

Elected Official Consortium Meeting Agenda

July 9, 2021 11 am-12:30 pm



Zoom Meeting Information

<https://pacmtn-org.zoom.us/j/91562330357?pwd=eVFXTG1Nc3hYWWE9KejNjdDNmcit4Zz09>

Zoom ID: 915 6233 0357

Pass Code: 117559

Telephone Toll-free 888 475 4499 or 877 853 5257

I. Convene: Welcome – Commissioner Olsen

- A. Self-Introductions and Establish Quorum
- B. Review of Today's Agenda
- C. WDC Officer Comments
 - a. PacMtn CEO Search Update
 - b. PacMtn Surviving and Thriving in the Pandemic
- D. CEO Report - Attached

II. Consent Agenda- Motion to Approve

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full Board discussion.

- A. Approval of November 2020 Consortium Minutes (Attachment #1)

III. Action or Discussion Items

- A. Action:** Review of PY21 Preliminary Budget (Attachment #2)
 - a. Executive Committee and WDC Board reviewed all materials and recommends the Consortium DO PASS and offers a Motion to Approve
- B. Action: Confirm Nominees**
 - a. **Discussion:** Review of Appointment Process and Vacancies
 - b. **Motion** to confirm Nominees to the WDC Board (Attachment #3)
 - a. *Lynnette Buffington*, Representing Grays Harbor Business
Greater Grays Harbor CEO, 3 year term
 - b. *Susan Yirku*, Representing Pacific County Business
Pacific County Economic Development Council Executive Director, 3 year term
 - c. *Angela White*, Representing Thurston County Business
Olympia Master Builders Executive Director, 3 year term
 - d. *Richard De Bolt*, representing Lewis County Business
Lewis County Economic Development Council Executive Director, 3 year term
 - e. *Jennifer Barber*, Representing Regional Adult Basic Education
South Puget Sound Community College Associate Dean, Transition Studies, 3 year term

IV. Elected Official Reflections and Queries

V. Discussion & Deliberation: Good of the Order & Public Comment

Upcoming Meetings

Date	Location
Final PY21 Budget Adoption	Early December

2020-2021 Consortium Members

Name	Representing County
Commissioner Lisa Olsen <i>Consortium Chair-Chief Local Elected Official</i>	Pacific
Commissioner Sharon Trask <i>Alternate:</i>	Mason
Commissioner Gary Stamper <i>Alternate: Commissioner Edna J. Fund</i>	Lewis
Commissioner Kevin Pine <i>Alternate:</i>	Grays Harbor
Commissioner Carolina Mejia <i>Alternate:</i>	Thurston

Workforce Development Speak (Commonly Used Acronyms)

ABE	Adult Basic Education	IFA	Infrastructure Funding Agreement
CBO	Community Based Organizations	ITA	Individual Training Account
CJ	Community Jobs	MOU	Memorandum of Understanding
CLEO	Chief Local Elected Official	MyJOB	My Journey Out Beyond
CSO	Community Service Offices	OJT	On the Job Training
DOL	Department of Labor	OURR	Opioid Use Reduction & Recovery
DSHS	Department of Social of Health Services	TAA	The Trade Adjustment Assistance
DVR	Division of Vocational Rehabilitation	TANF	Temporary Assistance for Needy Families
ESD	Employment Security Department	WDA	Workforce Development Areas
DW	Dislocated Worker	WEX	Work Experience
ESD 113	Educational Service District – Capital Region	WIOA	Workforce Innovation & Opportunity Act
ETPL	Eligibility Training Provider List	WTECB	Workforce Training & Education Coordinating Board
PUA	Pandemic Unemployment Assistance	PEUC	Pandemic Emergency Unemployment Compensation
GADGET	Gainful and Dependable Education Training	WING	Wrap Around Instruction for Navigating Gateways
UI	Unemployment Insurance		

Elected Official Consortium Meeting

Staff Fully Returned to PacMtn Offices June 28...following the actions of the Governor, and information from the CDC, State Health Department and L&I we are encouraged to fully re-open work places, services and the economy. PacMtn is pleased to promote sensible and safe post pandemic practices. Nearly 75% of staff have already returned. PacMtn's administrative offices are following L&I guidance and we eagerly lifted the requirement for masks and social distancing for those fully vaccinated. PacMtn encourages all employees to get the vaccine.

2021 Economic Symposium—All Virtual Convening, June 15 and 16...The Washington State Employment Security Department (ESD) convened government, private industry, small business, non-profit and community leaders from across the state to address key workforce and economic development challenges and post-pandemic economic recovery efforts. CEO Fambles introduced her colleague, San Francisco Federal Reserve Bank Branch Executive Darlene Wilczynski as the Key Note Speaker. PacMtn staff were sought and well represented as presenters, sharing information about innovative programs and insights from the pandemic.

Congratulations to Cami Feek appointed as Commissioner of Employment

Security...having served as acting commissioner since February when former Commissioner Suzi Levine left. Feek also previously served as acting commissioner in 2018 when former Commissioner Peinecke left, and as deputy commissioner and chief operating officer. She was hired into ESD as the first program director of the newly developed Paid Family and Medical Leave program. Cami is a genuine, humble and accessible leader. She has worked in state government over 25 years, from entry to executive level positions.

Business Resources Offered through WorkSource...take a look at the useful information being made available by PacMtn's Business Service Team! Coupled with the new micro website designed specifically for [PacMtn WorkSource](#) lots of information is now available for both job seekers and business customers.

Reinstated Job Search Requirement intensifies need for in-person services at WorkSource. The job search waiver will end on July 4, 2021. This along with the State's push to open the economy back up will likely mean more customers will be coming back into WorkSource PacMtn. Much is being done to prepare for more traffic through the facility, including continued availability of virtual services and expanding job search options for UI customers.

Accolades for Career Path Services, WIOA Contractor and Partner...Career Path Services' project [Dignity of Work](#) is a partnership with [ANEW](#), and [WholeStory](#). The project was selected as one of **ten teams from four countries** to advance into Round 2 of the XPRIZE

Rapid Reskilling competition. Through 2021 the 'Dignity of Work' team will support 350 individuals (unemployed workers facing barriers, dislocated workers needing retraining, youth without previous employment experience) and prepare them for new careers in construction. The remotely delivered solution will target workers and employers in the Hampton Roads, Virginia Beach region.

Increased Commuter Challenges for the Elderly...pre-pandemic [this article](#) from the US Census Bureau points out the significant transportation challenges faced by older workers who are likely to be experiencing some limitation in mobility, including sight and hearing limitations. This is a matter of significant concern for this region as we have a higher percentage of older people, disabled people and veterans than other regions. These concentrations are even greater in rural areas, where transportation is even more of an issue.

In the PacMtn region, about 35% of the population and 20% of the employed workforce is age 55 or older. In Pacific County, nearly half the population is 55 or older. Compare that to 1990, when only 9% of the regional workforce was 55 or older. About 15% of the PacMtn working age population reports a disability but less than 6% of the workforce. For this population labor force participation is low and pre-pandemic unemployment ranges between 20%-25% in the region. The pandemic has only exacerbated an already tough set of circumstances for workers who must still rely upon a paycheck.

Strong Performance during the Pandemic...see the attached congratulatory letters from the State's WIOA fiscal-administrative entity, Employment Security.

