

PacMtn Workforce Development Council Elected Official Consortium Meeting Agenda

351 N.W. North St. Chehalis, WA 98532

Lewis County Commissioner's Hearing Room

Friday, November 30, 2018 ▪ 1:00 - 3:00 pm

Dial: 888-537-7715 ▪ Passcode: 60526531#



I. Convene: Welcome – Commissioner Drexler

- A. Introductions & Establish Quorum
- B. Review of Today's Agenda
- C. WDC Consortium Chair Comments
- D. WDC Board Chair Report
 - Election of New Consortium Chair
 - Proposed 2019 Meeting Schedule

II. Consent Agenda- Motion to Approve

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full Board discussion.

- A. Approval of July 2018 Consortium Minutes (Attachment #1)

III. Action Items (Bridget Lockling)

- A. Motion to Approve: PY18 Final Budget as Approved at the November 9th Executive Finance Committee Meeting and November 28, 2018 WDC Board Meeting (Attachment #2)

IV. Discussion and Informational Reports (Julie Baxter)

- A. Learning Spotlight: Opioid Use Reduction and Recovery (OURR) Alliance

V. Good of the Order & Public Comment

Proposed 2019 Meeting Schedule

Date	Location
Friday, March 29, 2019	TBD
Friday, July 26, 2019	TBD
Friday, November 29, 2019	TBD
Friday, December 13, 2019 Year End Celebration	TBD

2017 – 2019 Consortium Members

Name	Representing County
Commissioner Terri Drexler <i>Consortium Chair</i> Alternate: Commissioner Randy Neatherlin	Mason
Commissioner Randy Ross Alternate: Commissioner Vickie Raines	Grays Harbor
Commissioner John Hutchings Alternate: Commissioner Edwards	Thurston
Commissioner Lisa Olsen Alternate: Commissioner Frank Wolfe	Pacific
Commissioner Gary Stamper Alternate: Commissioner Fund	Lewis

PacMtn Workforce Development Council
 Elected Official Consortium Meeting Minutes
 Friday, July 27, 2018 ▪ 1:00 pm – 3:00 pm
 Online and By Phone



Member List

<u>Name</u>	<u>Representing County</u>
1. Chair, Commissioner Terri Drexler	Mason
2. Commissioner Randy Ross	Grays Harbor
3. Commissioner John Hutchings	Thurston
4. Commissioner Lisa Olsen	Pacific
5. Commissioner Gary Stamper	Lewis

Attendees: Commissioner Drexler, Commissioner Raines, Commissioner Hutchings (phone), Commissioner Olsen (phone), Commissioner Fund, Duane Evans

Staff: Cheryl Fambles, Bridget Lockling, Corinne Daffern, Vanessa Wasman

Additional Guests: David Schaffert, Cheryl Heywood, Steve Perry

I. Convene: Welcome – Commissioner Drexler

- A. The meeting was called to order at 1:05 pm and quorum was established. The group began with self-introductions. The agenda was reviewed and no changes were made.
- B. WDC Consortium Chair Report – Commissioner Drexler thanked the Board and staff for their work around the restructuring and implementing of the Workforce Innovation and Opportunity Act (WIOA) and the amount of work behind the completion of Memorandum of Understanding (MOU) and the Infrastructure Agreement (IFA). She looks forward to hearing more about the work and sharing it with her colleagues.
- C. WDC Board Chair Report – Duane Evans began his Board Chair Report by mentioning the new slate of officers being proposed for the September WDC meeting: Steve Rogers as WDC Treasurer and Dr. Jim Minkler as Vice Chair. No one identified for Chair Elect, but he is close. He also mentioned the Board Orientation Training that took place in Satsop the day before and said that it was very informative. He reported the Executive Finance Committee (EFC) gave a *do pass* recommendation to the PY18 Preliminary Final Budget in June and it was also approved and recommended by the Board at the June WDC meeting.
- D. CEO Report – Cheryl gave her CEO Report and highlighted the \$750K Career Connected Learning project and the new \$2.4 mil funding PacMtn received to address the opioid crisis. Her entire CEO Report is found on PacMtn website.

