

# Elected Official Consortium Meeting Agenda

Friday, July 17, 2020 ▪ 1:00 - 3:00 pm



## **Zoom Meeting Link**

**Zoom ID: 982 7041 1527 - Password 592850**

888 475 4499 US Toll-free

877 853 5257 US Toll-free

### **I. Convene: Welcome – Commissioner Olsen**

- A. Self-Introductions
- B. Establish Quorum
- C. Review of Today's Agenda
- D. WDC Officer Comments
- E. CEO Report (*Attachment #1*)

### **II. Program Focus**

- A. PacMtn Covid-19 Impact Report (*Distributed at Meeting*)

### **III. Consent Agenda- Motion to Approve**

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full discussion.

- A. Approval of November 2019 Consortium Minutes (*Attachment #2*)

### **IV. Action Items**

- A. Adoption of the PY20 Preliminary Budget
- B. New & Continuing WDC Board Member Appointments and Discussion

### **V. Elected Official Reflections and Requests**

### **VI. Discussion & Deliberation: Good of the Order & Public Comment**

### Upcoming Meetings

Date	Location
November 20, 2020	Zoom
WDC Year End Celebration Thursday, December 17, 2020	TBD

### 2019-2020 Consortium Members

Name	Representing County
Commissioner Lisa Olsen <i>Consortium Chair</i>	Pacific
Commissioner Sharon Trask	Mason
Commissioner Gary Stamper <i>Alternate: Commissioner Edna J. Fund</i>	Lewis
Commissioner Randy Ross	Grays Harbor
Commissioner John Hutchings	Thurston

### Workforce Development Speak (Commonly Used Acronyms)

<b>ABE</b>	Adult Basic Education	<b>IFA</b>	Infrastructure Funding Agreement
<b>CBO</b>	Community Based Organizations	<b>ITA</b>	Individual Training Account
<b>CJ</b>	Community Jobs	<b>MOU</b>	Memorandum of Understanding
<b>CLEO</b>	Chief Local Elected Official	<b>MyJOB</b>	My Journey Out Beyond
<b>CSO</b>	Community Service Offices	<b>OJT</b>	On the Job Training
<b>DOL</b>	Department of Labor	<b>OURR</b>	Opioid Use Reduction & Recovery
<b>DSHS</b>	Department of Social of Health Services	<b>TAA</b>	The Trade Adjustment Assistance
<b>DVR</b>	Division of Vocational Rehabilitation	<b>TANF</b>	Temporary Assistance for Needy Families
<b>ESD</b>	Employment Security Department	<b>WDA</b>	Workforce Development Areas
<b>DW</b>	Dislocated Worker	<b>WEX</b>	Work Experience
<b>ESD 113</b>	Educational Service District – Capital Region	<b>WIOA</b>	Workforce Innovation & Opportunity Act
<b>ETPL</b>	Eligibility Training Provider List	<b>WTECB</b>	Workforce Training & Education Coordinating Board
<b>PUA</b>	Pandemic Unemployment Assistance	<b>PEUC</b>	Pandemic Emergency Unemployment Compensation
<b>GADGET</b>	Gainful and Dependable Education Training	<b>WING</b>	Wrap Around Instruction for Navigating Gateways
<b>UI</b>	Unemployment Insurance		

# CEO HIGHLIGHTS

June 2020

**COVID-19 Edition v.2**

**State Department of Health** indicates that on June 1, 2020, there were 21,977 cases of COVID-19 in Washington State with 1,124 associated deaths and as of June 11, 2020, there currently are 24,652 cases of COVID-19 with 1,190 associated deaths. There remains ongoing threat of this disease, and we celebrate that health professionals and epidemiological modeling experts predict we have passed the peak of the first wave of COVID-19 in WA. Nevertheless, the State of Emergency remains and only select modifications to the Stay Home-Stay Healthy are permitted. As an essential service, PacMtn will continue to find ways to deliver services in accordance with the regulations being promulgated by the Governor, Department of Health and County Commissions.

PacMtn is actively developing its Plan for Return to Office (RTO), in-person services, in accordance with the stated permissions, best science and Center for Disease Control. Many templates and examples exist. We are working closely with our State agency partners to ensure as much consistency as is reasonable throughout the local workforce systems, given varying conditions. To date we are pleased we know of no active COVID-19 cases amongst PacMtn staff.

**COVID-19 Response...**See also COVID-19 Impact PPT.

- Cumulative Initial Unemployment Claims week 11-21..**79,567**
- Initial claims are trending rapidly downward. Waiting to see if they go all the way down to pre-COVID-19 normal or plateau above.
- Broken supply chains will take time to heal – second wave ripple effect layoffs already happening.
- PUA and PEUC attracted a lot of applications in the first week and then cooled off quickly.
- Claims processing may still be dealing with severe backlogs for a while.
- ESD will continue to need extra staff to help with fraudulent claims. Activation of the National Guard may provide needed support.

**New Funding.... helps us serve.** PacMtn will receive a portion of the awards made to the State for Disaster Recovery (\$670K) and Employment Recovery (TBD estimated @ \$900K = proportional share of \$12mil). Our Disaster Recovery efforts will focus on food sustainability and provision of recovery jobs/training specific to strengthening food systems. Employment Recovery is still under design, but with so little funding the emphasis will be on providing work-based learning opportunities that will help job seekers in this challenging labor market environment. We know the Federal Government is also considering additional appropriation for Dislocated Worker, Youth and Adult funding streams.

**Helping the Helpers...** in recognition of the challenges faced by helping professionals in the era of COVID-19 PacMtn offered two trainings designed by staff member, Jackie Velasco. Times like this often take a toll in the mental health and well-being of those committed to do the “work of helping”. Jackie’s training is about working with people in crisis and managing boundaries and self-care. She has experience from previous work at our local Crisis Clinic, and developed the trainings to be engaging and interactive. Each training is 2 hours long. WE invited regional partners and WDC staff from around the state for these virtual, no cost trainings.

