

PacMtn Workforce Development Council

Board Meeting Agenda

Thursday, November 29, 2018 ▪ 1:30 - 4:00 pm

PacMtn Offices ▪ John Loyle Room

1570 Irving St. ▪ Tumwater, WA 98512

Dial: 888-537-7715 Passcode: 60526531#

www.pacmtn.adobeconnect.com/wdc



I. Welcome & Leadership Reports (Duane Evans)

- A.** Introductions, Welcome Commissioners & Establish Quorum
- B.** Review of Today's Agenda
- C.** Board Chair Report

II. Board Learning Feature Topics

- A.** Welcome Employment Security Department Commissioner Suzi Levine –
 - What is the vision of the workforce system and how does it fit into the world of WIOA?
 - What drives the Commissioner's thinking and leadership?
 - Help to understand what is important when it comes to partnership?
 - How does apprenticeship work in rural areas?

III. Action: Consent Agenda

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

- A.** Motion to Approve: September 2018 Board Minutes (Attachment #1)
- B.** Motion to Approve: July 1, 2017 – June 30, 2018 Quarterly Financial Statements (Attachment #2)

IV. Fiscal (Bridget Lockling)

- A.** Action Item: Motion to Approve PY18 Final Budget as Approved at the November 9th, 2018 Executive Finance Committee Meeting (Attachment #3)

V. Committee & Task Force Updates (Task Force Leads)

- B.** Executive Finance Committee
- B.** One Stop Committee
- C.** Targeted Populations Committee
- D.** Adult Basic Education & Literacy (ABEL)
- E.** Business and Sector Engagement (BaSE)

VI. Good of the Order & Announcements

2018 WDC Meeting Schedule

| Date | Location |
|---|---|
| WDC Year End Celebration Thursday, December 13, 2018 | Thurston Economic Development Council 4220 6 th Ave SE Lacey, WA 98503 |

Proposed 2019 Meeting Schedule

| Date | Location |
|---|--|
| 2019 WDC Retreat Thursday, January 24, 2019 | Grays Harbor College 1620 Edward P. Smith Dr. Aberdeen, WA 98520 |
| Board Meeting Thursday, March 28, 2019 | TBD |
| Budget Workshop April or May 2019 | PacMtn Offices 1570 Irving St. Tumwater, WA 98512 |
| Thursday, June 27, 2019 | TBD |
| Thursday, September 26, 2019 | TBD |
| Thursday, November 28 th , 2019 | TBD |
| WDC Year End Celebration Friday, December 13, 2019 | TBD |

The WDC Board takes action at Regular Meetings. Other gatherings are topic specific and informal. Please contact PacMtn offices at 360-704-3568 for confirmation of meeting dates, times and location.

2016 – 2019 WDC Members

| Name | Business/Organization | Representation |
|---------------------|--|---------------------------------------|
| 1. Duane Evans | Port Blakely U.S. Forestry | Business: Wood Products Manufacturing |
| 2. Jonathan Pleger | Morningside | CBO/Serves Disabled Populations |
| 3. Alissa Shay | Port of Grays Harbor | Business: Logistics Cross Sector |
| 4. Dru Garson | Greater Grays Harbor | Business: Economic Development |
| 5. Derek Epps | Seattle Shellfish | Business: Aquaculture/Food Production |
| 6. Jacquelin Earley | Sierra Pacific | Business: Wood Products Manufacturing |
| 7. Steve Rogers | Pacific County Historical Society & Museum | Business: Tourism & Recreation |
| 8. Jim Sayce | Pacific County EDC | Business: Economic Development |
| 9. Michael Cade | Thurston County EDC | Business: Economic Development |

| | | |
|---------------------|---|---|
| 10. David Schaffert | Thurston County Chamber | Business: Private Sector Enterprise |
| 11. Anne Goranson | Employment Security Dept. | Wagner-Peyser Employment Service |
| 12. Kairie Pierce | WA State Labor Council | Labor Organization |
| 13. Cheryl Heywood | Timberland Regional Library | CBO/Serves All Populations |
| 14. Dr. Jim Minkler | Grays Harbor College | Post-Secondary Higher Education |
| 15. Mike Hickman | Educational School District #113 | K-12 Education |
| 16. Bob Guenther | Thurston, Lewis, Mason Counties Labor Council | Organized Labor |
| 17. Paul Vertrees | DSHS/DVR | Vocational Rehab |
| 18. Jason Reed | DSHS/Community Services | TANF-DSHS |
| 19. Dawn Murphy | South Puget Sound Community College | Basic Education Acquisition (BedA): Regional |
| 20. Bob Hitt | Toad Hall Cranberry Farms | Business: Food Production |
| 21. Winfried Danke | Providence St. Peter Hospital | Business: Life Sciences |
| 22. Bill Sullivan | Consultant | Business: Education and Technology Solutions Consultant |
| 23. Diana Murphy | Regional Manager | Business: Staffing |
| 24. Christina Riley | Constructing Marketing Rep | Business: Labor/Apprenticeship |
| 25. Peter Lahmann | Port of Centralia | Business: Economic Development |
| 26. Jennifer Baria | Mason County Economic Development Council | Business: Mason County |

PacMtn Workforce Development Council

WDC Meeting Minutes

Thursday, September 27, 2018 ▪ 1:30 – 4:00 pm

PacMtn Offices ▪ John Loyle Room

1570 Irving St ▪ Tumwater, WA 98512

Dial: 888-537-7715 Passcode: 60526531#

Pacmtn.adobeconnect.com/wdc



Board Member Attendees: Duane Evans, Dru Garson, Derek Epps (phone), Steve Rogers, Michael Cade, Anne Goranson, Dr. Jim Minkler, Bob Guenther, Paul Vertrees, Jason Reed, Bill Sullivan, Diana Murphy, Christina Riley (phone), Jennifer Baria (phone)

Absent: Alissa Shay, Jonathan Pleger, Jacquelin Earley, Jim Sayce, David Schaffert, Kairie Pierce, Cheryl Heywood, Mike Hickman, Dawn Murphy, Bob Hitt, Winfried Danke, Peter Lahmann

Staff: Cheryl Fambles, Sean Murphy, Vanessa Wasman, Mike Johnson,

I. Welcome & Leadership Reports

A. The meeting was called to order at 1:35 pm and quorum was established at 1:50 pm. The agenda was reviewed and no changes were made.

B. Board Chair Report – Duane presented his Board Chair Report, mentioning the PY18 Preliminary Final Budget was approved at the July Consortium meeting as well as the appointment of new and continuing WDC Board members. He also mentioned that PacMtn leadership is making their rounds at County Commission meetings and encouraged members to attend the meetings that are scheduled in their area. The 3rd Annual Nancie Payne Award and new business cards for members was also announced. He recommended the 2018-2020 Slate of Officers and gave his appreciation to Jim Larson and Peter Lahmann's years of service as Vice Chair and Treasurer of the WDC.

C. CEO Report – Cheryl gave her CEO Report and can be found on our website.

II. Consent Agenda

A. Approval of the June 2018 Board Minutes – At this time, another Board member arrived allowing the group to reach quorum and move forward with the votes set for the agenda. *Bob Guenther motioned to approve the June 2018 Board Minutes, seconded by Bill Sullivan. Motion carries.*

III. Action Items & Strategic Discussions

A. Action Item: Motion to Approve Board Officer Membership:

- Jacquelin Earley – Board Chair – Elect
- Dr. Jim Minkler – Board Vice Chair
- Steve Rogers – Board Treasurer

Members spoke about their past and current experience with PacMtn and why they are

interested in becoming a Board Officer with PacMtn. Duane Evans read Jacquelin Earley's statement in her absence. *Bob Guenther motioned to approve the recommended Board Officers, seconded by Diana Murphy. Motion carries.*

IV. Committee & Task Force Updates:

A. Executive Finance Committee – Duane gave a debrief of the August Executive Finance Meeting which covered Task Force updates, projects and progress of the One Stop Operator Collaborative, and the audit findings from the Washington State Department of Retirement Systems. The EFC meeting also included the approval of the Community Outreach Funding for Scholarships for the Greater Grays Harbor Leader's Banquet. An Executive Session was called to discuss the evaluation of the Chief Operating Officer.

B. One Stop Committee and Motion to Approve Updated Committee Charter – Cheryl Fambles presented on this topic and reviewed the charter stating this committee provides recommendation and policy guidance for the One Stop System and activities related to workforce service delivery and programs. There was good discussion on the certification process and its timeline. *Dr. Jim Minkler motioned to approve the updated One Stop Committee Charter, seconded by Christina Riley. Motion carries.*

C. Local Strategic Plan Extension Request – Sean Murphy reviewed the staff memo, explaining that the 2016-2020 Regional Strategic Plan was due for an update as required by WIOA. The deadline for this update is October 8, 2018 and requires three specific questions to be addressed in a five page document. In order to meet the requirements noted in the staff report, PacMtn requested an extension for completing the report and feedback from the Board on the required questions. The extension was turned in the first week in October.

D. Business and Sector Engagement (BaSE) – Sean Murphy gave a brief update on this work group reporting that at the last gathering, the group analyzed and had good discussion concerning workforce data. The group will be used to establish criteria and evaluate the requirements for the upcoming Cluster Study update.

E. Adult Basic Education and Literacy (ABEL) Charter – Cheryl Fambles presented the memo on a new PacMtn Board Task Force starting with some background on PacMtn bylaws that state the purpose of Ad-Hoc task forces and the inception of ABEL. The charter was presented and described the work plan, deliverables and timeline. The report recommends formalizing and elevating the Taskforce to a Board level and appoint a Taskforce Leader who will also be a member of the Executive Finance Committee. *Dr. Jim Minkler motioned to approve the Adult Basic Education Task Force and its charter, seconded by Anne Goranson. Motion carries.*

V. Board Learning Feature Topics:

A. WorkSource Operations Regional Collaborative – Cheryl Fambles and Anne Goranson presented background regarding WIOA and its establishment of a very complex and complicated set of activities and relationships in the governance of the local

workforce system. They described the Collaborative which includes Employment Security Regional Director, PacMtn CEO and Thurston County Chamber and together they have executed an agreement between all parties to carry out the duties of the One Stop Operator, while the WorkSource Systems Manager's role is to carry out the day-to-day duties. The group's activities, progress, WorkSource certification and quality improvement plans were described as well as unique challenges and impacts on service delivery.

B. Camo2Commerce (C2C) Reflections and Spouse Ambassador Program – Sean Murphy noted C2C is coming to an end after nearly \$12.5 mil investment and 5 years of service at JBLM. He presented on this topic starting off by showing a preview of Hiring America's Living in Rural America Video followed by a presentation describing performance measures and successful outcomes of the C2C and Spouse Ambassador program. Both the video and presentation can be found on our website in their entirety.

VI. Good of the Order & Announcements:

Bob Guenther and others discussed development of training opportunities that could enhance the pipeline for those in the industrial mechanic, millwright or related occupations. The group discussed how to better implement these opportunities and how best to include the Quinault Nation into the conversations.

Meeting adjourned at 3:56 pm

Submitted by: Vanessa Wasman, Administrative Assistant



MEMORANDUM

To: PacMtn WDC Board and Consortium
From: Bridget Lockling, Director of Finance & Administrative Services
Date: November 9, 2018
Subject: Adoption of PY18 Final Budget

4th Quarter Financial Statements

Financial Statements are provided to reflect activity through the end of PY17-June 30, 2018. Fourth quarter expenditures were within expected ranges in Program Services. Under expenditures are expected in some programs that continue on to the next program year. Administration expenses were within 91% of budget. Some deviations are called out in the notes to financial statements but are not significant as compared to the overall budget. Our grant expenditure targets required for our Formula grants were met in PY17.

Overall Net Assets for the year did decline by \$92k. This is mostly just due to the timing of our payment point MyJob program. Losses in PY17 are offset by the earnings in PY16 so the overall effect is still in the positive by almost \$100k.

Recommendation: Motion to approve the PY17 4th Quarter Financial Statements

PY18 Final Budget

The Final Budget provides an update to our revenue by including new and revised grants and final carry in amounts. The revenue for the Final Budget has increased by over \$3,000,000. This is due mostly to two new grants-an Opioid Reduction grant, \$2.4 million, and a new Rapid Response grant, \$355k. Our Formula and other continuing grant amounts have been revised to reflect the actual carry forward amounts, which were pretty close to what was anticipated. This increases our total final revenues for PY18 to over \$15 million.

Expenses increased commensurately with revenues, a new contract for the Opioid Use Reduction project to Choice Regional Health and creating an in house program with new PacMtn staff will account for \$2.2 million of the new funds. The new Rapid Response funds will go to extending our presence out at JBLM and the Camo2Commerce project through the end of PY19.

The aggregate changes in the admin office budget resulted in an increase of roughly \$15,000. There are some anticipated staffing changes related to an upcoming retirement that created a need to increase salaries. Lower than anticipated insurance costs helped keep the benefits from increasing however. Other increases to professional services and IT supplies are related to our financial software changes we are making this year.

Recommendation: Motion to approve Final Budget with do pass recommendation to the Consortium and Board

Pacific Mountain Workforce Development Council**NOTES TO FINANCIAL STATEMENTS****Program Year July 1, 2017 through June 30, 2018**

For month ending June 30, 2018

These notes pertain to the Statement of Activities, Statement of Financial Position and Statement Cash Flows attached.