Stories of Hope and Impact

Good News for Teen Workers... The New York Times article, "[Tips for Teenagers on Landing a Summer Job](#)" points out that after a rough 2020, teen workers are in demand this summer. The research findings are especially exciting as the teenage labor market rebounds from record employment lows during the COVID-19 pandemic. Nationally it is expected the proportion of teens working this summer to rise to 31.5%, an increase from 26.3% last year. The the chances of a teen working this summer are about 20 percent greater than last year!

Congratulations to [Greater Grays Harbor's New Director of Business Development](#), David Faro. David served most recently as a Lead in PacMtn's Disaster Recovery Program, responding to food insecurity and disruptions in the supply chain created by the pandemic. He was not long ago unemployed and our staff encouraged his connection to the project at Thurston EDC, working on development of a Food Hub and now this! Good for him, good for Greater Grays Harbor and good for the region.



STATE OF WASHINGTON
EMPLOYMENT SECURITY DEPARTMENT

PO Box 9046 • Olympia WA 98507-9046

March 25, 2021

RE: Recognizing Your Team's Remarkable Year's End

Dear Cheryl,

As we report out on the final months of 2020, I wanted to acknowledge your inspiring dedication to the communities served by your WDC. It is important to take a moment to recognize your positive performance on the outcomes shown below from your WIOA Title I grants and discretionary contracts. Please thank your entire team for the hard work and dedication they put into finding solutions and support for those most affected by the year's struggles.

WDC 02 Quarter Ending December 31, 2020 (June 30, 2020 for employment outcomes)

***Goals set pre-Covid**

Outcome	Target	Actual
WIOA Adult Employments	1600	1455
WIOA DW Enrollments Including RRIE	299	327
WIOA DW Employments Including RRIE	138	247
NDWGs - Disaster Relief	10	81

Through quarterly narratives and team meetings, your commitment to meeting the needs of your community, whether through virtual offerings, trainings, or youth engagement has proven success in enrollments and placements across multiple formula programs. Great work! If we could offer additional technical service in any area of grant administration, training, policy guidance, or others, please just let us know. Our goal is to support your local success!

We are always looking for successful practices to share with the rest of the workforce development system. If you would like to share any tools or practices with your peers across the state, please send them to ESDGPWorkforceInitiatives@esd.wa.gov. Also, let us know in that message if you would be willing to present during the next quarterly peer-to-peer teleconference. By sharing your successes, you can help the entire state continue to pursue and achieve excellence. Our next peer-to-peer call is scheduled for **March 29, 2021** and we love for you to attend.

If you would like more information, please let me know. Congratulations again on your success, and thank you for serving Washington's employers, workers, jobseekers, and youth.

Sincerely,

Tim Probst
Grants Director
360-790-4913



STATE OF WASHINGTON
EMPLOYMENT SECURITY DEPARTMENT

PO Box 9046 • Olympia WA 98507-9046

June 30th, 2021

RE: Recognizing Your Team's Successes

Dear Cheryl,

It is important to take a moment to recognize your positive performance on the outcomes shown below from your WIOA Title I grants and discretionary contracts. Please thank your entire team for the hard work and dedication they put into finding solutions and support for the communities served by your LWDB.

WDC 02 Quarter Ending March 31, 2021 (September 30, 2020 for employment outcomes)

***Goals set pre-Covid**

Outcome	Target	Actual
WIOA DW Enrollments Including RRIE	378	382
NDWGs Disaster Relief Enrollments	2	13

The labor market and workforce system have struggled, and yet it's evident your team worked hard to find solutions. Gains in spending and enrollments were seen across both NDWG programs in Q2, great work! ESD has noted a recent shift in strategy for ER NDWG grant targets and looks forward to learning how these decisions will translate in Q3. Pacific Mountain continues to find new opportunities forward. If we could offer additional technical service in any area of grant administration, training, policy guidance, or others, please just let us know. Our goal is to support your local success.

We are always looking for successful practices to share with the rest of the workforce development system. If you would like to share any tools or practices with your peers across the state, please send them to ESDGPWorkforceInitiatives@esd.wa.gov. Also, let us know in that message if you would be willing to present during the next quarterly peer-to-peer teleconference. By sharing your successes, you can help the entire state continue to pursue and achieve excellence. Our next peer-to-peer call is scheduled for **September 2021** and we'd love for you to attend.

If you would like more information, please let me know. Congratulations again on your success, and thank you for serving Washington's employers, workers, jobseekers, and youth.

Sincerely,

Tim Probst
Grants Director
360-790-4913

Elected Official Consortium Meeting Minutes

Friday, November 20, 2020 ▪ 1:00 pm – 3:00 pm by ZOOM Conference Call



Member List

<u>Name</u>	<u>Representing County</u>
1. Chair, Commissioner Lisa Olsen	Pacific
2. Commissioner Randy Ross	Grays Harbor
3. Commissioner John Hutchings	Thurston
4. Commissioner Sharon Trask	Mason
5. Commissioner Gary Stamper	Lewis

Attendees: Commissioner Ross, Commissioner Trask, Commissioner Olsen, Commissioner Hutchings, Commissioner Stamper, Jacquelin Earley

Absent: N/A

WDC Board: Jacquelin Earley

Staff: Cheryl Fambles, Wil Yeager

I. Convene: Welcome – Commissioner Olsen

A. Meeting called to order at: 1:05pm. Commissioners introduced themselves and quorum was established. Today's Agenda was reviewed.

B. WDC Officer Comments

- Board Chair Jacquelin acknowledged the Executive Committee's completion of the executive level personnel matter and appreciated the time and thought they put into the resolution.
- She recognizes a struggle getting Board Members to attend, and wanted Commissioners aware that Covid is taking a toll of people's attention and time. We are working on ways to streamline operations so that Board Members can be most efficient with their time.

C. CEO Report

- Cheryl presented report (attached) outlining personnel actions including new hires, Elton James, and William Westmoreland and challenges with executive assistant starting and stopping. She applauded Corinne and Wil for the extra efforts in meeting all our agency deliverables. Announced opportunity to attend Expo and PacMtn will cover registration costs. Asked for nominations for the Nancie Payne Award, please let us know. Covered COVID and success stories in area.

II. Program Focus & Request for Action

- **Review and Adoption of the PY20 Final Budget**

- Wil talked about the budget and acknowledged that it was presented to the Executive Finance Committee and was given an advisory “DO PASS” to the Board of Directors and the Elected Officials Consortium. The Board did not have quorum, but the vote was advisory. Together with the emergency powers Jacquelin has under the Covid Declaration of Emergency we are comfortable recommending a “DO PASS”.
- Commissioner Olsen asked about reduction in staff due to change in funding. Yes, we have core staff and leadership positions, but there are personnel numbers that will go down with reduction in projects. That has been planned and there will be administrative reductions for those positions that can be shifted to contractors and for whom we do not have adequate revenue.
- PacMtn has filed both its extension request for the 990-tax filing and has filed its financial reports with the SAO
- **Action Item:** *Commissioner Ross motioned to adopt the budget as presented, Commissioner Hutchings seconded. Motion carries.*

III. Elected Official Reflections & Happenings Around the Region

- Change in leadership after election, Ross, and Hutchings. We will get notice of the new Commissioner appointments in January.
- Commissioners discussed how opioid recovery money is/is not flowing through the local counties. PacMtn has also lost that type of specific funding and it is uncertain what the national priorities for that issue will be in the months to come.
- Cheryl presented potential change in the board structure, for thoughts and future consideration. Commissioners look forward to the proposal and are open to ways we can be more efficient with Board Member time.
- Cheryl gave thanks to the support Commissioners have offered and for their service on behalf of the workforce of this region.

