

PacMtn Workforce Development Council

Board Meeting Agenda

Thursday, November 29, 2018 ▪ 1:30 - 4:00 pm

PacMtn Offices ▪ John Loyle Room

1570 Irving St. ▪ Tumwater, WA 98512

Dial: 888-537-7715 ▪ Passcode: 60526531#

www.pacmtn.adobeconnect.com/wdc



I. Welcome & Leadership Reports (Duane Evans)

- A.** Introductions, Welcome Commissioners & Establish Quorum
- B.** Review of Today's Agenda
- C.** Board Chair Report
- D.** CEO Report

II. Board Learning Feature Topics

- A.** Welcome Employment Security Department Commissioner Suzi Levine –
 - What is the vision of the workforce system and how does it fit into the world of WIOA?
 - What drives the Commissioner's thinking and leadership?
 - Help to understand what is important when it comes to partnership?
 - How does apprenticeship work in rural areas?

III. Action: Consent Agenda

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

A. Motion to Approve: September 2018 Board Minutes (Attachment #1)

B. Motion to Approve: July 1, 2017 – June 30, 2018 Quarterly Financial Statements (Attachment #2)

IV. Fiscal (Bridget Lockling)

- A.** Action Item: Motion to Approve PY18 Final Budget as Approved at the November 9th, 2018 Executive Finance Committee Meeting (Attachment #3)

V. Committee & Task Force Updates (Task Force Leads)

- B.** Executive Finance Committee
- B.** One Stop Committee
- C.** Targeted Populations Committee
- D.** Adult Basic Education & Literacy (ABEL)
- E.** Business and Sector Engagement (BaSE)

VI. Good of the Order & Announcements

2018 WDC Meeting Schedule

Date	Location
WDC Year End Celebration Thursday, December 13, 2018	Thurston Economic Development Council 4220 6 th Ave SE Lacey, WA 98503

Proposed 2019 Meeting Schedule

Date	Location
2019 WDC Retreat Thursday, January 24, 2019	Grays Harbor College 1620 Edward P. Smith Dr. Aberdeen, WA 98520
Board Meeting Thursday, March 28, 2019	TBD
Budget Workshop April or May 2019	PacMtn Offices 1570 Irving St. Tumwater, WA 98512
Thursday, June 27, 2019	TBD
Thursday, September 26, 2019	TBD
Thursday, November 28 th , 2019	TBD
WDC Year End Celebration Friday, December 13, 2019	TBD

The WDC Board takes action at Regular Meetings. Other gatherings are topic specific and informal. Please contact PacMtn offices at 360-704-3568 for confirmation of meeting dates, times and location.

2016 – 2019 WDC Members

Name	Business/Organization	Representation
1. Duane Evans	Port Blakely U.S. Forestry	Business: Wood Products Manufacturing
2. Jonathan Pleger	Morningside	CBO/Serves Disabled Populations
3. Alissa Shay	Port of Grays Harbor	Business: Logistics Cross Sector
4. Dru Garson	Greater Grays Harbor	Business: Economic Development
5. Derek Epps	Seattle Shellfish	Business: Aquaculture/Food Production
6. Jacquelin Earley	Sierra Pacific	Business: Wood Products Manufacturing
7. Steve Rogers	Pacific County Historical Society & Museum	Business: Tourism & Recreation
8. Jim Sayce	Pacific County EDC	Business: Economic Development
9. Michael Cade	Thurston County EDC	Business: Economic Development

10. David Schaffert	Thurston County Chamber	Business: Private Sector Enterprise
11. Anne Goranson	Employment Security Dept.	Wagner-Peyser Employment Service
12. Kairie Pierce	WA State Labor Council	Labor Organization
13. Cheryl Heywood	Timberland Regional Library	CBO/Serves All Populations
14. Dr. Jim Minkler	Grays Harbor College	Post-Secondary Higher Education
15. Mike Hickman	Educational School District #113	K-12 Education
16. Bob Guenther	Thurston, Lewis, Mason Counties Labor Council	Organized Labor
17. Paul Vertrees	DSHS/DVR	Vocational Rehab
18. Jason Reed	DSHS/Community Services	TANF-DSHS
19. Dawn Murphy	South Puget Sound Community College	Basic Education Acquisition (BedA): Regional
20. Bob Hitt	Toad Hall Cranberry Farms	Business: Food Production
21. Winfried Danke	Providence St. Peter Hospital	Business: Life Sciences
22. Bill Sullivan	Consultant	Business: Education and Technology Solutions Consultant
23. Diana Murphy	Regional Manager	Business: Staffing
24. Christina Riley	Constructing Marketing Rep	Business: Labor/Apprenticeship
25. Peter Lahmann	Port of Centralia	Business: Economic Development
26. Jennifer Baria	Mason County Economic Development Council	Business: Mason County

PacMtn Workforce Development Council

WDC Meeting Minutes

Thursday, September 27, 2018 ▪ 1:30 – 4:00 pm

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1570 Irving St ▪ Tumwater, WA 98512

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Board Member Attendees: Duane Evans, Dru Garson, Derek Epps (phone), Steve Rogers, Michael Cade, Anne Goranson, Dr. Jim Minkler, Bob Guenther, Paul Vertrees, Jason Reed, Bill Sullivan, Diana Murphy, Christina Riley (phone), Jennifer Baria (phone)

Absent: Alissa Shay, Jonathan Pleger, Jacquelin Earley, Jim Sayce, David Schaffert, Kairie Pierce, Cheryl Heywood, Mike Hickman, Dawn Murphy, Bob Hitt, Winfried Danke, Peter Lahmann

Staff: Cheryl Fambles, Sean Murphy, Vanessa Wasman, Mike Johnson,

I. Welcome & Leadership Reports

A. The meeting was called to order at 1:35 pm and quorum was established at 1:50 pm. The agenda was reviewed and no changes were made.

B. Board Chair Report – Duane presented his Board Chair Report, mentioning the PY18 Preliminary Final Budget was approved at the July Consortium meeting as well as the appointment of new and continuing WDC Board members. He also mentioned that PacMtn leadership is making their rounds at County Commission meetings and encouraged members to attend the meetings that are scheduled in their area. The 3rd Annual Nancie Payne Award and new business cards for members was also announced. He recommended the 2018-2020 Slate of Officers and gave his appreciation to Jim Larson and Peter Lahmann's years of service as Vice Chair and Treasurer of the WDC.

C. CEO Report – Cheryl gave her CEO Report and can be found on our website.

II. Consent Agenda

A. Approval of the June 2018 Board Minutes – At this time, another Board member arrived allowing the group to reach quorum and move forward with the votes set for the agenda. *Bob Guenther motioned to approve the June 2018 Board Minutes, seconded by Bill Sullivan. Motion carries.*

III. Action Items & Strategic Discussions

A. Action Item: Motion to Approve Board Officer Membership:

- Jacquelin Earley – Board Chair – Elect
- Dr. Jim Minkler – Board Vice Chair
- Steve Rogers – Board Treasurer

Members spoke about their past and current experience with PacMtn and why they are

interested in becoming a Board Officer with PacMtn. Duane Evans read Jacquelin Earley's statement in her absence. *Bob Guenther motioned to approve the recommended Board Officers, seconded by Diana Murphy. Motion carries.*

IV. Committee & Task Force Updates:

A. Executive Finance Committee – Duane gave a debrief of the August Executive Finance Meeting which covered Task Force updates, projects and progress of the One Stop Operator Collaborative, and the audit findings from the Washington State Department of Retirement Systems. The EFC meeting also included the approval of the Community Outreach Funding for Scholarships for the Greater Grays Harbor Leader's Banquet. An Executive Session was called to discuss the evaluation of the Chief Operating Officer.

B. One Stop Committee and Motion to Approve Updated Committee Charter – Cheryl Fambles presented on this topic and reviewed the charter stating this committee provides recommendation and policy guidance for the One Stop System and activities related to workforce service delivery and programs. There was good discussion on the certification process and its timeline. *Dr. Jim Minkler motioned to approve the updated One Stop Committee Charter, seconded by Christina Riley. Motion carries.*

C. Local Strategic Plan Extension Request – Sean Murphy reviewed the staff memo, explaining that the 2016-2020 Regional Strategic Plan was due for an update as required by WIOA. The deadline for this update is October 8, 2018 and requires three specific questions to be addressed in a five page document. In order to meet the requirements noted in the staff report, PacMtn requested an extension for completing the report and feedback from the Board on the required questions. The extension was turned in the first week in October.

D. Business and Sector Engagement (BaSE) – Sean Murphy gave a brief update on this work group reporting that at the last gathering, the group analyzed and had good discussion concerning workforce data. The group will be used to establish criteria and evaluate the requirements for the upcoming Cluster Study update.

E. Adult Basic Education and Literacy (ABEL) Charter – Cheryl Fambles presented the memo on a new PacMtn Board Task Force starting with some background on PacMtn bylaws that state the purpose of Ad-Hoc task forces and the inception of ABEL. The charter was presented and described the work plan, deliverables and timeline. The report recommends formalizing and elevating the Taskforce to a Board level and appoint a Taskforce Leader who will also be a member of the Executive Finance Committee. *Dr. Jim Minkler motioned to approve the Adult Basic Education Task Force and its charter, seconded by Anne Goranson. Motion carries.*

V. Board Learning Feature Topics:

A. WorkSource Operations Regional Collaborative – Cheryl Fambles and Anne Goranson presented background regarding WIOA and its establishment of a very complex and complicated set of activities and relationships in the governance of the local

workforce system. They described the Collaborative which includes Employment Security Regional Director, PacMtn CEO and Thurston County Chamber and together they have executed an agreement between all parties to carry out the duties of the One Stop Operator, while the WorkSource Systems Manager's role is to carry out the day-to-day duties. The group's activities, progress, WorkSource certification and quality improvement plans were described as well as unique challenges and impacts on service delivery.

B. Camo2Commerce (C2C) Reflections and Spouse Ambassador Program – Sean Murphy noted C2C is coming to an end after nearly \$12.5 mil investment and 5 years of service at JBLM. He presented on this topic starting off by showing a preview of Hiring America's Living in Rural America Video followed by a presentation describing performance measures and successful outcomes of the C2C and Spouse Ambassador program. Both the video and presentation can be found on our website in their entirety.

VI. Good of the Order & Announcements:

Bob Guenther and others discussed development of training opportunities that could enhance the pipeline for those in the industrial mechanic, millwright or related occupations. The group discussed how to better implement these opportunities and how best to include the Quinault Nation into the conversations.