II. Consent Agenda – Motion to Approve March 2018 Consortium Minutes

- A. The minutes from the last Consortium meeting were reviewed. No changes were requested for the minutes. *Commissioner Olsen motioned, second by Commissioner Hutchings to approve the March 2018 Consortium Minutes. Motion carries.*

III. Action Items Motion to Approve: PY18 Preliminary Final Budget as Approved at the June 18, 2018 Executive Finance Committee Meeting and the June 28, 2018 WDC Board Meeting –

A. Bridget Lockling began by explaining the different grant funds and how those revenues are applied to various service categories. She also described how the expenditure categories relate and the focus on our direct services to participants. She reminded the group that the grant development process begins at the budget workshop that was offered in the spring, and provides more detail about how grants are obtained and the rules surrounding grant funding. She noted that this workshop offers Board members the opportunity to provide input on funding of specific projects and then the budget is earmarked based on Board member's feedback and alignment with PacMtn's strategic plan. This PY18 budget was developed after receiving this input and then goes through a layered budget approval process in which the budget is first reviewed by the Executive Finance Committee followed by a review of the Board prior to Consortium review. The preliminary budget provides estimates to start the year out and final adjustments of revenues and expenses will be made in the Fall for the Final budget. Areas of significance to note in the preliminary budget are in regards to the grants that are set to expire that will cause an impact on staff and operations such as the Camo2Commerce (C2C) program. PacMtn is analyzing ways to extend sub-projects within C2C. Health care costs and cost of living adjustments were also noted in the budget. *Commissioner Fund motioned, seconded by Commissioner Raines to approve the PY18 Preliminary Final Budget as Approved at the June 18, 2018 Executive Finance Committee Meeting and the June 28, 2018 WDC Board Meeting.* Motion carries.

A. Motion to Approve: Appointment of New WDC Board Member Nominees

- Jonathan Pleger, Regional – Community Based Organization: Serving People with Disabilities
(Term: 7/2018 – 6/2022, 4 years)
- Peter Lahmann, Lewis County – Business and Economic Development
(Term: 7/2018 – 6/2021, 3 years)
- Jennifer Baria, Mason County – Business and Economic Development
(Term: 7/2018 – 6/2020, 2 years)

Applications were reviewed. *Commissioner Raines motioned, seconded by Commissioner Fund to approve the continuation of terms for the above noted Members.* **Motion carries.**

C. Motion to Approve: Continuation of WDC Board Membership with Terms Ending June 30, 2021

- Winfried Danke, CHOICE Regional Healthcare Network
- Jacquelin Earley, Sierra Pacific Industries
- Derek Epps, Seattle Shellfish
- Bob Hitt, Toad Hall Cranberry Farms
- Jim Sayce, Pacific County Economic Development Council
- David Schaffert, Thurston County Chamber of Commerce

There was some discussion about Winfried Danke petitioning Providence St. Peter

Hospital as his new employer for continuation of his appointment with the WDC. If Providence declines, the Thurston County Commission will have the opportunity to appoint someone in Mr. Danke's place. With no other discussion *Commissioner Raines motioned, seconded by Commissioner Fund to approve the continuation of terms for the all of the above noted Members. Motion carries.*

IV. Discussion & Informational Reports

- A. Learning Spotlight: WorkSource Operations Regional Collaborative (WORC), Related Documents and Operational Processes: Understanding Roles & Responsibilities** – Cheryl Fambles introduced the topic by explaining who the WORC is comprised of and its role and introduced David Schaffert and Steve Perry and their roles and responsibilities. Corinne followed by describing the WIOA Local Implementation Graphic, as well as the PacMtn Governance Structure and the PacMtn Committees and Task Forces. Discussion occurred regarding employment data and the viability of the state system, the difference between Connection and Affiliate One Stop sites, as well as the difference in level of services at the Centers. Steve Perry went into further explanation of the One Stop Committee and the WORC organizational structure. The materials provided are attached.