Meeting adjourned at 2:10

Submitted: Wil Yeager, Director of Finance and Administrative Services

Elected Official Consortium Meeting Minutes

April 9, 2021 • 2:00-3:30

Consortium Membership	Representing County	Attending/Excused
Commissioner Lisa Olsen <i>Consortium Chair</i>	Pacific	excused
Commissioner Sharon Trask	Mason	excused
Commissioner Gary Stamper <i>Alternate: Sean Swope</i>	Lewis	excused
Commissioner Kevin Pine <i>Alternate: Jill Warne</i>	Grays Harbor	attending
Commissioner Carolina Mejia	Thurston	excused

CANCELLED MEETING: The Consortium did not come into session or conduct business. It was subsequently discovered that most of the Commissioners did not receive the meeting invitation. In lieu of conducting business, Commissioner Pine agreed as a new member of the Consortium it would be useful to walk through the materials to be used for the *WIOA-Workforce Council Learning Moment*. Once concluded the meeting ended. All agenda items will advance to the next Consortium meeting planned July 9, 2021.

I. Convene: Welcome – Commissioner Chair Lisa Olsen

- A. Self-Introductions and Establish Quorum
- B. Review of Today's Agenda
- C. WDC Officer Comments
- D. CEO Report

II. Consent Agenda- Motion to Approve

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full Board discussion.

- A. Approval of November 2020 Consortium Minutes (Attachment #1)

III. Action or Discussion Items

- A. Motion to confirm Nominees to the WDC Board (Attachment #2)
 - a. Lynnette Buffington, Grays Harbor County, representing Grays Harbor Economic Development Council, 3 year term.
 - b. Susan Yirku, Pacific County, representing Pacific County Economic Development Council, 3 year term.
 - c. Angela White, Thurston County, representing Olympia Master Builders, 3 year term.
 - d. Richard DeBolt, Lewis County, representing Lewis County Economic Development Council, 3 year term.

IV. Program Focus

A. WIOA-Workforce Council Learning Moment

V. Elected Official Reflections or Requests for Future Presentations

VI. Discussion & Deliberation: Good of the Order & Public Comment

Upcoming Meetings

Date	Location
July 9th 2021 11:00-12:30	TBD

Conflict of Interest & Appearance of Fairness

<https://pacmtn.jotform.com/210064387929058>

Workforce Development Speak (Commonly Used Acronyms)

ABE	Adult Basic Education	IFA	Infrastructure Funding Agreement
CBO	Community Based Organizations	ITA	Individual Training Account
CJ	Community Jobs	MOU	Memorandum of Understanding
CLEO	Chief Local Elected Official	MyJOB	My Journey Out Beyond
CSO	Community Service Offices	OJT	On the Job Training
DOL	Department of Labor	OURR	Opioid Use Reduction & Recovery
DSHS	Department of Social of Health Services	TAA	The Trade Adjustment Assistance
DVR	Division of Vocational Rehabilitation	TANF	Temporary Assistance for Needy Families
ESD	Employment Security Department	WDA	Workforce Development Areas
DW	Dislocated Worker	WEX	Work Experience
ESD 113	Educational Service District – Capital Region	WIOA	Workforce Innovation & Opportunity Act
ETPL	Eligibility Training Provider List	WTECB	Workforce Training & Education Coordinating Board
PUA	Pandemic Unemployment Assistance	PEUC	Pandemic Emergency Unemployment Compensation
GADGET	Gainful and Dependable Education Training	WING	Wrap Around Instruction for Navigating Gateways
UI	Unemployment Insurance		



MEMORANDUM

To: PacMtn Executive Finance Committee Members

From: Cheryl B. Fambles, CEO
Wil Yeager, Director Fiscal and Administrative Services

Date: June 9, 2021

Subject: PY21 Preliminary Final Budget

PY21 Preliminary Final Budget begins services for the **Program Year (PY) beginning July 1, 2021 through June 30, 2022**. The attached budget documents offer a summary of the budget expected to provide needed services for the upcoming year. This version of the budget provides us a starting point for an operational budget to begin our new program year. We do not have actual grant award amounts or final determinations of carry-in funding so revenue and expenses are based on estimates and assumptions. Some new projects are not yet fully determined or structured so funding is ear marked with details to be developed at a later date. The Final PY21 version of the budget prepared in the Fall will be amended to show actual awards, carry-in funds, contract and project expenses.

The attached summary offers a good breakdown of both revenues and expenses in the categories the Board is familiar with seeing.

Revenue Projections

Our revenue forecast for **PY21 is \$11,188,616**. This is over **\$ 1.89 mil less** in total revenue than last year. There are two reasons for the decrease 1) smaller federal and consequent state WIOA formula allocations and 2) fewer new competitive grants than expiring competitive grants.

The WIOA Formula awards for PY21 are fairly solid projections provided by the state. They represent a decrease of **\$ 499,816, caused by 9.4% lower federal funding allocations and lower in-state allocations** to PacMtn. Some of this loss is offset by additional grants for specific pieces of project or grant work, but not all of it. In response to this lower funding level the State is releasing an additional \$400K in Rapid Response Funds that will add directly into our Dislocated Worker funding. This funding comes from the State's Dislocated Worker set aside for major business dislocations.

Proposed amounts for the **DVR Pre-ETS** contract are a reduction from PY20 and are subject to re-negotiation. This has been a challenging grant to offer and administer. PacMtn is not alone in



the challenge. It is being discussed nationally and statewide for any who are under contract for provision of these valuable services for young people with disabilities.

Generally, with **competitive grants** we have done well on the **number received**, but the total **value is lower** than those that are expiring. We are awaiting final confirmation on the extension and expansion of the **Opioid Humanitarian award at \$1.5 mil**. We remain hopeful, but until we receive official notification the budget does not count it.

New Grants and Possible Funding

APEX is a new poverty reduction program that appropriately bundles services for those in the Commerce Community Jobs Program serving TANF customers together with Basic Food Education Training (**\$80k**) and a new grant including new Economic Security for All funds (**\$478k+**).

National Institute Occupational Safety and Health (NIOSH) \$15K training grant is very small in funding, but could be an important contribution to the field of workforce development and the National American Job Center suite of basic programming.

Community Development Block Grant (CDBG) \$740k+ funds offers staffing assistance for local Food Banks and Senior Food programs. This program braids PacMtn's mission with organizations that provide food programs during the pandemic by addressing critical shortfalls in staffing for these agencies.

Thurston Strong Champion Corps funding amount is unknown, but is a model similar to the (CDBG funds). These dollars come from Thurston County's American Rescue Plan Act funding afforded to Thurston Strong. The money facilitates employment for Thurston County residents and enhances staffing and service delivery for community-based organizations significantly impacted by the pandemic.

Continuing Specialty Grants Fund Work

Under contract to the Thurston County Jail PacMtn will continue provision of services for County residents in work release and in County supervision. The **PREP Program** is well received by individuals and Jail Command who recognize it as helpful to the economic, health and welfare recovery of individuals. This program is a cornerstone activity for PacMtn's newly created **Re-Entry Services** body of work that builds upon and expands services provided through the opioid reduction grants.