- 1) The Statement of Activities provides a summary of expenses compared to revenue earned for the period, reported on an accrual basis (pgs 2-3). This is then compared with current period budgets and year to date budgets. More emphasis will be placed on year to date spending rather than on a monthly basis because timing may be off slightly from month to month from last year. The budgeted numbers reflect

- AREAS OF NOTE:
- a) WIOA Formula contractor spending came in at expected and reasonable totals for the year
 - b) The Incumbent Worker Training for childcare program was restructured and those funds will be reallocated in PY18
 - c) Contracts for Rapid Response Increased Employment, TAP Healthcare and Career Connect go through PY18, so remaining funds will be utilized
 - d) The YouthWorks contract was modified to increase funds so they are not overspent on their contract.
 - e) In house programming spending is within expected ranges for the year, programming continues for C2C and PREP so funding will be utilized.
 - f) Business service contracts for C2C project were increased so they are not overspent for the year. Contracts continue through the end of 2018.
 - g) High Impact Community grants continue through 9/30/18 so remaining funds will be utilized.
 - h) Overall administration expenses are at 93% of budgeted for the year.
 - i) Benefits are under for the year, mostly due to health insurance projections with our new coverage plan. The admin office has saved \$25,748 so far, while the organization has saved \$63,218 from the switch in plans for
 - j) Mailing services are over for the year due to a change in postage service fees
 - k) Books/subscriptions are over due to online services subscribed to, such as eFax, survey monkey and docusign.
 - l) Auto Repair and Maintenance is over due to timing of vehicle detailing maintenance.

- 2) Page 5 represents a summary of spending levels by program compared to total budgeted amounts available. This is further sectioned according to source of funds.

- 3) The Statement of Financial Position represents the organizations net assets, comparing current assets and liabilities. We currently have net assets of \$932,136. Net assets have increased by \$119,328 since last quarter due to gains in our payment point programs.

- 4) The Statement of Cash Flows represents the cash received and used during the time period. This reflects we have sufficient cash on hand to handle our daily operating transactions. Our cash balances are higher due to better timing of drawdowns and shorter delays on reimbursements from some grants. Purchases of equipment reflects the new cubicle system in the admin office. There is a 2 day turnaround time for cash requests to the State for our WIOA Formula fund reimbursements and a 1 day turnaround for cash requests made to Department of Labor. Cash requests for the WorkFirst grant take one to two weeks, while some of our smaller grants are only reimbursed on a monthly basis. We keep enough unrestricted funds available for use to cushion gaps in reimbursement times.

Pacific Mountain Workforce Development Council

STATEMENT OF ACTIVITIES

PY17 Budget to Actual Report

| <i>For month end June 2018</i> | Current Year Actual | Current Year Budget | Variance | Total Budget | Balance Remaining | % Spent | Target % |
|--------------------------------|------------------------|------------------------|---------------------|----------------------|---------------------|------------|-------------|
| REVENUES | | | | | | | |
| Grant & Contracts | 9,579,589.90 | 13,053,104.66 | 3,473,514.76 | 16,759,192.42 | 7,179,602.52 | 57% | 78% |
| Other | - | - | - | - | - | 0% | 0% |
| Total Revenues | 9,579,589.90 | 13,053,104.66 | 3,473,514.76 | 16,759,192.42 | 7,179,602.52 | 57% | 78% |
| EXPENSES | | | | | | | |
| Program Services | | | | | | | |
| Direct Participant Services | 6,961,993.44 | 10,107,507.19 | 3,145,513.75 | 10,107,507.19 | 3,145,513.75 | 69% | 100% |
| Business Services & Solutions | 702,699.99 | 663,334.76 | (39,365.23) | 663,334.76 | (39,365.23) | 106% | 100% |
| Special Impact Projects | 239,915.50 | 330,028.22 | 90,112.72 | 330,028.22 | 90,112.72 | 73% | 100% |
| Misc Contracts & Projects | 22,934.49 | 40,091.95 | 17,157.46 | 40,091.95 | 17,157.46 | 57% | 100% |
| Subtotal | 7,927,543.42 | 11,140,962.12 | 3,213,418.70 | 11,140,962.12 | 3,213,418.70 | 71% | 100% |
| Administrative Services | | | | | | | |
| Admin Office Operations | 1,590,592.56 | 1,718,642.54 | 128,049.98 | 1,718,642.54 | 128,049.98 | 93% | 100% |
| Transition Activities | 62,541.91 | 93,500.00 | 30,958.09 | 93,500.00 | 30,958.09 | 67% | 100% |
| Integrated Service Activities | 91,629.45 | 100,000.00 | 8,370.55 | 100,000.00 | 8,370.55 | 92% | 100% |
| AmeriCorps Activities | - | - | - | - | - | #DIV/0! | #DIV/0! |
| Subtotal | 1,744,763.92 | 1,912,142.54 | 167,378.62 | 1,912,142.54 | 167,378.62 | 91% | 100% |
| TOTAL EXPENSES | 9,672,307.34 | 13,053,104.66 | 3,380,797.32 | 13,053,104.66 | 3,380,797.32 | 74% | 100% |
| Change in Net Assets | (92,717.44) | - | 92,717.44 | 3,706,087.76 | | | |

| | |
|---------------------------------------|----------------|
| <i>Beginning Net Assets</i> | 1,025,664 |
| <i>Plus current Net Assets</i> | (92,717) |
| <i>Change in special funds</i> | (810) |
| Ending Unrestricted Net Assets | 932,136 |

Pacific Mountain Workforce Development Council

STATEMENT OF ACTIVITIES

Expense Detail

PY17 Budget to Actual Report

| <i>For month end June 2018</i> | Current Period Actual | Current Period Budget | Variance | Current Year Actual | Current Year Budget | Variance | Total Budget | Balance Remaining | % Spent | Target % |
|--|--------------------------|--------------------------|--------------------|------------------------|------------------------|---------------------|----------------------|---------------------|-------------|-------------|
| REVENUES | | | | | | | | | | |
| Grant & Contracts | 1,097,030.72 | 1,354,943.81 | 257,913.09 | 9,579,589.90 | 13,053,104.66 | 3,473,514.76 | 16,759,192.42 | 7,179,602.52 | 57% | 78% |
| Other | - | - | - | - | - | - | - | - | 0% | 0% |
| Total Revenues | 1,097,030.72 | 1,354,943.81 | 257,913.09 | 9,579,589.90 | 13,053,104.66 | 3,473,514.76 | 16,759,192.42 | 7,179,602.52 | 57% | 78% |
| EXPENSES | | | | | | | | | | |
| PROGRAM SERVICES | | | | | | | | | | |
| Direct Participant Services | | | | | | | | | | |
| Adult Contracted Programs (Career Path Services-CPS) | 102,253.36 | 76,951.08 | (25,302.28) | 822,527.92 | 923,413.00 | 100,885.08 | 923,413.00 | 100,885.08 | 89% | 100% |
| Dislocated Worker Contracted Programs (CPS) | 180,549.85 | 95,259.83 | (85,290.02) | 980,226.67 | 1,143,117.00 | 162,890.33 | 1,143,117.00 | 162,890.33 | 86% | 100% |
| Youth Contracted Programs (ResCare) | 104,498.03 | 95,788.83 | (8,709.20) | 953,616.32 | 1,039,466.00 | 85,849.68 | 1,039,466.00 | 85,849.68 | 92% | 100% |
| Incumbent Worker Training (CCAC) | 6,091.78 | 23,333.33 | 17,241.55 | 15,749.04 | 140,000.00 | 124,250.96 | 140,000.00 | 124,250.96 | 11% | 100% |
| Sector Strategies (CPS) | 52,991.92 | 20,055.50 | (32,936.42) | 120,333.00 | 120,333.00 | - | 120,333.00 | - | 100% | 100% |
| Grays Harbor Foundation (CPS) | 550.07 | 662.12 | 112.05 | 6,388.79 | 7,945.38 | 1,556.59 | 7,945.38 | 1,556.59 | 80% | 100% |
| Rapid Response Initiatives (CPS) | 13,690.60 | - | (13,690.60) | 111,366.07 | 126,568.00 | 15,201.93 | 126,568.00 | 15,201.93 | 88% | 100% |
| Rapid Response Increased Employment (CPS, ResCare) | 22,178.32 | 244,867.86 | 222,689.54 | 145,452.80 | 448,327.00 | 302,874.20 | 448,327.00 | 302,874.20 | 32% | 100% |
| TAP-Healthcare (SPSCC, Centralia College) | 10,989.27 | 21,000.00 | 10,010.73 | 64,787.90 | 252,000.00 | 187,212.10 | 252,000.00 | 187,212.10 | 26% | 100% |
| Career Connect WA (CPS, ResCare, ESD113, AJAC) | 3,576.38 | 4,999.83 | 1,423.45 | 14,966.64 | 29,999.00 | 15,032.36 | 29,999.00 | 15,032.36 | 50% | 100% |
| Workforce Central-C2C | 3,399.88 | 22,416.67 | 19,016.79 | 203,248.52 | 269,000.00 | 65,751.48 | 269,000.00 | 65,751.48 | 76% | 100% |
| YouthWorks-Big Brother Big Sisters | - | - | - | 31,352.72 | 28,352.72 | (3,000.00) | 28,352.72 | (3,000.00) | 111% | 100% |
| DVR-Morningside & Arc of Grays Harbor | 26,600.00 | 182,581.00 | 155,981.00 | 98,108.00 | 302,166.00 | 204,058.00 | 302,166.00 | 204,058.00 | 32% | 100% |
| In House Programs | | | | | | | | | | |
| WorkFirst | 96,944.29 | 101,567.16 | 4,622.87 | 1,158,023.24 | 1,218,805.95 | 60,782.71 | 1,218,805.95 | 60,782.71 | 95% | 100% |
| PREP | 8,445.96 | 16,670.17 | 8,224.21 | 99,043.92 | 154,735.41 | 55,691.49 | 154,735.41 | 55,691.49 | 64% | 100% |
| C2C, Microsoft, Saltchuk | 99,242.34 | 114,034.89 | 14,792.55 | 1,559,418.65 | 3,054,645.73 | 1,495,227.08 | 3,054,645.73 | 1,495,227.08 | 51% | 100% |
| JRA-MyJob | 50,166.38 | 70,719.42 | 20,553.04 | 577,383.24 | 848,633.00 | 271,249.76 | 848,633.00 | 271,249.76 | 68% | 100% |
| Subtotal Direct Participant Services | 782,168.43 | 1,090,907.69 | 308,739.26 | 6,961,993.44 | 10,107,507.19 | 3,145,513.75 | 10,107,507.19 | 3,145,513.75 | 69% | 100% |
| Business Services | | | | | | | | | | |
| B2B-(Thurston County Chamber) | 53,707.48 | 37,256.53 | (16,450.95) | 423,500.04 | 447,078.38 | 23,578.34 | 447,078.38 | 23,578.34 | 95% | 100% |
| B2B-C2C (TCC) | 10,434.95 | 6,750.00 | (3,684.95) | 166,942.27 | 129,081.05 | (37,861.22) | 129,081.05 | (37,861.22) | 129% | 100% |
| C2C-(Tacoma Pierce Chamber) | 9,901.91 | 3,750.00 | (6,151.91) | 112,257.68 | 87,175.33 | (25,082.35) | 87,175.33 | (25,082.35) | 129% | 100% |
| Subtotal Business Services | 74,044.34 | 47,756.53 | (26,287.81) | 702,699.99 | 663,334.76 | (39,365.23) | 663,334.76 | (39,365.23) | 106% | 100% |
| Special Impact Projects | | | | | | | | | | |
| Advanced Manufacturing (TC EDC, CPS) | - | - | - | 62,760.71 | 89,874.59 | 27,113.88 | 89,874.59 | 27,113.88 | 70% | 100% |
| Career Pathways | 1,347.50 | 3,694.16 | 2,346.66 | 39,173.25 | 44,329.90 | 5,156.65 | 44,329.90 | 5,156.65 | 88% | 100% |
| WBL/Career Connection/AmeriCorps | 9,245.35 | 27,568.64 | 18,323.29 | 77,838.62 | 110,823.73 | 32,985.11 | 110,823.73 | 32,985.11 | 70% | 100% |
| Rural County-High Impact Community Projects | 13,067.84 | 7,142.86 | (5,924.98) | 23,142.92 | 50,000.00 | 26,857.08 | 50,000.00 | 26,857.08 | 46% | 100% |
| Layoff Aversion-Hospitality | - | 2,916.67 | 2,916.67 | 37,000.00 | 35,000.00 | (2,000.00) | 35,000.00 | (2,000.00) | 106% | 100% |
| Subtotal Special Impact Projects | 23,660.69 | 41,322.33 | 17,661.64 | 239,915.50 | 330,028.22 | 90,112.72 | 330,028.22 | 90,112.72 | 73% | 100% |
| Misc Contracts/Projects | | | | | | | | | | |
| Outreach & Communications | 1,187.50 | 1,299.33 | 111.83 | 13,934.49 | 15,591.95 | 1,657.46 | 15,591.95 | 1,657.46 | 89% | 100% |
| TAP-Hospitality (WHAEF) | - | 791.67 | 791.67 | 9,000.00 | 9,500.00 | 500.00 | 9,500.00 | 500.00 | 95% | 100% |
| SeaKing-JRA/MyJOB | - | 1,250.00 | 1,250.00 | - | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | 0% | 100% |
| Subtotal Misc Contracts/Projects | 1,187.50 | 3,341.00 | 2,153.50 | 22,934.49 | 40,091.95 | 17,157.46 | 40,091.95 | 17,157.46 | 57% | 100% |
| SUBTOTAL PROGRAM SERVICES | 881,060.96 | 1,183,327.54 | 302,266.58 | 7,927,543.42 | 11,140,962.12 | 3,213,418.70 | 11,140,962.12 | 3,213,418.70 | 71% | 100% |
| ADMINISTRATIVE SERVICES | | | | | | | | | | |
| Administrative Office Operations | | | | | | | | | | |
| Salaries & Benefits | | | | | | | | | | |
| Salaries | 76,344.58 | 79,860.20 | 3,515.62 | 911,809.50 | 917,123.04 | 5,313.54 | 917,123.04 | 5,313.54 | 99% | 100% |
| Benefits | 34,182.39 | 44,645.15 | 10,462.76 | 351,651.96 | 390,328.50 | 38,676.54 | 390,328.50 | 38,676.54 | 90% | 100% |
| Total Salaries & Benefits | 110,526.97 | 124,505.35 | 13,978.38 | 1,263,461.46 | 1,307,451.54 | 43,990.08 | 1,307,451.54 | 43,990.08 | 97% | 100% |
| Travel & Training Expenses | | | | | | | | | | |
| Mileage | 445.88 | 520.83 | 74.95 | 4,357.17 | 6,250.00 | 1,892.83 | 6,250.00 | 1,892.83 | 70% | 100% |
| Travel | 24.96 | 1,041.67 | 1,016.71 | 7,856.26 | 12,500.00 | 4,643.74 | 12,500.00 | 4,643.74 | 63% | 100% |

