



Member List

<u>Name</u>	<u>Representing County</u>
1. Chair, Commissioner Terri Drexler	Mason
2. Commissioner Randy Ross	Grays Harbor
3. Commissioner John Hutchings	Thurston
4. Commissioner Lisa Olsen	Pacific
5. Commissioner Gary Stamper	Lewis

Attendees: Commissioner Drexler, Commissioner Raines, Commissioner Hutchings (phone), Commissioner Olsen (phone), Commissioner Fund, Duane Evans

Staff: Cheryl Fambles, Bridget Lockling, Corinne Daffern, Vanessa Wasman

Additional Guests: David Schaffert, Cheryl Heywood, Steve Perry

I. Convened: Welcome – Commissioner Drexler

- A. The meeting was called to order at 1:05 pm and quorum was established. The group began with self-introductions. The agenda was reviewed and no changes were made.
- B. WDC Consortium Chair Report – Commissioner Drexler thanked the Board and staff for their work around the restructuring and implementing of the Workforce Innovation and Opportunity Act (WIOA) and the amount of work behind the completion of Memorandum of Understanding (MOU) and the Infrastructure Agreement (IFA). She looks forward to hearing more about the work and sharing it with her colleagues.
- C. WDC Board Chair Report – Duane Evans began his Board Chair Report by mentioning the new slate of officers being proposed for the September WDC meeting: Steve Rogers as WDC Treasurer and Dr. Jim Minkler as Vice Chair. No one identified for Chair Elect, but he is close. He also mentioned the Board Orientation Training that took place in Satsop the day before and said that it was very informative. He reported the Executive Finance Committee (EFC) gave a *do pass* recommendation to the PY18 Preliminary Final Budget in June and it was also approved and recommended by the Board at the June WDC meeting.
- D. CEO Report – Cheryl gave her CEO Report and highlighted the \$750K Career Connected Learning project and the new \$2.4 mil funding PacMtn received to address the opioid crisis. Her entire CEO Report is found on PacMtn website.

II. Consent Agenda – Motion to Approve March 2018 Consortium Minutes

- A. The minutes from the last Consortium meeting were reviewed. No changes were requested for the minutes. *Commissioner Olsen motioned, second by Commissioner Hutchings to approve the March 2018 Consortium Minutes. Motion carries.*

III. Action Items Motion to Approve: PY18 Preliminary Final Budget as Approved at the June 18, 2018 Executive Finance Committee Meeting and the June 28, 2018 WDC Board Meeting –

A. Bridget Lockling began by explaining the different grant funds and how those revenues are applied to various service categories. She also described how the expenditure categories relate and the focus on our direct services to participants. She reminded the group that the grant development process begins at the budget workshop that was offered in the spring, and provides more detail about how grants are obtained and the rules surrounding grant funding. She noted that this workshop offers Board members the opportunity to provide input on funding of specific projects and then the budget is earmarked based on Board member's feedback and alignment with PacMtn's strategic plan. This PY18 budget was developed after receiving this input and then goes through a layered budget approval process in which the budget is first reviewed by the Executive Finance Committee followed by a review of the Board prior to Consortium review. The preliminary budget provides estimates to start the year out and final adjustments of revenues and expenses will be made in the Fall for the Final budget. Areas of significance to note in the preliminary budget are in regards to the grants that are set to expire that will cause an impact on staff and operations such as the Camo2Commerce (C2C) program. PacMtn is analyzing ways to extend sub-projects within C2C. Health care costs and cost of living adjustments were also noted in the budget. *Commissioner Fund motioned, seconded by Commissioner Raines to approve the PY18 Preliminary Final Budget as Approved at the June 18, 2018 Executive Finance Committee Meeting and the June 28, 2018 WDC Board Meeting.* Motion carries.

A. Motion to Approve: Appointment of New WDC Board Member Nominees

- Jonathan Pleger, Regional – Community Based Organization: Serving People with Disabilities
(Term: 7/2018 – 6/2022, 4 years)
- Peter Lahmann, Lewis County – Business and Economic Development
(Term: 7/2018 – 6/2021, 3 years)
- Jennifer Baria, Mason County – Business and Economic Development
(Term: 7/2018 – 6/2020, 2 years)

Applications were reviewed. *Commissioner Raines motioned, seconded by Commissioner Fund to approve the continuation of terms for the above noted Members.* **Motion carries.**

C. Motion to Approve: Continuation of WDC Board Membership with Terms Ending June 30, 2021

- Winfried Danke, CHOICE Regional Healthcare Network
- Jacquelin Earley, Sierra Pacific Industries
- Derek Epps, Seattle Shellfish
- Bob Hitt, Toad Hall Cranberry Farms
- Jim Sayce, Pacific County Economic Development Council
- David Schaffert, Thurston County Chamber of Commerce

There was some discussion about Winfried Danke petitioning Providence St. Peter

Hospital as his new employer for continuation of his appointment with the WDC. If Providence declines, the Thurston County Commission will have the opportunity to appoint someone in Mr. Danke's place. With no other discussion *Commissioner Raines motioned, seconded by Commissioner Fund to approve the continuation of terms for the all of the above noted Members. Motion carries.*

IV. Discussion & Informational Reports

A. Learning Spotlight: WorkSource Operations Regional Collaborative (WORC), Related Documents and Operational Processes: Understanding Roles & Responsibilities – Cheryl Fambles introduced the topic by explaining who the WORC is comprised of and its role and introduced David Schaffert and Steve Perry and their roles and responsibilities. Corinne followed by describing the WIOA Local Implementation Graphic, as well as the PacMtn Governance Structure and the PacMtn Committees and Task Forces. Discussion occurred regarding employment data and the viability of the state system, the difference between Connection and Affiliate One Stop sites, as well as the difference in level of services at the Centers. Steve Perry went into further explanation of the One Stop Committee and the WORC organizational structure. The materials provided are attached.

V. Discussion & Deliberation: Good of the Order & Public Comment – None

Meeting adjourned at 2:54 pm

Submitted by: Vanessa Wasman, Program Assistant