Meeting adjourned at 3:56 pm

Submitted by: Vanessa Wasman, Administrative Assistant



MEMORANDUM

To: PacMtn WDC Board and Consortium
From: Bridget Lockling, Director of Finance & Administrative Services
Date: November 9, 2018
Subject: Adoption of PY18 Final Budget

4th Quarter Financial Statements

Financial Statements are provided to reflect activity through the end of PY17-June 30, 2018. Fourth quarter expenditures were within expected ranges in Program Services. Under expenditures are expected in some programs that continue on to the next program year. Administration expenses were within 91% of budget. Some deviations are called out in the notes to financial statements but are not significant as compared to the overall budget. Our grant expenditure targets required for our Formula grants were met in PY17.

Overall Net Assets for the year did decline by \$92k. This is mostly just due to the timing of our payment point MyJob program. Losses in PY17 are offset by the earnings in PY16 so the overall effect is still in the positive by almost \$100k.

Recommendation: Motion to approve the PY17 4th Quarter Financial Statements

PY18 Final Budget

The Final Budget provides an update to our revenue by including new and revised grants and final carry in amounts. The revenue for the Final Budget has increased by over \$3,000,000. This is due mostly to two new grants-an Opioid Reduction grant, \$2.4 million, and a new Rapid Response grant, \$355k. Our Formula and other continuing grant amounts have been revised to reflect the actual carry forward amounts, which were pretty close to what was anticipated. This increases our total final revenues for PY18 to over \$15 million.

Expenses increased commensurately with revenues, a new contract for the Opioid Use Reduction project to Choice Regional Health and creating an in house program with new PacMtn staff will account for \$2.2 million of the new funds. The new Rapid Response funds will go to extending our presence out at JBLM and the Camo2Commerce project through the end of PY19.

The aggregate changes in the admin office budget resulted in an increase of roughly \$15,000. There are some anticipated staffing changes related to an upcoming retirement that created a need to increase salaries. Lower than anticipated insurance costs helped keep the benefits from increasing however. Other increases to professional services and IT supplies are related to our financial software changes we are making this year.

Recommendation: Motion to approve Final Budget as approved at the November 9th, 2018 Executive Finance Committee Meeting with do pass recommendation to the Board and Consortium.

Pacific Mountain Workforce Development Council
NOTES TO FINANCIAL STATEMENTS
Program Year July 1, 2017 through June 30, 2018

For month ending June 30, 2018

These notes pertain to the Statement of Activities, Statement of Financial Position and Statement Cash Flows attached.

- 1) The Statement of Activities provides a summary of expenses compared to revenue earned for the period, reported on an accrual basis (pgs 2-3). This is then compared with current period budgets and year to date budgets. More emphasis will be placed on year to date spending rather than on a monthly basis because timing may be off slightly from month to month from last year. The budgeted numbers reflect

- AREAS OF NOTE:
- a) WIOA Formula contractor spending came in at expected and reasonable totals for the year
 - b) The Incumbent Worker Training for childcare program was restructured and those funds will be reallocated in PY18
 - c) Contracts for Rapid Response Increased Employment, TAP Healthcare and Career Connect go through PY18, so remaining funds will be utilized
 - d) The YouthWorks contract was modified to increase funds so they are not overspent on their contract.
 - e) In house programming spending is within expected ranges for the year, programming continues for C2C and PREP so funding will be utilized.
 - f) Business service contracts for C2C project were increased so they are not overspent for the year. Contracts continue through the end of 2018.
 - g) High Impact Community grants continue through 9/30/18 so remaining funds will be utilized.
 - h) Overall administration expenses are at 93% of budgeted for the year.
 - i) Benefits are under for the year, mostly due to health insurance projections with our new coverage plan. The admin office has saved \$25,748 so far, while the organization has saved \$63,218 from the switch in plans for
 - j) Mailing services are over for the year due to a change in postage service fees
 - k) Books/subscriptions are over due to online services subscribed to, such as eFax, survey monkey and docusign.
 - l) Auto Repair and Maintenance is over due to timing of vehicle detailing maintenance.

- 2) Page 5 represents a summary of spending levels by program compared to total budgeted amounts available. This is further sectioned according to source of funds.

- 3) The Statement of Financial Position represents the organizations net assets, comparing current assets and liabilities. We currently have net assets of \$932,136. Net assets have increased by \$119,328 since last quarter due to gains in our payment point programs.

- 4) The Statement of Cash Flows represents the cash received and used during the time period. This reflects we have sufficient cash on hand to handle our daily operating transactions. Our cash balances are higher due to better timing of drawdowns and shorter delays on reimbursements from some grants. Purchases of equipment reflects the new cubicle system in the admin office. There is a 2 day turnaround time for cash requests to the State for our WIOA Formula fund reimbursements and a 1 day turnaround for cash requests made to Department of Labor. Cash requests for the WorkFirst grant take one to two weeks, while some of our smaller grants are only reimbursed on a monthly basis. We keep enough unrestricted funds available for use to cushion gaps in reimbursement times.

Pacific Mountain Workforce Development Council

STATEMENT OF ACTIVITIES

PY17 Budget to Actual Report

<i>For month end June 2018</i>	Current Year Actual	Current Year Budget	Variance	Total Budget	Balance Remaining	% Spent	Target %
REVENUES							
Grant & Contracts	9,579,589.90	13,053,104.66	3,473,514.76	16,759,192.42	7,179,602.52	57%	78%
Other	-	-	-	-	-	0%	0%
Total Revenues	9,579,589.90	13,053,104.66	3,473,514.76	16,759,192.42	7,179,602.52	57%	78%
EXPENSES							
Program Services							
Direct Participant Services	6,961,993.44	10,107,507.19	3,145,513.75	10,107,507.19	3,145,513.75	69%	100%
Business Services & Solutions	702,699.99	663,334.76	(39,365.23)	663,334.76	(39,365.23)	106%	100%
Special Impact Projects	239,915.50	330,028.22	90,112.72	330,028.22	90,112.72	73%	100%
Misc Contracts & Projects	22,934.49	40,091.95	17,157.46	40,091.95	17,157.46	57%	100%
Subtotal	7,927,543.42	11,140,962.12	3,213,418.70	11,140,962.12	3,213,418.70	71%	100%
Administrative Services							
Admin Office Operations	1,590,592.56	1,718,642.54	128,049.98	1,718,642.54	128,049.98	93%	100%
Transition Activities	62,541.91	93,500.00	30,958.09	93,500.00	30,958.09	67%	100%
Integrated Service Activities	91,629.45	100,000.00	8,370.55	100,000.00	8,370.55	92%	100%
AmeriCorps Activities	-	-	-	-	-	#DIV/0!	#DIV/0!
Subtotal	1,744,763.92	1,912,142.54	167,378.62	1,912,142.54	167,378.62	91%	100%
TOTAL EXPENSES	9,672,307.34	13,053,104.66	3,380,797.32	13,053,104.66	3,380,797.32	74%	100%
Change in Net Assets	(92,717.44)	-	92,717.44	3,706,087.76			

<i>Beginning Net Assets</i>	1,025,664
<i>Plus current Net Assets</i>	(92,717)
<i>Change in special funds</i>	(810)
Ending Unrestricted Net Assets	932,136