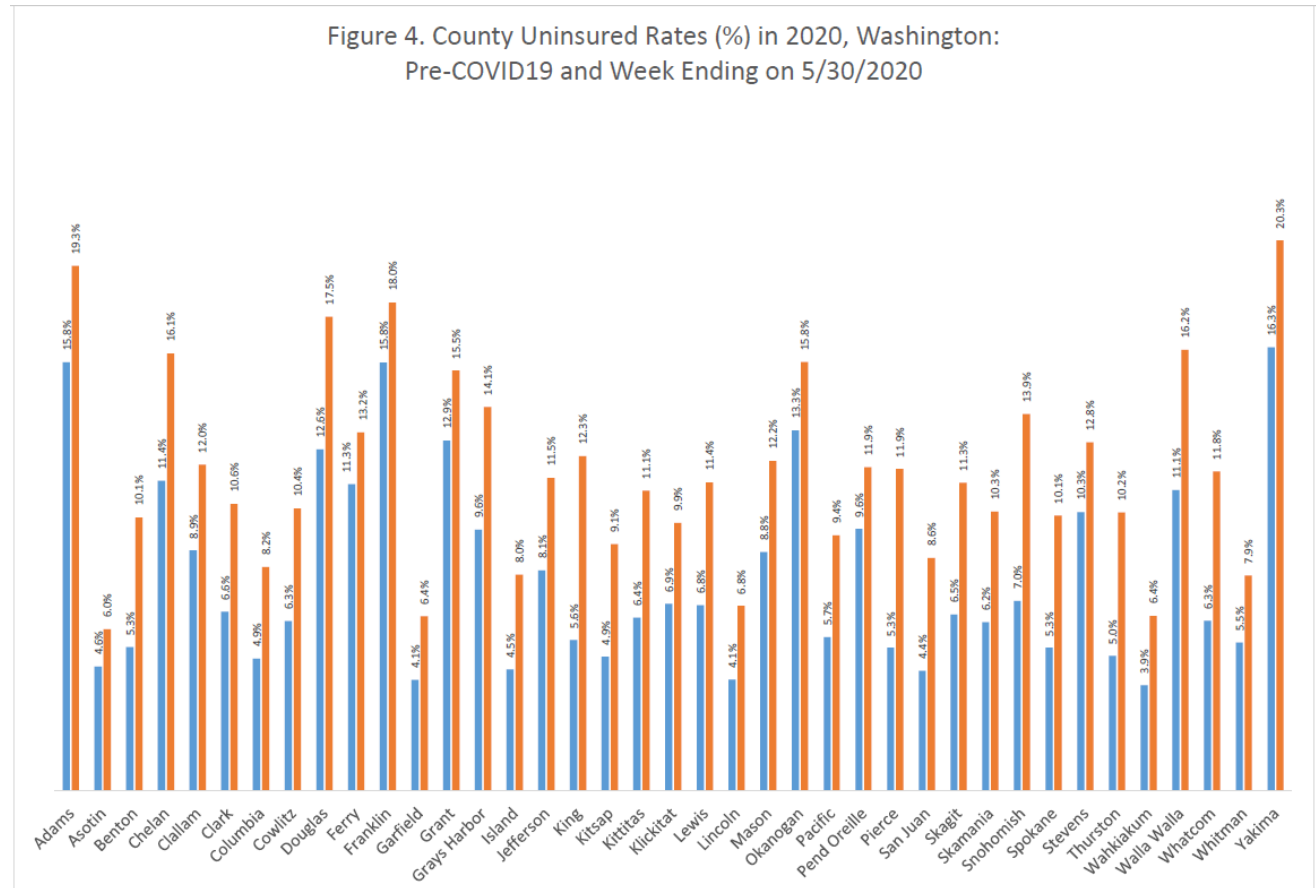
# CEO HIGHLIGHTS

June 2020

COVID-19 Edition v.2

**PacMtn Region Uninsured Rate % Soars...** Since most healthcare plans are employer-provided, job losses have had a big impact, especially for those without access to COBRA or Medicaid. From the beginning of the year to May 23, the number of uninsured nearly doubled from 502,300 to 1,010,700. Typically, the uninsured rate for the newly unemployed is around 9%. Statewide that rate went up to 58% during the COVID period. The chart below provides uninsured rates by county. Workforce development agencies are concerned about such numbers as overall health and access to healthcare are part of the determinants of community health and worker welfare.

Figure 4. County Uninsured Rates (%) in 2020, Washington:  
Pre-COVID19 and Week Ending on 5/30/2020



**Support for Commissioner Levine...** Washington Workforce Association sent the attached letter to the Governor expressing support for ESD Commissioner Levine.

June 3, 2020

The Honorable Jay Inslee  
Governor of the State of Washington  
PO Box 40002  
Olympia, WA 98504-0002

Re: Endorsement of Commissioner Suzi LeVine

Dear Governor Inslee:

Please accept this unsolicited endorsement of Suzi LeVine, our Commissioner of Employment Security. The Washington Workforce Association is unanimous in our respect and appreciation for Commissioner Levine's dedication, her forthright manner, her humanity, and her laser focus on serving customers. We recognize Ms. LeVine as a knowledgeable and highly capable leader. She has employed her extensive public and private expertise for the betterment of our workforce development system and our state. Suzi LeVine is the consummate professional and we are proud to be her partner in service.

Washington Workforce Association represents the 12 senior executives of Washington's federally designated workforce development areas. We are honored to work alongside the many hardworking state agencies to build the world's best workforce and to serve the needs of Washingtonians and the businesses and industry located in our state. Our successful work demands we collaborate with one another and focus intently on the needs of the thousands of customers using our systems. There is no greater partner aligned in this work than the Employment Security Department (ESD). The agency, recently beleaguered by horrific events; a pandemic, the historic loss of hundreds of thousands of jobs, overwhelmed computer systems, and becoming a target of an international crime syndicate - is being ably and courageously led by Commissioner Suzi LeVine.

Commissioner LeVine came into this system with fresh eyes. She demonstrated openness, fairness, a willingness to learn from and to include the substantial expertise found at the local level and on the front lines of service delivery. She came enthusiastically into this legacy department and quickly got to work aligning goals, identifying problems, and designing solutions. This has led to the overall strengthening of our state's workforce system. There is still much more to do, but her dedication to doing the right thing with grace and humility bolsters our trust in her even more. We are appreciative she is at the helm of ESD during this unprecedented crisis.

Endorsement of Commissioner Suzi LeVine

June 3, 2020

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Washington Workforce Association remains dedicated to the pursuit of a vibrant economy and personal prosperity of all our citizens. We know this is a time that demands courageous leadership. Commissioner Suzi LeVine has proven her ability as such a leader and deserves praise for her efforts. We thank you for appointing her and for your own continued dedication to the health, welfare, and safety for all Washingtonians.