V. Discussion & Deliberation: Good of the Order & Public Comment – None

Meeting adjourned at 2:54 pm

Submitted by: Vanessa Wasman, Program Assistant

MEMORANDUM

To: PacMtn WDC Board and Consortium

From: Bridget Lockling, Director of Finance & Administrative Services

Date: November 9, 2018

Subject: Adoption of PY18 Final Budget

PY18 Final Budget

The Final Budget provides an update to our revenue by including new and revised grants and final carry in amounts. The revenue for the Final Budget has increased by over \$3,000,000. This is due mostly to two new grants—an Opioid Reduction grant, \$2.4 million, and a new Rapid Response grant, \$355k. Our Formula and other continuing grant amounts have been revised to reflect the actual carry forward amounts, which were pretty close to what was anticipated. This increases our total final revenues for PY18 to over \$15 million.

Expenses increased commensurately with revenues, a new contract for the Opioid Use Reduction project to Choice Regional Health and creating an in house program with new PacMtn staff will account for \$2.2 million of the new funds. The new Rapid Response funds will go to extending our presence out at JBLM and the Camo2Commerce project through the end of PY19.

The aggregate changes in the admin office budget resulted in an increase of roughly \$15,000. There are some anticipated staffing changes related to an upcoming retirement that created a need to increase salaries. Lower than anticipated insurance costs helped keep the benefits from increasing however. Other increases to professional services and IT supplies are related to our financial software changes we are making this year.

Recommendation: Motion to approve PY18 Final Budget.

Pacific Mountain Workforce Development Council
 Program Year 2018
 July 1, 2018 - June 30, 2019
 Final Budget by Budget Category



	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total
Budgeted Revenues:						
Workforce Innovation and Opportunity Act (WIOA) 'Formula' Grants						
WIOA Admin Cost Pool (ACP)	-	-	-	-	831,738.82	831,738.82
WIOA Adult	921,866.57	240,000.00	38,428.00	30,461.17	335,502.86	1,566,258.60
WIOA Dislocated Worker	1,299,161.81	160,000.00	-	36,405.82	366,703.45	1,862,271.08
WIOA Youth	1,000,524.41	-	138,428.00	13,133.01	310,452.47	1,462,537.89
Subtotal	3,221,552.79	400,000.00	176,856.00	80,000.00	1,844,397.59	5,722,806.38
Competitive WIOA' Grants						
Camo2Commerce (1/1/14 - 12/31/18)	1,211,084.69	200,301.11	-	-	159,152.36	1,570,538.16
Opioid Reduction (8/1/18-6/30/20)	2,088,653.00	-	-	-	311,347.00	2,400,000.00
TAP-Upskill/Backfill-Healthcare (6/28/17 - 3/31/19)	191,512.10	-	-	-	79.07	191,591.17
Career Connect WA (1/1/18-9/30/19)	785,417.08	-	50,000.00	-	119,669.53	955,086.61
PY18 Rapid Response Increased Emp (7/1/18-6/30/20)	337,491.35	-	-	-	18,072.65	355,564.00
Rapid Response Increased Employment (7/1/17-6/30/19)	327,111.02	-	-	-	36,066.58	363,177.60
Subtotal	4,941,269.24	200,301.11	50,000.00	-	644,387.19	5,835,957.54
Department of Commerce Grants						
WorkFirst (Community Jobs) (7/1/17-6/30/18)	1,169,124.34	-	6,000.00	-	187,338.66	1,362,463.00
Department of Social & Health Services Grants						
Dept of Voc Rehabilitation -PreEmployment Skills (3/16/18-3/15/20)	418,563.00	-	-	-	48,104.53	466,667.53
Juvenile Rehabilitation - My JOB (5/1/16-7/15/19)	1,100,369.00	-	4,000.00	15,000.00	255,000.00	1,374,369.00
Subtotal	1,518,932.00	-	4,000.00	15,000.00	303,104.53	1,841,036.53
Other' Grants						
Thurston County Jail Program (1/1/17 - 12/31/17)	52,757.15	-	-	-	6,782.86	59,540.01
Pierce County Career Day	-	-	25,000.00	-	2,500.00	27,500.00
Dawkins Trust	-	-	17,336.61	-	-	17,336.61
GH Foundation	1,556.59	-	-	-	-	1,556.59
Boeing	141,052.08	-	-	-	8,947.92	150,000.00
Saltchuk	4,900.89	-	-	-	-	4,900.89
Subtotal	200,266.71	-	42,336.61	-	18,230.78	260,834.10
Total Revenue	11,051,145.08	600,301.11	279,192.61	95,000.00	2,997,458.76	15,023,097.56