Pacific Mountain Workforce Development Council

STATEMENT OF ACTIVITIES

Expense Detail

PY17 Budget to Actual Report

<i>For month end June 2018</i>	Current Period Actual	Current Period Budget	Variance	Current Year Actual	Current Year Budget	Variance	Total Budget	Balance Remaining	% Spent	Target %
REVENUES										
Grant & Contracts	1,097,030.72	1,354,943.81	257,913.09	9,579,589.90	13,053,104.66	3,473,514.76	16,759,192.42	7,179,602.52	57%	78%
Other	-	-	-	-	-	-	-	-	0%	0%
Total Revenues	1,097,030.72	1,354,943.81	257,913.09	9,579,589.90	13,053,104.66	3,473,514.76	16,759,192.42	7,179,602.52	57%	78%
EXPENSES										
PROGRAM SERVICES										
Direct Participant Services										
Adult Contracted Programs (Career Path Services-CPS)	102,253.36	76,951.08	(25,302.28)	822,527.92	923,413.00	100,885.08	923,413.00	100,885.08	89%	100%
Dislocated Worker Contracted Programs (CPS)	180,549.85	95,259.83	(85,290.02)	980,226.67	1,143,117.00	162,890.33	1,143,117.00	162,890.33	86%	100%
Youth Contracted Programs (ResCare)	104,498.03	95,788.83	(8,709.20)	953,616.32	1,039,466.00	85,849.68	1,039,466.00	85,849.68	92%	100%
Incumbent Worker Training (CCAC)	6,091.78	23,333.33	17,241.55	15,749.04	140,000.00	124,250.96	140,000.00	124,250.96	11%	100%
Sector Strategies (CPS)	52,991.92	20,055.50	(32,936.42)	120,333.00	120,333.00	-	120,333.00	-	100%	100%
Grays Harbor Foundation (CPS)	550.07	662.12	112.05	6,388.79	7,945.38	1,556.59	7,945.38	1,556.59	80%	100%
Rapid Response Initiatives (CPS)	13,690.60	-	(13,690.60)	111,366.07	126,568.00	15,201.93	126,568.00	15,201.93	88%	100%
Rapid Response Increased Employment (CPS, ResCare)	22,178.32	244,867.86	222,689.54	145,452.80	448,327.00	302,874.20	448,327.00	302,874.20	32%	100%
TAP-Healthcare (SPSCC, Centralia College)	10,989.27	21,000.00	10,010.73	64,787.90	252,000.00	187,212.10	252,000.00	187,212.10	26%	100%
Career Connect WA (CPS, ResCare, ESD113, AJAC)	3,576.38	4,999.83	1,423.45	14,966.64	29,999.00	15,032.36	29,999.00	15,032.36	50%	100%
Workforce Central-C2C	3,399.88	22,416.67	19,016.79	203,248.52	269,000.00	65,751.48	269,000.00	65,751.48	76%	100%
YouthWorks-Big Brother Big Sisters	-	-	-	31,352.72	28,352.72	(3,000.00)	28,352.72	(3,000.00)	111%	100%
DVR-Morningside & Arc of Grays Harbor	26,600.00	182,581.00	155,981.00	98,108.00	302,166.00	204,058.00	302,166.00	204,058.00	32%	100%
In House Programs										
WorkFirst	96,944.29	101,567.16	4,622.87	1,158,023.24	1,218,805.95	60,782.71	1,218,805.95	60,782.71	95%	100%
PREP	8,445.96	16,670.17	8,224.21	99,043.92	154,735.41	55,691.49	154,735.41	55,691.49	64%	100%
C2C, Microsoft, Saltchuk	99,242.34	114,034.89	14,792.55	1,559,418.65	3,054,645.73	1,495,227.08	3,054,645.73	1,495,227.08	51%	100%
JRA-MyJob	50,166.38	70,719.42	20,553.04	577,383.24	848,633.00	271,249.76	848,633.00	271,249.76	68%	100%
Subtotal Direct Participant Services	782,168.43	1,090,907.69	308,739.26	6,961,993.44	10,107,507.19	3,145,513.75	10,107,507.19	3,145,513.75	69%	100%
Business Services										
B2B-(Thurston County Chamber)	53,707.48	37,256.53	(16,450.95)	423,500.04	447,078.38	23,578.34	447,078.38	23,578.34	95%	100%
B2B-C2C (TCC)	10,434.95	6,750.00	(3,684.95)	166,942.27	129,081.05	(37,861.22)	129,081.05	(37,861.22)	129%	100%
C2C-(Tacoma Pierce Chamber)	9,901.91	3,750.00	(6,151.91)	112,257.68	87,175.33	(25,082.35)	87,175.33	(25,082.35)	129%	100%
Subtotal Business Services	74,044.34	47,756.53	(26,287.81)	702,699.99	663,334.76	(39,365.23)	663,334.76	(39,365.23)	106%	100%
Special Impact Projects										
Advanced Manufacturing (TC EDC, CPS)	-	-	-	62,760.71	89,874.59	27,113.88	89,874.59	27,113.88	70%	100%
Career Pathways	1,347.50	3,694.16	2,346.66	39,173.25	44,329.90	5,156.65	44,329.90	5,156.65	88%	100%
WBL/Career Connection/AmeriCorps	9,245.35	27,568.64	18,323.29	77,838.62	110,823.73	32,985.11	110,823.73	32,985.11	70%	100%
Rural County-High Impact Community Projects	13,067.84	7,142.86	(5,924.98)	23,142.92	50,000.00	26,857.08	50,000.00	26,857.08	46%	100%
Layoff Aversion-Hospitality	-	2,916.67	2,916.67	37,000.00	35,000.00	(2,000.00)	35,000.00	(2,000.00)	106%	100%
Subtotal Special Impact Projects	23,660.69	41,322.33	17,661.64	239,915.50	330,028.22	90,112.72	330,028.22	90,112.72	73%	100%
Misc Contracts/Projects										
Outreach & Communications	1,187.50	1,299.33	111.83	13,934.49	15,591.95	1,657.46	15,591.95	1,657.46	89%	100%
TAP-Hospitality (WHAEP)	-	791.67	791.67	9,000.00	9,500.00	500.00	9,500.00	500.00	95%	100%
SeaKing-JRA/MyJOB	-	1,250.00	1,250.00	-	15,000.00	15,000.00	15,000.00	15,000.00	0%	100%
Subtotal Misc Contracts/Projects	1,187.50	3,341.00	2,153.50	22,934.49	40,091.95	17,157.46	40,091.95	17,157.46	57%	100%
SUBTOTAL PROGRAM SERVICES	881,060.96	1,183,327.54	302,266.58	7,927,543.42	11,140,962.12	3,213,418.70	11,140,962.12	3,213,418.70	71%	100%
ADMINISTRATIVE SERVICES										
Administrative Office Operations										
Salaries & Benefits										
Salaries	76,344.58	79,860.20	3,515.62	911,809.50	917,123.04	5,313.54	917,123.04	5,313.54	99%	100%
Benefits	34,182.39	44,645.15	10,462.76	351,651.96	390,328.50	38,676.54	390,328.50	38,676.54	90%	100%
Total Salaries & Benefits	110,526.97	124,505.35	13,978.38	1,263,461.46	1,307,451.54	43,990.08	1,307,451.54	43,990.08	97%	100%
Travel & Training Expenses										
Mileage	445.88	520.83	74.95	4,357.17	6,250.00	1,892.83	6,250.00	1,892.83	70%	100%
Travel	24.96	1,041.67	1,016.71	7,856.26	12,500.00	4,643.74	12,500.00	4,643.74	63%	100%

Conf/Conv/Mtg/Reg	170.70	337.50	166.80	5,752.82	8,010.00	2,257.18	8,010.00	2,257.18	72%	100%
Gasoline for PMWDC Vehicles	89.13	66.67	(22.46)	598.03	800.00	201.97	800.00	201.97	75%	100%
Board Travel	99.63	641.67	542.04	6,250.42	7,700.00	1,449.58	7,700.00	1,449.58	81%	100%
Board Supplies & Support	492.16	1,460.00	967.84	10,697.86	19,500.00	8,802.14	19,500.00	8,802.14	55%	100%
Staff develop/Training	2,100.00	625.00	(1,475.00)	5,076.41	7,500.00	2,423.59	7,500.00	2,423.59	68%	100%
Total Staff Expenses	3,422.46	4,693.33	1,270.87	40,588.97	62,260.00	21,671.03	62,260.00	21,671.03	65%	100%
Professional Services										
Accounting & Auditing	-	-	-	22,538.70	22,000.00	(538.70)	22,000.00	(538.70)	102%	100%
Legal Fees	-	300.00	300.00	-	3,600.00	3,600.00	3,600.00	3,600.00	0%	100%
Professional Services/Consult	7,023.93	5,383.33	(1,640.60)	34,898.44	64,600.00	29,701.56	64,600.00	29,701.56	54%	100%
Temp & Interim Contracts	3,398.00	1,166.67	(2,231.33)	13,875.98	14,000.00	124.02	14,000.00	124.02	99%	100%
Licenses	2,937.06	2,143.33	(793.73)	25,882.68	25,720.00	(162.68)	25,720.00	(162.68)	101%	100%
Total Professional Services	13,358.99	8,993.33	(4,365.66)	97,195.80	129,920.00	32,724.20	129,920.00	32,724.20	75%	100%
Facilities										
Rent	6,800.23	7,440.08	639.85	81,453.97	89,281.00	7,827.03	89,281.00	7,827.03	91%	100%
Utilities	-	-	-	-	-	-	-	-	#DIV/0!	#DIV/0!
Total Facilities	6,800.23	7,440.08	639.85	81,453.97	89,281.00	7,827.03	89,281.00	7,827.03	91%	100%
Supplies & Communications										
Supplies	552.44	1,166.67	614.23	11,433.30	14,000.00	2,566.70	14,000.00	2,566.70	82%	100%
Telephone & telecomm	980.36	1,166.67	186.31	8,940.95	14,000.00	5,059.05	14,000.00	5,059.05	64%	100%
Postage & Shipping	100.00	62.50	(37.50)	660.62	750.00	89.38	750.00	89.38	88%	100%
Mailing Services	-	33.33	33.33	570.55	400.00	(170.55)	400.00	(170.55)	143%	100%
Printing & copying	248.75	416.67	167.92	3,164.50	5,000.00	1,835.50	5,000.00	1,835.50	63%	100%
Books/Subscriptions/Ref	550.99	104.17	(446.82)	1,736.54	1,250.00	(486.54)	1,250.00	(486.54)	139%	100%
Total Communications	2,432.54	2,950.00	517.46	26,506.46	35,400.00	8,893.54	35,400.00	8,893.54	75%	100%
Equipment/Maintenance/Software/Rental										
IT Supplies/Minor Equipment/Tech Equip	-	1,212.50	1,212.50	12,535.09	14,550.00	2,014.91	14,550.00	2,014.91	86%	100%
Equipment Rental & maint	123.10	179.17	56.07	1,474.68	2,150.00	675.32	2,150.00	675.32	69%	100%
Auto Repair & Maintenance	188.96	83.33	(105.63)	1,735.59	1,000.00	(735.59)	1,000.00	(735.59)	174%	100%
Auto Lease	424.92	280.00	(144.92)	2,546.73	2,800.00	253.27	2,800.00	253.27	91%	100%
Total Equipment/Small Tools	736.98	1,755.00	1,018.02	18,292.09	20,500.00	2,207.91	20,500.00	2,207.91	89%	100%
Depreciation										
Depreciation-Automobile	1,897.46	692.50	(1,204.96)	7,513.03	8,310.00	796.97	8,310.00	796.97	90%	100%
Deprec & amort - other	-	187.50	187.50	1,005.87	2,250.00	1,244.13	2,250.00	1,244.13	45%	100%
Total Depreciation	1,897.46	880.00	(1,017.46)	8,518.90	10,560.00	2,041.10	10,560.00	2,041.10	81%	100%
Other										
Interest-general/Bank Fees	-	375.00	375.00	4,573.60	4,500.00	(73.60)	4,500.00	(73.60)	102%	100%
Insurance-Gen Liability	1,465.22	1,395.83	(69.39)	15,401.03	16,750.00	1,348.97	16,750.00	1,348.97	92%	100%
Membership Dues	-	170.00	170.00	14,488.72	15,770.00	1,281.28	15,770.00	1,281.28	92%	100%
Notifications	76.13	166.67	90.54	1,731.13	2,000.00	268.87	2,000.00	268.87	87%	100%
Other Expenses	13.00	83.33	70.33	2,893.18	3,000.00	106.82	3,000.00	106.82	96%	100%
Community Outreach/Ed	-	2,083.33	2,083.33	18,500.00	25,000.00	6,500.00	25,000.00	6,500.00	74%	100%
Contractor Support/In Kind	31.23	-	(31.23)	811.56	-	(811.56)	-	(811.56)	#DIV/0!	#DIV/0!
Transfer to Unrestricted	-	-	-	(3,824.31)	(3,750.00)	74.31	(3,750.00)	74.31	102%	100%
Total Other	1,585.58	4,274.17	2,688.59	54,574.91	63,270.00	8,695.09	63,270.00	8,695.09	86%	100%
Subtotal Admin Office Operating Budget	140,761.21	155,491.27	14,730.06	1,590,592.56	1,718,642.54	128,049.98	1,718,642.54	128,049.98	93%	100%
Transition & AJC Activities	22,479.55	7,791.67	(14,687.88)	62,541.91	93,500.00	30,958.09	93,500.00	30,958.09	67%	100%
One Stop Operator	4,954.11	8,333.33	3,379.22	91,629.45	100,000.00	8,370.55	100,000.00	8,370.55	92%	100%
SUBTOTAL ADMINISTRATIVE SERVICES	168,194.87	171,616.27	3,421.40	1,744,763.92	1,912,142.54	167,378.62	1,912,142.54	167,378.62	91%	100%
TOTAL EXPENSES	1,049,255.83	1,354,943.81	305,687.98	9,672,307.34	13,053,104.66	3,380,797.32	13,053,104.66	3,380,797.32	74%	100%
Change in Net Assets	47,774.89	-	(47,774.89)	(92,717.44)	-	92,717.44	3,706,087.76			
Beginning Net Assets	885,551			1,025,664						
Plus current Net Assets	47,775			(92,717)						
Change in special funds	(1,190)			(810)						
Ending Unrestricted Net Assets	932,136			932,136						