Be well, stay calm and wash your hands,



Washington Workforce Association  
Kevin Perkey, WWA Chair and  
Workforce Southwest CEO

Washington Workforce Association Board and Staff:

Kevin Perkey, Chair WWA  
Southwest WDA

Dave Petersen  
North Central WDA

Tiffany Scott, Vice Chair WWA  
Benton-Franklin WDC

Elizabeth Court  
Olympic WDC

Jack Fitzgerald, Treasurer WWA  
South Central WDA

Helen McGovern-Pilant  
Pierce County WDC

Gay Dubigk  
Northwest WDA

Cheryl B. Fambles  
Pacific Mountain WDC

Mark Mattke  
Spokane County WDC

Marie Kurose  
King County WDA

Joy Emory  
Snohomish WDC

Rodney Van Alyne  
Eastern WA WDC

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## Elected Official Consortium Meeting Minutes

Friday, November 22, 2019 ▪ 1:00 pm – 3:00 pm

By PHONE ONLY



### Member List

<u>Name</u>	<u>Representing County</u>
1. Chair, Commissioner Lisa Olsen	Pacific
2. Commissioner Randy Ross	Grays Harbor
3. Commissioner John Hutchings	Thurston
4. Commissioner Sharon Trask	Mason
5. Commissioner Gary Stamper	Lewis

**Attendees:** Commissioner Ross, Commissioner Trask, Commissioner Olsen

**Absent:** Commissioner Hutchings, Commissioner Stamper

**Board:** Jacquelin Earley

**Staff:** Cheryl Fambles, Kelly Cobb, Wil Yeager

#### **I. Convene: Welcome – Commissioner Olsen**

- Meeting called to order at: 1:05pm and quorum was established.

#### **A. Review of Today's Agenda**

#### **B. WDC Officer Comments**

- Jacquelin gave an update on the upcoming need for hiring a new CEO and how to prepare. She asked Cheryl to help in the succession planning process.
- Cheryl is intending to have last days to be end on January 2021. Spring and into summer, board and consortium will be looking at succession plan. Cheryl will give recommendation.

#### **C. CEO Report**

- Cheryl acknowledges additional money to serve more students with disabilities, which she outlined in her CEO Report. Cheryl announce the hire of a new Senior Associate Director of Strategic Engagement, Abigail Blue. She began her new position on November 20<sup>th</sup>.

#### **II. Program Focus & Request for Action**

- **Review and Adoption of the PY19 Budget**
  - Wil introduced himself as the new Director of Finance and Administrative Services and gave some information about his professional background in accounting and manufacturing. He talked about his work as a project



director for ResCare and how he was able to learn the program side of the workforce system. He is excited to be at PacMtn.

- Wil talked about the budget and acknowledged that it was presented to the Executive Finance Committee and was given a “DO PASS” to the Board of Directors and the Elected Officials Consortium. Wil gave some history around the budget writing and adoption process, which was a handout in the materials called Budget 101. He gave an overview of revenues and expenses.
- Wil walked the Consortium through the detail of revenues outlined in the materials. PacMtn is in the process of receiving an additional \$450,000 in rapid response funds.
- Next was the expenditures. It is noted that 18% for an administrative budget not high in comparison but higher than where it has been in the past but is within the bounds and margins.
- PacMtn is required to be audited by the state and the auditors have been here for a couple weeks. The audit report is clean with no findings. The auditors are very happy with PacMtn’s financials. The Board was able to attend the initial meeting with the auditors and there will be an exit meeting the first week of December made available to the Board and the Consortium.
- Commissioner Olsen commended Wil on a job well done with the budget.
- **Action Item:** *Commissioner Ross motioned to adopt the budget as presented, Commissioner Trask seconded. Motion carries.*

### **III. Consent Agenda – Motion to Approve July 2019 Consortium Minutes**

- The minutes from the July 2019 Consortium meeting were reviewed. No changes were requested. **Action Item:** *Commissioner Ross motioned to approve the July 2019 Consortium Minutes, Commissioner Trask seconded. Motion carries.*

### **IV. Elected Official Reflections & Happenings Around the Region**

- The consortium discussed homelessness within the counties. Salvation Army is the entity doing the tracking of assistance for homeless individuals who are leaving King County.
- Trask – help with different opportunities for people to work at Mason County. Cheryl can call Dawn Twiddy, HR manager at Mason County.
- Lisa Olsen – no news
- Jacquelin – no news. Have a wonderful Thanksgiving.
- Cheryl gave an update on the closing of Ostrom’s Mushroom Farm and how PacMtn is supporting staff that are being laid off.

Meeting adjourned at 1:46

Submitted by: Kelly Cobb, Senior Administrative Assistant



## MEMORANDUM

To: PacMtn Executive Finance Committee Members

From: Cheryl B. Fambles, CEO  
Wil Yeager, Director Fiscal and Administrative Services

Date: June 9, 2020

Subject: PY20 Preliminary Final Budget

**PY20 Preliminary Final Budget** begins services for the Program Year beginning July 1, 2020. The budget documents offer a summary of the budget and detail changes expected for the upcoming year. As a reminder, this version of the budget provides us a **starting point** for an operational budget to begin our new program year. We do not have actual grant award amounts or final determinations of carry-in funding so revenue and expenses are based on estimates and assumptions. Some new projects are not yet fully determined or structured so funding is earmarked with details to be developed at a later date. The Final PY20 version of the budget prepared in the Fall will be corrected to show actual awards, carry-in funds, contract and project expenses.

### **Revenue Projections**

Our revenue forecast for **PY20 is 13,110,198**. The WIOA Formula awards for PY20 are fairly solid projections provided by ESD. We anticipate our WIOA Formula dollars to increase in our Youth and Adult WIOA formula program, and decrease slightly in DW. Our anticipated WIOA Formula carry-in dollars for PY20 is larger for our Adult, DW, and Youth grants, both from administration office carry in and contractor carry in. In this devastating economy, with so many having lost their jobs we are pleased with the **increased amounts for critical workforce services**.

Our compliment of competitive awards has changed with **more new grants than expiring** competitive WIOA grants. There will be five WIOA competitive grants active at the beginning of the program year—two grants responding to the opioid use crisis and impacts in this region; Ostrom Rapid Response, COVID-19 Disaster Recovery and COVID-19 Employment Recovery.