Boeing has significantly reduced funding for AMP training at JBLM. We will use remaining carry-in and add the awarded \$80K and contract for provision of those services to maximize money available for training and placement of individuals in an aerospace career pathway.



The **Disaster Recovery and Employment Recovery Grants** for COVID-19 response and recovery will continue into the upcoming year with remaining amounts available to continue services through December 2021 and March 2022.

PY21 is 6th year of the **MyJOB partnership** with Juvenile Rehabilitation and Division Vocab Rehab. We renegotiated a new 2 year contract for \$1.3 mil/year and have expanded services to include more work-based learning opportunities for the young people we serve.

Pending negotiation of a contract with **DVR for Pre-ETS** services PacMtn intends to contract for \$300k in services for students with active Individual Education or 504 Education Plans to enable successful entry to the labor market.

In addition to the providing critical services these **competitive grants** play an important role in picking up portions of staff time, overhead and administration that helps share the burden with our WIOA Formula base grants.

Our **WIOA Formula grants reflect 56%** of the overall budget, higher than the last couple of years. Our competitive grants are now a lower percentage what we've experienced the last couple of years it is critical that we continue the diversification and pursuit of additional funding.

Expenses

Pursuant to the intentions of WIOA and State policy, the majority of our revenues are contracted back out to procured vendors to deliver services that adhere to the objectives of the award. In the Budget Summary these services are identified as either Direct Participant Services, Business Services & Solutions, Special Impact Projects, Misc. Contracts & Projects or Administrative Services. Our emphasis is on providing services that reach and add value for our customers-both job seekers and employers.

As noted in the Summary Chart Administrative Services increased in this budget. Historically, we held the administrative budget below 20%. This year we are at 30%. There is nearly \$1 mil difference in those costs from PY20-PY21. Reasons for this include:

1. **Shift in service delivery design** previously allowed the same staff costs to be dedicated to program/direct services vs. administration. In years past, some WIOA programs were allowed to continue direct services. That is no longer permitted and PacMtn now contracts for those services and those funds are contracted out. All funds now retained by PacMtn are coded under an administrative line item.
2. **PacMtn braids critical and appropriate work with WIOA funds that code as an administrative cost.** Examples of this are the 22% of salary costs WIOA Youth funds absorb for work in the My Journey Out Beyond (MyJOB) program that serves incarcerated



youth or 20% of WIOA Adult funding that shifted to support TANF participants in the Community Jobs program.

3. **Increased staffing for legitimate business needs** like additional monitoring and audit burdens, contract oversight/quality assurance, IT services/products or marketing are absorbed under administration.
4. **Facility costs** (20% increase) for Thurston building resulted from increases for additional square footage and additional cost/per square foot.
5. **AmeriCorps** costs (\$60k) show initially in Administration. Funds are expected from revenues accrued through pay point or other non-WIOA funds, but the funds must be paid up front, when AmeriCorps are placed.
6. **Staff salary** increases with proposed COLA, service, merit, fully staffed Executive Team.
7. **CEO transition** and recruitment cost with higher than baseline PTO pay-out.

Full Time Equivalency (FTE) changes in number and nature are reflected in the chart below.

	(FTE) Total	Direct Services	Administrative
PY21	31	8	23
PY20	35	19	16

For the most part the rest of the Administrative Budget is steady state. Please note these additional administrative proposed budget changes:

1. Decrease in Training and Travel
2. 17% increase in Professional Services enhances our Media and Outreach Services and is offset by a decrease in line items called “Board and Community Outreach” that have similar objectives.

Critical Investments: New Or Continuing

- **Open Lab at WorkSource Thurston--\$75K:** Provides additional hands-on learning for individuals who need greater assistance with adult basic education preparations, including GED, job search and employment preparations.
- **EDC Support for Small Businesses--\$75K** will provide funds that augment their efforts to support local businesses in this region.
- **PacMtn One-Stop Operator and Operations-- \$120k.** Prior to year-end, PacMtn will procure a One Stop Operator to continue the integrated service delivery of this region. Most of this funding is to drive system performance through communications, problem solving, project oversight and system training for the operation of the system. We additionally include funds for training and related supports.
- **Incumbent Worker Revolving Fund - \$75k:** This funding supports local employers in identified sectors providing training to upskill employees.



- **Update Industry and Occupation Study - \$35k:** with the dramatic change in the economy over the past 14 months, it is necessary to revisit the 2019 Industry Cluster and Emerging Sector study to gain insight on our region's economy and finalize the 2021 Strategic Plan.
- **Initiate Sector Training Cohorts- \$100k:** This program area will be designed to spotlight high demand sectors in our region and to create possibilities for short-term training, education for employers and ways to invest in the pipeline for youth and those wanting to prepare themselves for a career/job shift.

Follow-up to Budget Workshop

During the Budget Workshop Board Members discussed ways to heighten the attention to available **jobs in the skilled trades** for the most rural and remote areas of our region. To respond PacMtn ELT Members will assume responsibility for undertaking and reporting activities/accomplishments in the following areas:

- In conjunction with WIOA Youth Services and Business Services design and implement Skilled Trades Exploration activity for Rural Youth. Utilize Board Member connections to apprenticeship and businesses with a skilled labor force.
- Increase WIOA Youth presence in rural schools.
- Host employer information sessions and incentivize small/single proprietors to learn about value and importance of work-based learning programs that offer learning on the job, internships, mentoring, pre-apprenticeship and apprenticeship.
- Strengthen career exploration and work readiness relationships with in/out of school programs in rural areas, including helping facilitate connections with community college programming.
- Better align and share regional STEM and Career Connect Learning programs with rural schools, leverage and braid activities.
- Intensify relationships, support and align programming with New Market and Twin Harbors Skills Centers, especially as related to work-based learning.