Budgeted Expenditures:

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total
Program Services						
WIOA Formula						
Adult Contracted Programs (Career Path Services)	921,866.57	-	-	-	-	921,866.57
Dislocated Worker Contracted Programs (Career Path Services)	1,124,849.12	-	-	-	-	1,124,849.12
Youth Contracted Programs (ResCare)	1,000,524.41	-	-	-	-	1,000,524.41
Incumbent Worker Training (TBD)	150,000.00	-	-	-	-	150,000.00
Business Services (Thurston Co. Chamber)	-	400,000.00	-	-	-	400,000.00
Work-Based Learning/Career Connections/AmeriCorps support	-	-	100,000.00	-	-	100,000.00
Career Pathways, Outreach, Misc	-	-	-	80,000.00	-	80,000.00
High Impact Grants-Youth & Young Adult	-	-	76,856.00	-	-	76,856.00
Subtotal	3,197,240.10	400,000.00	176,856.00	80,000.00	-	3,854,096.10
WIOA Competitive						
Opioid Use & Reduction Response In-house	988,653.00	-	-	-	-	988,653.00
Opioid Use & Reduction Response Contracted (Choice)	1,100,000.00	-	-	-	-	1,100,000.00
Camo2Commerce In-house Program	1,029,371.01	-	-	-	-	1,029,371.01
Camo2Commerce Contracted (Thurston Chamber, Pierce Chamber, W/ Career Connect In-house Program	181,713.68	200,301.11	-	-	-	382,014.79
Career Connect WA (CPS, ResCare, AJAC, ESD113)	83,483.72	-	-	-	-	83,483.72
PY18 Rapid Response Increased Employment In house	701,933.36	-	50,000.00	-	-	751,933.36
Rapid Response Increased Employment Contracted (CPS, ResCare)	337,491.35	-	-	-	-	337,491.35
TAP-Healthcare Contracted (SPSCC, Centralia College)	327,111.02	-	-	-	-	327,111.02
TAP-Healthcare Contracted (SPSCC, Centralia College)	191,512.10	-	-	-	-	191,512.10
Subtotal	4,941,269.24	200,301.11	50,000.00	-	-	5,191,570.35

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total
WorkFirst & Other						
WorkFirst In-house Program Thurston, Mason, Lewis Co.	1,169,124.34		6,000.00			1,175,124.34
Thurston County PREP Jail In house Program	52,757.15					52,757.15
Pierce County Career Days			25,000.00			25,000.00
Dawkins Trust	-		17,336.61			17,336.61
DVR - Contracted	179,563.00					179,563.00
JRA In-house Program	1,100,369.00		4,000.00			1,104,369.00
JRA - Contracted	-			15,000.00		15,000.00
Grays Harbor Foundation	1,556.59					1,556.59
Boeing	141,052.08					141,052.08
Saltchuk	4,900.89	-	-	-	-	4,900.89
Subtotal	2,649,323.05	-	52,336.61	15,000.00	-	2,716,659.66
Program Expense Total	10,787,832.39	600,301.11	279,192.61	95,000.00	-	11,762,326.11
Administrative Services						
Administrative Office Operations						
Salaries					1,004,120.13	1,004,120.13
Benefits					423,277.95	423,277.95
Travel & Training					63,100.00	63,100.00
Professional Services					166,500.00	166,500.00
Facilities					89,281.00	89,281.00
Supplies & Communications					34,600.00	34,600.00
Equip/Maintenance/Rentals					18,920.00	18,920.00
Depreciation					8,310.00	8,310.00
Insurance					20,000.00	20,000.00
Memberships					15,770.00	15,770.00
Community Outreach					30,000.00	30,000.00
Misc					9,800.00	9,800.00
Transfer to Unrestricted					(3,750.00)	(3,750.00)
Admin Office Subtotal					1,879,929.08	1,879,929.08
Transition & AJC Activities						
Staffing					-	-
Subcontracts					68,158.69	68,158.69
Transition Subtotal					68,158.69	68,158.69
One Stop Operator						
Staffing					-	-
Subcontracts					125,000.00	125,000.00
One Stop Operator Subtotal					125,000.00	125,000.00
Administrative Expense Total					2,073,087.77	2,073,087.77
Total Expenditures	10,787,832.39	600,301.11	279,192.61	95,000.00	2,073,087.77	13,835,413.88