Under contract to the Thurston County Jail PacMtn will continue provision of services for individuals in work release and in County supervision. The **PREP Program** is well received by individuals and Jail Command who recognize it as helpful to the economic, health and welfare recovery of individuals.

**Boeing** continues to find value in the programs and services at JBLM. Three programs are funded for PY20 and we have requested additional funds to continue these as well as offer another program for children with disabilities whose families are stationed at JBLM.

The new **Disaster Recovery and Employment Recovery Grants** are directed at COVID-19 response and recovery. The Disaster Recovery will focus on food stability for families and



restoration of supply chains for greater food access and security. The Employment Recovery is under design and will enable us to both stabilize employment while adding important labor hours to businesses hard hit by COVID-19 and the economic recession.

PacMtn's commitment to service for **persons with disabilities** continues to strengthen. The Summer Internship Program emphasizes community relationships with career technical schools and community based organizations that offer work-based learning experience tied to agriculture and food production.

PY20 is 5<sup>th</sup> year of the **MyJOB partnership** with Juvenile Rehabilitation and Division Vocab Rehab. We will renegotiate a new contract beginning the first of the year—hoping to maintain and expand these unique services.

**Commerce Community Jobs Program** serving TANF customers will continue, in a reduced fashion through PY20. Because of reduced revenues 4 individuals have been laid off in the last two months. We are still unsure of the allocations in WorkFirst/TANF. COVID-19 disrupted an already struggling performance model. We are determining how it is possible to provide services under the conditions established by Dept. of Commerce and DSHS.

DVR Summer Internships, TANF/Community Jobs and My JOB use **pay points earned** as the basis for payment. Earning revenue to cover costs promotes a focus on outputs deemed critical to successful outcomes and helps the funder to see value in the service. While it is possible to earn revenue in excess of expense, such programming also carries significant risk. The model must balance the correct amount of staff to perform necessary tasks to make the revenue that supports the cost of the program. As PacMtn finds service to these populations high priority we are continuing to find ways to support these operations, including appropriate shifts of Adult or Youth funds.

All these **competitive grants** play an important role in picking up portions of staff time, overhead and admin that help shift the burden from our Formula grants. Our WIOA Formula grants reflect 48.1% of the overall budget, higher than the last couple of years. While our competitive grants reflect a lower percentage what we've experienced the last couple of years it is critical that we continue the diversification.

### **Expenses**

Pursuant to the intentions of WIOA and State policy, the majority of our revenues are contracted back out to procured vendors to deliver services that adhere to the objectives of the award. In the Budget Summary these services are identified as either Direct Participant Services, Business Services & Solutions, Special Impact Projects, Misc. Contracts & Projects or Administrative Services. Our emphasis is on providing services that reach and add value for our customers-both job seekers and employers.



From our January Board Retreat, Budget Workshop Q&A, and discussions over the course of the year we are try to respond to community need, Board suggestions and specific guidance. Building from the PY19 Budget Mod the PY20 Budget continues emphasis in COVID-19 response. These investments are in addition to the recently received grant funds dedicated to COVID-19. Critical investments include:

- **Open Lab at WorkSource Thurston--\$120K:** Provides additional hands-on learning for individuals who need greater assistance with adult basic education preparations, including GED, job search and employment preparations.
- **EDC Support for Small Businesses--\$75K** will provide funds that augment their efforts to develop information and inform their community on how to long-term survivability and health of diverse businesses in this region.
- **COVID-19 Business Planning and Re-opening--\$75k** Business Services staff will augment offerings with additional planning supports for matters related to Personal Protective Equipment, training of enterprise staff, communications and workforce resource information for the critical social/environmental determinants in business success.
- **PacMtn One-Stop Operator-- \$125k.** PacMtn procured One Stop Operator is the WorkSource Operations Regional Collaborative (Collaborative) composed of Employment Security Department, Thurston County Chamber and PacMtn Workforce Development Council leaders. Most of this funding is for a person to drives system performance through communications, problem solving, project oversight and system training for the operation of the system.
- **Incumbent Worker Revolving Fund - \$100k:** PY17 was the first year we dedicated funds for this WIOA permitted activity. This funding supports local employers in identified sectors. This year's emphasis will be on support for educators needs training to enable greater success in a virtual platform.

### **Administrative Operations Budget**

Administration office budget shows a few changes, although minor in dollars compared to our total budget. Percent of administrative overhead has historically run 15%. The Administrative office budget is part of a larger Administrative Services budget that also includes WIOA Transition activities, AJC support and the One Stop Operator contract. While there are regions wherein those costs are shared the Council maintains the entire amount of that cost. The total budget for all administrative service categories are **\$2,196,898 or 18.5% of the total budget, and 1.4% lower** than last year.

The Admin Office budget is singularly focused on workforce services tied to or planning for recovery of COVID-19. Operational line items have been significantly reduced. Specific administrative expenditure we recommend adding:

1. An additional \$7500 provides performance incentives for employees who demonstrated exceptional performance in PY19.



2. Accounting Services budget will increase to accommodate additional software, system development and training. \$20K
3. COVID-19 specific training for PPE, return to work services, facilities adjustments and other technology purchases for virtual delivery of services.

### **Unrestricted Funds Budget**

This budget restricts use of unrestricted funding to acknowledge impacts over the last 2 years to offset prior losses in pay point contracts. Given economic disruptions, upheaval and uncertainty of programs it is prudent to maintain a healthy reserve and to be very protective of such funds. In recognition of the challenging times for staff the budget recommends:

- *\$10,000--Employee Team Productivity Fund* for activities that promote a healthy, productive team environment, essential to achievement of outcomes, but not supported by federal funds. This funding will leverage small amount of Wellness Funds we receive from the Health benefits provider.

### **Motion to Approve**

This budget reflects a progressive and thoughtful way to continue fulfilling our requirements and delivering quality workforce services in the region. We recommend a motion to approve the PY20 Preliminary Final Budget, as presented or revised by the Executive Finance Committee.