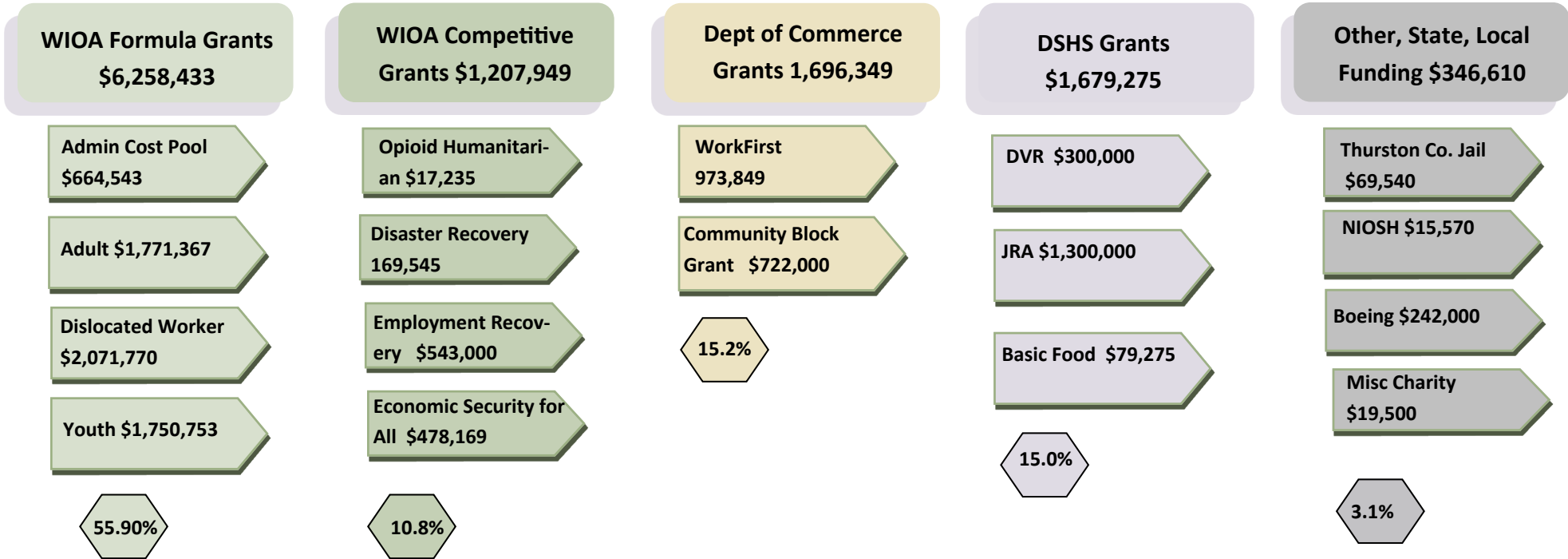
Recommending Motion to Approve

This budget reflects a progressive and thoughtful way to continue fulfilling our requirements and delivering quality workforce services in the region. We recommend a motion that:

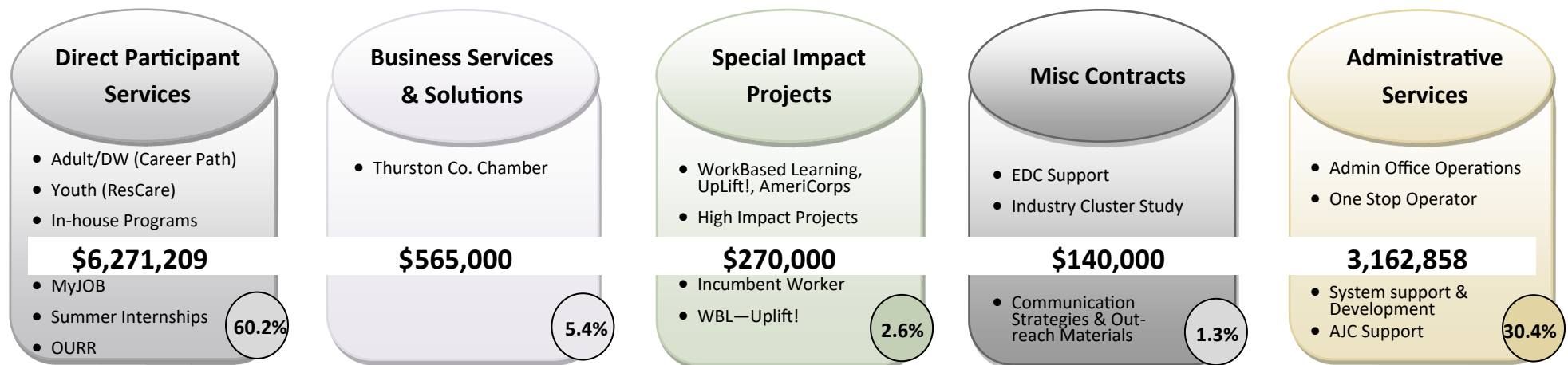
- Approves the PY21 Preliminary Final Budget, as presented or revised by the Executive Finance Committee.
- Directs staff to make final preparation for the full Board Discussion June 24 and the Elected Official review and vote July 9.



PY 21 Revenues - \$11,159,659



PY 21 Expenses - \$10,409,066



Pacific Mountain Workforce Development Council
Program Year 2021
July 1, 2021 - June 30, 2022
Prelim Budget by Budget Category



Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total
-----------------------------	-------------------------------	-------------------------	----------------------------	-------------------------	-------

Budgeted Revenues:

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total
<i>Workforce Innovation and Opportunity Act (WIOA) 'Formula' Grants</i>						
WIOA Admin Cost Pool (ACP)	-	-	-	-	664,543.00	664,543.00
WIOA Adult	913,200.10	225,000.00	97,500.00	55,000.00	480,666.90	1,771,367.00
WIOA Dislocated Worker	947,093.00	240,000.00	172,500.00	85,000.00	627,177.00	2,071,770.00
WIOA Youth	1,301,140.05	-	-	-	449,612.95	1,750,753.00
<i>Subtotal</i>	3,161,433.15	465,000.00	270,000.00	140,000.00	2,221,999.85	6,258,433.00
<i>'Competitive WIOA' Grants</i>						
Opioid Humanitarian (01/01/19-07/31/2021)	-	-	-	-	17,235.44	17,235.44
Disaster Recovery (05/01/20-03/31/22)	155,981.40	-	-	-	13,563.60	169,545.00
Employment Recovery DWG (07/01/20-03/31/22)	463,000.00	-	-	-	80,000.00	543,000.00
Economic Security for All (EcSA) (05/30/21-03/31/23)	323,000.00	-	-	-	155,169.00	478,169.00
<i>Subtotal</i>	941,981.40	-	-	-	265,968.04	1,207,949.44
<i>Department of Commerce Grants</i>						
WorkFirst (Community Jobs) (7/1/20-6/30/21)	693,380.49	-	-	-	280,468.51	973,849.00
Community Development Block Grant (CDBG)	541,875.00	-	-	-	180,625.00	722,500.00
<i>Subtotal</i>	1,235,255.49	-	-	-	461,093.51	1,696,349.00
<i>Department of Social & Health Services Grants</i>						
Dept of Voc Rehabilitation -PreEmployment Skills (09/30/2021)	225,000.00	-	-	-	75,000.00	300,000.00
Juvenile Rehabilitation - My JOB (7/1/21-6/30/22)	968,184.00	-	-	-	331,816.00	1,300,000.00
Basic Food Employment and Training (BFET) Program DSHS	28,837.00	-	-	-	50,438.00	79,275.00
<i>Subtotal</i>	1,222,021.00	-	-	-	457,254.00	1,679,275.00
<i>Other Grants</i>						
Misc Charitable Revenue	19,500.00	-	-	-	-	19,500.00
Thurston County Jail Program (1/1/21 - 12/31/21)	69,540.00	-	-	-	-	69,540.00
National Institute for Occupational Safety & Health NIOSH	7,200.00	-	-	-	8,370.00	15,570.00
Boeing	112,000.00	100,000.00	-	-	30,000.00	242,000.00
<i>Subtotal</i>	208,240.00	100,000.00	-	-	38,370.00	346,610.00
Total Revenue	6,768,931.04	565,000.00	270,000.00	140,000.00	3,444,685.40	11,188,616.44

Budgeted Expenditures:

