DaVita kidney is the dialysis division of DaVita Inc.

Payer Relations Contact Setup Specialist

Company Overview:
DaVita Kidney Care is the dialysis division of DaVita Inc., a Fortune 500® company that, through its operating divisions, provides a variety of health care services to patients internationally including China, Colombia, Germany, India, Malaysia, Poland, Portugal, Saudi Arabia, Singapore and Taiwan. As a leading provider of kidney care in the United States, DaVita Kidney Care delivers dialysis services to patients with chronic kidney failure and end stage renal disease.

Job description:
This Payer Relations Contract Setup Specialist position is responsible for setting up and understanding the Nautilus Billing System, interpreting/researching contract language and payers, and implementing payer requirements into DaVita's systems. Any prospective Payer Relations Contract Setup Specialist should understand the Revenue Cycle (high-level at first and eventually more in-depth) and apply their learnings to resolving highly complex contract/payor requirements in an effort to add value back to the organization. The ideal candidate in this Healthcare Systems Setup Specialist role will have strong written and/or verbal communication, some analytical skills, be a quick learner, and demonstrate ability to think critically and prioritize their work.

- Research and review contract language and payer entities as needed. The Payer Relations Contract Setup Specialist must understand how setup objects/contract/payor requirements and system logic tie together in the billing system by collecting, analyzing, interpreting and summarizing data from source systems. Respond to inquiries on facility contracting from internal and external customers as a Healthcare Systems Setup Specialist. Respond to inquiries on plan setup from internal and external sources if appropriate. Review and research contract language if appropriate; Review and research Payer Entities if appropriate. Participate in meetings with other departmental teams and committees as a Healthcare Systems Setup Specialist as necessary to facilitate solutions on payer issues while meeting tight deadlines in a time sensitive and resources constrained project environment. Provide recommendations to
improve system policies, procedures, and performance; know, understand, and follow
teammate guidelines, employment policies, and department or company
procedures. Consistent, regular, punctual attendance as scheduled is an essential
responsibility of this Healthcare Systems Setup Specialist position; all other duties as
assigned

**Expectations:**
Here is what you can expect when you join our Village as a Payer Relations Contract Setup
Specialist:
  - A "community first, company second" culture based on Core Values that really
    matter.
  - Clinical outcomes consistently ranked above the national average.
  - Award-winning education and training across multiple career paths to help you
    reach your potential.
  - Performance-based rewards based on stellar individual and team contributions.
  - A comprehensive benefits package designed to enhance your health, your financial
    well-being and your future.
  - Dedication, above all, to caring for patients suffering from chronic kidney failure
    across the nation.

**Our Core Values**
Service Excellence
Integrity
Continuous Improvement
Accountability
Fulfillment
Fun

**Employment Type:**
Full Time

**Experience:**
Open

**Location:**
Tacoma, WA

**To Apply:**
Go to [http://careers.davita.com](http://careers.davita.com) to learn more or apply.