# PY 20 Revenues - \$13,110,198

**WIOA Formula Grants**  
\$6,302,327

Admin Cost Pool  
\$952,140

Adult \$1,955,440

Dislocated Worker  
\$1,781,531

Youth \$1,613,216

48.1%

**WIOA Competitive Grants**  
\$2,917,000

Opioid Reduction  
\$200,000

Opioid Humanitarian  
\$294,000

Disaster Recovery  
\$670,000

PY18 RR Increased  
Emp \$18,000

PY19 RR Increased  
Emp \$235,000

PY19 RRAA Ostrom  
\$500,000

Employment Recovery  
\$1,000,000

22.2%

**Dept of Commerce Grants**  
973,849

WorkFirst  
973,849

7.4%

**DSHS Grants**  
\$2,410,022

DVR #3 \$670,022

JRA \$1,740,000

18.4%

**Other, State, Local Funding**  
\$507,000

Thurston Co. Jail  
\$78,000

Pierce County CD  
\$25,000

Dawkins Trust  
\$30,000

Boeing \$374,000

3.9%

# PY 20 Expenses - \$11,871,220

**Direct Participant Services**

- Adult/DW (Career Path)
- Youth (ResCare)
- In-house Programs

**\$8,360,287**

- MyJOB
- Summer Internships
- OURR

70.4%

**Business Services & Solutions**

- Thurston Co. Chamber

**\$632,500**

5.3%

**Special Impact Projects**

- WorkBased Learning, Uplift!, AmeriCorps
- High Impact Projects

**\$533,000**

- Incumbent Worker
- WBL—Uplift!

4.5%

**Misc Contracts**

- EDC Support
- Industry Cluster Study

**\$148,535**

- Communication Strategies & Outreach Materials

1.3%

**Administrative Services**

- Admin Office Operations
- One Stop Operator

**\$2,196,899**

- System support & Development
- AJC Support

18.5%

**Pacific Mountain Workforce Development Council**  
**Program Year 2020**  
**July 1, 2020 - June 30, 2021**  
**Prelim Budget by Budget Category**



Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total
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**Budgeted Revenues:**

**Workforce Innovation and Opportunity Act (WIOA) 'Formula' Grants**

WIOA Admin Cost Pool (ACP)	-	-	-	-	952,140.00	952,140.00
WIOA Adult	1,066,967.00	262,500.00	126,666.67	74,267.60	425,038.60	1,955,439.87
WIOA Dislocated Worker	935,255.00	262,500.00	226,666.67	74,267.60	282,841.30	1,781,530.57
WIOA Youth	1,172,478.00	-	66,666.67	-	374,071.55	1,613,216.22
<b>Subtotal</b>	<b>3,174,700.00</b>	<b>525,000.00</b>	<b>420,000.00</b>	<b>148,535.20</b>	<b>2,034,091.45</b>	<b>6,302,326.65</b>

**'Competitive WIOA' Grants**

Opioid Reduction (8/1/18-03/31/21)	160,000.00	-	-	-	40,000.00	200,000.00
Disaster Recovery (07/01/20 -06/30/21)	603,000.00	-	-	-	67,000.00	670,000.00
PY18 Rapid Response Increased Emp (7/1/18-9/30/20)	18,000.00	-	-	-	-	18,000.00
Opioid Homeless (01/01/19-12/31/20)	244,000.00	-	-	-	50,000.00	294,000.00
PY19 Rapid Response Increased Emp (9/6/19-6/30/21)	170,000.00	25,000.00	-	-	40,000.00	235,000.00
Ostroms Rapid Response (01/28/2020-06/30/21)	350,000.00	25,000.00	-	-	125,000.00	500,000.00
Employment Recovery	900,000.00	-	-	-	100,000.00	1,000,000.00
<b>Subtotal</b>	<b>2,445,000.00</b>	<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>422,000.00</b>	<b>2,917,000.00</b>

**Department of Commerce Grants**

WorkFirst (Community Jobs) (7/1/20-6/30/21)	730,386.75	-	-	-	243,462.25	973,849.00
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**Department of Social & Health Services Grants**

Dept of Voc Rehabilitation -PreEmployment Skills (3/16/18-3/15/20)	-	-	-	-	-	-
Juvenile Rehabilitation - My JOB (7/1/20-6/30/21)	1,230,000.00	-	-	-	510,000.00	1,740,000.00
Dept of Voc Rehabilitation-PreEmployment Skills (11/1/19-10/31/21)	425,000.00	-	60,000.00	-	185,022.00	670,022.00
<b>Subtotal</b>	<b>1,655,000.00</b>	<b>-</b>	<b>60,000.00</b>	<b>-</b>	<b>695,022.00</b>	<b>2,410,022.00</b>

**Other Grants**

Thurston County Jail Program (1/1/19 - 12/31/19)	70,200.00	-	-	-	7,800.00	78,000.00
Pierce County Career Day	-	-	23,000.00	-	2,000.00	25,000.00
Dawkins Trust	-	-	30,000.00	-	-	30,000.00
GH Foundation	-	-	-	-	-	-
Healthcare Authority	-	-	-	-	-	-
Boeing	285,000.00	57,500.00	-	-	31,500.00	374,000.00
Saltchuk	-	-	-	-	-	-
<b>Subtotal</b>	<b>355,200.00</b>	<b>57,500.00</b>	<b>53,000.00</b>	<b>-</b>	<b>41,300.00</b>	<b>507,000.00</b>

<b>Total Revenue</b>	<b>8,360,286.75</b>	<b>632,500.00</b>	<b>533,000.00</b>	<b>148,535.20</b>	<b>3,435,875.70</b>	<b>13,110,197.65</b>
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**Budgeted Expenditures:**

Program Services	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total
<b>WIOA Formula</b>						
Adult Contracted Programs (Career Path Services)	1,066,967.00	-	-	-	-	1,066,967.00
Dislocated Worker Contracted Programs (Career Path Services)	935,255.00	-	-	-	-	935,255.00
Youth Contracted Programs (ResCare)	1,047,478.00	-	-	-	-	1,047,478.00
Incumbent Worker Training (TBD)	-	-	100,000.00	-	-	100,000.00
JBLM In-house Program	-	-	-	-	-	-
Business Services (Thurston Co. Chamber)	-	400,000.00	-	-	-	400,000.00
Rapid Response	-	50,000.00	-	-	-	50,000.00
Disaster Recovery	-	75,000.00	-	-	-	75,000.00
System Navigators-Triage, Outreach, UI support	-	-	-	-	-	-
Work-Based Learning/Career Connections	-	-	230,000.00	-	-	230,000.00
High Impact Grants-Youth & Young Adult	-	-	-	-	-	-
Enhanced CTE Connections	-	-	-	-	-	-
Open Lab	-	-	120,000.00	-	-	120,000.00
Industry Cluster Study	-	-	-	-	-	-
Outreach	-	-	-	-	-	-
EDC Support	-	-	-	148,535.20	-	148,535.20
<b>Subtotal</b>	<b>3,049,700.00</b>	<b>525,000.00</b>	<b>450,000.00</b>	<b>148,535.20</b>	<b>-</b>	<b>4,173,235.20</b>
<b>WIOA Competitive</b>						
Opioid Use & Reduction Response In-house	160,000.00	-	-	-	-	160,000.00
Opioid Use & Reduction Response Contracted (Choice)	-	-	-	-	-	-
Wrap Around Instruction for Navigating Gateways - WING	-	-	-	-	-	-
NDWG - Opioid Disaster	244,000.00	-	-	-	-	244,000.00
PY19 RRIE	170,000.00	25,000.00	-	-	-	195,000.00
Disaster Recovery	603,000.00	-	-	-	-	603,000.00
Employment Recovery	900,000.00	-	-	-	-	900,000.00
JBLM In-house Program	-	-	-	-	-	-
RRIE PY18	18,000.00	-	-	-	-	18,000.00
RRIE Contracted (CPS, TCC)	-	-	-	-	-	-
Ostroms RRIE	-	-	-	-	-	-

