pleasure to nominate Paul Vertrees to serve another term on the Pacific Mountain Workforce Development Council. As the Region 3 Administrator, Paul continues to provide valuable collaboration as an engaged and thoughtful board member. Paul is confident and committed to our vision, and I am certain that it will continue in his role on the council.

Sincerely,

Rob Hines, Director  
Division of Vocational Rehabilitation  
Department of Social and Health Services  
[Robert.Hines@dshs.wa.gov](mailto:Robert.Hines@dshs.wa.gov)  
(360) 725-3610

OFFICE OF  
COUNTY COMMISSIONERS

WES CORMIER  
FIRST DISTRICT

RANDY ROSS  
SECOND DISTRICT

VICKIE RAINES  
THIRD DISTRICT

JENNA AMSBURY  
CLERK OF THE BOARD



1854

STATE OF WASHINGTON

100 West Broadway, Suite #1  
MONTESANO, WASHINGTON 98563  
PHONE (360) 249-3731  
FAX (360) 249-3783

March 8, 2018

Cheryl Fambles, Executive Director  
Pacific Mountain Workforce Development Council  
1570 Irving Street  
Tumwater, WA 98512

Dear Ms. Fambles:

We are pleased to let you know that at the regular Board meeting on March 5, 2018, the Board of County Commissioners re-appointed Dru Garson to serve on the Pacific Mountain Workforce Development Council. This term will end June 30, 2021.

Sincerely,

BOARD OF COMMISSIONERS  
GRAYS HARBOR COUNTY

A handwritten signature in cursive script that reads "Lori Weiss". The signature is written in black ink and is positioned above a horizontal line.

Lori Weiss  
Deputy Clerk of the Board



**STATE OF WASHINGTON**  
**DEPARTMENT OF SOCIAL AND HEALTH SERVICES**  
Region 3 Community Services Division MS: N27-5  
2121 South State Street, Tacoma Washington 98405-2818

March 13, 2018

Cheryl Frambles, CEO  
Pacific Mountain Workforce Development Council  
1570 Irving St SW  
Tumwater, WA 98512

Dear Ms. Frambles:

I would like to re-nominate Jason Reed, Olympia Community Services Office Administrator, to continue as the Department of Social and Health Services (DSHS) representative on the PACMTN Board of Directors.

Jason has a passion for working towards successful partnerships and is committed to building strong and prosperous communities. Through this continued strategic partnership with PACMTN, Jason will continue to be an asset at the table for both your mission to enhance economic success and the DSHS mission to transform lives. He has learnt a lot in his tenure to date, and is very interested in continuing to participate.

If you have any questions or need additional information, please feel free to contact me at (253) 260-0066.

Sincerely,

Jacqueline MacLean, Region 3 Administrator  
Washington State Department of Social and Health Services  
Economic Services Administration, Community Services Division



**TRL Administrative Service Center**  
Office of the Library Director  
415 Tumwater Blvd, SW  
Tumwater, WA 98501-5799  
360-943-5001

February 28, 2018

Cheryl Fables  
Chief Executive Officer, PacMtn  
1570 Irving Street SW  
Tumwater, WA 98512

Re: PacMtn Board Member Nomination

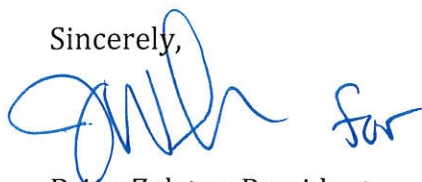
Dear Cheryl:

It is my pleasure, on behalf of the Timberland Regional Library Board of Trustees, to nominate Cheryl Heywood for another term to the PacMtn Workforce Development Council until the next term of expiration of June 30, 2021.

Cheryl is an engaged and committed leader, sharing her passion for public libraries and all the things that they bring to the counties that we both serve. Her insight on the issues that our counties face as well as her undying commitment to whatever she takes on is infectious. Her vision and collaborative efforts reflect positively on Timberland Regional Library and as a Board, we are happy to endorse her re-appointment.

We appreciate the opportunity to nominate Cheryl, and look forward to our continued work together.