Pacific Mountain Workforce Development Council

Grant Balance by Program

PY17 Budget to Actual Report

Through June 30, 2018

Program:	Department of Labor/WIA/WIOA Funds			Department of Commerce			Other Funds		
	YTD Actual	Annual Budget	Remaining	YTD Actual	Annual Budget	Remaining	YTD Actual	Annual Budget	Remaining
Workforce Innovation & Opportunity Act (WIOA) Grants									
WIOA Youth	1,212,549.37	1,402,299.26	189,749.89						
WIOA Adult	1,220,191.81	1,512,649.40	292,457.59						
WIOA Dislocated Worker	1,502,575.65	1,969,140.73	466,565.08						
WIOA Admin Cost Pool	377,046.26	797,822.84	420,776.58						
YouthWorks2 (6/1/16-3/31/18)	34,077.09	34,077.67	0.58						
Camo to Commerce (1/1/14-12/31/2018)	2,307,053.41	4,962,109.47	2,655,056.06						
Sector Strategies (9/1/15-6/30/18)	126,276.51	130,248.15	3,971.64						
Career Connect WA (1/1/18-9/30/19)	22,273.38	150,000.00	127,726.62						
Rapid Response Initiatives	315,329.46	378,461.60	63,132.14						
Rapid Response Increased Employment	79,663.40	442,841.00	363,177.60						
TAP-Hospitality (4/18/17-8/31/17)	10,170.52	10,170.52	-						
TAP-Healthcare (6/28/17-3/31/19)	83,408.83	275,000.00	191,591.17						
WorkFirst (Community Jobs) (ends 6/30/18)				1,336,572.60	1,412,632.00	76,059.40			
Juvenile Rehabilitation-MyJOB (5/1/16-7/15/19)							708,538.16	2,450,000.00	1,741,461.84
Dept of Voc Rehab-PETS (3/16/16-3/15/18)							72,740.00	96,118.05	23,378.05
Dept of Voc Rehab-PETS (3/16/18-3/15/20)							29,332.97	496,000.00	466,667.03
Thurston County Jail Program (ends 12/31/17)							119,468.82	181,553.97	62,085.15
Dawkins Trust							4,652.99	21,989.60	17,336.61
Grays Harbor Foundation							6,388.79	7,945.38	1,556.59
Microsoft							20,364.57	20,364.57	-
Saltchuk							2,867.47	7,768.36	4,900.89
Total Program Grant Balance	7,290,615.69	12,064,820.64	4,774,204.95	1,336,572.60	1,412,632.00	76,059.40	964,353.77	3,281,739.93	2,317,386.16

Pacific Mountain Workforce Development Council
STATEMENT OF FINANCIAL POSITION *(Balance Sheet)*

June 30, 2018

	Beginning Year Balance	Current Period Balance	<i>Current Year Change</i>	Beginning Period Balance	<i>Current Period Change</i>
Assets					
Cash & Cash Equivalents	734,048	291,256	(442,792)	219,875	71,381
Accounts Receivable	1,158,229	1,905,306	747,077	1,496,356	408,950
Due from Related Parties	0	0	0	0	0
Notes Receivable	1,645	0	(1,645)	394	(394)
Pre-Paid Expenses	42,886	43,904	1,018	27,001	16,903
Investments - CD's	249,487	226,655	(22,832)	226,432	223
Long-Term Assets	42,740	31,133	(11,607)	34,034	(2,901)
Total Assets	<u>2,229,035</u>	<u>2,498,254</u>	<u>269,219</u>	<u>2,004,092</u>	<u>494,162</u>
Liabilities					
Contracts & Vendors Payable	783,544	1,179,644	396,100	751,607	428,037
Payroll, Taxes, & Benefits Payable	264,945	266,673	1,728	248,858	17,815
Paid Leave Payable	129,298	104,401	(24,897)	102,756	1,645
Deferred Revenues	15,714	6,457	(9,257)	7,307	(850)
Other Short-Term Payables	9,870	8,943	(927)	8,013	930
Total Liabilities	<u>1,203,371</u>	<u>1,566,118</u>	<u>362,747</u>	<u>1,118,541</u>	<u>447,577</u>
Unrestricted Net Assets	<u>1,025,664</u>	<u>932,136</u>	<u>(93,528)</u>	<u>885,551</u>	<u>46,585</u>
Total Net Assets	<u>1,025,664</u>	<u>932,136</u>	<u>(93,528)</u>	<u>885,551</u>	<u>46,585</u>
Total Liabilities and Net Assets	<u>2,229,035</u>	<u>2,498,254</u>	<u>269,219</u>	<u>2,004,092</u>	<u>494,162</u>

Pacific Mountain Workforce Development Council
STATEMENT OF CASH FLOWS

June 30, 2018

	<u>Current Period</u>	<u>Current Year</u>
Cash Flows from Operating Activities		
Receipts from Grants	687,231.98	8,803,257.31
Receipts from Contributors/Events	0.00	29,964.22
Depreciation (Net)	0.00	(6.00)
Payments to Suppliers	362,193.16	(239,449.32)
Payments to Employees	(280,320.73)	(3,385,211.49)
Payments to Program/Participant Activities	(697,723.04)	(5,676,304.37)
Total Cash Flows from Operating Activities	<u>71,381.37</u>	<u>(467,749.65)</u>
Cash Flows from Investing Activities		
Purchases of Equipment/Assets	0.00	6.00
Proceeds from Sale of Current Assets	0.00	0.00
Interest and Dividends	223.33	2,119.99
Purchases or Redemptions of Investments	(223.33)	22,831.77
Total Cash Flows from Investing Activities	<u>0.00</u>	<u>24,957.76</u>
Beginning Cash & Cash Equivalents	<u>219,874.77</u>	<u>734,048.03</u>
Ending Cash & Cash Equivalents	<u>291,256.14</u>	<u>291,256.14</u>

Pacific Mountain Workforce Development Council
NOTES TO FINANCIAL STATEMENTS
Program Year July 1, 2017 through June 30, 2018

For month ending June 30, 2018

These notes pertain to the Statement of Activities, Statement of Financial Position and Statement Cash Flows attached.

- 1) The Statement of Activities provides a summary of expenses compared to revenue earned for the period, reported on an accrual basis (pgs 2-3). This is then compared with current period budgets and year to date budgets. More emphasis will be placed on year to date spending rather than on a monthly basis because timing may be off slightly from month to month from last year. The budgeted numbers reflect

AREAS OF NOTE:

- a) WIOA Formula contractor spending came in at expected and reasonable totals for the year
- b) The Incumbent Worker Training for childcare program was restructured and those funds will be reallocated in PY18
- c) Contracts for Rapid Response Increased Employment, TAP Healthcare and Career Connect go through PY18, so remaining funds will be utilized
- d) The YouthWorks contract was modified to increase funds so they are not overspent on their contract.
- e) In house programming spending is within expected ranges for the year, programming continues for C2C and PREP so funding will be utilized.
- f) Business service contracts for C2C project were increased so they are not overspent for the year. Contracts continue through the end of 2018.
- g) High Impact Community grants continue through 9/30/18 so remaining funds will be utilized.
- h) Overall administration expenses are at 93% of budgeted for the year.
- i) Benefits are under for the year, mostly due to health insurance projections with our new coverage plan. The admin office has saved \$25,748 so far, while the organization has saved \$63,218 from the switch in plans for
- j) Mailing services are over for the year due to a change in postage service fees
- k) Books/subscriptions are over due to online services subscribed to, such as eFax, survey monkey and docusign.
- l) Auto Repair and Maintenance is over due to timing of vehicle detailing maintenance.

- 2) Page 5 represents a summary of spending levels by program compared to total budgeted amounts available. This is further sectioned according to source of funds.

- 3) The Statement of Financial Position represents the organizations net assets, comparing current assets and liabilities. We currently have net assets of \$932,136. Net assets have increased by \$119,328 since last quarter due to gains in our payment point programs.

- 4) The Statement of Cash Flows represents the cash received and used during the time period. This reflects we have sufficient cash on hand to handle our daily operating transactions. Our cash balances are higher due to better timing of drawdowns and shorter delays on reimbursements from some grants. Purchases of equipment reflects the new cubicle system in the admin office. There is a 2 day turnaround time for cash requests to the State for our WIOA Formula fund reimbursements and a 1 day turnaround for cash requests made to Department of Labor. Cash requests for the WorkFirst grant take one to two weeks, while some of our smaller grants are only reimbursed on a monthly basis. We keep enough unrestricted funds available for use to cushion gaps in reimbursement times.

Pacific Mountain Workforce Development Council

STATEMENT OF ACTIVITIES

PY17 Budget to Actual Report

<i>For month end June 2018</i>	Current Year Actual	Current Year Budget	Variance	Total Budget	Balance Remaining	% Spent	Target %
REVENUES							
Grant & Contracts	9,579,589.90	13,053,104.66	3,473,514.76	16,759,192.42	7,179,602.52	57%	78%
Other	-	-	-	-	-	0%	0%
Total Revenues	9,579,589.90	13,053,104.66	3,473,514.76	16,759,192.42	7,179,602.52	57%	78%
EXPENSES							
Program Services							
Direct Participant Services	6,961,993.44	10,107,507.19	3,145,513.75	10,107,507.19	3,145,513.75	69%	100%
Business Services & Solutions	702,699.99	663,334.76	(39,365.23)	663,334.76	(39,365.23)	106%	100%
Special Impact Projects	239,915.50	330,028.22	90,112.72	330,028.22	90,112.72	73%	100%
Misc Contracts & Projects	22,934.49	40,091.95	17,157.46	40,091.95	17,157.46	57%	100%
Subtotal	7,927,543.42	11,140,962.12	3,213,418.70	11,140,962.12	3,213,418.70	71%	100%
Administrative Services							
Admin Office Operations	1,590,592.56	1,718,642.54	128,049.98	1,718,642.54	128,049.98	93%	100%
Transition Activities	62,541.91	93,500.00	30,958.09	93,500.00	30,958.09	67%	100%
Integrated Service Activities	91,629.45	100,000.00	8,370.55	100,000.00	8,370.55	92%	100%
AmeriCorps Activities	-	-	-	-	-	#DIV/0!	#DIV/0!
Subtotal	1,744,763.92	1,912,142.54	167,378.62	1,912,142.54	167,378.62	91%	100%
TOTAL EXPENSES	9,672,307.34	13,053,104.66	3,380,797.32	13,053,104.66	3,380,797.32	74%	100%
Change in Net Assets	(92,717.44)	-	92,717.44	3,706,087.76			

<i>Beginning Net Assets</i>	1,025,664
<i>Plus current Net Assets</i>	(92,717)
<i>Change in special funds</i>	(810)
Ending Unrestricted Net Assets	932,136