	<b>Direct Participant Services</b>	<b>Business Services &amp; Solutions</b>	<b>Special Impact Projects</b>	<b>Misc Contracts &amp; Projects</b>	<b>Administrative Services</b>	<b>Total</b>
<i>RRAA PY19</i>	221,794.00					221,794.00
<i>RRAA Contracted (CPS, TCC)</i>	128,206.00	25,000.00				153,206.00
<i>Career Connect In-house Program</i>	-	-	-	-	-	-
<i>Career Connect WA (CPS, ResCare, AJAC, ESD113)</i>	-	-	-	-	-	-
<i>High Impact Grants-CCL</i>	-	-	-	-	-	-
<i>Subtotal</i>	2,445,000.00	50,000.00	-	-	-	2,495,000.00



	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total
<b>WorkFirst &amp; Other</b>						
WorkFirst In-house Program Thurston, Mason, Lewis Co.	730,386.75	-	-	-	-	730,386.75
Thurston County PREP Jail In house Program	70,200.00	-	-	-	-	70,200.00
Pierce County Career Days	-	-	23,000.00	-	-	23,000.00
Dawkins Trust	-	-	-	-	-	-
DVR - Contracted	125,000.00	-	-	-	-	125,000.00
DVR - In house	300,000.00	-	60,000.00	-	-	360,000.00
JRA In-house Program	1,355,000.00	-	-	-	-	1,355,000.00
JBLM Boeing	285,000.00	57,500.00	-	-	-	342,500.00
Healthcare Authority	-	-	-	-	-	-
Saltchuk	-	-	-	-	-	-
Subtotal	2,865,586.75	57,500.00	83,000.00	-	-	3,006,086.75
<b>Program Expense Total</b>	<b>8,360,286.75</b>	<b>632,500.00</b>	<b>533,000.00</b>	<b>148,535.20</b>	<b>-</b>	<b>9,674,321.95</b>
<b>Administrative Services</b>						
<b>Administrative Office Operations</b>						
Salaries					1,076,160.54	1,076,160.54
Benefits					446,083.06	446,083.06
Travel & Training					89,450.00	89,450.00
Professional Services					159,610.00	159,610.00
Facilities					89,281.00	89,281.00
Supplies & Communications					79,430.00	79,430.00
Equip/Maintenance/Rentals					34,290.00	34,290.00
Depreciation					4,100.00	4,100.00
Insurance					21,000.00	21,000.00
Memberships					16,494.00	16,494.00
Board Community Outreach					20,000.00	20,000.00
Community Outreach					10,000.00	10,000.00
Misc					13,000.00	13,000.00
Transfer to Unrestricted					(2,000.00)	(2,000.00)
Admin Office Subtotal					2,056,898.60	2,056,898.60
<b>Transition &amp; AJC Activities</b>						
Staffing					-	-
Subcontracts					15,000.00	15,000.00
Transition Subtotal					15,000.00	15,000.00
<b>One Stop Operator</b>						
Staffing					-	-
Subcontracts					125,000.00	125,000.00
One Stop Operator Subtotal					125,000.00	125,000.00
<b>Administrative Expense Total</b>					<b>2,196,898.60</b>	<b>2,196,898.60</b>
<b>Total Expenditures</b>	<b>8,360,286.75</b>	<b>632,500.00</b>	<b>533,000.00</b>	<b>148,535.20</b>	<b>2,196,898.60</b>	<b>11,871,220.55</b>

Admin Office Formula Carry Forward to PY21	726,086
Admin Office Carry Forward Ongoing Grants to PY21	290,239
Program Carry Forward Ongoing Grants to PY21	674,177
<b>Total Carry Forward to PY21</b>	<b>1,690,502</b>

**Pacific Mountain Workforce Development Council**  
**Program Year 2020**  
**July 1, 2020 - June 30, 2021**  
**Prelim Budget Comparison**



