

WDC Board Meeting Minutes

Thursday, March 28, 2019 ▪ 1:30 – 4:00 pm

Olympic College ▪ Shelton Campus

Online and by Phone



Board Member Attendees: Dru Garson, Diana Murphy, Bill Sullivan, Peter Lahmann, Jacquelin Earley, Jim Sayce, Michael Cade, David Schaffert, Jonathan Pleger, Cheryl Heywood, Dr. Jim Minkler, Bob Guenther

Staff: Cheryl Fambles, Bridget Lockling, Corinne Daffern, Jage Curl, Sean Murphy, Kelly Cobb

Excused: Alissa Shay, Duane Evans, Jennifer Baria, Bob Hitt, Steve Rogers, Christina Riley, Kairie Pierce, Mike Hickman, Jason Reed, Paul Vertrees

I. Welcome & Leadership Reports

A. The meeting was called to order at 1:34 pm and quorum was not established. Dr. Jim Minkler agreed to chair the meeting in the absence of Duane Evans.

B. Board Chair Report – Dr. Minkler described the nature of Duane’s new position and that it has become more international. Duane will not be stepping away from the Board but has decided to pass the gavel as Board Chair. Because the bylaws do not allow a public sector position to be Chair, Jacquelin Earley has agreed to chair the next meeting

B. CEO Report – Cheryl gave her CEO Report which can be found on our website, pacmtn.org. Sean and Diana gave an overview of the NAWB conference in Washington DC.

Michael Cade arrived at 2:10 pm to establish quorum. Dr. Minkler moved to the Consent Agenda.

II. Action : Consent Agenda

A. Approval of:

- Minutes from December 2018 Meeting and January Retreat
- Quarterly Financials
- PY17 990 Tax Statement
- Opioid Use Reduction and Recovery (OURR) Eligibility Policy
- On-Site Representation and Customer Referral Policy

*Dr. Minkler motioned to approve Consent Agenda. Motion seconded. **Motion carries.***

III. Strategic Discussions

- A. Follow-up from January Board Retreat – Notes from the retreat can be found on the website. The Board discussed an integrated approach to services and how best to utilize partnerships. There was also discussion around K-12 partnership work and engaging kids by working with school counselors’ offices and involving students and their parents in the discussion. It was noted that integrated systems have vastly improved over the last few years.

IV. Committee & Task Force Updates

- A. Executive Finance Committee – It was noted that the Budget Workshop will be held on May 10th
- B. One-Stop Committee – PacMtn is on the scheduled timeline for full certification.
- C. Business and Sector Engagement (BaSE) – the update can be found in the CEO Report
- D. Adult Basic Education & Literacy (ABEL) – Dawn Murphy has resigned her position on the Board, which means there is a vacancy. There has been discussion about who will fill the seat and that nominee would be the ABEL Task Force Lead.

IV. Board Learning Feature Topics

- A. Two short videos were shown to the Board from Skills USA and WorkSource.

VI. Good of the Order & Announcements:

- Cheryl Heywood gave several announcements regarding Timberland Regional Library.
- Jim Sayce announced that Impact WA is setting up Lean Training with rural hospital districts.
- Dru Garson said that a delegation of high-level consultants from the US Department of Labor will be dispatched to focus on rural areas and their workforce development needs.

Meeting adjourned at 3:52 pm

Submitted by: Kelly Cobb, Senior Administrative Assistant