Pacific Mountain Workforce Development Council

STATEMENT OF ACTIVITIES

Expense Detail

PY17 Budget to Actual Report

<i>For month end June 2018</i>	Current Period Actual	Current Period Budget	Variance	Current Year Actual	Current Year Budget	Variance	Total Budget	Balance Remaining	% Spent	Target %
REVENUES										
Grant & Contracts	1,097,030.72	1,354,943.81	257,913.09	9,579,589.90	13,053,104.66	3,473,514.76	16,759,192.42	7,179,602.52	57%	78%
Other	-	-	-	-	-	-	-	-	0%	0%
Total Revenues	1,097,030.72	1,354,943.81	257,913.09	9,579,589.90	13,053,104.66	3,473,514.76	16,759,192.42	7,179,602.52	57%	78%
EXPENSES										
PROGRAM SERVICES										
Direct Participant Services										
Adult Contracted Programs (Career Path Services-CPS)	102,253.36	76,951.08	(25,302.28)	822,527.92	923,413.00	100,885.08	923,413.00	100,885.08	89%	100%
Dislocated Worker Contracted Programs (CPS)	180,549.85	95,259.83	(85,290.02)	980,226.67	1,143,117.00	162,890.33	1,143,117.00	162,890.33	86%	100%
Youth Contracted Programs (ResCare)	104,498.03	95,788.83	(8,709.20)	953,616.32	1,039,466.00	85,849.68	1,039,466.00	85,849.68	92%	100%
Incumbent Worker Training (CCAC)	6,091.78	23,333.33	17,241.55	15,749.04	140,000.00	124,250.96	140,000.00	124,250.96	11%	100%
Sector Strategies (CPS)	52,991.92	20,055.50	(32,936.42)	120,333.00	120,333.00	-	120,333.00	-	100%	100%
Grays Harbor Foundation (CPS)	550.07	662.12	112.05	6,388.79	7,945.38	1,556.59	7,945.38	1,556.59	80%	100%
Rapid Response Initiatives (CPS)	13,690.60	-	(13,690.60)	111,366.07	126,568.00	15,201.93	126,568.00	15,201.93	88%	100%
Rapid Response Increased Employment (CPS, ResCare)	22,178.32	244,867.86	222,689.54	145,452.80	448,327.00	302,874.20	448,327.00	302,874.20	32%	100%
TAP-Healthcare (SPSCC, Centralia College)	10,989.27	21,000.00	10,010.73	64,787.90	252,000.00	187,212.10	252,000.00	187,212.10	26%	100%
Career Connect WA (CPS, ResCare, ESD113, AJAC)	3,576.38	4,999.83	1,423.45	14,966.64	29,999.00	15,032.36	29,999.00	15,032.36	50%	100%
Workforce Central-C2C	3,399.88	22,416.67	19,016.79	203,248.52	269,000.00	65,751.48	269,000.00	65,751.48	76%	100%
YouthWorks-Big Brother Big Sisters	-	-	-	31,352.72	28,352.72	(3,000.00)	28,352.72	(3,000.00)	111%	100%
DVR-Morningside & Arc of Grays Harbor	26,600.00	182,581.00	155,981.00	98,108.00	302,166.00	204,058.00	302,166.00	204,058.00	32%	100%
In House Programs										
WorkFirst	96,944.29	101,567.16	4,622.87	1,158,023.24	1,218,805.95	60,782.71	1,218,805.95	60,782.71	95%	100%
PREP	8,445.96	16,670.17	8,224.21	99,043.92	154,735.41	55,691.49	154,735.41	55,691.49	64%	100%
C2C, Microsoft, Saltchuk	99,242.34	114,034.89	14,792.55	1,559,418.65	3,054,645.73	1,495,227.08	3,054,645.73	1,495,227.08	51%	100%
JRA-MyJob	50,166.38	70,719.42	20,553.04	577,383.24	848,633.00	271,249.76	848,633.00	271,249.76	68%	100%
Subtotal Direct Participant Services	782,168.43	1,090,907.69	308,739.26	6,961,993.44	10,107,507.19	3,145,513.75	10,107,507.19	3,145,513.75	69%	100%
Business Services										
B2B-(Thurston County Chamber)	53,707.48	37,256.53	(16,450.95)	423,500.04	447,078.38	23,578.34	447,078.38	23,578.34	95%	100%
B2B-C2C (TCC)	10,434.95	6,750.00	(3,684.95)	166,942.27	129,081.05	(37,861.22)	129,081.05	(37,861.22)	129%	100%
C2C-(Tacoma Pierce Chamber)	9,901.91	3,750.00	(6,151.91)	112,257.68	87,175.33	(25,082.35)	87,175.33	(25,082.35)	129%	100%
Subtotal Business Services	74,044.34	47,756.53	(26,287.81)	702,699.99	663,334.76	(39,365.23)	663,334.76	(39,365.23)	106%	100%
Special Impact Projects										
Advanced Manufacturing (TC EDC, CPS)	-	-	-	62,760.71	89,874.59	27,113.88	89,874.59	27,113.88	70%	100%
Career Pathways	1,347.50	3,694.16	2,346.66	39,173.25	44,329.90	5,156.65	44,329.90	5,156.65	88%	100%
WBL/Career Connection/AmeriCorps	9,245.35	27,568.64	18,323.29	77,838.62	110,823.73	32,985.11	110,823.73	32,985.11	70%	100%
Rural County-High Impact Community Projects	13,067.84	7,142.86	(5,924.98)	23,142.92	50,000.00	26,857.08	50,000.00	26,857.08	46%	100%
Layoff Aversion-Hospitality	-	2,916.67	2,916.67	37,000.00	35,000.00	(2,000.00)	35,000.00	(2,000.00)	106%	100%
Subtotal Special Impact Projects	23,660.69	41,322.33	17,661.64	239,915.50	330,028.22	90,112.72	330,028.22	90,112.72	73%	100%
Misc Contracts/Projects										
Outreach & Communications	1,187.50	1,299.33	111.83	13,934.49	15,591.95	1,657.46	15,591.95	1,657.46	89%	100%
TAP-Hospitality (WHAEP)	-	791.67	791.67	9,000.00	9,500.00	500.00	9,500.00	500.00	95%	100%
SeaKing-JRA/MyJOB	-	1,250.00	1,250.00	-	15,000.00	15,000.00	15,000.00	15,000.00	0%	100%
Subtotal Misc Contracts/Projects	1,187.50	3,341.00	2,153.50	22,934.49	40,091.95	17,157.46	40,091.95	17,157.46	57%	100%
SUBTOTAL PROGRAM SERVICES	881,060.96	1,183,327.54	302,266.58	7,927,543.42	11,140,962.12	3,213,418.70	11,140,962.12	3,213,418.70	71%	100%
ADMINISTRATIVE SERVICES										
Administrative Office Operations										
Salaries & Benefits										
Salaries	76,344.58	79,860.20	3,515.62	911,809.50	917,123.04	5,313.54	917,123.04	5,313.54	99%	100%
Benefits	34,182.39	44,645.15	10,462.76	351,651.96	390,328.50	38,676.54	390,328.50	38,676.54	90%	100%
Total Salaries & Benefits	110,526.97	124,505.35	13,978.38	1,263,461.46	1,307,451.54	43,990.08	1,307,451.54	43,990.08	97%	100%
Travel & Training Expenses										
Mileage	445.88	520.83	74.95	4,357.17	6,250.00	1,892.83	6,250.00	1,892.83	70%	100%
Travel	24.96	1,041.67	1,016.71	7,856.26	12,500.00	4,643.74	12,500.00	4,643.74	63%	100%