Program Services	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total
<u>WIOA Formula</u>						
Adult Contracted Programs (Career Path Services)	870,000.00	-	-	-	-	870,000.00
Dislocated Worker Contracted Programs (Career Path Services)	870,000.00	-	-	-	-	870,000.00
Youth Contracted Programs (EQUUS)	1,125,000.00	-	-	-	-	1,125,000.00
Incumbent Worker Training (TBD)	-	-	75,000.00	-	-	75,000.00
Business Services (Thurston Co. Chamber)	-	400,000.00	-	-	-	400,000.00
Region Wide Cohort Activity	-	65,000.00	100,000.00	-	-	165,000.00
Open Lab	-	-	75,000.00	-	-	75,000.00
One Stop Operations/System Activities	-	-	20,000.00	-	-	20,000.00
Occupational Study	-	-	-	35,000.00	-	35,000.00
Student Work experience Support	-	-	-	30,000.00	-	30,000.00
EDC Support	-	-	-	75,000.00	-	75,000.00
<i>Subtotal</i>	<u>2,865,000.00</u>	<u>465,000.00</u>	<u>270,000.00</u>	<u>140,000.00</u>	<u>-</u>	<u>3,740,000.00</u>
<u>WIOA Competitive</u>						
Disaster Recovery	155,981.00	-	-	-	-	155,981.00
NDWG Economic Recovery	463,000.00	-	-	-	-	463,000.00
Economic Security for All	215,000.00	-	-	-	-	215,000.00
<i>Subtotal</i>	<u>833,981.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>833,981.00</u>
<u>Department of Commerce Grants</u>						
WorkFirst In-house Program Thurston, Mason, Lewis Co.	693,055.24	-	-	-	-	693,055.24
Community Development Block Grant (CDBG)	541,875.00	-	-	-	-	541,875.00
<i>Subtotal</i>	<u>1,234,930.24</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,234,930.24</u>
<u>Department of Social & Health Services Grants</u>						
Dept of Voc Rehabilitation -PreEmployment Skills (09/30/2021)						
Project A	75,000.00	-	-	-	-	75,000.00
Project B	75,000.00	-	-	-	-	75,000.00
Project C	75,000.00	-	-	-	-	75,000.00
Juvenile Rehabilitation - My JOB (7/1/21-6/30/22)	968,184.00	-	-	-	-	968,184.00
Basic Food Employment and Training (BFET) Program DSHS	27,373.51	-	-	-	-	27,373.51
<i>Subtotal</i>	<u>1,220,557.51</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,220,557.51</u>
<u>Other Grants</u>						
Thurston County Jail Program (1/1/21 - 12/31/21)	69,540.00	-	-	-	-	69,540.00
National Institute for Occupational Safety & Health NIOSH	7,200.00	-	-	-	-	7,200.00
Boeing Grant used for A&P Training	40,000.00	100,000.00	-	-	-	140,000.00
<i>Subtotal</i>	<u>116,740.00</u>	<u>100,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>216,740.00</u>
Program Expense Total	6,271,208.75	565,000.00	270,000.00	140,000.00	-	7,246,208.75

Administrative ServicesProgram Service Operations

MyJob	98,995.16	98,995.16
Poverty Reduction (Commerce, APEX)	84,367.85	84,367.85
Food Security Support (CDBG)	96,602.93	96,602.93
Re-Entry	92,957.66	92,957.66

Administrative Office Operations

Salaries	1,397,089.27	1,397,089.27
Benefits	578,452.30	578,452.30
Travel & Training	42,150.00	42,150.00
Professional Services	196,950.00	196,950.00
Facilities	226,587.00	226,587.00
Supplies & Communications	75,175.00	75,175.00
Equip/Maintenance/Rentals	34,348.00	34,348.00
Depreciation	7,988.00	7,988.00
Insurance	21,000.00	21,000.00
Memberships	12,194.00	12,194.00
Misc.	13,000.00	13,000.00

AmeriCorps Services Staff

	60,000.00	60,000.00
--	-----------	-----------

Admin Office Subtotal

3,037,857.18	3,037,857.18
--------------	--------------

CEO TransitionSubcontracts Recruitment

25,000.00	25,000.00
-----------	-----------

Transition Subtotal

25,000.00	25,000.00
-----------	-----------

One Stop Operator

Staffing

-	-
---	---

Subcontracts

100,000.00	100,000.00
------------	------------

One Stop Operator Subtotal

100,000.00	100,000.00
------------	------------

Administrative Expense Total

3,162,857.18	3,162,857.18
---------------------	---------------------

Total Expenditures

6,271,208.75	565,000.00	270,000.00	140,000.00	3,162,857.18	10,409,065.93
---------------------	-------------------	-------------------	-------------------	---------------------	----------------------

Admin Office Formula Carry Forward to PY23

67,801

Admin Office Carry Forward Ongoing Grants to PY23

205,306

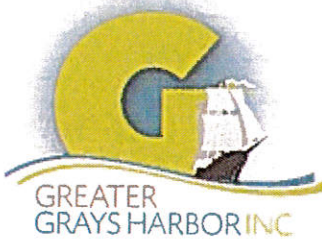
Program Carry Forward Ongoing Grants to PY23