| | | | | | | | | | | |
|---|---------------------|---------------------|--------------------|---------------------|----------------------|---------------------|----------------------|---------------------|------------|-------------|
| Conf/Conv/Mtg/Reg | 170.70 | 337.50 | 166.80 | 5,752.82 | 8,010.00 | 2,257.18 | 8,010.00 | 2,257.18 | 72% | 100% |
| Gasoline for PMWDC Vehicles | 89.13 | 66.67 | (22.46) | 598.03 | 800.00 | 201.97 | 800.00 | 201.97 | 75% | 100% |
| Board Travel | 99.63 | 641.67 | 542.04 | 6,250.42 | 7,700.00 | 1,449.58 | 7,700.00 | 1,449.58 | 81% | 100% |
| Board Supplies & Support | 492.16 | 1,460.00 | 967.84 | 10,697.86 | 19,500.00 | 8,802.14 | 19,500.00 | 8,802.14 | 55% | 100% |
| Staff develop/Training | 2,100.00 | 625.00 | (1,475.00) | 5,076.41 | 7,500.00 | 2,423.59 | 7,500.00 | 2,423.59 | 68% | 100% |
| Total Staff Expenses | 3,422.46 | 4,693.33 | 1,270.87 | 40,588.97 | 62,260.00 | 21,671.03 | 62,260.00 | 21,671.03 | 65% | 100% |
| Professional Services | | | | | | | | | | |
| Accounting & Auditing | - | - | - | 22,538.70 | 22,000.00 | (538.70) | 22,000.00 | (538.70) | 102% | 100% |
| Legal Fees | - | 300.00 | 300.00 | - | 3,600.00 | 3,600.00 | 3,600.00 | 3,600.00 | 0% | 100% |
| Professional Services/Consult | 7,023.93 | 5,383.33 | (1,640.60) | 34,898.44 | 64,600.00 | 29,701.56 | 64,600.00 | 29,701.56 | 54% | 100% |
| Temp & Interim Contracts | 3,398.00 | 1,166.67 | (2,231.33) | 13,875.98 | 14,000.00 | 124.02 | 14,000.00 | 124.02 | 99% | 100% |
| Licenses | 2,937.06 | 2,143.33 | (793.73) | 25,882.68 | 25,720.00 | (162.68) | 25,720.00 | (162.68) | 101% | 100% |
| Total Professional Services | 13,358.99 | 8,993.33 | (4,365.66) | 97,195.80 | 129,920.00 | 32,724.20 | 129,920.00 | 32,724.20 | 75% | 100% |
| Facilities | | | | | | | | | | |
| Rent | 6,800.23 | 7,440.08 | 639.85 | 81,453.97 | 89,281.00 | 7,827.03 | 89,281.00 | 7,827.03 | 91% | 100% |
| Utilities | - | - | - | - | - | - | - | - | #DIV/0! | #DIV/0! |
| Total Facilities | 6,800.23 | 7,440.08 | 639.85 | 81,453.97 | 89,281.00 | 7,827.03 | 89,281.00 | 7,827.03 | 91% | 100% |
| Supplies & Communications | | | | | | | | | | |
| Supplies | 552.44 | 1,166.67 | 614.23 | 11,433.30 | 14,000.00 | 2,566.70 | 14,000.00 | 2,566.70 | 82% | 100% |
| Telephone & telecomm | 980.36 | 1,166.67 | 186.31 | 8,940.95 | 14,000.00 | 5,059.05 | 14,000.00 | 5,059.05 | 64% | 100% |
| Postage & Shipping | 100.00 | 62.50 | (37.50) | 660.62 | 750.00 | 89.38 | 750.00 | 89.38 | 88% | 100% |
| Mailing Services | - | 33.33 | 33.33 | 570.55 | 400.00 | (170.55) | 400.00 | (170.55) | 143% | 100% |
| Printing & copying | 248.75 | 416.67 | 167.92 | 3,164.50 | 5,000.00 | 1,835.50 | 5,000.00 | 1,835.50 | 63% | 100% |
| Books/Subscriptions/Ref | 550.99 | 104.17 | (446.82) | 1,736.54 | 1,250.00 | (486.54) | 1,250.00 | (486.54) | 139% | 100% |
| Total Communications | 2,432.54 | 2,950.00 | 517.46 | 26,506.46 | 35,400.00 | 8,893.54 | 35,400.00 | 8,893.54 | 75% | 100% |
| Equipment/Maintenance/Software/Rental | | | | | | | | | | |
| IT Supplies/Minor Equipment/Tech Equip | - | 1,212.50 | 1,212.50 | 12,535.09 | 14,550.00 | 2,014.91 | 14,550.00 | 2,014.91 | 86% | 100% |
| Equipment Rental & maint | 123.10 | 179.17 | 56.07 | 1,474.68 | 2,150.00 | 675.32 | 2,150.00 | 675.32 | 69% | 100% |
| Auto Repair & Maintenance | 188.96 | 83.33 | (105.63) | 1,735.59 | 1,000.00 | (735.59) | 1,000.00 | (735.59) | 174% | 100% |
| Auto Lease | 424.92 | 280.00 | (144.92) | 2,546.73 | 2,800.00 | 253.27 | 2,800.00 | 253.27 | 91% | 100% |
| Total Equipment/Small Tools | 736.98 | 1,755.00 | 1,018.02 | 18,292.09 | 20,500.00 | 2,207.91 | 20,500.00 | 2,207.91 | 89% | 100% |
| Depreciation | | | | | | | | | | |
| Depreciation-Automobile | 1,897.46 | 692.50 | (1,204.96) | 7,513.03 | 8,310.00 | 796.97 | 8,310.00 | 796.97 | 90% | 100% |
| Deprec & amort - other | - | 187.50 | 187.50 | 1,005.87 | 2,250.00 | 1,244.13 | 2,250.00 | 1,244.13 | 45% | 100% |
| Total Depreciation | 1,897.46 | 880.00 | (1,017.46) | 8,518.90 | 10,560.00 | 2,041.10 | 10,560.00 | 2,041.10 | 81% | 100% |
| Other | | | | | | | | | | |
| Interest-general/Bank Fees | - | 375.00 | 375.00 | 4,573.60 | 4,500.00 | (73.60) | 4,500.00 | (73.60) | 102% | 100% |
| Insurance-Gen Liability | 1,465.22 | 1,395.83 | (69.39) | 15,401.03 | 16,750.00 | 1,348.97 | 16,750.00 | 1,348.97 | 92% | 100% |
| Membership Dues | - | 170.00 | 170.00 | 14,488.72 | 15,770.00 | 1,281.28 | 15,770.00 | 1,281.28 | 92% | 100% |
| Notifications | 76.13 | 166.67 | 90.54 | 1,731.13 | 2,000.00 | 268.87 | 2,000.00 | 268.87 | 87% | 100% |
| Other Expenses | 13.00 | 83.33 | 70.33 | 2,893.18 | 3,000.00 | 106.82 | 3,000.00 | 106.82 | 96% | 100% |
| Community Outreach/Ed | - | 2,083.33 | 2,083.33 | 18,500.00 | 25,000.00 | 6,500.00 | 25,000.00 | 6,500.00 | 74% | 100% |
| Contractor Support/In Kind | 31.23 | - | (31.23) | 811.56 | - | (811.56) | - | (811.56) | #DIV/0! | #DIV/0! |
| Transfer to Unrestricted | - | - | - | (3,824.31) | (3,750.00) | 74.31 | (3,750.00) | 74.31 | 102% | 100% |
| Total Other | 1,585.58 | 4,274.17 | 2,688.59 | 54,574.91 | 63,270.00 | 8,695.09 | 63,270.00 | 8,695.09 | 86% | 100% |
| Subtotal Admin Office Operating Budget | 140,761.21 | 155,491.27 | 14,730.06 | 1,590,592.56 | 1,718,642.54 | 128,049.98 | 1,718,642.54 | 128,049.98 | 93% | 100% |
| Transition & AJC Activities | 22,479.55 | 7,791.67 | (14,687.88) | 62,541.91 | 93,500.00 | 30,958.09 | 93,500.00 | 30,958.09 | 67% | 100% |
| One Stop Operator | 4,954.11 | 8,333.33 | 3,379.22 | 91,629.45 | 100,000.00 | 8,370.55 | 100,000.00 | 8,370.55 | 92% | 100% |
| SUBTOTAL ADMINISTRATIVE SERVICES | 168,194.87 | 171,616.27 | 3,421.40 | 1,744,763.92 | 1,912,142.54 | 167,378.62 | 1,912,142.54 | 167,378.62 | 91% | 100% |
| TOTAL EXPENSES | 1,049,255.83 | 1,354,943.81 | 305,687.98 | 9,672,307.34 | 13,053,104.66 | 3,380,797.32 | 13,053,104.66 | 3,380,797.32 | 74% | 100% |
| Change in Net Assets | 47,774.89 | - | (47,774.89) | (92,717.44) | - | 92,717.44 | 3,706,087.76 | | | |
| Beginning Net Assets | 885,551 | | | 1,025,664 | | | | | | |
| Plus current Net Assets | 47,775 | | | (92,717) | | | | | | |
| Change in special funds | (1,190) | | | (810) | | | | | | |
| Ending Unrestricted Net Assets | 932,136 | | | 932,136 | | | | | | |

Pacific Mountain Workforce Development Council

Grant Balance by Program

PY17 Budget to Actual Report

Through June 30, 2018

| Program: | Department of Labor/WIA/WIOA Funds | | | Department of Commerce | | | Other Funds | | |
|--|------------------------------------|----------------------|---------------------|------------------------|---------------------|------------------|-------------------|---------------------|---------------------|
| | YTD Actual | Annual Budget | Remaining | YTD Actual | Annual Budget | Remaining | YTD Actual | Annual Budget | Remaining |
| Workforce Innovation & Opportunity Act (WIOA) Grants | | | | | | | | | |
| WIOA Youth | 1,212,549.37 | 1,402,299.26 | 189,749.89 | | | | | | |
| WIOA Adult | 1,220,191.81 | 1,512,649.40 | 292,457.59 | | | | | | |
| WIOA Dislocated Worker | 1,502,575.65 | 1,969,140.73 | 466,565.08 | | | | | | |
| WIOA Admin Cost Pool | 377,046.26 | 797,822.84 | 420,776.58 | | | | | | |
| YouthWorks2 (6/1/16-3/31/18) | 34,077.09 | 34,077.67 | 0.58 | | | | | | |
| Camo to Commerce (1/1/14-12/31/2018) | 2,307,053.41 | 4,962,109.47 | 2,655,056.06 | | | | | | |
| Sector Strategies (9/1/15-6/30/18) | 126,276.51 | 130,248.15 | 3,971.64 | | | | | | |
| Career Connect WA (1/1/18-9/30/19) | 22,273.38 | 150,000.00 | 127,726.62 | | | | | | |
| Rapid Response Initiatives | 315,329.46 | 378,461.60 | 63,132.14 | | | | | | |
| Rapid Response Increased Employment | 79,663.40 | 442,841.00 | 363,177.60 | | | | | | |
| TAP-Hospitality (4/18/17-8/31/17) | 10,170.52 | 10,170.52 | - | | | | | | |
| TAP-Healthcare (6/28/17-3/31/19) | 83,408.83 | 275,000.00 | 191,591.17 | | | | | | |
| WorkFirst (Community Jobs) (ends 6/30/18) | | | | 1,336,572.60 | 1,412,632.00 | 76,059.40 | | | |
| Juvenile Rehabilitation-MyJOB (5/1/16-7/15/19) | | | | | | | 708,538.16 | 2,450,000.00 | 1,741,461.84 |
| Dept of Voc Rehab-PETS (3/16/16-3/15/18) | | | | | | | 72,740.00 | 96,118.05 | 23,378.05 |
| Dept of Voc Rehab-PETS (3/16/18-3/15/20) | | | | | | | 29,332.97 | 496,000.00 | 466,667.03 |
| Thurston County Jail Program (ends 12/31/17) | | | | | | | 119,468.82 | 181,553.97 | 62,085.15 |
| Dawkins Trust | | | | | | | 4,652.99 | 21,989.60 | 17,336.61 |
| Grays Harbor Foundation | | | | | | | 6,388.79 | 7,945.38 | 1,556.59 |
| Microsoft | | | | | | | 20,364.57 | 20,364.57 | - |
| Saltchuk | | | | | | | 2,867.47 | 7,768.36 | 4,900.89 |
| Total Program Grant Balance | 7,290,615.69 | 12,064,820.64 | 4,774,204.95 | 1,336,572.60 | 1,412,632.00 | 76,059.40 | 964,353.77 | 3,281,739.93 | 2,317,386.16 |