Conf/Conv/Mtg/Reg	170.70	337.50	166.80	5,752.82	8,010.00	2,257.18	8,010.00	2,257.18	72%	100%
Gasoline for PMWDC Vehicles	89.13	66.67	(22.46)	598.03	800.00	201.97	800.00	201.97	75%	100%
Board Travel	99.63	641.67	542.04	6,250.42	7,700.00	1,449.58	7,700.00	1,449.58	81%	100%
Board Supplies & Support	492.16	1,460.00	967.84	10,697.86	19,500.00	8,802.14	19,500.00	8,802.14	55%	100%
Staff develop/Training	2,100.00	625.00	(1,475.00)	5,076.41	7,500.00	2,423.59	7,500.00	2,423.59	68%	100%
Total Staff Expenses	3,422.46	4,693.33	1,270.87	40,588.97	62,260.00	21,671.03	62,260.00	21,671.03	65%	100%
Professional Services										
Accounting & Auditing	-	-	-	22,538.70	22,000.00	(538.70)	22,000.00	(538.70)	102%	100%
Legal Fees	-	300.00	300.00	-	3,600.00	3,600.00	3,600.00	3,600.00	0%	100%
Professional Services/Consult	7,023.93	5,383.33	(1,640.60)	34,898.44	64,600.00	29,701.56	64,600.00	29,701.56	54%	100%
Temp & Interim Contracts	3,398.00	1,166.67	(2,231.33)	13,875.98	14,000.00	124.02	14,000.00	124.02	99%	100%
Licenses	2,937.06	2,143.33	(793.73)	25,882.68	25,720.00	(162.68)	25,720.00	(162.68)	101%	100%
Total Professional Services	13,358.99	8,993.33	(4,365.66)	97,195.80	129,920.00	32,724.20	129,920.00	32,724.20	75%	100%
Facilities										
Rent	6,800.23	7,440.08	639.85	81,453.97	89,281.00	7,827.03	89,281.00	7,827.03	91%	100%
Utilities	-	-	-	-	-	-	-	-	#DIV/0!	#DIV/0!
Total Facilities	6,800.23	7,440.08	639.85	81,453.97	89,281.00	7,827.03	89,281.00	7,827.03	91%	100%
Supplies & Communications										
Supplies	552.44	1,166.67	614.23	11,433.30	14,000.00	2,566.70	14,000.00	2,566.70	82%	100%
Telephone & telecomm	980.36	1,166.67	186.31	8,940.95	14,000.00	5,059.05	14,000.00	5,059.05	64%	100%
Postage & Shipping	100.00	62.50	(37.50)	660.62	750.00	89.38	750.00	89.38	88%	100%
Mailing Services	-	33.33	33.33	570.55	400.00	(170.55)	400.00	(170.55)	143%	100%
Printing & copying	248.75	416.67	167.92	3,164.50	5,000.00	1,835.50	5,000.00	1,835.50	63%	100%
Books/Subscriptions/Ref	550.99	104.17	(446.82)	1,736.54	1,250.00	(486.54)	1,250.00	(486.54)	139%	100%
Total Communications	2,432.54	2,950.00	517.46	26,506.46	35,400.00	8,893.54	35,400.00	8,893.54	75%	100%
Equipment/Maintenance/Software/Rental										
IT Supplies/Minor Equipment/Tech Equip	-	1,212.50	1,212.50	12,535.09	14,550.00	2,014.91	14,550.00	2,014.91	86%	100%
Equipment Rental & maint	123.10	179.17	56.07	1,474.68	2,150.00	675.32	2,150.00	675.32	69%	100%
Auto Repair & Maintenance	188.96	83.33	(105.63)	1,735.59	1,000.00	(735.59)	1,000.00	(735.59)	174%	100%
Auto Lease	424.92	280.00	(144.92)	2,546.73	2,800.00	253.27	2,800.00	253.27	91%	100%
Total Equipment/Small Tools	736.98	1,755.00	1,018.02	18,292.09	20,500.00	2,207.91	20,500.00	2,207.91	89%	100%
Depreciation										
Depreciation-Automobile	1,897.46	692.50	(1,204.96)	7,513.03	8,310.00	796.97	8,310.00	796.97	90%	100%
Deprec & amort - other	-	187.50	187.50	1,005.87	2,250.00	1,244.13	2,250.00	1,244.13	45%	100%
Total Depreciation	1,897.46	880.00	(1,017.46)	8,518.90	10,560.00	2,041.10	10,560.00	2,041.10	81%	100%
Other										
Interest-general/Bank Fees	-	375.00	375.00	4,573.60	4,500.00	(73.60)	4,500.00	(73.60)	102%	100%
Insurance-Gen Liability	1,465.22	1,395.83	(69.39)	15,401.03	16,750.00	1,348.97	16,750.00	1,348.97	92%	100%
Membership Dues	-	170.00	170.00	14,488.72	15,770.00	1,281.28	15,770.00	1,281.28	92%	100%
Notifications	76.13	166.67	90.54	1,731.13	2,000.00	268.87	2,000.00	268.87	87%	100%
Other Expenses	13.00	83.33	70.33	2,893.18	3,000.00	106.82	3,000.00	106.82	96%	100%
Community Outreach/Ed	-	2,083.33	2,083.33	18,500.00	25,000.00	6,500.00	25,000.00	6,500.00	74%	100%
Contractor Support/In Kind	31.23	-	(31.23)	811.56	-	(811.56)	-	(811.56)	#DIV/0!	#DIV/0!
Transfer to Unrestricted	-	-	-	(3,824.31)	(3,750.00)	74.31	(3,750.00)	74.31	102%	100%
Total Other	1,585.58	4,274.17	2,688.59	54,574.91	63,270.00	8,695.09	63,270.00	8,695.09	86%	100%
Subtotal Admin Office Operating Budget	140,761.21	155,491.27	14,730.06	1,590,592.56	1,718,642.54	128,049.98	1,718,642.54	128,049.98	93%	100%
Transition & AJC Activities	22,479.55	7,791.67	(14,687.88)	62,541.91	93,500.00	30,958.09	93,500.00	30,958.09	67%	100%
One Stop Operator	4,954.11	8,333.33	3,379.22	91,629.45	100,000.00	8,370.55	100,000.00	8,370.55	92%	100%
SUBTOTAL ADMINISTRATIVE SERVICES	168,194.87	171,616.27	3,421.40	1,744,763.92	1,912,142.54	167,378.62	1,912,142.54	167,378.62	91%	100%
TOTAL EXPENSES	1,049,255.83	1,354,943.81	305,687.98	9,672,307.34	13,053,104.66	3,380,797.32	13,053,104.66	3,380,797.32	74%	100%
Change in Net Assets	47,774.89	-	(47,774.89)	(92,717.44)	-	92,717.44	3,706,087.76			
Beginning Net Assets	885,551			1,025,664						
Plus current Net Assets	47,775			(92,717)						
Change in special funds	(1,190)			(810)						
Ending Unrestricted Net Assets	932,136			932,136						

Pacific Mountain Workforce Development Council

Grant Balance by Program

PY17 Budget to Actual Report

Through June 30, 2018

Program:	Department of Labor/WIA/WIOA Funds			Department of Commerce			Other Funds		
	YTD Actual	Annual Budget	Remaining	YTD Actual	Annual Budget	Remaining	YTD Actual	Annual Budget	Remaining
Workforce Innovation & Opportunity Act (WIOA) Grants									
WIOA Youth	1,212,549.37	1,402,299.26	189,749.89						
WIOA Adult	1,220,191.81	1,512,649.40	292,457.59						
WIOA Dislocated Worker	1,502,575.65	1,969,140.73	466,565.08						
WIOA Admin Cost Pool	377,046.26	797,822.84	420,776.58						
YouthWorks2 (6/1/16-3/31/18)	34,077.09	34,077.67	0.58						
Camo to Commerce (1/1/14-12/31/2018)	2,307,053.41	4,962,109.47	2,655,056.06						
Sector Strategies (9/1/15-6/30/18)	126,276.51	130,248.15	3,971.64						
Career Connect WA (1/1/18-9/30/19)	22,273.38	150,000.00	127,726.62						
Rapid Response Initiatives	315,329.46	378,461.60	63,132.14						
Rapid Response Increased Employment	79,663.40	442,841.00	363,177.60						
TAP-Hospitality (4/18/17-8/31/17)	10,170.52	10,170.52	-						
TAP-Healthcare (6/28/17-3/31/19)	83,408.83	275,000.00	191,591.17						
WorkFirst (Community Jobs) (ends 6/30/18)				1,336,572.60	1,412,632.00	76,059.40			
Juvenile Rehabilitation-MyJOB (5/1/16-7/15/19)							708,538.16	2,450,000.00	1,741,461.84
Dept of Voc Rehab-PETS (3/16/16-3/15/18)							72,740.00	96,118.05	23,378.05
Dept of Voc Rehab-PETS (3/16/18-3/15/20)							29,332.97	496,000.00	466,667.03
Thurston County Jail Program (ends 12/31/17)							119,468.82	181,553.97	62,085.15
Dawkins Trust							4,652.99	21,989.60	17,336.61
Grays Harbor Foundation							6,388.79	7,945.38	1,556.59
Microsoft							20,364.57	20,364.57	-
Saltchuk							2,867.47	7,768.36	4,900.89
Total Program Grant Balance	7,290,615.69	12,064,820.64	4,774,204.95	1,336,572.60	1,412,632.00	76,059.40	964,353.77	3,281,739.93	2,317,386.16

Pacific Mountain Workforce Development Council
STATEMENT OF FINANCIAL POSITION *(Balance Sheet)*

June 30, 2018

	Beginning Year Balance	Current Period Balance	<i>Current Year Change</i>	Beginning Period Balance	<i>Current Period Change</i>
Assets					
Cash & Cash Equivalents	734,048	291,256	(442,792)	219,875	71,381
Accounts Receivable	1,158,229	1,905,306	747,077	1,496,356	408,950
Due from Related Parties	0	0	0	0	0
Notes Receivable	1,645	0	(1,645)	394	(394)
Pre-Paid Expenses	42,886	43,904	1,018	27,001	16,903
Investments - CD's	249,487	226,655	(22,832)	226,432	223
Long-Term Assets	42,740	31,133	(11,607)	34,034	(2,901)
Total Assets	<u>2,229,035</u>	<u>2,498,254</u>	<u>269,219</u>	<u>2,004,092</u>	<u>494,162</u>
Liabilities					
Contracts & Vendors Payable	783,544	1,179,644	396,100	751,607	428,037
Payroll, Taxes, & Benefits Payable	264,945	266,673	1,728	248,858	17,815
Paid Leave Payable	129,298	104,401	(24,897)	102,756	1,645
Deferred Revenues	15,714	6,457	(9,257)	7,307	(850)
Other Short-Term Payables	9,870	8,943	(927)	8,013	930
Total Liabilities	<u>1,203,371</u>	<u>1,566,118</u>	<u>362,747</u>	<u>1,118,541</u>	<u>447,577</u>
Unrestricted Net Assets	<u>1,025,664</u>	<u>932,136</u>	<u>(93,528)</u>	<u>885,551</u>	<u>46,585</u>
Total Net Assets	<u>1,025,664</u>	<u>932,136</u>	<u>(93,528)</u>	<u>885,551</u>	<u>46,585</u>
Total Liabilities and Net Assets	<u>2,229,035</u>	<u>2,498,254</u>	<u>269,219</u>	<u>2,004,092</u>	<u>494,162</u>

Pacific Mountain Workforce Development Council
STATEMENT OF CASH FLOWS

June 30, 2018

	<u>Current Period</u>	<u>Current Year</u>
Cash Flows from Operating Activities		
Receipts from Grants	687,231.98	8,803,257.31
Receipts from Contributors/Events	0.00	29,964.22
Depreciation (Net)	0.00	(6.00)
Payments to Suppliers	362,193.16	(239,449.32)
Payments to Employees	(280,320.73)	(3,385,211.49)
Payments to Program/Participant Activities	(697,723.04)	(5,676,304.37)
Total Cash Flows from Operating Activities	<u>71,381.37</u>	<u>(467,749.65)</u>
Cash Flows from Investing Activities		
Purchases of Equipment/Assets	0.00	6.00
Proceeds from Sale of Current Assets	0.00	0.00
Interest and Dividends	223.33	2,119.99
Purchases or Redemptions of Investments	(223.33)	22,831.77
Total Cash Flows from Investing Activities	<u>0.00</u>	<u>24,957.76</u>
Beginning Cash & Cash Equivalents	<u>219,874.77</u>	<u>734,048.03</u>
Ending Cash & Cash Equivalents	<u>291,256.14</u>	<u>291,256.14</u>

**Pacific Mountain Workforce Development Council
Program Year 2018
July 1, 2018 - June 30, 2019
Final Budget by Budget Category**



	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total
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Budgeted Revenues:

Workforce Innovation and Opportunity Act (WIOA) 'Formula' Grants

WIOA Admin Cost Pool (ACP)	-	-	-	-	831,738.82	831,738.82
WIOA Adult	921,866.57	240,000.00	38,428.00	30,461.17	335,502.86	1,566,258.60
WIOA Dislocated Worker	1,299,161.81	160,000.00	-	36,405.82	366,703.45	1,862,271.08
WIOA Youth	1,000,524.41	-	138,428.00	13,133.01	310,452.47	1,462,537.89
Subtotal	3,221,552.79	400,000.00	176,856.00	80,000.00	1,844,397.59	5,722,806.38