Sincerely,



Brian Zylstra, President  
TRL Board of Trustees

Joseph F. Wheeler  
President elect





Jeff Johnson  
 Washington State Labor Council, President  
 PO Box 66  
 Olympia, WA 98501

February 27, 2018

Dear Mr. Johnson,

This letter is to inform you that Peter Lahmann's PacMtn Board Member Term expires June 30, 2018. Pursuant to PacMtn By-Laws Article V, Section 3: *"Initial appointments to PacMtn WDC shall be staggered proportionally for two, three and four years as determined by the Consortium upon appointment. Subsequent appointments for a maximum of 3 terms will be for three years. Directors shall remain seated until a new appointment is made to fill the seat."* Section 4 states: *"All regular terms shall begin on the first day of July and shall end on the last day of June."*

Peter is an engaged and thoughtful Board Member. We are delighted to have his commitment and expertise on the Board. We would support any individual you choose to nominate, but would endorse you nominating him again. Should you choose such a nomination he would serve until June 30, 2021. We hope you will make your wishes known to us by March 26<sup>th</sup>, 2018.

If you have any questions about his term assignment, nominations or other related Board governance items, please let me know.

Sincerely,

Cheryl Fambles  
 Chief Executive Officer

Cc: Peter Lahmann, Thurston –Lewis – Mason Central Labor Council

The TLMCLC have approved a motion that Peter Lahmann be re-nominated for the position of PAC MTN Board member.

Vice Chair

PacMtn's mission is to lead dynamic regional workforce development that enhances economic success

March 5, 2018

Duane Evans, President  
PacMtn Workforce Board  
1570 Irving St.  
Tumwater, WA 98512

Dear PacMtn President Evans,

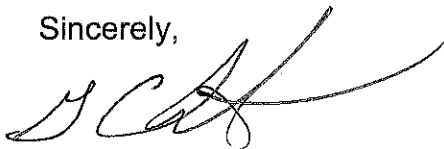
We would like to nominate Peter Lahmann to continue in his position as a Representative of Registered Apprenticeship, for the PacMtn Workforce Board.

Peter served for many years as State Chair of the Washington State Apprenticeship Coordinators Association, Chair of the Western Washington Apprenticeship Coordinators and as an Apprenticeship Coordinator for NW Laborers Training Apprenticeship. He has been active in many of the Apprenticeship events around the state. Including Construction Career Day events, where thousands of students have been exposed to post graduation apprenticeship opportunities.

He is still currently active in Apprenticeship through Career Day events, outreach to Veterans and Transitioning Service members at JBLM, Military Transition Council and his own Apprenticeship Consulting Business.

Thank you for your time in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Christiansen', written in a cursive style.

Greg Christiansen, Chair  
Washington State Apprenticeship Coordinators Association



Jeff Johnson  
Washington State Labor Council, President  
PO Box 66  
Olympia, WA 98501

February 27, 2018

Dear Mr. Johnson,

This letter is to inform you that Bob Guenther's PacMtn Board Member Term expires June 30, 2018. Pursuant to PacMtn By-Laws Article V, Section 3: *"Initial appointments to PacMtn WDC shall be staggered proportionally for two, three and four years as determined by the Consortium upon appointment. Subsequent appointments for a maximum of 3 terms will be for three years. Directors shall remain seated until a new appointment is made to fill the seat."* Section 4 states: *"All regular terms shall begin on the first day of July and shall end on the last day of June."*

Bob is an engaged and thoughtful Board Member. We are delighted to have his commitment and expertise on the Board. We would support any individual you choose to nominate, but could heartily endorse you nominating him again. Should you choose such a nomination she would serve until June 30, 2021. We hope you will make your wishes known to us by March 26<sup>th</sup>, 2018.

If you have any questions about his term assignment, nominations or other related Board governance items, please let me know.

Sincerely,

Cheryl Fambles  
Chief Executive Officer

Cc: Bob Guenther, Thurston-Lewis-Mason Counties Labor Council

The TLMCLC have approved a motion that Bob Gunther be re-nominated for the position of PAC MTN Board member.  
J. Paul Schell

PacMtn's mission is to lead dynamic regional workforce development that enhances economic success

Vice-Chair



March 15, 2018

Duane Evans, Chair  
Pacific Mountain Workforce Development Council  
1570 Irving Street  
Tumwater, WA 98512

Re: Labor Nomination to the Pacific Mountain workforce Development Council Board of Directors

Dear Mr. Evans:

Please accept this letter of nomination for Christina Riley, Construction Marketing Representative for the National Laborers Employers Cooperation Education Trust to serve as a labor representative to the Pacific Mountain Workforce Development Council. Ms. Riley is most knowledgeable about the issues facing workers in our local area. We hope the relationship she has forged in recent years with the council is demonstrative of her deep commitment to this work and the important role the labor community plays in growing our regional economy. The Twin Harbors Central Labor Council and I are confident she will serve the council and the community well.

Thank you for your time and attention. We appreciate your consideration of Christina to serve on the board.

Sincerely,

Wyatte Roble  
President  
Twin Harbors Central Labor Council