Admin Office Formula Carry Forward to PY19	651,388
Admin Office Carry Forward Ongoing Grants to PY19	252,646
Program Carry Forward Ongoing Grants to PY19	239,000
Total Carry Forward to PY19	1,143,034

Pacific Mountain Workforce Development Council
 Program Year 2018
 July 1, 2018 - June 30, 2019
 Final/Preliminary Budget Comparison



	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY18 Final	Total-PY18 Preliminary	Difference	Comments
Budgeted Revenues:									
<u>Workforce Innovation and Opportunity Act (WIOA) 'Formula' Grants</u>									
WIOA Admin Cost Pool (ACP)	-	-	-	-	831,738.82	831,738.82	861,610.00	(29,871.18)	Less carry in than anticipated
WIOA Adult	921,866.57	240,000.00	38,428.00	30,461.17	335,502.86	1,566,258.60	1,511,922.00	54,336.59	More AO carry in funds than anticipated
WIOA Dislocated Worker	1,299,161.81	160,000.00	-	36,405.82	366,703.45	1,862,271.08	1,945,560.00	(83,288.92)	Less contractor carry in than anticipated
WIOA Youth	1,000,524.41	-	138,428.00	13,133.01	310,452.47	1,462,537.89	1,424,105.00	38,432.89	More AO carry in funds than anticipated
<i>Subtotal</i>	3,221,552.79	400,000.00	176,856.00	80,000.00	1,844,397.59	5,722,806.38	5,743,197.00	(20,390.62)	
<u>Competitive WIOA' Grants</u>									
Camo2Commerce (1/1/14 - 12/31/18)	1,211,084.69	200,301.11	-	-	159,152.36	1,570,538.16	1,419,350.00	151,188.16	More program carry in than anticipated
Opioid Reduction	2,088,653.00	-	-	-	311,347.00	2,400,000.00	-	2,400,000.00	New grant
Career Connect WA (1/1/18-9/30/19)	785,417.08	-	50,000.00	-	119,669.53	955,086.61	943,650.00	11,436.61	More contractor carry in than anticipated
PY18 Rapid Response Increased Employment	337,491.35	-	-	-	18,072.65	355,564.00	-	355,564.00	New grant
Rapid Response Increased Employment (7/1/17-6/30/19)	327,111.02	-	-	-	36,066.58	363,177.60	383,464.00	(20,286.40)	Less contractor carry in than anticipated
TAP-Upskill/Backfill-Healthcare (6/28/17 - 3/31/19)	191,512.10	-	-	-	79.07	191,591.17	150,000.00	41,591.17	More contractor carry in than anticipated
<i>Subtotal</i>	4,941,269.24	200,301.11	50,000.00	-	644,387.19	5,835,957.54	2,896,464.00	2,939,493.54	
<u>Department of Commerce Grants</u>									
WorkFirst (Community Jobs) (7/1/18-6/30/19)	1,169,124.34	-	6,000.00	-	187,338.66	1,362,463.00	1,369,644.00	(7,181.00)	Slightly smaller award than anticipated
<u>Department of Social & Health Services Grants</u>									
Juvenile Rehabilitation - My JOB (5/1/16-7/15/19)	1,100,369.00	-	4,000.00	15,000.00	255,000.00	1,374,369.00	1,374,369.00	-	
Div of Voc Rehab -PreEmployment Skills (3/16/18-3/15/20)	418,563.00	-	-	-	48,104.53	466,667.53	396,000.00	70,667.53	More contractor carry in than anticipated
<i>Subtotal</i>	1,518,932.00	-	4,000.00	15,000.00	303,104.53	1,841,036.53	1,770,369.00	70,667.53	
<u>Other' Grants</u>									
Thurston County Jail Program (1/1/18 - 12/31/18)	52,757.15	-	-	-	6,782.86	59,540.01	65,000.00	(5,459.99)	Less program carry in than anticipated
Pierce County Career Day	-	-	25,000.00	-	2,500.00	27,500.00	-	27,500.00	New project
Dawkins Trust	-	-	17,336.61	-	-	17,336.61	15,000.00	2,336.61	More program carry in than anticipated
GH Foundation	1,556.59	-	-	-	-	1,556.59	1,000.00	556.59	More program carry in than anticipated
Boeing	141,052.08	-	-	-	8,947.92	150,000.00	-	150,000.00	New award
Saltchuk	4,900.89	-	-	-	-	4,900.89	5,000.00	(99.11)	
<i>Subtotal</i>	200,266.71	-	42,336.61	-	18,230.78	260,834.10	86,000.00	174,834.10	
Total Revenue	11,051,145.08	600,301.11	279,192.61	95,000.00	2,997,458.76	15,023,097.56	11,865,674.00	3,157,423.56	