Competitive WIOA' Grants

Camo2Commerce (1/1/14 - 12/31/18)	1,211,084.69	200,301.11	-	-	159,152.36	1,570,538.16
Opioid Reduction (8/1/18-6/30/20)	2,088,653.00	-	-	-	311,347.00	2,400,000.00
TAP-Upskill/Backfill-Healthcare (6/28/17 - 3/31/19)	191,512.10	-	-	-	79.07	191,591.17
Career Connect WA (1/1/18-9/30/19)	785,417.08	-	50,000.00	-	119,669.53	955,086.61
PY18 Rapid Response Increased Emp (7/1/18-6/30/20)	337,491.35	-	-	-	18,072.65	355,564.00
Rapid Response Increased Employment (7/1/17-6/30/19)	327,111.02	-	-	-	36,066.58	363,177.60
Subtotal	4,941,269.24	200,301.11	50,000.00	-	644,387.19	5,835,957.54

Department of Commerce Grants

WorkFirst (Community Jobs) (7/1/17-6/30/18)	1,169,124.34	-	6,000.00	-	187,338.66	1,362,463.00
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Department of Social & Health Services Grants

Dept of Voc Rehabilitation -PreEmployment Skills (3/16/18-3/15/20)	418,563.00	-	-	-	48,104.53	466,667.53
Juvenile Rehabilitation - My JOB (5/1/16-7/15/19)	1,100,369.00	-	4,000.00	15,000.00	255,000.00	1,374,369.00
Subtotal	1,518,932.00	-	4,000.00	15,000.00	303,104.53	1,841,036.53

Other' Grants

Thurston County Jail Program (1/1/17 - 12/31/17)	52,757.15	-	-	-	6,782.86	59,540.01
Pierce County Career Day	-	-	25,000.00	-	2,500.00	27,500.00
Dawkins Trust	-	-	17,336.61	-	-	17,336.61
GH Foundation	1,556.59	-	-	-	-	1,556.59
Boeing	141,052.08	-	-	-	8,947.92	150,000.00
Saltchuk	4,900.89	-	-	-	-	4,900.89
Subtotal	200,266.71	-	42,336.61	-	18,230.78	260,834.10

Total Revenue	11,051,145.08	600,301.11	279,192.61	95,000.00	2,997,458.76	15,023,097.56
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Budgeted Expenditures:

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total
Program Services						
WIOA Formula						
Adult Contracted Programs (Career Path Services)	921,866.57	-	-	-	-	921,866.57
Dislocated Worker Contracted Programs (Career Path Services)	1,124,849.12	-	-	-	-	1,124,849.12
Youth Contracted Programs (ResCare)	1,000,524.41	-	-	-	-	1,000,524.41
Incumbent Worker Training (TBD)	150,000.00	-	-	-	-	150,000.00
Business Services (Thurston Co. Chamber)	-	400,000.00	-	-	-	400,000.00
Work-Based Learning/Career Connections/AmeriCorps support	-	-	100,000.00	-	-	100,000.00
Career Pathways, Outreach, Misc	-	-	-	80,000.00	-	80,000.00
High Impact Grants-Youth & Young Adult	-	-	76,856.00	-	-	76,856.00
Subtotal	3,197,240.10	400,000.00	176,856.00	80,000.00	-	3,854,096.10
WIOA Competitive						
Opioid Use & Reduction Response In-house	988,653.00	-	-	-	-	988,653.00
Opioid Use & Reduction Response Contracted (Choice)	1,100,000.00	-	-	-	-	1,100,000.00
Camo2Commerce In-house Program	1,029,371.01	-	-	-	-	1,029,371.01
Camo2Commerce Contracted (Thurston Chamber, Pierce Chamber, W/ Career Connect In-house Program)	181,713.68	200,301.11	-	-	-	382,014.79
Career Connect WA (CPS, ResCare, AJAC, ESD113)	83,483.72	-	-	-	-	83,483.72
PY18 Rapid Response Increased Employment In house	701,933.36	-	50,000.00	-	-	751,933.36
Rapid Response Increased Employment Contracted (CPS, ResCare)	337,491.35	-	-	-	-	337,491.35
TAP-Healthcare Contracted (SPSCC, Centralia College)	327,111.02	-	-	-	-	327,111.02
TAP-Healthcare Contracted (SPSCC, Centralia College)	191,512.10	-	-	-	-	191,512.10
Subtotal	4,941,269.24	200,301.11	50,000.00	-	-	5,191,570.35

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total
WorkFirst & Other						
WorkFirst In-house Program Thurston, Mason, Lewis Co.	1,169,124.34		6,000.00			1,175,124.34
Thurston County PREP Jail In house Program	52,757.15					52,757.15
Pierce County Career Days			25,000.00			25,000.00
Dawkins Trust	-		17,336.61			17,336.61
DVR - Contracted	179,563.00					179,563.00
JRA In-house Program	1,100,369.00		4,000.00			1,104,369.00
JRA - Contracted	-			15,000.00		15,000.00
Grays Harbor Foundation	1,556.59					1,556.59
Boeing	141,052.08					141,052.08
Saltchuk	4,900.89	-	-	-	-	4,900.89
Subtotal	2,649,323.05	-	52,336.61	15,000.00	-	2,716,659.66
Program Expense Total	10,787,832.39	600,301.11	279,192.61	95,000.00	-	11,762,326.11
Administrative Services						
Administrative Office Operations						
Salaries					1,004,120.13	1,004,120.13
Benefits					423,277.95	423,277.95
Travel & Training					63,100.00	63,100.00
Professional Services					166,500.00	166,500.00
Facilities					89,281.00	89,281.00
Supplies & Communications					34,600.00	34,600.00
Equip/Maintenance/Rentals					18,920.00	18,920.00
Depreciation					8,310.00	8,310.00
Insurance					20,000.00	20,000.00
Memberships					15,770.00	15,770.00
Community Outreach					30,000.00	30,000.00
Misc					9,800.00	9,800.00
Transfer to Unrestricted					(3,750.00)	(3,750.00)
Admin Office Subtotal					1,879,929.08	1,879,929.08
Transition & AIC Activities						
Staffing					-	-
Subcontracts					68,158.69	68,158.69
Transition Subtotal					68,158.69	68,158.69
One Stop Operator						
Staffing					-	-
Subcontracts					125,000.00	125,000.00
One Stop Operator Subtotal					125,000.00	125,000.00
Administrative Expense Total					2,073,087.77	2,073,087.77
Total Expenditures	10,787,832.39	600,301.11	279,192.61	95,000.00	2,073,087.77	13,835,413.88

Admin Office Formula Carry Forward to PY19	651,388
Admin Office Carry Forward Ongoing Grants to PY19	252,646
Program Carry Forward Ongoing Grants to PY19	239,000
Total Carry Forward to PY19	1,143,034

Pacific Mountain Workforce Development Council
 Program Year 2018
 July 1, 2018 - June 30, 2019
 Final/Preliminary Budget Comparison



	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY18 Final	Total-PY18 Preliminary	Difference	Comments
Budgeted Revenues:									
<u>Workforce Innovation and Opportunity Act (WIOA) 'Formula' Grants</u>									
WIOA Admin Cost Pool (ACP)	-	-	-	-	831,738.82	831,738.82	861,610.00	(29,871.18)	Less carry in than anticipated
WIOA Adult	921,866.57	240,000.00	38,428.00	30,461.17	335,502.86	1,566,258.60	1,511,922.00	54,336.59	More AO carry in funds than anticipated
WIOA Dislocated Worker	1,299,161.81	160,000.00	-	36,405.82	366,703.45	1,862,271.08	1,945,560.00	(83,288.92)	Less contractor carry in than anticipated
WIOA Youth	1,000,524.41	-	138,428.00	13,133.01	310,452.47	1,462,537.89	1,424,105.00	38,432.89	More AO carry in funds than anticipated
<i>Subtotal</i>	3,221,552.79	400,000.00	176,856.00	80,000.00	1,844,397.59	5,722,806.38	5,743,197.00	(20,390.62)	
<u>Competitive WIOA' Grants</u>									
Camo2Commerce (1/1/14 - 12/31/18)	1,211,084.69	200,301.11	-	-	159,152.36	1,570,538.16	1,419,350.00	151,188.16	More program carry in than anticipated
Opioid Reduction	2,088,653.00	-	-	-	311,347.00	2,400,000.00	-	2,400,000.00	New grant
Career Connect WA (1/1/18-9/30/19)	785,417.08	-	50,000.00	-	119,669.53	955,086.61	943,650.00	11,436.61	More contractor carry in than anticipated
PY18 Rapid Response Increased Employment	337,491.35	-	-	-	18,072.65	355,564.00	-	355,564.00	New grant
Rapid Response Increased Employment (7/1/17-6/30/19)	327,111.02	-	-	-	36,066.58	363,177.60	383,464.00	(20,286.40)	Less contractor carry in than anticipated
TAP-Upskill/Backfill-Healthcare (6/28/17 - 3/31/19)	191,512.10	-	-	-	79.07	191,591.17	150,000.00	41,591.17	More contractor carry in than anticipated
<i>Subtotal</i>	4,941,269.24	200,301.11	50,000.00	-	644,387.19	5,835,957.54	2,896,464.00	2,939,493.54	
<u>Department of Commerce Grants</u>									
WorkFirst (Community Jobs) (7/1/18-6/30/19)	1,169,124.34	-	6,000.00	-	187,338.66	1,362,463.00	1,369,644.00	(7,181.00)	Slightly smaller award than anticipated
<u>Department of Social & Health Services Grants</u>									
Juvenile Rehabilitation - My JOB (5/1/16-7/15/19)	1,100,369.00	-	4,000.00	15,000.00	255,000.00	1,374,369.00	1,374,369.00	-	
Div of Voc Rehab -PreEmployment Skills (3/16/18-3/15/20)	418,563.00	-	-	-	48,104.53	466,667.53	396,000.00	70,667.53	More contractor carry in than anticipated
<i>Subtotal</i>	1,518,932.00	-	4,000.00	15,000.00	303,104.53	1,841,036.53	1,770,369.00	70,667.53	
<u>Other' Grants</u>									
Thurston County Jail Program (1/1/18 - 12/31/18)	52,757.15	-	-	-	6,782.86	59,540.01	65,000.00	(5,459.99)	Less program carry in than anticipated
Pierce County Career Day	-	-	25,000.00	-	2,500.00	27,500.00	-	27,500.00	New project
Dawkins Trust	-	-	17,336.61	-	-	17,336.61	15,000.00	2,336.61	More program carry in than anticipated
GH Foundation	1,556.59	-	-	-	-	1,556.59	1,000.00	556.59	More program carry in than anticipated
Boeing	141,052.08	-	-	-	8,947.92	150,000.00	-	150,000.00	New award
Saltchuk	4,900.89	-	-	-	-	4,900.89	5,000.00	(99.11)	
<i>Subtotal</i>	200,266.71	-	42,336.61	-	18,230.78	260,834.10	86,000.00	174,834.10	
Total Revenue	11,051,145.08	600,301.11	279,192.61	95,000.00	2,997,458.76	15,023,097.56	11,865,674.00	3,157,423.56	