Pacific Mountain Workforce Development Council
STATEMENT OF FINANCIAL POSITION *(Balance Sheet)*

June 30, 2018

| | Beginning Year Balance | Current Period Balance | <i>Current Year Change</i> | Beginning Period Balance | <i>Current Period Change</i> |
|------------------------------------|-----------------------------------|-----------------------------------|--------------------------------|-------------------------------------|----------------------------------|
| Assets | | | | | |
| Cash & Cash Equivalents | 734,048 | 291,256 | (442,792) | 219,875 | 71,381 |
| Accounts Receivable | 1,158,229 | 1,905,306 | 747,077 | 1,496,356 | 408,950 |
| Due from Related Parties | 0 | 0 | 0 | 0 | 0 |
| Notes Receivable | 1,645 | 0 | (1,645) | 394 | (394) |
| Pre-Paid Expenses | 42,886 | 43,904 | 1,018 | 27,001 | 16,903 |
| Investments - CD's | 249,487 | 226,655 | (22,832) | 226,432 | 223 |
| Long-Term Assets | 42,740 | 31,133 | (11,607) | 34,034 | (2,901) |
| Total Assets | <u>2,229,035</u> | <u>2,498,254</u> | <u>269,219</u> | <u>2,004,092</u> | <u>494,162</u> |
| Liabilities | | | | | |
| Contracts & Vendors Payable | 783,544 | 1,179,644 | 396,100 | 751,607 | 428,037 |
| Payroll, Taxes, & Benefits Payable | 264,945 | 266,673 | 1,728 | 248,858 | 17,815 |
| Paid Leave Payable | 129,298 | 104,401 | (24,897) | 102,756 | 1,645 |
| Deferred Revenues | 15,714 | 6,457 | (9,257) | 7,307 | (850) |
| Other Short-Term Payables | 9,870 | 8,943 | (927) | 8,013 | 930 |
| Total Liabilities | <u>1,203,371</u> | <u>1,566,118</u> | <u>362,747</u> | <u>1,118,541</u> | <u>447,577</u> |
| Unrestricted Net Assets | <u>1,025,664</u> | <u>932,136</u> | <u>(93,528)</u> | <u>885,551</u> | <u>46,585</u> |
| Total Net Assets | <u>1,025,664</u> | <u>932,136</u> | <u>(93,528)</u> | <u>885,551</u> | <u>46,585</u> |
| Total Liabilities and Net Assets | <u>2,229,035</u> | <u>2,498,254</u> | <u>269,219</u> | <u>2,004,092</u> | <u>494,162</u> |

Pacific Mountain Workforce Development Council
STATEMENT OF CASH FLOWS

June 30, 2018

| | <u>Current Period</u> | <u>Current Year</u> |
|--|-----------------------|---------------------|
| Cash Flows from Operating Activities | | |
| Receipts from Grants | 687,231.98 | 8,803,257.31 |
| Receipts from Contributors/Events | 0.00 | 29,964.22 |
| Depreciation (Net) | 0.00 | (6.00) |
| Payments to Suppliers | 362,193.16 | (239,449.32) |
| Payments to Employees | (280,320.73) | (3,385,211.49) |
| Payments to Program/Participant Activities | (697,723.04) | (5,676,304.37) |
| Total Cash Flows from Operating Activities | <u>71,381.37</u> | <u>(467,749.65)</u> |
| Cash Flows from Investing Activities | | |
| Purchases of Equipment/Assets | 0.00 | 6.00 |
| Proceeds from Sale of Current Assets | 0.00 | 0.00 |
| Interest and Dividends | 223.33 | 2,119.99 |
| Purchases or Redemptions of Investments | (223.33) | 22,831.77 |
| Total Cash Flows from Investing Activities | <u>0.00</u> | <u>24,957.76</u> |
| Beginning Cash & Cash Equivalents | <u>219,874.77</u> | <u>734,048.03</u> |
| Ending Cash & Cash Equivalents | <u>291,256.14</u> | <u>291,256.14</u> |

Pacific Mountain Workforce Development Council
NOTES TO FINANCIAL STATEMENTS
Program Year July 1, 2017 through June 30, 2018

For month ending June 30, 2018

These notes pertain to the Statement of Activities, Statement of Financial Position and Statement Cash Flows attached.

- 1) The Statement of Activities provides a summary of expenses compared to revenue earned for the period, reported on an accrual basis (pgs 2-3). This is then compared with current period budgets and year to date budgets. More emphasis will be placed on year to date spending rather than on a monthly basis because timing may be off slightly from month to month from last year. The budgeted numbers reflect

AREAS OF NOTE:

- a) WIOA Formula contractor spending came in at expected and reasonable totals for the year
- b) The Incumbent Worker Training for childcare program was restructured and those funds will be reallocated in PY18
- c) Contracts for Rapid Response Increased Employment, TAP Healthcare and Career Connect go through PY18, so remaining funds will be utilized
- d) The YouthWorks contract was modified to increase funds so they are not overspent on their contract.
- e) In house programming spending is within expected ranges for the year, programming continues for C2C and PREP so funding will be utilized.
- f) Business service contracts for C2C project were increased so they are not overspent for the year. Contracts continue through the end of 2018.
- g) High Impact Community grants continue through 9/30/18 so remaining funds will be utilized.
- h) Overall administration expenses are at 93% of budgeted for the year.
- i) Benefits are under for the year, mostly due to health insurance projections with our new coverage plan. The admin office has saved \$25,748 so far, while the organization has saved \$63,218 from the switch in plans for
- j) Mailing services are over for the year due to a change in postage service fees
- k) Books/subscriptions are over due to online services subscribed to, such as eFax, survey monkey and docusign.
- l) Auto Repair and Maintenance is over due to timing of vehicle detailing maintenance.

- 2) Page 5 represents a summary of spending levels by program compared to total budgeted amounts available. This is further sectioned according to source of funds.

- 3) The Statement of Financial Position represents the organizations net assets, comparing current assets and liabilities. We currently have net assets of \$932,136. Net assets have increased by \$119,328 since last quarter due to gains in our payment point programs.

- 4) The Statement of Cash Flows represents the cash received and used during the time period. This reflects we have sufficient cash on hand to handle our daily operating transactions. Our cash balances are higher due to better timing of drawdowns and shorter delays on reimbursements from some grants. Purchases of equipment reflects the new cubicle system in the admin office. There is a 2 day turnaround time for cash requests to the State for our WIOA Formula fund reimbursements and a 1 day turnaround for cash requests made to Department of Labor. Cash requests for the WorkFirst grant take one to two weeks, while some of our smaller grants are only reimbursed on a monthly basis. We keep enough unrestricted funds available for use to cushion gaps in reimbursement times.

Pacific Mountain Workforce Development Council

STATEMENT OF ACTIVITIES

PY17 Budget to Actual Report

| <i>For month end June 2018</i> | Current Year Actual | Current Year Budget | Variance | Total Budget | Balance Remaining | % Spent | Target % |
|--------------------------------|------------------------|------------------------|---------------------|----------------------|---------------------|------------|-------------|
| REVENUES | | | | | | | |
| Grant & Contracts | 9,579,589.90 | 13,053,104.66 | 3,473,514.76 | 16,759,192.42 | 7,179,602.52 | 57% | 78% |
| Other | - | - | - | - | - | 0% | 0% |
| Total Revenues | 9,579,589.90 | 13,053,104.66 | 3,473,514.76 | 16,759,192.42 | 7,179,602.52 | 57% | 78% |
| EXPENSES | | | | | | | |
| Program Services | | | | | | | |
| Direct Participant Services | 6,961,993.44 | 10,107,507.19 | 3,145,513.75 | 10,107,507.19 | 3,145,513.75 | 69% | 100% |
| Business Services & Solutions | 702,699.99 | 663,334.76 | (39,365.23) | 663,334.76 | (39,365.23) | 106% | 100% |
| Special Impact Projects | 239,915.50 | 330,028.22 | 90,112.72 | 330,028.22 | 90,112.72 | 73% | 100% |
| Misc Contracts & Projects | 22,934.49 | 40,091.95 | 17,157.46 | 40,091.95 | 17,157.46 | 57% | 100% |
| Subtotal | 7,927,543.42 | 11,140,962.12 | 3,213,418.70 | 11,140,962.12 | 3,213,418.70 | 71% | 100% |
| Administrative Services | | | | | | | |
| Admin Office Operations | 1,590,592.56 | 1,718,642.54 | 128,049.98 | 1,718,642.54 | 128,049.98 | 93% | 100% |
| Transition Activities | 62,541.91 | 93,500.00 | 30,958.09 | 93,500.00 | 30,958.09 | 67% | 100% |
| Integrated Service Activities | 91,629.45 | 100,000.00 | 8,370.55 | 100,000.00 | 8,370.55 | 92% | 100% |
| AmeriCorps Activities | - | - | - | - | - | #DIV/0! | #DIV/0! |
| Subtotal | 1,744,763.92 | 1,912,142.54 | 167,378.62 | 1,912,142.54 | 167,378.62 | 91% | 100% |
| TOTAL EXPENSES | 9,672,307.34 | 13,053,104.66 | 3,380,797.32 | 13,053,104.66 | 3,380,797.32 | 74% | 100% |
| Change in Net Assets | (92,717.44) | - | 92,717.44 | 3,706,087.76 | | | |

| | |
|---------------------------------------|----------------|
| <i>Beginning Net Assets</i> | 1,025,664 |
| <i>Plus current Net Assets</i> | (92,717) |
| <i>Change in special funds</i> | (810) |
| Ending Unrestricted Net Assets | 932,136 |