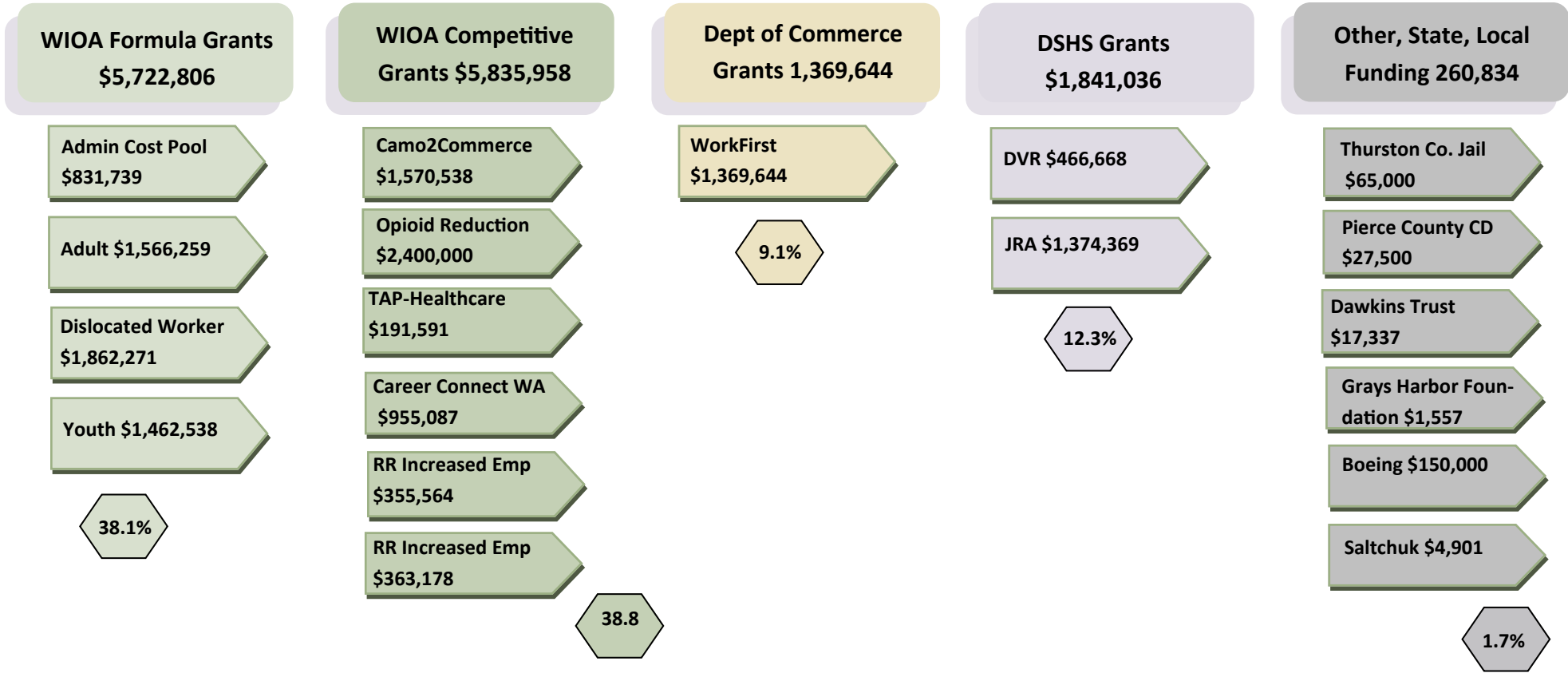
	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY18 Final	Total-PY18 Preliminary	Difference	Comments
Budgeted Expenditures:									
Program Services	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY18 Final	Total-PY18 Preliminary	Difference	
WIOA Formula									
Adult Contracted Programs (Career Path Services)	921,866.57	-	-	-	-	921,866.57	965,274.00	(43,407.43)	Moving carry in to other project
Dislocated Worker Contracted Programs (Career Path Services)	1,124,849.12	-	-	-	-	1,124,849.12	1,336,126.00	(211,276.88)	Less carry in than expected, Moving carry in to other
Youth Contracted Programs (ResCare)	1,000,524.41	-	-	-	-	1,000,524.41	1,023,380.00	(22,855.59)	Less carry in than expected
Incumbent Worker Training (Child Care Action Council and TBD)	150,000.00	-	-	-	-	150,000.00	150,000.00	-	
Business Services (Thurston Co. Chamber)	-	400,000.00	-	-	-	400,000.00	431,646.00	(31,646.00)	Less carry in than expected, Moving carry in to other
Work-Based Learning/Career Connections/AmeriCorps support	-	-	100,000.00	-	-	100,000.00	100,000.00	-	
Career Pathways, Outreach, Misc	-	-	-	80,000.00	-	80,000.00	80,000.00	-	
High Impact Grants-Youth & Young Adult	-	-	76,856.00	-	-	76,856.00	70,000.00	6,856.00	More program carry in than expected
Subtotal	3,197,240.10	400,000.00	176,856.00	80,000.00	-	3,854,096.10	4,156,426.00	(302,329.90)	
WIOA Competitive									
Opioid Use & Reduction Response In-house	988,653.00	-	-	-	-	988,653.00	-	988,653.00	New
Opioid Use & Reduction Response Contracted (Choice)	1,100,000.00	-	-	-	-	1,100,000.00	-	1,100,000.00	New
Camo2Commerce In-house Program	1,029,371.01	-	-	-	-	1,029,371.01	1,017,088.00	12,283.01	More carry in than expected