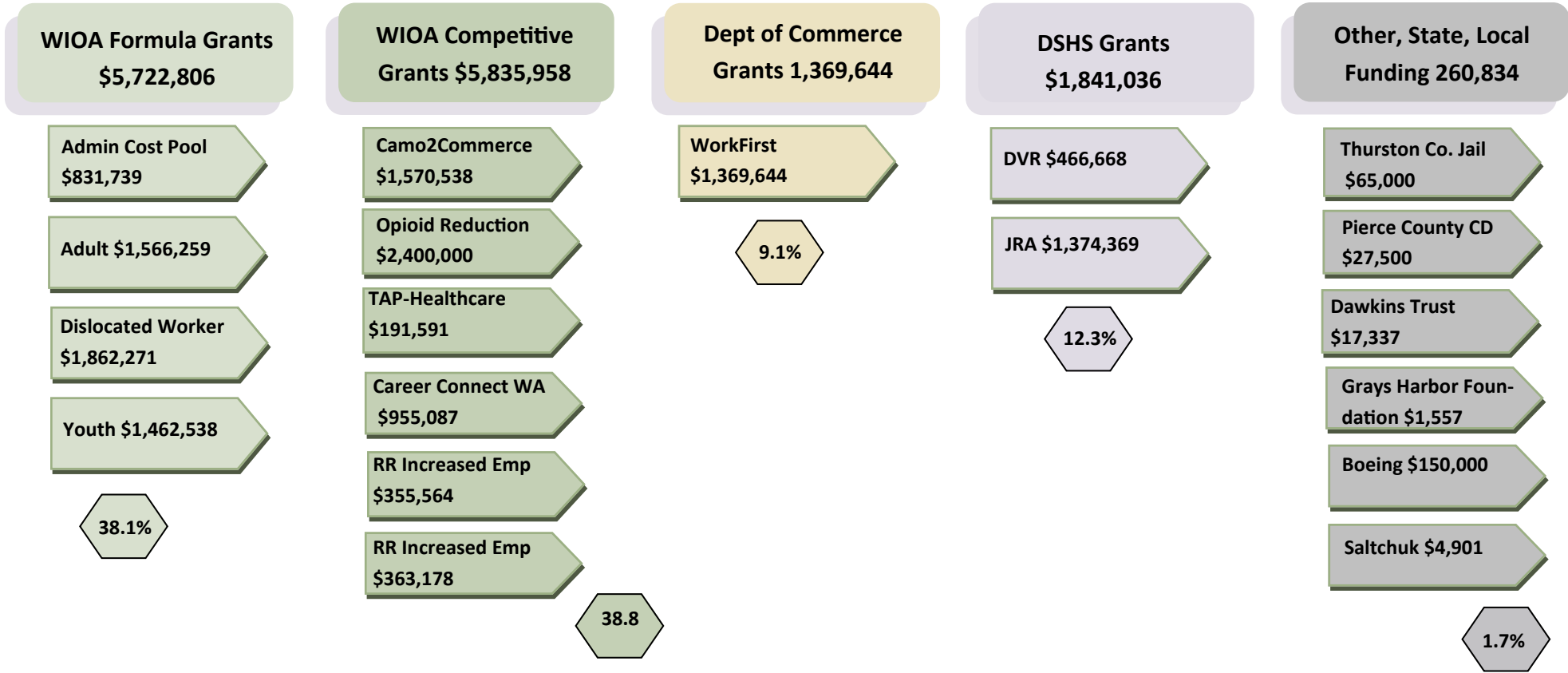
	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY18 Final	Total-PY18 Preliminary	Difference	Comments
Budgeted Expenditures:									
Program Services	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY18 Final	Total-PY18 Preliminary	Difference	
WIOA Formula									
Adult Contracted Programs (Career Path Services)	921,866.57	-	-	-	-	921,866.57	965,274.00	(43,407.43)	Moving carry in to other project
Dislocated Worker Contracted Programs (Career Path Services)	1,124,849.12	-	-	-	-	1,124,849.12	1,336,126.00	(211,276.88)	Less carry in than expected, Moving carry in to other
Youth Contracted Programs (ResCare)	1,000,524.41	-	-	-	-	1,000,524.41	1,023,380.00	(22,855.59)	Less carry in than expected
Incumbent Worker Training (Child Care Action Council and TBD)	150,000.00	-	-	-	-	150,000.00	150,000.00	-	
Business Services (Thurston Co. Chamber)	-	400,000.00	-	-	-	400,000.00	431,646.00	(31,646.00)	Less carry in than expected, Moving carry in to other
Work-Based Learning/Career Connections/AmeriCorps support	-	-	100,000.00	-	-	100,000.00	100,000.00	-	
Career Pathways, Outreach, Misc	-	-	-	80,000.00	-	80,000.00	80,000.00	-	
High Impact Grants-Youth & Young Adult	-	-	76,856.00	-	-	76,856.00	70,000.00	6,856.00	More program carry in than expected
Subtotal	3,197,240.10	400,000.00	176,856.00	80,000.00	-	3,854,096.10	4,156,426.00	(302,329.90)	
WIOA Competitive									
Opioid Use & Reduction Response In-house	988,653.00	-	-	-	-	988,653.00	-	988,653.00	New
Opioid Use & Reduction Response Contracted (Choice)	1,100,000.00	-	-	-	-	1,100,000.00	-	1,100,000.00	New
Camo2Commerce In-house Program	1,029,371.01	-	-	-	-	1,029,371.01	1,017,088.00	12,283.01	More carry in than expected
Camo2Commerce Contracted (Thurston Chamber, Pierce Chamber, WFC)	181,713.68	200,301.11	-	-	-	382,014.79	246,000.00	136,014.79	More carry in than expected
Career Connect In-house Program	83,483.72	-	-	-	-	83,483.72	82,750.00	733.72	
Career Connect WA (CPS, ResCare, AJAC, ESD113)	701,933.36	-	50,000.00	-	-	751,933.36	740,900.00	11,033.36	More contractor carry in than expected
PY18 Rapid Response Increased Employment In house	337,491.35	-	-	-	-	337,491.35	-	337,491.35	New
Rapid Response Increased Employment (CPS, ResCare, CCAC)	327,111.02	-	-	-	-	327,111.02	365,958.00	(38,846.98)	Less program carry in than expected
TAP-Healthcare Contracted (SPSCC, Centralia College, Aberdeen SD)	191,512.10	-	-	-	-	191,512.10	145,000.00	46,512.10	More contractor carry in than expected
Subtotal	4,941,269.24	200,301.11	50,000.00	-	-	5,191,570.35	2,597,696.00	2,593,874.35	
WorkFirst & Other									
WorkFirst In-house Program Thurston, Mason, Lewis Co.	1,169,124.34	-	6,000.00	-	-	1,175,124.34	1,181,317.95	(6,193.61)	
Thurston County PREP Jail In house Program	52,757.15	-	-	-	-	52,757.15	59,000.00	(6,242.85)	
Pierce County Career Day	-	-	25,000.00	-	-	25,000.00	-	25,000.00	new
Dawkins Trust	-	-	17,336.61	-	-	17,336.61	15,000.00	2,336.61	
DVR - Contracted	179,563.00	-	-	-	-	179,563.00	111,163.00	68,400.00	More contractor carry in than expected
JRA In-house Program	1,100,369.00	-	4,000.00	-	-	1,104,369.00	1,104,369.00	-	
JRA - Contracted	-	-	-	15,000.00	-	15,000.00	15,000.00	-	
Grays Harbor Foundation	1,556.59	-	-	-	-	1,556.59	1,000.00	556.59	
Boeing	141,052.08	-	-	-	-	141,052.08	-	141,052.08	New
Saltchuk	4,900.89	-	-	-	-	4,900.89	5,000.00	(99.11)	
Subtotal	2,649,323.05	-	52,336.61	15,000.00	-	2,716,659.66	2,491,849.95	224,809.71	
Program Expense Total	10,787,832.39	600,301.11	279,192.61	95,000.00	-	11,762,326.11	9,245,971.95	2,516,354.16	

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc Contracts & Projects	Administrative Services	Total-PY18 Final	Total-PY18 Preliminary	Difference	Comments
Administrative Services									
Administrative Office Operations									
Salaries					1,004,120.13	1,004,120.13	997,068.48	7,051.65	Adjusted for actual salaries increases
Benefits					423,277.95	423,277.95	424,719.12	(1,441.16)	Reflects related benefits from full staffing and wage increases, less medical insurance costs than anticipated
Travel & Training					63,100.00	63,100.00	63,100.00	-	
Professional Services					166,500.00	166,500.00	159,000.00	7,500.00	Higher accounting software implementation costs from IT and consulting needs
Facilities					89,281.00	89,281.00	89,281.00	-	
Supplies & Communications					34,600.00	34,600.00	34,600.00	-	
Equip/Maintenance/Rentals					18,920.00	18,920.00	16,420.00	2,500.00	More IT related purchases than anticipated
Depreciation					8,310.00	8,310.00	8,310.00	-	
Insurance					20,000.00	20,000.00	20,000.00	-	
Memberships					15,770.00	15,770.00	15,770.00	-	
Community Outreach					30,000.00	30,000.00	30,000.00	-	
Misc					9,800.00	9,800.00	9,800.00	-	
Transfer to Unrestricted					(3,750.00)	(3,750.00)	(3,750.00)	-	
Admin Office Subtotal					1,879,929.08	1,879,929.08	1,864,318.60	15,610.49	
Transition & AJC Activities									
Staffing					-	-	-	-	
Subcontracts					68,158.69	68,158.69	50,506.00	17,652.69	More contractor carry in than expected
Transition Subtotal					68,158.69	68,158.69	50,506.00	17,652.69	
One Stop Operator									
Staffing					-	-	-	-	
Subcontracts					125,000.00	125,000.00	125,000.00	-	
One Stop Operator Subtotal					125,000.00	125,000.00	125,000.00	-	
Administrative Expense Total					2,073,087.77	2,073,087.77	2,039,824.60	33,263.18	
Total Expenditures	10,787,832.39	600,301.11	279,192.61	95,000.00	2,073,087.77	13,835,413.88	11,285,796.55	2,549,617.34	

<i>Admin Office Formula Carry Forward to PY18</i>	<i>651,388</i>	<i>287,409</i>
<i>Admin Office Carry Forward Ongoing Grants to PY18</i>	<i>252,646</i>	<i>68,165</i>
<i>Program Carry Forward Ongoing Grants to PY18</i>	<i>239,000</i>	<i>239,000</i>
Total Carry Forward to PY18	1,143,034	594,574



PY 18 Revenues - \$15,023,097



PY 18 Expenses - \$13,835,414