	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY20 Preliminary	Total-PY19 Final Mod	Difference	Comments
<b>Budgeted Revenues:</b>									
<b><i>Workforce Innovation and Opportunity Act (WIOA) 'Formula' Grants</i></b>									
WIOA Admin Cost Pool (ACP)	-	-	-	-	952,140.00	952,140.00	944,744.35	7,395.65	
WIOA Adult	1,066,967.00	262,500.00	126,666.67	74,267.60	425,038.60	1,955,439.87	1,746,343.31	209,096.56	
WIOA Dislocated Worker	935,255.00	262,500.00	226,666.67	74,267.60	282,841.30	1,781,530.57	1,782,389.98	(859.41)	
WIOA Youth	1,172,478.00	-	66,666.67	-	374,071.55	1,613,216.22	1,612,321.57	894.65	
<i>Subtotal</i>	3,174,700.00	525,000.00	420,000.00	148,535.20	2,034,091.45	6,302,326.65	6,085,799.21	216,527.44	
<b><i>Competitive WIOA' Grants</i></b>									
Opioid Reduction (8/1/18-03/31/21)	160,000.00	-	-	-	40,000.00	200,000.00	1,783,293.16	(1,583,293.16)	Contract ended with a no cost extension we have additional funds to spend out
Disaster Recovery (07/01/20 -06/30/21)	603,000.00	-	-	-	67,000.00	670,000.00	-		New Contract
Career Connect WA (1/1/18-9/30/19)	-	-	-	-	-	-	461,990.69	(461,990.69)	No Career Connect this year Spent out contract
PY18 Rapid Response Increased Emp (7/1/18-6/30/20)	18,000.00	-	-	-	-	18,000.00	462,004.66	(444,004.66)	No Cost extension for 3 months
Opioid Homeless (01/01/19-12/31/20)	244,000.00	-	-	-	50,000.00	294,000.00	715,500.00	(421,500.00)	Carryover of budget for 6 months in PY20
PY19 Rapid Response Increased Emp (9/6/19-6/30/21)	170,000.00	25,000.00	-	-	40,000.00	235,000.00	470,405.00	(235,405.00)	
Ostrom Rapid Response (01/28/2020-06/30/21)	350,000.00	25,000.00	-	-	125,000.00	500,000.00	550,000.00	(50,000.00)	Carryover of budget of 500K 50K spent
Employment Recovery	900,000.00	-	-	-	100,000.00	1,000,000.00	-	1,000,000.00	New anticipated contract
<i>Subtotal</i>	2,445,000.00	50,000.00	-	-	422,000.00	2,917,000.00	4,443,193.51	(2,196,193.51)	
<b><i>Department of Commerce Grants</i></b>									
WorkFirst (Community Jobs) (7/1/19-6/30/20)	730,386.75	-	-	-	243,462.25	973,849.00	1,073,849.00	(100,000.00)	Smaller anticipated program PY20
<b><i>Department of Social &amp; Health Services Grants</i></b>									
Dept of Voc Rehabilitation -PreEmployment Skills (3/16/18-3/15/20)	-	-	-	-	-	-	293,180.00	(293,180.00)	New Contract
Juvenile Rehabilitation - My JOB (7/1/19-6/30/21)	1,230,000.00	-	-	-	510,000.00	1,740,000.00	1,300,000.00	440,000.00	1,740K left on Contract for PY20
Dept of Voc Rehabilitation-PreEmployment Skills (11/1/19-10/31/21)	425,000.00	-	60,000.00	-	185,022.00	670,022.00	925,110.00	(255,088.00)	Two year contract Est Spending this PY
<i>Subtotal</i>	1,655,000.00	-	60,000.00	-	695,022.00	2,410,022.00	2,518,290.00	(108,268.00)	
<b><i>Other Grants</i></b>									
Thurston County Jail Program (1/1/19 - 12/31/19)	70,200.00	-	-	-	7,800.00	78,000.00	123,370.00	(45,370.00)	1/2 year budget due to Cal vs Fiscal year
Pierce County Career Day	-	-	23,000.00	-	2,000.00	25,000.00	32,000.00	(7,000.00)	
Dawkins Trust	-	-	30,000.00	-	-	30,000.00	67,000.00	(37,000.00)	Have not received new funds
GH Foundation	-	-	-	-	-	-	110.00	(110.00)	Funds Spent
Healthcare Authority	-	-	-	-	-	-	10,000.00	(10,000.00)	Funds Moved to Unrestricted
JBLM Boeing	285,000.00	57,500.00	-	-	31,500.00	374,000.00	499,920.40	(125,920.40)	We had rec receipt of funds in PY using them this PY
Saltchuk	-	-	-	-	-	-	3,937.51	(3,937.51)	Funds Moved to Unrestricted
<i>Subtotal</i>	355,200.00	57,500.00	53,000.00	-	41,300.00	507,000.00	736,337.91	(229,337.91)	
<b>Total Revenue</b>	<b>8,360,286.75</b>	<b>632,500.00</b>	<b>533,000.00</b>	<b>148,535.20</b>	<b>3,435,875.70</b>	<b>13,110,197.65</b>	<b>14,857,469.63</b>	<b>(2,417,271.98)</b>	