Camo2Commerce Contracted (Thurston Chamber, Pierce Chamber, WFC)	181,713.68	200,301.11	-	-	-	382,014.79	246,000.00	136,014.79	More carry in than expected
Career Connect In-house Program	83,483.72	-	-	-	-	83,483.72	82,750.00	733.72	
Career Connect WA (CPS, ResCare, AJAC, ESD113)	701,933.36	-	50,000.00	-	-	751,933.36	740,900.00	11,033.36	More contractor carry in than expected
PY18 Rapid Response Increased Employment In house	337,491.35	-	-	-	-	337,491.35	-	337,491.35	New
Rapid Response Increased Employment (CPS, ResCare, CCAC)	327,111.02	-	-	-	-	327,111.02	365,958.00	(38,846.98)	Less program carry in than expected
TAP-Healthcare Contracted (SPSCC, Centralia College, Aberdeen SD)	191,512.10	-	-	-	-	191,512.10	145,000.00	46,512.10	More contractor carry in than expected
Subtotal	4,941,269.24	200,301.11	50,000.00	-	-	5,191,570.35	2,597,696.00	2,593,874.35	
WorkFirst & Other									
WorkFirst In-house Program Thurston, Mason, Lewis Co.	1,169,124.34	-	6,000.00	-	-	1,175,124.34	1,181,317.95	(6,193.61)	
Thurston County PREP Jail In house Program	52,757.15	-	-	-	-	52,757.15	59,000.00	(6,242.85)	
Pierce County Career Day	-	-	25,000.00	-	-	25,000.00	-	25,000.00	new
Dawkins Trust	-	-	17,336.61	-	-	17,336.61	15,000.00	2,336.61	
DVR - Contracted	179,563.00	-	-	-	-	179,563.00	111,163.00	68,400.00	More contractor carry in than expected
JRA In-house Program	1,100,369.00	-	4,000.00	-	-	1,104,369.00	1,104,369.00	-	
JRA - Contracted	-	-	-	15,000.00	-	15,000.00	15,000.00	-	
Grays Harbor Foundation	1,556.59	-	-	-	-	1,556.59	1,000.00	556.59	
Boeing	141,052.08	-	-	-	-	141,052.08	-	141,052.08	New
Saltchuk	4,900.89	-	-	-	-	4,900.89	5,000.00	(99.11)	
Subtotal	2,649,323.05	-	52,336.61	15,000.00	-	2,716,659.66	2,491,849.95	224,809.71	
Program Expense Total	10,787,832.39	600,301.11	279,192.61	95,000.00	-	11,762,326.11	9,245,971.95	2,516,354.16	

