

Elected Official Consortium Meeting Minutes

Friday, July 26, 2019 ▪ 1:00 pm – 3:00 pm

Thurston County Courthouse

Online and by phone



Member List

<u>Name</u>	<u>Representing County</u>
1. Chair, Commissioner Lisa Olsen	Pacific
2. Commissioner Randy Ross	Grays Harbor
3. Commissioner John Hutchings	Thurston
4. Commissioner Sharon Trask	Mason
5. Commissioner Gary Stamper	Lewis

Attendees: Commissioner Edna Fund, Commissioner Sharon Trask, Commissioner Randy Ross

Absent: Commissioner Hutchings, Commissioner Olsen

Staff: Cheryl Fambles, Kelly Cobb, Jaime Britton, Jordan Meyenburg

I. Convene: Welcome – Commissioner Ross

- Commissioner Ross called the meeting to order at 12:58 pm and quorum was established. The group began with self-introductions. The agenda was reviewed, and no changes were made.
- **CEO Report** – Cheryl gave handouts to the Consortium and introduced Jaime Britton, Interim Finance Director. She shared that Bridget Lockling has been extraordinarily helpful in the transition as she has stepped out of the Director of Finance position and has given a warm handoff to Jaime. Cheryl also reviewed key partnerships and gave an overview of the listening tour she attended for military spouses and families. The Commissioners appreciated the utilization of apprenticeships and recognize that these programs provide employment opportunities without the burden of education debt.

II. Program Focus

- A. The AmeriCorps Program** – Cheryl gave some background of how the AmeriCorps program was previously funded through DSHS. She explained how the program gave work-based learning opportunities to participants and then introduced the program supervisor at PacMtn, Jordan Meyenburg. Jordan introduced his presentation with a handout and talked about the history of the AmeriCorps program and the current duties and responsibilities of members. Focus areas for the program are assisting with the MyJOB program, facilitating UpLift! Trainings, working with WIOA youth partners, and assisting with a new cohort-model program called WING. Jordan also gave information regarding the recruitment process and shared success stories.

III. Consent Agenda – Motion to Approve April 2019 Consortium Minutes

- The minutes from the April 2019 Consortium meeting were reviewed. No changes were requested. **Action Item: Motion to Approve April 2019 Consortium Minutes:** *Commissioner Trask motioned to approve, Commissioner Fund seconded. Motion carries.*

IV. Action Items – Adoption of the Preliminary PY19 Budget

- Cheryl introduced the memo and budget to the Consortium and shared that the Executive Finance Committee recommend moving the PY19 Budget to the full Board of Directors for approval. The Board approved at their last meeting. Commissioner Ross asked if there was any dissention and Cheryl affirmed that there was not any dissention amongst the Board and that the approval was unanimous.
- Cheryl and Jaime walked the Consortium members through the budget, giving detailed explanations and answering any questions from members. **Action Item: Motion to Approve the PY19 Preliminary Budget:** *Commissioner Fund moved to approve the PY19 Preliminary Budget, Commissioner Trask seconded. Motion Carries.*

V. Action Item: New and Continuing WDC Board Members

- Cheryl reviewed the cover memo for the new and continuing Board members. She introduced the new members and gave some information regarding their backgrounds. **Motion to Approve New & Continuing Board Members:** *Commissioner Trask motions to approve, Commissioner Fund seconded. Motion Carries.*

VI. Elected Official Reflections:

- The Commissioners thanked PacMtn staff for all their hard work on the budget and efforts to encourage and support key partnerships. The Commissioners reflected on the knowledge and understanding gained through sitting on the Consortium.

Meeting adjourned at 2:52pm

Submitted by: Kelly Cobb, Senior Administrative Assistant