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY20 Preliminary	Total-PY19 Final Mod	Difference	Comments
<b>Budgeted Expenditures:</b>									
Program Services	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY20 Preliminary	Total-PY19 Final Mod	Difference	
WIOA Formula									
Adult Contracted Programs (Career Path Services)	1,066,967.00	-	-	-	-	1,066,967.00	1,019,976.50	46,990.50	
Dislocated Worker Contracted Programs (Career Path Services)	935,255.00	-	-	-	-	935,255.00	1,015,911.40	(80,656.40)	
Youth Contracted Programs (ResCare)	1,047,478.00	-	-	-	-	1,047,478.00	1,042,883.30	4,594.70	
Incumbent Worker Training (TBD)	-	-	100,000.00	-	-	100,000.00	50,000.00	50,000.00	
JBLM In-house Program	-	-	-	-	-	-	61,407.00	(61,407.00)	No more Formula dollars for JBLM
Business Services (Thurston Co. Chamber)	-	400,000.00	-	-	-	400,000.00	400,000.00	-	
Rapid Response	-	50,000.00	-	-	-	50,000.00	-	50,000.00	New activity to help with COVID
Disaster Recovery	-	75,000.00	-	-	-	75,000.00	-	75,000.00	New activity to help with COVID
System Navigators-Triage, Outreach, UI support	-	-	-	-	-	-	57,937.00	(57,937.00)	No doing activity
Work-Based Learning/Career Connections/AmeriCorps support	-	-	230,000.00	-	-	230,000.00	98,363.00	131,637.00	more focus on workbased learning
High Impact Grants-Youth & Young Adult	-	-	-	-	-	-	-	-	
Enhanced CTE Connections	-	-	-	-	-	-	-	-	
Open Lab	-	-	120,000.00	-	-	120,000.00	20,000.00	100,000.00	
Industry Cluster Study	-	-	-	-	-	-	50,760.00	(50,760.00)	Not a study this year
Outreach	-	-	-	-	-	-	16,208.02	(16,208.02)	
EDC Support	-	-	-	148,535.20	-	148,535.20	115,000.00	33,535.20	
Subtotal	3,049,700.00	525,000.00	450,000.00	148,535.20	-	4,173,235.20	3,948,446.22	224,788.98	
WIOA Competitive									
Opioid Use & Reduction Response In-house	160,000.00	-	-	-	-	160,000.00	879,777.63	(719,777.63)	
Opioid Use & Reduction Response Contracted (Choice)	-	-	-	-	-	-	741,468.34	(741,468.34)	End of Contract last PY
Wrap Around Instruction for Navigating Gateways - WING	-	-	-	-	-	-	-	-	
NDWG - Opioid Disaster	244,000.00	-	-	-	-	244,000.00	596,617.00	(352,617.00)	
PY19 RRIE	170,000.00	25,000.00	-	-	-	195,000.00	110,000.00	85,000.00	We Received additional RRIE19 Funds and had additional carryover
Disaster Recovery	603,000.00	-	-	-	-	603,000.00	-	603,000.00	New Grant
Employment Recovery	900,000.00	-	-	-	-	900,000.00	-	900,000.00	New Anticipated Grant
JBLM In-house Program	-	-	-	-	-	-	-	-	
RRIE PY18	18,000.00	-	-	-	-	18,000.00	179,050.00	(161,050.00)	
RRIE Contracted (CPS, TCC)	-	-	-	-	-	-	235,000.00	(235,000.00)	
Ostrom RRIE	-	-	-	-	-	-	-	-	
RRAA PY19	221,794.00	-	-	-	-	221,794.00	25,000.00	196,794.00	Continued work on new program
RRAA Contracted (CPS, TCC)	128,206.00	25,000.00	-	-	-	153,206.00	77,000.00	76,206.00	Continued work on new program
C2C Contracted	-	-	-	-	-	-	-	-	
Career Connect In-house Program	-	-	-	-	-	-	47,210.00	(47,210.00)	No program this year
Career Connect WA (CPS, ResCare, AJAC, ESD113)	-	-	-	-	-	-	323,945.00	(323,945.00)	No program this year
High Impact Grants-CCL	-	-	-	-	-	-	15,000.00	(15,000.00)	No program this year
Subtotal	2,445,000.00	50,000.00	-	-	-	2,495,000.00	3,230,067.97	(735,067.97)	
WorkFirst & Other									
WorkFirst In-house Program Thurston, Mason, Lewis Co.	730,386.75	-	-	-	-	730,386.75	859,079.20	(128,692.45)	Received less than expected
Thurston County PREP Jail In house Program	70,200.00	-	-	-	-	70,200.00	114,000.00	(43,800.00)	Renewal of Calendar YR contract
Pierce County Career Days	-	-	23,000.00	-	-	23,000.00	30,000.00	(7,000.00)	
Dawkins Trust	-	-	-	-	-	-	67,000.00	(67,000.00)	
DVR - Pre-ETS CONTRACTED OUT	125,000.00	-	-	-	-	125,000.00	676,358.00	(551,358.00)	Used for PY18/PY20 Summer Internship 416K not
DVR - Pre-ETS IN HOUSE	300,000.00	-	60,000.00	-	-	360,000.00	-	360,000.00	
JRA In-house Program (My Job)	1,355,000.00	-	-	-	-	1,355,000.00	975,000.00	380,000.00	
JBLM Boeing	285,000.00	57,500.00	-	-	-	342,500.00	221,844.38	120,655.62	A&P Cohorts/Dollars used for JBLM Activities
Healthcare Authority	-	-	-	-	-	-	10,000.00	(10,000.00)	
Saltchuk	-	-	-	-	-	-	3,937.51	(3,937.51)	
Subtotal	2,865,586.75	57,500.00	83,000.00	-	-	3,006,086.75	2,957,219.09	(311,132.34)	
<b>Program Expense Total</b>	<b>8,360,286.75</b>	<b>632,500.00</b>	<b>533,000.00</b>	<b>148,535.20</b>	<b>-</b>	<b>9,674,321.95</b>	<b>10,135,733.28</b>	<b>(821,411.33)</b>	

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY20 Preliminary	Total-PY19 Final Mod	Difference	Comments
<b>Administrative Services</b>									
<b>Administrative Office Operations</b>									
Salaries					1,076,160.54	1,076,160.54	1,171,703.48	(95,542.94)	Reallocation of Admin
Benefits					446,083.06	446,083.06	488,785.13	(42,702.07)	Reallocation of Admin
Travel & Training					89,450.00	89,450.00	53,450.00	36,000.00	Reallocation of Admin
Professional Services					159,610.00	159,610.00	140,760.00	18,850.00	Reallocation of Admin
Facilities					89,281.00	89,281.00	89,281.00	-	
Supplies & Communications					79,430.00	79,430.00	70,450.00	8,980.00	
Equip/Maintenance/Rentals					34,290.00	34,290.00	29,290.00	5,000.00	
Depreciation					4,100.00	4,100.00	4,100.00	-	
Insurance					21,000.00	21,000.00	20,000.00	1,000.00	
Memberships					16,494.00	16,494.00	16,479.00	15.00	
Board Community Outreach					20,000.00	20,000.00	20,000.00	-	
Community Outreach					10,000.00	10,000.00	10,000.00	-	
Misc					13,000.00	13,000.00	13,000.00	-	
Transfer to Unrestricted					(2,000.00)	(2,000.00)	(4,500.00)	2,500.00	
Admin Office Subtotal					2,056,898.60	2,056,898.60	2,122,798.61	(65,900.01)	
<b>Transition &amp; AJC Activities</b>									
Staffing					-	-	-	-	
Subcontracts					15,000.00	15,000.00	40,000.00	(25,000.00)	Additional Costs to cover certification
Transition Subtotal					15,000.00	15,000.00	40,000.00	(25,000.00)	
<b>One Stop Operator</b>									
Staffing					-	-	-	-	
Subcontracts					125,000.00	125,000.00	138,459.98	(13,459.98)	Additional Dollars for COVID work
<b>Administrative Expense Total</b>					<b>2,196,898.60</b>	<b>2,196,898.60</b>	<b>2,301,258.59</b>	<b>(104,359.99)</b>	
<b>Total Expenditures</b>	<b>8,360,286.75</b>	<b>632,500.00</b>	<b>533,000.00</b>	<b>148,535.20</b>	<b>2,196,898.60</b>	<b>11,871,220.55</b>	<b>12,436,991.87</b>	<b>(925,771.32)</b>	

<i>Admin Office Formula Carry Forward to PY21</i>	<i>726,086</i>	<i>562,423</i>
<i>Admin Office Carry Forward Ongoing Grants to PY21</i>	<i>290,239</i>	<i>(8,116)</i>
<i>Program Carry Forward Ongoing Grants to PY21</i>	<i>674,177</i>	<i>748,869</i>
<i>Total Carry Forward to PY21</i>	<i>1,690,502</i>	<i>1,303,176</i>