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY18 Final	Total-PY18 Preliminary	Difference	Comments
Administrative Services									
Administrative Office Operations									
Salaries					1,004,120.13	1,004,120.13	997,068.48	7,051.65	Adjusted for actual salaries increases
Benefits					423,277.95	423,277.95	424,719.12	(1,441.16)	Reflects related benefits from full staffing and wage increases, less medical insurance costs than anticipated
Travel & Training					63,100.00	63,100.00	63,100.00	-	
Professional Services					166,500.00	166,500.00	159,000.00	7,500.00	Higher accounting software implementation costs from IT and consulting needs
Facilities					89,281.00	89,281.00	89,281.00	-	
Supplies & Communications					34,600.00	34,600.00	34,600.00	-	
Equip/Maintenance/Rentals					18,920.00	18,920.00	16,420.00	2,500.00	More IT related purchases than anticipated
Depreciation					8,310.00	8,310.00	8,310.00	-	
Insurance					20,000.00	20,000.00	20,000.00	-	
Memberships					15,770.00	15,770.00	15,770.00	-	
Community Outreach					30,000.00	30,000.00	30,000.00	-	
Misc					9,800.00	9,800.00	9,800.00	-	
Transfer to Unrestricted					(3,750.00)	(3,750.00)	(3,750.00)	-	
Admin Office Subtotal					1,879,929.08	1,879,929.08	1,864,318.60	15,610.49	
Transition & AJC Activities									
Staffing					-	-	-	-	
Subcontracts					68,158.69	68,158.69	50,506.00	17,652.69	More contractor carry in than expected
Transition Subtotal					68,158.69	68,158.69	50,506.00	17,652.69	
One Stop Operator									
Staffing					-	-	-	-	
Subcontracts					125,000.00	125,000.00	125,000.00	-	
One Stop Operator Subtotal					125,000.00	125,000.00	125,000.00	-	
Administrative Expense Total					2,073,087.77	2,073,087.77	2,039,824.60	33,263.18	
Total Expenditures	10,787,832.39	600,301.11	279,192.61	95,000.00	2,073,087.77	13,835,413.88	11,285,796.55	2,549,617.34	

<i>Admin Office Formula Carry Forward to PY18</i>	<i>651,388</i>	<i>287,409</i>
<i>Admin Office Carry Forward Ongoing Grants to PY18</i>	<i>252,646</i>	<i>68,165</i>
<i>Program Carry Forward Ongoing Grants to PY18</i>	<i>239,000</i>	<i>239,000</i>
Total Carry Forward to PY18	1,143,034	594,574



PY 18 Revenues - \$15,023,097



PY 18 Expenses - \$13,835,414