Pacific Mountain Workforce Development Council

STATEMENT OF ACTIVITIES

Expense Detail

PY17 Budget to Actual Report

| <i>For month end June 2018</i> | Current Period Actual | Current Period Budget | Variance | Current Year Actual | Current Year Budget | Variance | Total Budget | Balance Remaining | % Spent | Target % |
|--|--------------------------|--------------------------|--------------------|------------------------|------------------------|---------------------|----------------------|---------------------|-------------|-------------|
| REVENUES | | | | | | | | | | |
| Grant & Contracts | 1,097,030.72 | 1,354,943.81 | 257,913.09 | 9,579,589.90 | 13,053,104.66 | 3,473,514.76 | 16,759,192.42 | 7,179,602.52 | 57% | 78% |
| Other | - | - | - | - | - | - | - | - | 0% | 0% |
| Total Revenues | 1,097,030.72 | 1,354,943.81 | 257,913.09 | 9,579,589.90 | 13,053,104.66 | 3,473,514.76 | 16,759,192.42 | 7,179,602.52 | 57% | 78% |
| EXPENSES | | | | | | | | | | |
| PROGRAM SERVICES | | | | | | | | | | |
| Direct Participant Services | | | | | | | | | | |
| Adult Contracted Programs (Career Path Services-CPS) | 102,253.36 | 76,951.08 | (25,302.28) | 822,527.92 | 923,413.00 | 100,885.08 | 923,413.00 | 100,885.08 | 89% | 100% |
| Dislocated Worker Contracted Programs (CPS) | 180,549.85 | 95,259.83 | (85,290.02) | 980,226.67 | 1,143,117.00 | 162,890.33 | 1,143,117.00 | 162,890.33 | 86% | 100% |
| Youth Contracted Programs (ResCare) | 104,498.03 | 95,788.83 | (8,709.20) | 953,616.32 | 1,039,466.00 | 85,849.68 | 1,039,466.00 | 85,849.68 | 92% | 100% |
| Incumbent Worker Training (CCAC) | 6,091.78 | 23,333.33 | 17,241.55 | 15,749.04 | 140,000.00 | 124,250.96 | 140,000.00 | 124,250.96 | 11% | 100% |
| Sector Strategies (CPS) | 52,991.92 | 20,055.50 | (32,936.42) | 120,333.00 | 120,333.00 | - | 120,333.00 | - | 100% | 100% |
| Grays Harbor Foundation (CPS) | 550.07 | 662.12 | 112.05 | 6,388.79 | 7,945.38 | 1,556.59 | 7,945.38 | 1,556.59 | 80% | 100% |
| Rapid Response Initiatives (CPS) | 13,690.60 | - | (13,690.60) | 111,366.07 | 126,568.00 | 15,201.93 | 126,568.00 | 15,201.93 | 88% | 100% |
| Rapid Response Increased Employment (CPS, ResCare) | 22,178.32 | 244,867.86 | 222,689.54 | 145,452.80 | 448,327.00 | 302,874.20 | 448,327.00 | 302,874.20 | 32% | 100% |
| TAP-Healthcare (SPSCC, Centralia College) | 10,989.27 | 21,000.00 | 10,010.73 | 64,787.90 | 252,000.00 | 187,212.10 | 252,000.00 | 187,212.10 | 26% | 100% |
| Career Connect WA (CPS, ResCare, ESD113, AJAC) | 3,576.38 | 4,999.83 | 1,423.45 | 14,966.64 | 29,999.00 | 15,032.36 | 29,999.00 | 15,032.36 | 50% | 100% |
| Workforce Central-C2C | 3,399.88 | 22,416.67 | 19,016.79 | 203,248.52 | 269,000.00 | 65,751.48 | 269,000.00 | 65,751.48 | 76% | 100% |
| YouthWorks-Big Brother Big Sisters | - | - | - | 31,352.72 | 28,352.72 | (3,000.00) | 28,352.72 | (3,000.00) | 111% | 100% |
| DVR-Morningside & Arc of Grays Harbor | 26,600.00 | 182,581.00 | 155,981.00 | 98,108.00 | 302,166.00 | 204,058.00 | 302,166.00 | 204,058.00 | 32% | 100% |
| In House Programs | | | | | | | | | | |
| WorkFirst | 96,944.29 | 101,567.16 | 4,622.87 | 1,158,023.24 | 1,218,805.95 | 60,782.71 | 1,218,805.95 | 60,782.71 | 95% | 100% |
| PREP | 8,445.96 | 16,670.17 | 8,224.21 | 99,043.92 | 154,735.41 | 55,691.49 | 154,735.41 | 55,691.49 | 64% | 100% |
| C2C, Microsoft, Saltchuk | 99,242.34 | 114,034.89 | 14,792.55 | 1,559,418.65 | 3,054,645.73 | 1,495,227.08 | 3,054,645.73 | 1,495,227.08 | 51% | 100% |
| JRA-MyJob | 50,166.38 | 70,719.42 | 20,553.04 | 577,383.24 | 848,633.00 | 271,249.76 | 848,633.00 | 271,249.76 | 68% | 100% |
| Subtotal Direct Participant Services | 782,168.43 | 1,090,907.69 | 308,739.26 | 6,961,993.44 | 10,107,507.19 | 3,145,513.75 | 10,107,507.19 | 3,145,513.75 | 69% | 100% |
| Business Services | | | | | | | | | | |
| B2B-(Thurston County Chamber) | 53,707.48 | 37,256.53 | (16,450.95) | 423,500.04 | 447,078.38 | 23,578.34 | 447,078.38 | 23,578.34 | 95% | 100% |
| B2B-C2C (TCC) | 10,434.95 | 6,750.00 | (3,684.95) | 166,942.27 | 129,081.05 | (37,861.22) | 129,081.05 | (37,861.22) | 129% | 100% |
| C2C-(Tacoma Pierce Chamber) | 9,901.91 | 3,750.00 | (6,151.91) | 112,257.68 | 87,175.33 | (25,082.35) | 87,175.33 | (25,082.35) | 129% | 100% |
| Subtotal Business Services | 74,044.34 | 47,756.53 | (26,287.81) | 702,699.99 | 663,334.76 | (39,365.23) | 663,334.76 | (39,365.23) | 106% | 100% |
| Special Impact Projects | | | | | | | | | | |
| Advanced Manufacturing (TC EDC, CPS) | - | - | - | 62,760.71 | 89,874.59 | 27,113.88 | 89,874.59 | 27,113.88 | 70% | 100% |
| Career Pathways | 1,347.50 | 3,694.16 | 2,346.66 | 39,173.25 | 44,329.90 | 5,156.65 | 44,329.90 | 5,156.65 | 88% | 100% |
| WBL/Career Connection/AmeriCorps | 9,245.35 | 27,568.64 | 18,323.29 | 77,838.62 | 110,823.73 | 32,985.11 | 110,823.73 | 32,985.11 | 70% | 100% |
| Rural County-High Impact Community Projects | 13,067.84 | 7,142.86 | (5,924.98) | 23,142.92 | 50,000.00 | 26,857.08 | 50,000.00 | 26,857.08 | 46% | 100% |
| Layoff Aversion-Hospitality | - | 2,916.67 | 2,916.67 | 37,000.00 | 35,000.00 | (2,000.00) | 35,000.00 | (2,000.00) | 106% | 100% |
| Subtotal Special Impact Projects | 23,660.69 | 41,322.33 | 17,661.64 | 239,915.50 | 330,028.22 | 90,112.72 | 330,028.22 | 90,112.72 | 73% | 100% |
| Misc Contracts/Projects | | | | | | | | | | |
| Outreach & Communications | 1,187.50 | 1,299.33 | 111.83 | 13,934.49 | 15,591.95 | 1,657.46 | 15,591.95 | 1,657.46 | 89% | 100% |
| TAP-Hospitality (WHAEP) | - | 791.67 | 791.67 | 9,000.00 | 9,500.00 | 500.00 | 9,500.00 | 500.00 | 95% | 100% |
| SeaKing-JRA/MyJOB | - | 1,250.00 | 1,250.00 | - | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | 0% | 100% |
| Subtotal Misc Contracts/Projects | 1,187.50 | 3,341.00 | 2,153.50 | 22,934.49 | 40,091.95 | 17,157.46 | 40,091.95 | 17,157.46 | 57% | 100% |
| SUBTOTAL PROGRAM SERVICES | 881,060.96 | 1,183,327.54 | 302,266.58 | 7,927,543.42 | 11,140,962.12 | 3,213,418.70 | 11,140,962.12 | 3,213,418.70 | 71% | 100% |
| ADMINISTRATIVE SERVICES | | | | | | | | | | |
| Administrative Office Operations | | | | | | | | | | |
| Salaries & Benefits | | | | | | | | | | |
| Salaries | 76,344.58 | 79,860.20 | 3,515.62 | 911,809.50 | 917,123.04 | 5,313.54 | 917,123.04 | 5,313.54 | 99% | 100% |
| Benefits | 34,182.39 | 44,645.15 | 10,462.76 | 351,651.96 | 390,328.50 | 38,676.54 | 390,328.50 | 38,676.54 | 90% | 100% |
| Total Salaries & Benefits | 110,526.97 | 124,505.35 | 13,978.38 | 1,263,461.46 | 1,307,451.54 | 43,990.08 | 1,307,451.54 | 43,990.08 | 97% | 100% |
| Travel & Training Expenses | | | | | | | | | | |
| Mileage | 445.88 | 520.83 | 74.95 | 4,357.17 | 6,250.00 | 1,892.83 | 6,250.00 | 1,892.83 | 70% | 100% |
| Travel | 24.96 | 1,041.67 | 1,016.71 | 7,856.26 | 12,500.00 | 4,643.74 | 12,500.00 | 4,643.74 | 63% | 100% |

| | | | | | | | | | | |
|---|---------------------|---------------------|--------------------|---------------------|----------------------|---------------------|----------------------|---------------------|------------|-------------|
| Conf/Conv/Mtg/Reg | 170.70 | 337.50 | 166.80 | 5,752.82 | 8,010.00 | 2,257.18 | 8,010.00 | 2,257.18 | 72% | 100% |
| Gasoline for PMWDC Vehicles | 89.13 | 66.67 | (22.46) | 598.03 | 800.00 | 201.97 | 800.00 | 201.97 | 75% | 100% |
| Board Travel | 99.63 | 641.67 | 542.04 | 6,250.42 | 7,700.00 | 1,449.58 | 7,700.00 | 1,449.58 | 81% | 100% |
| Board Supplies & Support | 492.16 | 1,460.00 | 967.84 | 10,697.86 | 19,500.00 | 8,802.14 | 19,500.00 | 8,802.14 | 55% | 100% |
| Staff develop/Training | 2,100.00 | 625.00 | (1,475.00) | 5,076.41 | 7,500.00 | 2,423.59 | 7,500.00 | 2,423.59 | 68% | 100% |
| Total Staff Expenses | 3,422.46 | 4,693.33 | 1,270.87 | 40,588.97 | 62,260.00 | 21,671.03 | 62,260.00 | 21,671.03 | 65% | 100% |
| Professional Services | | | | | | | | | | |
| Accounting & Auditing | - | - | - | 22,538.70 | 22,000.00 | (538.70) | 22,000.00 | (538.70) | 102% | 100% |
| Legal Fees | - | 300.00 | 300.00 | - | 3,600.00 | 3,600.00 | 3,600.00 | 3,600.00 | 0% | 100% |
| Professional Services/Consult | 7,023.93 | 5,383.33 | (1,640.60) | 34,898.44 | 64,600.00 | 29,701.56 | 64,600.00 | 29,701.56 | 54% | 100% |
| Temp & Interim Contracts | 3,398.00 | 1,166.67 | (2,231.33) | 13,875.98 | 14,000.00 | 124.02 | 14,000.00 | 124.02 | 99% | 100% |
| Licenses | 2,937.06 | 2,143.33 | (793.73) | 25,882.68 | 25,720.00 | (162.68) | 25,720.00 | (162.68) | 101% | 100% |
| Total Professional Services | 13,358.99 | 8,993.33 | (4,365.66) | 97,195.80 | 129,920.00 | 32,724.20 | 129,920.00 | 32,724.20 | 75% | 100% |
| Facilities | | | | | | | | | | |
| Rent | 6,800.23 | 7,440.08 | 639.85 | 81,453.97 | 89,281.00 | 7,827.03 | 89,281.00 | 7,827.03 | 91% | 100% |
| Utilities | - | - | - | - | - | - | - | - | #DIV/0! | #DIV/0! |
| Total Facilities | 6,800.23 | 7,440.08 | 639.85 | 81,453.97 | 89,281.00 | 7,827.03 | 89,281.00 | 7,827.03 | 91% | 100% |
| Supplies & Communications | | | | | | | | | | |
| Supplies | 552.44 | 1,166.67 | 614.23 | 11,433.30 | 14,000.00 | 2,566.70 | 14,000.00 | 2,566.70 | 82% | 100% |
| Telephone & telecomm | 980.36 | 1,166.67 | 186.31 | 8,940.95 | 14,000.00 | 5,059.05 | 14,000.00 | 5,059.05 | 64% | 100% |
| Postage & Shipping | 100.00 | 62.50 | (37.50) | 660.62 | 750.00 | 89.38 | 750.00 | 89.38 | 88% | 100% |
| Mailing Services | - | 33.33 | 33.33 | 570.55 | 400.00 | (170.55) | 400.00 | (170.55) | 143% | 100% |
| Printing & copying | 248.75 | 416.67 | 167.92 | 3,164.50 | 5,000.00 | 1,835.50 | 5,000.00 | 1,835.50 | 63% | 100% |
| Books/Subscriptions/Ref | 550.99 | 104.17 | (446.82) | 1,736.54 | 1,250.00 | (486.54) | 1,250.00 | (486.54) | 139% | 100% |
| Total Communications | 2,432.54 | 2,950.00 | 517.46 | 26,506.46 | 35,400.00 | 8,893.54 | 35,400.00 | 8,893.54 | 75% | 100% |
| Equipment/Maintenance/Software/Rental | | | | | | | | | | |
| IT Supplies/Minor Equipment/Tech Equip | - | 1,212.50 | 1,212.50 | 12,535.09 | 14,550.00 | 2,014.91 | 14,550.00 | 2,014.91 | 86% | 100% |
| Equipment Rental & maint | 123.10 | 179.17 | 56.07 | 1,474.68 | 2,150.00 | 675.32 | 2,150.00 | 675.32 | 69% | 100% |
| Auto Repair & Maintenance | 188.96 | 83.33 | (105.63) | 1,735.59 | 1,000.00 | (735.59) | 1,000.00 | (735.59) | 174% | 100% |
| Auto Lease | 424.92 | 280.00 | (144.92) | 2,546.73 | 2,800.00 | 253.27 | 2,800.00 | 253.27 | 91% | 100% |
| Total Equipment/Small Tools | 736.98 | 1,755.00 | 1,018.02 | 18,292.09 | 20,500.00 | 2,207.91 | 20,500.00 | 2,207.91 | 89% | 100% |
| Depreciation | | | | | | | | | | |
| Depreciation-Automobile | 1,897.46 | 692.50 | (1,204.96) | 7,513.03 | 8,310.00 | 796.97 | 8,310.00 | 796.97 | 90% | 100% |
| Deprec & amort - other | - | 187.50 | 187.50 | 1,005.87 | 2,250.00 | 1,244.13 | 2,250.00 | 1,244.13 | 45% | 100% |
| Total Depreciation | 1,897.46 | 880.00 | (1,017.46) | 8,518.90 | 10,560.00 | 2,041.10 | 10,560.00 | 2,041.10 | 81% | 100% |
| Other | | | | | | | | | | |
| Interest-general/Bank Fees | - | 375.00 | 375.00 | 4,573.60 | 4,500.00 | (73.60) | 4,500.00 | (73.60) | 102% | 100% |
| Insurance-Gen Liability | 1,465.22 | 1,395.83 | (69.39) | 15,401.03 | 16,750.00 | 1,348.97 | 16,750.00 | 1,348.97 | 92% | 100% |
| Membership Dues | - | 170.00 | 170.00 | 14,488.72 | 15,770.00 | 1,281.28 | 15,770.00 | 1,281.28 | 92% | 100% |
| Notifications | 76.13 | 166.67 | 90.54 | 1,731.13 | 2,000.00 | 268.87 | 2,000.00 | 268.87 | 87% | 100% |
| Other Expenses | 13.00 | 83.33 | 70.33 | 2,893.18 | 3,000.00 | 106.82 | 3,000.00 | 106.82 | 96% | 100% |
| Community Outreach/Ed | - | 2,083.33 | 2,083.33 | 18,500.00 | 25,000.00 | 6,500.00 | 25,000.00 | 6,500.00 | 74% | 100% |
| Contractor Support/In Kind | 31.23 | - | (31.23) | 811.56 | - | (811.56) | - | (811.56) | #DIV/0! | #DIV/0! |
| Transfer to Unrestricted | - | - | - | (3,824.31) | (3,750.00) | 74.31 | (3,750.00) | 74.31 | 102% | 100% |
| Total Other | 1,585.58 | 4,274.17 | 2,688.59 | 54,574.91 | 63,270.00 | 8,695.09 | 63,270.00 | 8,695.09 | 86% | 100% |
| Subtotal Admin Office Operating Budget | 140,761.21 | 155,491.27 | 14,730.06 | 1,590,592.56 | 1,718,642.54 | 128,049.98 | 1,718,642.54 | 128,049.98 | 93% | 100% |
| Transition & AJC Activities | 22,479.55 | 7,791.67 | (14,687.88) | 62,541.91 | 93,500.00 | 30,958.09 | 93,500.00 | 30,958.09 | 67% | 100% |
| One Stop Operator | 4,954.11 | 8,333.33 | 3,379.22 | 91,629.45 | 100,000.00 | 8,370.55 | 100,000.00 | 8,370.55 | 92% | 100% |
| SUBTOTAL ADMINISTRATIVE SERVICES | 168,194.87 | 171,616.27 | 3,421.40 | 1,744,763.92 | 1,912,142.54 | 167,378.62 | 1,912,142.54 | 167,378.62 | 91% | 100% |
| TOTAL EXPENSES | 1,049,255.83 | 1,354,943.81 | 305,687.98 | 9,672,307.34 | 13,053,104.66 | 3,380,797.32 | 13,053,104.66 | 3,380,797.32 | 74% | 100% |
| Change in Net Assets | 47,774.89 | - | (47,774.89) | (92,717.44) | - | 92,717.44 | 3,706,087.76 | | | |
| Beginning Net Assets | 885,551 | | | 1,025,664 | | | | | | |
| Plus current Net Assets | 47,775 | | | (92,717) | | | | | | |
| Change in special funds | (1,190) | | | (810) | | | | | | |
| Ending Unrestricted Net Assets | 932,136 | | | 932,136 | | | | | | |