476,433

Total Carry Forward to PY23

749,539

RRIE PY18	-	-	-	-	-	-	18,000.00	(18,000.00)	End of Funding
Ostroms RRIE									
RRAA PY19	-	-	-	-	-	-	221,794.00	(221,794.00)	End of Funding
RRAA Contracted (CPS, TCC)	-	-	-	-	-	-	153,206.00	(153,206.00)	End of Funding
Disaster Recovery	155,981.00	-	-	-	-	155,981.00	619,253.00	(463,272.00)	Spending in PY20
NDWG Economic Recovery	463,000.00	-	-	-	-	463,000.00	668,411.00	(205,411.00)	Spending in PY20
Economic Security for All	215,000.00	-	-	-	-	215,000.00	-	215,000.00	New Funding
Subtotal	833,981.00	-	-	-	-	833,981.00	2,372,471.48	(1,538,490.48)	
Department of Commerce Grants									
WorkFirst In-house Program Thurston, Mason, Lewis Co.	693,055.24	-	-	-	-	693,055.24	551,406.75	141,648.49	Anticipated increase in service
Community Development Block Grant (CDBG)	541,875.00	-	-	-	-	541,875.00	-	541,875.00	New Funding
Subtotal	1,234,930.24	-	-	-	-	1,234,930.24	551,406.75	683,523.49	
Department of Social & Health Services Grants									
Dept of Voc Rehabilitation -PreEmployment Skills (09/30/2021)									
Project A	75,000.00	-	-	-	-	75,000.00	564,965.00	(489,965.00)	Net of three programs lower than last year
Project B	75,000.00	-	-	-	-	75,000.00	-	75,000.00	Net of three programs lower than last year
Project C	75,000.00	-	-	-	-	75,000.00	-	75,000.00	Net of three programs lower than last year
Juvenile Rehabilitation - My JOB (7/1/21-6/30/22)	968,184.00	-	-	-	-	968,184.00	942,500.00	25,684.00	Small Increase in activity
Basic Food Employment and Training (BFET) Program DSHS	27,373.51	-	-	-	-	27,373.51	-	27,373.51	New Program
Subtotal	1,220,557.51	-	-	-	-	1,220,557.51	1,507,465.00	(286,907.49)	
Other Grants									
Thurston County Jail Program (1/1/21 - 12/31/21)	69,540.00	-	-	-	-	69,540.00	70,200.00	(660.00)	
National Institute for Occupational Safety & Health NIOSH	7,200.00	-	-	-	-	7,200.00	-	7,200.00	
Boeing at JBLM	40,000.00	100,000.00	-	-	-	140,000.00	551,074.00	(411,074.00)	
Pierce County Career Days	-	-	-	-	-	-	23,000.00	(23,000.00)	No program this year
Dawkins Trust	-	-	-	-	-	-	30,000.00	(30,000.00)	
Subtotal	116,740.00	100,000.00	-	-	-	216,740.00	674,274.00	(457,534.00)	
Program Expense Total	6,271,208.75	565,000.00	270,000.00	140,000.00	-	7,246,208.75	10,107,852.23	(2,861,643.48)	
Administrative Services									
Program Service Operations									
MyJob					98,995.16	98,995.16	0	98,995.16	
Poverty Reduction (Commerce, APEX)					84,367.85	84,367.85	0	84,367.85	
Food Security Support (CDBG)					96,602.93	96,602.93	0	96,602.93	
Re-Entry					92,957.66	92,957.66	0	92,957.66	
Administrative Office Operations									
Salaries					1,397,089.27	1,397,089.27	1,049,132.99	347,956.28	
Benefits					578,452.30	578,452.30	430,908.42	147,543.88	
Travel & Training					42,150.00	42,150.00	86,950.00	(44,800.00)	
Professional Services					196,950.00	196,950.00	163,610.00	33,340.00	
Facilities					226,587.00	226,587.00	89,281.00	137,306.00	
Supplies & Communications					75,175.00	75,175.00	73,030.00	2,145.00	
Equip/Maintenance/Rentals					34,348.00	34,348.00	34,348.00	-	
Depreciation					7,988.00	7,988.00	4,100.00	3,888.00	
Insurance					21,000.00	21,000.00	21,000.00	-	
Memberships					12,194.00	12,194.00	16,494.00	(4,300.00)	
Board Community Outreach					-	-	20,000.00	(20,000.00)	
Community Outreach					-	-	10,000.00	(10,000.00)	
Misc.					13,000.00	13,000.00	13,000.00	-	
Transfer to Unrestricted					-	-	(2,000.00)	2,000.00	
AmeriCorps Services Staff					60,000.00	60,000.00	-	60,000.00	
Admin Office Subtotal					3,037,857.18	3,037,857.18	2,009,854.42	1,028,002.76	
Covid Response Supplies					-	-	15,000.00	(15,000.00)	
CEO Transition Recruitment					25,000.00	25,000.00	-	25,000.00	
Transition Subtotal					25,000.00	25,000.00	15,000.00	10,000.00	
One Stop Operator									
Staffing					-	-	-	-	
Subcontracts					100,000.00	100,000.00	125,000.00	(25,000.00)	
One Stop Operator Subtotal					100,000.00	100,000.00	125,000.00	(25,000.00)	
Administrative Expense Total					3,162,857.18	3,162,857.18	2,149,854.42	1,013,002.76	
Total Expenditures	6,271,208.75	565,000.00	270,000.00	140,000.00	3,162,857.18	10,409,065.93	12,257,706.65	(1,848,640.72)	
Admin Office Formula Carry Forward to PY23						67,801	586,179		
Admin Office Carry Forward Ongoing Grants to PY23						205,306	164,179		
Program Carry Forward Ongoing Grants to PY23						476,433	175,123		
Total Carry Forward to PY23						749,539	925,481		



Working to Build and Strengthen Business and Industry for a Prosperous Community
Your Regional Chamber of Commerce and Economic Development Council

Pac Mountain Workforce Council
1570 Irving Street SW
Tumwater, WA 98512

To whom it may concern,

The Board of Directors of Greater Grays Harbor, Inc (GGHI) submit the nomination of GGHI CEO Lynnette Buffington for the Pacific Mountain Council Board of Directors.

GGHI fulfills all core functions of both a regional chamber of commerce and economic development council. A key focus of the organization's work is related to workforce development and its role in business attraction and workforce stability.

Lynnette's role as the organization CEO and her demonstrated history of involvement in workforce development issues with both Tacoma-Pierce County Chamber and the U.S. Chamber of Commerce Foundation on Education and Workforce lends itself to an ideal placement on the Pacific Mountain Council. Lynnette brings a wealth of experience and knowledge of what is happening outside of the Pacific Mountain region both in Washington State and beyond. Additionally, Lynnette's experience as both a K-12 educator and higher education administrator provides great insight into how future workforce demands are being communicated to the education and training sector.

Greater Grays Harbor, Inc. deeply values the relationship with the Pacific Mountain Council and associated partners. The regional approach to workforce development is an essential strategy to build economic development capacity in rural communities. Greater Grays Harbor, Inc. Board of Directors looks forward to our continued representation on the Pacific Mountain Workforce Council and enthusiastically support the nomination of our new CEO, Lynnette Buffington.

Sincerely,

Anthony Enzler
Chairman of the Board
Greater Grays Harbor, Inc.

Questions

1. What do you think are the key Pacific Mountain regional workforce issues facing employers and job seekers?

In the COVID-19 era the key workforce issue is and will be the retraining and rehiring of individuals whose jobs will not return. This is will be incredibly relevant in the Tourism, Hospitality and Recreation cluster. Overall, the needs within the Pacific Mountain five-county footprint are the continual recruitment and retention of quality jobs in the area, a well-trained and adaptable workforce and appreciation of the unique attributes of rural economies and workforce. Any workforce development plan for the Pacific Mountain area cannot be solely influenced by the strategies of our more urban neighbors.

2. What interests you about the Pacific Mountain Workforce Development Council? Which aspects of workforce development interest you the most?

I am most interested in the potential in the power of what a five-county region can do in terms of addressing long-term workforce needs. A regionalization of efforts and strategies is logical and lends itself to strong partnerships and leveraging of resources. Additionally, the access to resources such as reports, sector insights, etc. support GGHI efforts for business attraction and retention. As the designated Associate Development Council for Grays Harbor County we are able to utilize the resources from Pacific Mountain Council to deliver exceptional customer service to in-bound business attraction inquiries.

3. What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of the Pacific Mountain Workforce Development Council and its employer and job seeker customers?

In my current role as CEO of Greater Grays Harbor, Inc (GGHI) a key area of focus is workforce development. There is a strong need in the region for a quality workforce that is adaptable and retainable. Additionally, I worked for 7 years at Tacoma-Pierce County Chamber which had some intersection with Pacific Mountain to include grant funding to support transitioning military members enter the civilian workforce. We also worked with our regional WIOA Administrator on special initiatives related to workforce training and employer workforce needs. In this role I was also heavily involved with the U.S. Chamber Workforce and Education Foundation on their efforts in workforce development and K-12 cradle to career pipeline. Lastly, I spent a large portion of my career in both the K-12 and higher education sector and possess a deep passion for educational experiences preparing students for the workforce of the future.
It is my belief that the connections I have made over my career and the access to leader and policy makers lends itself to this role being an appropriate, but more importantly an essential part of the success of GGHI's efforts.

Nominee Signature

Upamette R Buffington
Signature

1/05/2021
Date

OFFICE OF
COUNTY COMMISSIONERS

JILL WARNE
FIRST DISTRICT
KEVIN PINE
SECOND DISTRICT
VICKIE RAINES
THIRD DISTRICT
JENNA AMSBURY
CLERK OF THE BOARD



100 West Broadway, Suite #1
MONTESANO, WASHINGTON 98563
PHONE (360) 249-3731
FAX (360) 249-3783

STATE OF WASHINGTON

March 18, 2021

Cheryl Fambles, Executive Director
Pacific Mountain Workforce Development Council
1570 Irving Street
Tumwater, WA 98512

Dear Ms. Fambles:

We are pleased to let you know that at the regular Board meeting on March 16, 2021, the Board of County Commissioners appointed Lynnette Buffington to serve on the Pacific Mountain Workforce Development Council. This term will end March 16, 2024.

