



OJT EMPLOYER REIMBURSEMENT RATE INCREASE REQUEST & APPROVAL

OJT Contract Provider _____ OJT Employer _____

OJT Contract # _____ Program and Co. _____

PacMtn approves the amount of this OJT contract to be reimbursement at the amount of amount seventy-five (75) percent of the wage rate after taking in to account the following factors:

- The characteristics of the participant(s) with an emphasis on barriers to employment.
- The size of the employer with an emphasis on small businesses (i.e., employers with fewer than 250 employees);
- The quality of employer-provided training (e.g., an industry-recognized credential, advancement opportunity);
- The number of participants the employer agrees to sponsor;
- The wage and benefit level of the participant (both during and after completion of the OJT);
- The OJT position is an in-demand occupation as determined by ESD labor market information;
- The OJT employer is:
 - in an “in-demand” industry as defined by WIOA Section 3(23) and determined by ESD labor market information; or
 - in a “balanced” industry as determined by ESD labor market information; or
 - in a “declining” industry, but there are compelling reasons (e.g., evidence of long-term viability of the employer) justifying reimbursement above 50 percent.
- The employer is current in unemployment insurance and workers’ compensation taxes, penalties, and/or interest or related payment plan.

The specific factors used when deciding to increase the wage reimbursement levels above 50 percent up to 75 percent must be documented.

APPROVAL REQUESTED BY AND APPROVED BY:

Program Supervisor/Manager Date

PacMtn Director of Workforce Programs Date

This form must be attached to and included with the official OJT contract in the participants file.