Pacific Mountain Workforce Development Council

Grant Balance by Program

PY17 Budget to Actual Report

Through June 30, 2018

| Program: | Department of Labor/WIA/WIOA Funds | | | Department of Commerce | | | Other Funds | | |
|--|------------------------------------|----------------------|---------------------|------------------------|---------------------|------------------|-------------------|---------------------|---------------------|
| | YTD Actual | Annual Budget | Remaining | YTD Actual | Annual Budget | Remaining | YTD Actual | Annual Budget | Remaining |
| Workforce Innovation & Opportunity Act (WIOA) Grants | | | | | | | | | |
| WIOA Youth | 1,212,549.37 | 1,402,299.26 | 189,749.89 | | | | | | |
| WIOA Adult | 1,220,191.81 | 1,512,649.40 | 292,457.59 | | | | | | |
| WIOA Dislocated Worker | 1,502,575.65 | 1,969,140.73 | 466,565.08 | | | | | | |
| WIOA Admin Cost Pool | 377,046.26 | 797,822.84 | 420,776.58 | | | | | | |
| YouthWorks2 (6/1/16-3/31/18) | 34,077.09 | 34,077.67 | 0.58 | | | | | | |
| Camo to Commerce (1/1/14-12/31/2018) | 2,307,053.41 | 4,962,109.47 | 2,655,056.06 | | | | | | |
| Sector Strategies (9/1/15-6/30/18) | 126,276.51 | 130,248.15 | 3,971.64 | | | | | | |
| Career Connect WA (1/1/18-9/30/19) | 22,273.38 | 150,000.00 | 127,726.62 | | | | | | |
| Rapid Response Initiatives | 315,329.46 | 378,461.60 | 63,132.14 | | | | | | |
| Rapid Response Increased Employment | 79,663.40 | 442,841.00 | 363,177.60 | | | | | | |
| TAP-Hospitality (4/18/17-8/31/17) | 10,170.52 | 10,170.52 | - | | | | | | |
| TAP-Healthcare (6/28/17-3/31/19) | 83,408.83 | 275,000.00 | 191,591.17 | | | | | | |
| WorkFirst (Community Jobs) (ends 6/30/18) | | | | 1,336,572.60 | 1,412,632.00 | 76,059.40 | | | |
| Juvenile Rehabilitation-MyJOB (5/1/16-7/15/19) | | | | | | | 708,538.16 | 2,450,000.00 | 1,741,461.84 |
| Dept of Voc Rehab-PETS (3/16/16-3/15/18) | | | | | | | 72,740.00 | 96,118.05 | 23,378.05 |
| Dept of Voc Rehab-PETS (3/16/18-3/15/20) | | | | | | | 29,332.97 | 496,000.00 | 466,667.03 |
| Thurston County Jail Program (ends 12/31/17) | | | | | | | 119,468.82 | 181,553.97 | 62,085.15 |
| Dawkins Trust | | | | | | | 4,652.99 | 21,989.60 | 17,336.61 |
| Grays Harbor Foundation | | | | | | | 6,388.79 | 7,945.38 | 1,556.59 |
| Microsoft | | | | | | | 20,364.57 | 20,364.57 | - |
| Saltchuk | | | | | | | 2,867.47 | 7,768.36 | 4,900.89 |
| Total Program Grant Balance | 7,290,615.69 | 12,064,820.64 | 4,774,204.95 | 1,336,572.60 | 1,412,632.00 | 76,059.40 | 964,353.77 | 3,281,739.93 | 2,317,386.16 |

Pacific Mountain Workforce Development Council
STATEMENT OF FINANCIAL POSITION *(Balance Sheet)*

June 30, 2018

| | Beginning Year Balance | Current Period Balance | <i>Current Year Change</i> | Beginning Period Balance | <i>Current Period Change</i> |
|------------------------------------|-----------------------------------|-----------------------------------|--------------------------------|-------------------------------------|----------------------------------|
| Assets | | | | | |
| Cash & Cash Equivalents | 734,048 | 291,256 | (442,792) | 219,875 | 71,381 |
| Accounts Receivable | 1,158,229 | 1,905,306 | 747,077 | 1,496,356 | 408,950 |
| Due from Related Parties | 0 | 0 | 0 | 0 | 0 |
| Notes Receivable | 1,645 | 0 | (1,645) | 394 | (394) |
| Pre-Paid Expenses | 42,886 | 43,904 | 1,018 | 27,001 | 16,903 |
| Investments - CD's | 249,487 | 226,655 | (22,832) | 226,432 | 223 |
| Long-Term Assets | 42,740 | 31,133 | (11,607) | 34,034 | (2,901) |
| Total Assets | <u>2,229,035</u> | <u>2,498,254</u> | <u>269,219</u> | <u>2,004,092</u> | <u>494,162</u> |
| Liabilities | | | | | |
| Contracts & Vendors Payable | 783,544 | 1,179,644 | 396,100 | 751,607 | 428,037 |
| Payroll, Taxes, & Benefits Payable | 264,945 | 266,673 | 1,728 | 248,858 | 17,815 |
| Paid Leave Payable | 129,298 | 104,401 | (24,897) | 102,756 | 1,645 |
| Deferred Revenues | 15,714 | 6,457 | (9,257) | 7,307 | (850) |
| Other Short-Term Payables | 9,870 | 8,943 | (927) | 8,013 | 930 |
| Total Liabilities | <u>1,203,371</u> | <u>1,566,118</u> | <u>362,747</u> | <u>1,118,541</u> | <u>447,577</u> |
| Unrestricted Net Assets | <u>1,025,664</u> | <u>932,136</u> | <u>(93,528)</u> | <u>885,551</u> | <u>46,585</u> |
| Total Net Assets | <u>1,025,664</u> | <u>932,136</u> | <u>(93,528)</u> | <u>885,551</u> | <u>46,585</u> |
| Total Liabilities and Net Assets | <u>2,229,035</u> | <u>2,498,254</u> | <u>269,219</u> | <u>2,004,092</u> | <u>494,162</u> |

Pacific Mountain Workforce Development Council
STATEMENT OF CASH FLOWS

June 30, 2018

| | <u>Current Period</u> | <u>Current Year</u> |
|--|-----------------------|---------------------|
| Cash Flows from Operating Activities | | |
| Receipts from Grants | 687,231.98 | 8,803,257.31 |
| Receipts from Contributors/Events | 0.00 | 29,964.22 |
| Depreciation (Net) | 0.00 | (6.00) |
| Payments to Suppliers | 362,193.16 | (239,449.32) |
| Payments to Employees | (280,320.73) | (3,385,211.49) |
| Payments to Program/Participant Activities | (697,723.04) | (5,676,304.37) |
| Total Cash Flows from Operating Activities | <u>71,381.37</u> | <u>(467,749.65)</u> |
| Cash Flows from Investing Activities | | |
| Purchases of Equipment/Assets | 0.00 | 6.00 |
| Proceeds from Sale of Current Assets | 0.00 | 0.00 |
| Interest and Dividends | 223.33 | 2,119.99 |
| Purchases or Redemptions of Investments | (223.33) | 22,831.77 |
| Total Cash Flows from Investing Activities | <u>0.00</u> | <u>24,957.76</u> |
| Beginning Cash & Cash Equivalents | <u>219,874.77</u> | <u>734,048.03</u> |
| Ending Cash & Cash Equivalents | <u>291,256.14</u> | <u>291,256.14</u> |

Pacific Mountain Workforce Development Council
 Program Year 2018
 July 1, 2018 - June 30, 2019
 Final Budget by Budget Category



| | Direct Participant Services | Business Services & Solutions | Special Impact Projects | Misc Contracts & Projects | Administrative Services | Total |
|--|-----------------------------|-------------------------------|-------------------------|---------------------------|-------------------------|-------|
|--|-----------------------------|-------------------------------|-------------------------|---------------------------|-------------------------|-------|

Budgeted Revenues:

Workforce Innovation and Opportunity Act (WIOA) 'Formula' Grants

| | | | | | | |
|----------------------------|---------------------|-------------------|-------------------|------------------|---------------------|---------------------|
| WIOA Admin Cost Pool (ACP) | - | - | - | - | 831,738.82 | 831,738.82 |
| WIOA Adult | 921,866.57 | 240,000.00 | 38,428.00 | 30,461.17 | 335,502.86 | 1,566,258.60 |
| WIOA Dislocated Worker | 1,299,161.81 | 160,000.00 | - | 36,405.82 | 366,703.45 | 1,862,271.08 |
| WIOA Youth | 1,000,524.41 | - | 138,428.00 | 13,133.01 | 310,452.47 | 1,462,537.89 |
| Subtotal | 3,221,552.79 | 400,000.00 | 176,856.00 | 80,000.00 | 1,844,397.59 | 5,722,806.38 |

Competitive WIOA' Grants

| | | | | | | |
|--|---------------------|-------------------|------------------|----------|-------------------|---------------------|
| Camo2Commerce (1/1/14 - 12/31/18) | 1,211,084.69 | 200,301.11 | - | - | 159,152.36 | 1,570,538.16 |
| Opioid Reduction (8/1/18-6/30/20) | 2,088,653.00 | - | - | - | 311,347.00 | 2,400,000.00 |
| TAP-Upskill/Backfill-Healthcare (6/28/17 - 3/31/19) | 191,512.10 | - | - | - | 79.07 | 191,591.17 |
| Career Connect WA (1/1/18-9/30/19) | 785,417.08 | - | 50,000.00 | - | 119,669.53 | 955,086.61 |
| PY18 Rapid Response Increased Emp (7/1/18-6/30/20) | 337,491.35 | - | - | - | 18,072.65 | 355,564.00 |
| Rapid Response Increased Employment (7/1/17-6/30/19) | 327,111.02 | - | - | - | 36,066.58 | 363,177.60 |
| Subtotal | 4,941,269.24 | 200,301.11 | 50,000.00 | - | 644,387.19 | 5,835,957.54 |

Department of Commerce Grants

| | | | | | | |
|---|--------------|---|----------|---|------------|--------------|
| WorkFirst (Community Jobs) (7/1/17-6/30/18) | 1,169,124.34 | - | 6,000.00 | - | 187,338.66 | 1,362,463.00 |
|---|--------------|---|----------|---|------------|--------------|

Department of Social & Health Services Grants

| | | | | | | |
|--|---------------------|----------|-----------------|------------------|-------------------|---------------------|
| Dept of Voc Rehabilitation -PreEmployment Skills (3/16/18-3/15/20) | 418,563.00 | - | - | - | 48,104.53 | 466,667.53 |
| Juvenile Rehabilitation - My JOB (5/1/16-7/15/19) | 1,100,369.00 | - | 4,000.00 | 15,000.00 | 255,000.00 | 1,374,369.00 |
| Subtotal | 1,518,932.00 | - | 4,000.00 | 15,000.00 | 303,104.53 | 1,841,036.53 |

Other' Grants

| | | | | | | |
|--|-------------------|----------|------------------|----------|------------------|-------------------|
| Thurston County Jail Program (1/1/17 - 12/31/17) | 52,757.15 | - | - | - | 6,782.86 | 59,540.01 |
| Pierce County Career Day | - | - | 25,000.00 | - | 2,500.00 | 27,500.00 |
| Dawkins Trust | - | - | 17,336.61 | - | - | 17,336.61 |
| GH Foundation | 1,556.59 | - | - | - | - | 1,556.59 |
| Boeing | 141,052.08 | - | - | - | 8,947.92 | 150,000.00 |
| Saltchuk | 4,900.89 | - | - | - | - | 4,900.89 |
| Subtotal | 200,266.71 | - | 42,336.61 | - | 18,230.78 | 260,834.10 |

| | | | | | | |
|----------------------|----------------------|-------------------|-------------------|------------------|---------------------|----------------------|
| Total Revenue | 11,051,145.08 | 600,301.11 | 279,192.61 | 95,000.00 | 2,997,458.76 | 15,023,097.56 |
|----------------------|----------------------|-------------------|-------------------|------------------|---------------------|----------------------|

Budgeted Expenditures:

| | Direct Participant Services | Business Services & Solutions | Special Impact Projects | Misc Contracts & Projects | Administrative Services | Total |
|--|-----------------------------|-------------------------------|-------------------------|---------------------------|-------------------------|---------------------|
| Program Services | | | | | | |
| WIOA Formula | | | | | | |
| Adult Contracted Programs (Career Path Services) | 921,866.57 | - | - | - | - | 921,866.57 |
| Dislocated Worker Contracted Programs (Career Path Services) | 1,124,849.12 | - | - | - | - | 1,124,849.12 |
| Youth Contracted Programs (ResCare) | 1,000,524.41 | - | - | - | - | 1,000,524.41 |
| Incumbent Worker Training (TBD) | 150,000.00 | - | - | - | - | 150,000.00 |
| Business Services (Thurston Co. Chamber) | - | 400,000.00 | - | - | - | 400,000.00 |
| Work-Based Learning/Career Connections/AmeriCorps support | - | - | 100,000.00 | - | - | 100,000.00 |
| Career Pathways, Outreach, Misc | - | - | - | 80,000.00 | - | 80,000.00 |
| High Impact Grants-Youth & Young Adult | - | - | 76,856.00 | - | - | 76,856.00 |
| Subtotal | 3,197,240.10 | 400,000.00 | 176,856.00 | 80,000.00 | - | 3,854,096.10 |
| WIOA Competitive | | | | | | |
| Opioid Use & Reduction Response In-house | 988,653.00 | - | - | - | - | 988,653.00 |
| Opioid Use & Reduction Response Contracted (Choice) | 1,100,000.00 | - | - | - | - | 1,100,000.00 |
| Camo2Commerce In-house Program | 1,029,371.01 | - | - | - | - | 1,029,371.01 |
| Camo2Commerce Contracted (Thurston Chamber, Pierce Chamber, W/ Career Connect In-house Program | 181,713.68 | 200,301.11 | - | - | - | 382,014.79 |
| Career Connect WA (CPS, ResCare, AJAC, ESD113) | 83,483.72 | - | - | - | - | 83,483.72 |
| PY18 Rapid Response Increased Employment In house | 701,933.36 | - | 50,000.00 | - | - | 751,933.36 |
| Rapid Response Increased Employment Contracted (CPS, ResCare) | 337,491.35 | - | - | - | - | 337,491.35 |
| TAP-Healthcare Contracted (SPSCC, Centralia College) | 327,111.02 | - | - | - | - | 327,111.02 |
| TAP-Healthcare Contracted (SPSCC, Centralia College) | 191,512.10 | - | - | - | - | 191,512.10 |
| Subtotal | 4,941,269.24 | 200,301.11 | 50,000.00 | - | - | 5,191,570.35 |

| | Direct Participant Services | Business Services & Solutions | Special Impact Projects | Misc Contracts & Projects | Administrative Services | Total |
|---|-----------------------------|-------------------------------|-------------------------|---------------------------|-------------------------|----------------------|
| WorkFirst & Other | | | | | | |
| WorkFirst In-house Program Thurston, Mason, Lewis Co. | 1,169,124.34 | | 6,000.00 | | | 1,175,124.34 |
| Thurston County PREP Jail In house Program | 52,757.15 | | | | | 52,757.15 |
| Pierce County Career Days | | | 25,000.00 | | | 25,000.00 |
| Dawkins Trust | - | | 17,336.61 | | | 17,336.61 |
| DVR - Contracted | 179,563.00 | | | | | 179,563.00 |
| JRA In-house Program | 1,100,369.00 | | 4,000.00 | | | 1,104,369.00 |
| JRA - Contracted | - | | | 15,000.00 | | 15,000.00 |
| Grays Harbor Foundation | 1,556.59 | | | | | 1,556.59 |
| Boeing | 141,052.08 | | | | | 141,052.08 |
| Saltchuk | 4,900.89 | - | - | - | - | 4,900.89 |
| Subtotal | 2,649,323.05 | - | 52,336.61 | 15,000.00 | - | 2,716,659.66 |
| Program Expense Total | 10,787,832.39 | 600,301.11 | 279,192.61 | 95,000.00 | - | 11,762,326.11 |
| Administrative Services | | | | | | |
| Administrative Office Operations | | | | | | |
| Salaries | | | | | 1,004,120.13 | 1,004,120.13 |
| Benefits | | | | | 423,277.95 | 423,277.95 |
| Travel & Training | | | | | 63,100.00 | 63,100.00 |
| Professional Services | | | | | 166,500.00 | 166,500.00 |
| Facilities | | | | | 89,281.00 | 89,281.00 |
| Supplies & Communications | | | | | 34,600.00 | 34,600.00 |
| Equip/Maintenance/Rentals | | | | | 18,920.00 | 18,920.00 |
| Depreciation | | | | | 8,310.00 | 8,310.00 |
| Insurance | | | | | 20,000.00 | 20,000.00 |
| Memberships | | | | | 15,770.00 | 15,770.00 |
| Community Outreach | | | | | 30,000.00 | 30,000.00 |
| Misc | | | | | 9,800.00 | 9,800.00 |
| Transfer to Unrestricted | | | | | (3,750.00) | (3,750.00) |
| Admin Office Subtotal | | | | | 1,879,929.08 | 1,879,929.08 |
| Transition & AIC Activities | | | | | | |
| Staffing | | | | | - | - |
| Subcontracts | | | | | 68,158.69 | 68,158.69 |
| Transition Subtotal | | | | | 68,158.69 | 68,158.69 |
| One Stop Operator | | | | | | |
| Staffing | | | | | - | - |
| Subcontracts | | | | | 125,000.00 | 125,000.00 |
| One Stop Operator Subtotal | | | | | 125,000.00 | 125,000.00 |
| Administrative Expense Total | | | | | 2,073,087.77 | 2,073,087.77 |
| Total Expenditures | 10,787,832.39 | 600,301.11 | 279,192.61 | 95,000.00 | 2,073,087.77 | 13,835,413.88 |

| | |
|--|------------------|
| Admin Office Formula Carry Forward to PY19 | 651,388 |
| Admin Office Carry Forward Ongoing Grants to PY19 | 252,646 |
| Program Carry Forward Ongoing Grants to PY19 | 239,000 |
| Total Carry Forward to PY19 | 1,143,034 |

Pacific Mountain Workforce Development Council
 Program Year 2018
 July 1, 2018 - June 30, 2019
 Final/Preliminary Budget Comparison



| | Direct Participant Services | Business Services & Solutions | Special Impact Projects | Misc Contracts & Projects | Administrative Services | Total-PY18 Final | Total-PY18 Preliminary | Difference | Comments |
|--|-----------------------------|-------------------------------|-------------------------|---------------------------|-------------------------|----------------------|------------------------|---------------------|---|
| Budgeted Revenues: | | | | | | | | | |
| <u>Workforce Innovation and Opportunity Act (WIOA) 'Formula' Grants</u> | | | | | | | | | |
| WIOA Admin Cost Pool (ACP) | - | - | - | - | 831,738.82 | 831,738.82 | 861,610.00 | (29,871.18) | Less carry in than anticipated |
| WIOA Adult | 921,866.57 | 240,000.00 | 38,428.00 | 30,461.17 | 335,502.86 | 1,566,258.60 | 1,511,922.00 | 54,336.59 | More AO carry in funds than anticipated |
| WIOA Dislocated Worker | 1,299,161.81 | 160,000.00 | - | 36,405.82 | 366,703.45 | 1,862,271.08 | 1,945,560.00 | (83,288.92) | Less contractor carry in than anticipated |
| WIOA Youth | 1,000,524.41 | - | 138,428.00 | 13,133.01 | 310,452.47 | 1,462,537.89 | 1,424,105.00 | 38,432.89 | More AO carry in funds than anticipated |
| <i>Subtotal</i> | 3,221,552.79 | 400,000.00 | 176,856.00 | 80,000.00 | 1,844,397.59 | 5,722,806.38 | 5,743,197.00 | (20,390.62) | |
| <u>Competitive WIOA' Grants</u> | | | | | | | | | |
| Camo2Commerce (1/1/14 - 12/31/18) | 1,211,084.69 | 200,301.11 | - | - | 159,152.36 | 1,570,538.16 | 1,419,350.00 | 151,188.16 | More program carry in than anticipated |
| Opioid Reduction | 2,088,653.00 | - | - | - | 311,347.00 | 2,400,000.00 | - | 2,400,000.00 | New grant |
| Career Connect WA (1/1/18-9/30/19) | 785,417.08 | - | 50,000.00 | - | 119,669.53 | 955,086.61 | 943,650.00 | 11,436.61 | More contractor carry in than anticipated |
| PY18 Rapid Response Increased Employment | 337,491.35 | - | - | - | 18,072.65 | 355,564.00 | - | 355,564.00 | New grant |
| Rapid Response Increased Employment (7/1/17-6/30/19) | 327,111.02 | - | - | - | 36,066.58 | 363,177.60 | 383,464.00 | (20,286.40) | Less contractor carry in than anticipated |
| TAP-Upskill/Backfill-Healthcare (6/28/17 - 3/31/19) | 191,512.10 | - | - | - | 79.07 | 191,591.17 | 150,000.00 | 41,591.17 | More contractor carry in than anticipated |
| <i>Subtotal</i> | 4,941,269.24 | 200,301.11 | 50,000.00 | - | 644,387.19 | 5,835,957.54 | 2,896,464.00 | 2,939,493.54 | |
| <u>Department of Commerce Grants</u> | | | | | | | | | |
| WorkFirst (Community Jobs) (7/1/18-6/30/19) | 1,169,124.34 | - | 6,000.00 | - | 187,338.66 | 1,362,463.00 | 1,369,644.00 | (7,181.00) | Slightly smaller award than anticipated |
| <u>Department of Social & Health Services Grants</u> | | | | | | | | | |
| Juvenile Rehabilitation - My JOB (5/1/16-7/15/19) | 1,100,369.00 | - | 4,000.00 | 15,000.00 | 255,000.00 | 1,374,369.00 | 1,374,369.00 | - | |
| Div of Voc Rehab -PreEmployment Skills (3/16/18-3/15/20) | 418,563.00 | - | - | - | 48,104.53 | 466,667.53 | 396,000.00 | 70,667.53 | More contractor carry in than anticipated |
| <i>Subtotal</i> | 1,518,932.00 | - | 4,000.00 | 15,000.00 | 303,104.53 | 1,841,036.53 | 1,770,369.00 | 70,667.53 | |
| <u>Other' Grants</u> | | | | | | | | | |
| Thurston County Jail Program (1/1/18 - 12/31/18) | 52,757.15 | - | - | - | 6,782.86 | 59,540.01 | 65,000.00 | (5,459.99) | Less program carry in than anticipated |
| Pierce County Career Day | - | - | 25,000.00 | - | 2,500.00 | 27,500.00 | - | 27,500.00 | New project |
| Dawkins Trust | - | - | 17,336.61 | - | - | 17,336.61 | 15,000.00 | 2,336.61 | More program carry in than anticipated |
| GH Foundation | 1,556.59 | - | - | - | - | 1,556.59 | 1,000.00 | 556.59 | More program carry in than anticipated |
| Boeing | 141,052.08 | - | - | - | 8,947.92 | 150,000.00 | - | 150,000.00 | New award |
| Saltchuk | 4,900.89 | - | - | - | - | 4,900.89 | 5,000.00 | (99.11) | |
| <i>Subtotal</i> | 200,266.71 | - | 42,336.61 | - | 18,230.78 | 260,834.10 | 86,000.00 | 174,834.10 | |
| Total Revenue | 11,051,145.08 | 600,301.11 | 279,192.61 | 95,000.00 | 2,997,458.76 | 15,023,097.56 | 11,865,674.00 | 3,157,423.56 | |

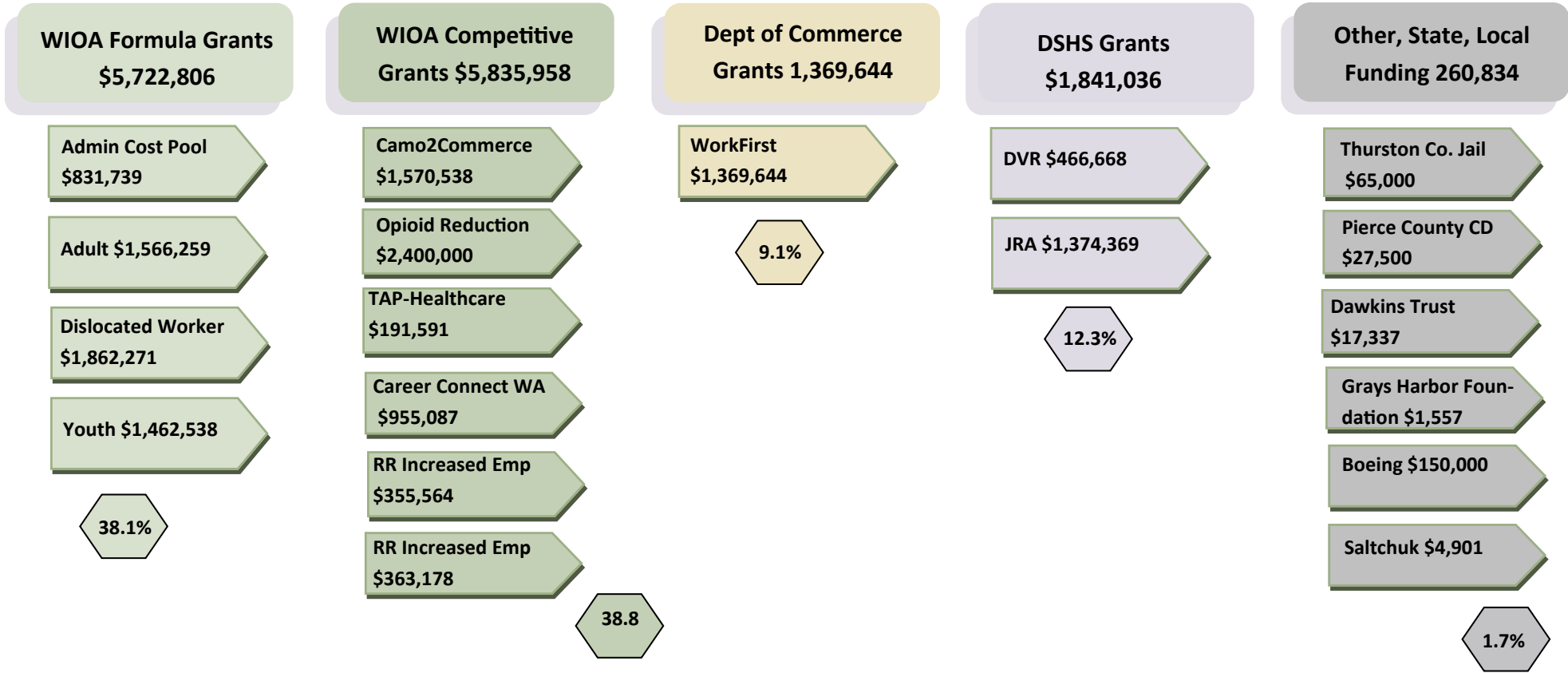
| | Direct Participant Services | Business Services & Solutions | Special Impact Projects | Misc Contracts & Projects | Administrative Services | Total-PY18 Final | Total-PY18 Preliminary | Difference | Comments |
|---|------------------------------------|--|--------------------------------|--------------------------------------|--------------------------------|-------------------------|-------------------------------|---------------------|---|
| Budgeted Expenditures: | | | | | | | | | |
| Program Services | Direct Participant Services | Business Services & Solutions | Special Impact Projects | Misc Contracts & Projects | Administrative Services | Total-PY18 Final | Total-PY18 Preliminary | Difference | |
| WIOA Formula | | | | | | | | | |
| Adult Contracted Programs (Career Path Services) | 921,866.57 | - | - | - | - | 921,866.57 | 965,274.00 | (43,407.43) | Moving carry in to other project |
| Dislocated Worker Contracted Programs (Career Path Services) | 1,124,849.12 | - | - | - | - | 1,124,849.12 | 1,336,126.00 | (211,276.88) | Less carry in than expected, Moving carry in to other |
| Youth Contracted Programs (ResCare) | 1,000,524.41 | - | - | - | - | 1,000,524.41 | 1,023,380.00 | (22,855.59) | Less carry in than expected |
| Incumbent Worker Training (Child Care Action Council and TBD) | 150,000.00 | - | - | - | - | 150,000.00 | 150,000.00 | - | |
| Business Services (Thurston Co. Chamber) | - | 400,000.00 | - | - | - | 400,000.00 | 431,646.00 | (31,646.00) | Less carry in than expected, Moving carry in to other |
| Work-Based Learning/Career Connections/AmeriCorps support | - | - | 100,000.00 | - | - | 100,000.00 | 100,000.00 | - | |
| Career Pathways, Outreach, Misc | - | - | - | 80,000.00 | - | 80,000.00 | 80,000.00 | - | |
| High Impact Grants-Youth & Young Adult | - | - | 76,856.00 | - | - | 76,856.00 | 70,000.00 | 6,856.00 | More program carry in than expected |
| Subtotal | 3,197,240.10 | 400,000.00 | 176,856.00 | 80,000.00 | - | 3,854,096.10 | 4,156,426.00 | (302,329.90) | |
| WIOA Competitive | | | | | | | | | |
| Opioid Use & Reduction Response In-house | 988,653.00 | - | - | - | - | 988,653.00 | - | 988,653.00 | New |
| Opioid Use & Reduction Response Contracted (Choice) | 1,100,000.00 | - | - | - | - | 1,100,000.00 | - | 1,100,000.00 | New |
| Camo2Commerce In-house Program | 1,029,371.01 | - | - | - | - | 1,029,371.01 | 1,017,088.00 | 12,283.01 | More carry in than expected |
| Camo2Commerce Contracted (Thurston Chamber, Pierce Chamber, WFC) | 181,713.68 | 200,301.11 | - | - | - | 382,014.79 | 246,000.00 | 136,014.79 | More carry in than expected |
| Career Connect In-house Program | 83,483.72 | - | - | - | - | 83,483.72 | 82,750.00 | 733.72 | |
| Career Connect WA (CPS, ResCare, AJAC, ESD113) | 701,933.36 | - | 50,000.00 | - | - | 751,933.36 | 740,900.00 | 11,033.36 | More contractor carry in than expected |
| PY18 Rapid Response Increased Employment In house | 337,491.35 | - | - | - | - | 337,491.35 | - | 337,491.35 | New |
| Rapid Response Increased Employment (CPS, ResCare, CCAC) | 327,111.02 | - | - | - | - | 327,111.02 | 365,958.00 | (38,846.98) | Less program carry in than expected |
| TAP-Healthcare Contracted (SPSCC, Centralia College, Aberdeen SD) | 191,512.10 | - | - | - | - | 191,512.10 | 145,000.00 | 46,512.10 | More contractor carry in than expected |
| Subtotal | 4,941,269.24 | 200,301.11 | 50,000.00 | - | - | 5,191,570.35 | 2,597,696.00 | 2,593,874.35 | |
| WorkFirst & Other | | | | | | | | | |
| WorkFirst In-house Program Thurston, Mason, Lewis Co. | 1,169,124.34 | - | 6,000.00 | - | - | 1,175,124.34 | 1,181,317.95 | (6,193.61) | |
| Thurston County PREP Jail In house Program | 52,757.15 | - | - | - | - | 52,757.15 | 59,000.00 | (6,242.85) | |
| Pierce County Career Day | - | - | 25,000.00 | - | - | 25,000.00 | - | 25,000.00 | new |
| Dawkins Trust | - | - | 17,336.61 | - | - | 17,336.61 | 15,000.00 | 2,336.61 | |
| DVR - Contracted | 179,563.00 | - | - | - | - | 179,563.00 | 111,163.00 | 68,400.00 | More contractor carry in than expected |
| JRA In-house Program | 1,100,369.00 | - | 4,000.00 | - | - | 1,104,369.00 | 1,104,369.00 | - | |
| JRA - Contracted | - | - | - | 15,000.00 | - | 15,000.00 | 15,000.00 | - | |
| Grays Harbor Foundation | 1,556.59 | - | - | - | - | 1,556.59 | 1,000.00 | 556.59 | |
| Boeing | 141,052.08 | - | - | - | - | 141,052.08 | - | 141,052.08 | New |
| Saltchuk | 4,900.89 | - | - | - | - | 4,900.89 | 5,000.00 | (99.11) | |
| Subtotal | 2,649,323.05 | - | 52,336.61 | 15,000.00 | - | 2,716,659.66 | 2,491,849.95 | 224,809.71 | |
| Program Expense Total | 10,787,832.39 | 600,301.11 | 279,192.61 | 95,000.00 | - | 11,762,326.11 | 9,245,971.95 | 2,516,354.16 | |

| | Direct Participant Services | Business Services & Solutions | Special Impact Projects | Misc Contracts & Projects | Administrative Services | Total-PY18 Final | Total-PY18 Preliminary | Difference | Comments |
|---|-----------------------------|-------------------------------|-------------------------|---------------------------|-------------------------|----------------------|------------------------|---------------------|--|
| Administrative Services | | | | | | | | | |
| Administrative Office Operations | | | | | | | | | |
| Salaries | | | | | 1,004,120.13 | 1,004,120.13 | 997,068.48 | 7,051.65 | Adjusted for actual salaries increases |
| Benefits | | | | | 423,277.95 | 423,277.95 | 424,719.12 | (1,441.16) | Reflects related benefits from full staffing and wage increases, less medical insurance costs than anticipated |
| Travel & Training | | | | | 63,100.00 | 63,100.00 | 63,100.00 | - | |
| Professional Services | | | | | 166,500.00 | 166,500.00 | 159,000.00 | 7,500.00 | Higher accounting software implementation costs from IT and consulting needs |
| Facilities | | | | | 89,281.00 | 89,281.00 | 89,281.00 | - | |
| Supplies & Communications | | | | | 34,600.00 | 34,600.00 | 34,600.00 | - | |
| Equip/Maintenance/Rentals | | | | | 18,920.00 | 18,920.00 | 16,420.00 | 2,500.00 | More IT related purchases than anticipated |
| Depreciation | | | | | 8,310.00 | 8,310.00 | 8,310.00 | - | |
| Insurance | | | | | 20,000.00 | 20,000.00 | 20,000.00 | - | |
| Memberships | | | | | 15,770.00 | 15,770.00 | 15,770.00 | - | |
| Community Outreach | | | | | 30,000.00 | 30,000.00 | 30,000.00 | - | |
| Misc | | | | | 9,800.00 | 9,800.00 | 9,800.00 | - | |
| Transfer to Unrestricted | | | | | (3,750.00) | (3,750.00) | (3,750.00) | - | |
| Admin Office Subtotal | | | | | 1,879,929.08 | 1,879,929.08 | 1,864,318.60 | 15,610.49 | |
| Transition & AJC Activities | | | | | | | | | |
| Staffing | | | | | - | - | - | - | |
| Subcontracts | | | | | 68,158.69 | 68,158.69 | 50,506.00 | 17,652.69 | More contractor carry in than expected |
| Transition Subtotal | | | | | 68,158.69 | 68,158.69 | 50,506.00 | 17,652.69 | |
| One Stop Operator | | | | | | | | | |
| Staffing | | | | | - | - | - | - | |
| Subcontracts | | | | | 125,000.00 | 125,000.00 | 125,000.00 | - | |
| One Stop Operator Subtotal | | | | | 125,000.00 | 125,000.00 | 125,000.00 | - | |
| Administrative Expense Total | | | | | 2,073,087.77 | 2,073,087.77 | 2,039,824.60 | 33,263.18 | |
| Total Expenditures | 10,787,832.39 | 600,301.11 | 279,192.61 | 95,000.00 | 2,073,087.77 | 13,835,413.88 | 11,285,796.55 | 2,549,617.34 | |

| | | |
|--|------------------|----------------|
| <i>Admin Office Formula Carry Forward to PY18</i> | <i>651,388</i> | <i>287,409</i> |
| <i>Admin Office Carry Forward Ongoing Grants to PY18</i> | <i>252,646</i> | <i>68,165</i> |
| <i>Program Carry Forward Ongoing Grants to PY18</i> | <i>239,000</i> | <i>239,000</i> |
| Total Carry Forward to PY18 | 1,143,034 | 594,574 |



PY 18 Revenues - \$15,023,097



PY 18 Expenses - \$13,835,414