Sincerely,

BOARD OF COMMISSIONERS
GRAYS HARBOR COUNTY

A handwritten signature in blue ink that reads "Jill Vance". The signature is written in a cursive style and is positioned above a horizontal line.

Jill Vance
Deputy Clerk of the Board

Board Member Application


WORKFORCE
building community prospects

Contact information

First Name:	Susan	Last Name:	Yirku
Address:	1501 Oregon Ave N, - PO Box 1313		
City:	Long Beach	County:	Pacific
Zip:	98631		
Email:	edc@pacifiedc.org	Phone:	503-519-7811
Employer:	Pacific County Economic Development Council	Position Title:	Executive Director

Representation

<input type="checkbox"/>	Business/Private Industry:			
<input type="checkbox"/>	County:	Sector:	Number of Employees:	
<input type="checkbox"/>	Organized Labor:			
<input type="checkbox"/>	Apprenticeship:			
<input type="checkbox"/>	State Employment Services:			
<input type="checkbox"/>	Disability-Based Employment/Training:			
<input type="checkbox"/>	Adult Education and Literacy:			
<input type="checkbox"/>	Post-Secondary Higher Education:			
<input type="checkbox"/>	K-12 Education:			
<input type="checkbox"/>	DSHS-Economic Services Administration:			
<input checked="" type="checkbox"/>	Community Based Organization:			
<input type="checkbox"/>	Tribal Entity:			

Questions

1. What do you think are the key Pacific Mountain regional workforce issues facing employers and job seekers?

In Pacific County, there is a significant shortage of workforce housing, childcare and competitive wage jobs. Challenges to economic growth are influenced by technology limitations due to lack of access to reliable high speed broadband. The local economy relies on industries that are seasonally influenced. (Agriculture, seafood, tourism). The Covid 19 pandemic has had a significant negative impact on the local economy and small business.

2. What interests you about the Pacific Mountain Workforce Development Council? Which aspects of workforce development interest you the most?

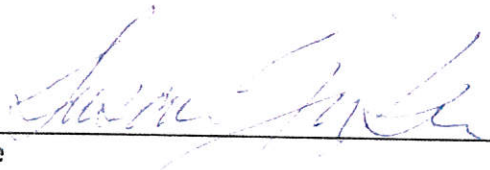
Our County has not seen significant economic or population growth according to the last two US census summaries. Collaboration and innovation are needed to create prosperity strategies for intentional regional growth that preserves natural resources and quality of life for our communities. It is that focus on collaboration and innovation that interests me the most. I am also a data-driven planner, and the regional data gathering is invaluable.

3. What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of the Pacific Mountain Workforce Development Council and its employer and job seeker customers?

I bring 25 years of leadership experience to the Pacific County Economic Development Council. My areas of expertise include workforce training, advocacy and organizational change. I have particular interest in leadership development, coaching young professionals and advancing leadership and empowerment in the community. It would be an honor to serve the region and the county in this capacity- to help create opportunity and prosperity for our communities

Nominee Signature

Signature



Date

1-6-2021

Thank you!

Good morning, Sue. Of course I endorse you. I'm going to guess that you meant this IS a great time investment. You said "This is not a great time investment" below.

I, Jamie Judkins, President of the Pacific County EDC Board, endorse Sue Yirku, Pacific County EDC Executive Director, as a very viable candidate to sit on the PacMtn Workforce Development Council. She is dedicated, passionate, and eager to serve our community and will improve any organization that includes her in their efforts.

Sincerely,

Jamie Judkins, Planner
[Shoalwater Bay Indian Tribe](#)

P: 360.267.8152

BE RESILIENT!

re-sil-ient /rə zilyant/ adjective

1. able to withstand or recover quickly from difficult conditions

From: Susan Yirku <edc@pacifiedc.org>
Sent: Thursday, January 14, 2021 9:08 PM
To: Jamie Judkins <jjudkins@shoalwaterbay-nsn.gov>
Subject: [Fwd: PacMtn WDC Membership?]

Jamie,

I need your endorsement to be able to participate. This is not a great time investment, and I'd like to be involved. Can you reply soonest?

~ Sue

----- Original Message -----

Subject: PacMtn WDC Membership?
From: "Cheryl Fambles"
Date: Mon, December 28, 2020 11:54 am
To: "'edc@pacifiedc.org"
Cc: "Lisa Olsen"
"Kim Baker"

Hi Sue...I was pleased to meet you at the EXPO discussion. You might know that most of the counties have their EDC Director sit a member of the PacMtn WDC, but we have not presumed interest/availability. I know that Commissioner Olsen expressed interest in your serving, so I am attaching the application package. Procedurally, you will need to get endorsement from your EDC Board Chair then the Pacific County Commission will take formal action to nominate you---many use the Consent Agenda to do so. Once they note their willingness to nominate, you are considered a Nominee and participate completely in WDC business. The WDC's Elected Official Consortium will confirm your nomination at their meeting. Commissioner Olsen chairs that group.

I hope you can participate! We believe the EDC Director participation on the WDC is mutually beneficial. There are many projects and activities, like the EXPO, that reinforce our shared work. I would love to set a time to get to know you better, review the application packet, and answer any of your questions about PacMtn and our work.

The Packet is attached and Kim will help us find a time to Zoom a meeting. Looking forward to our discussion.

[\[cid:image001.png@01D6DD10.41DB13A0\]](#)

Pronouns: she/her/hers

Until further notice, in order to protect your health and limit the spread of Covid 19 virus, WorkSource Offices and PacMtn WDC program will provide limited in-person services. We can serve you by phone, email and video conference. Please call or email us if you want to schedule an in-person visit that follows strict pandemic protocols.

The virus infection rate is on the rise. Please remember to wash your hands, wear a mask, keep physical distances and continue to remain calm. WE CAN GET THROUGH THIS TOGETHER! :)

Susan Yirku, Executive Director
Pacific Economic Development Council (PEDEC)
www.pacifiedc.org
cell: 503-519-7811

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential, proprietary, and/or privileged information protected by law. If you are the intended recipient, you may not disclose, copy or distribute the contents of this email to any persons or entities not employed by the Shoalwater Bay Indian Tribe, unless you are authorized to do so by your supervisor. If you are not the intended recipient, you may not use, copy, or distribute this e-mail message or its attachments. If you believe you have received this e-mail message in error, please contact the sender by reply e-mail and destroy all copies of the original message.



Pacific County COMMISSIONERS

Lisa Olsen, District #1
Frank Wolfe, District #2
Mike Runyon, District #3

February 24, 2021

Cheryl B. Fambles, Chief Executive Officer
Pacific Mountain Workforce Development Council
1570 Irving Street SW
P O Box 9046
Olympia, WA 98507-9046

Dear Ms. Fambles:

At its meeting of February 23, 2021, the Board of Pacific County Commissioners appointed Sue Yirku to fill a vacant position on the Pacific Mountain Workforce Development Council. Her appointment will consist of a three-year term, effective immediately.

Please advise this office of Thurston County's action regarding this appointment.

Thank you.

Sincerely,

PACIFIC COUNTY
BOARD OF COMMISSIONERS

MARIE GUERNSEY
Clerk of the Board

C: File

BOARD MEMBER APPLICATION



CONTACT INFORMATION

First Name:	Angela	Last Name:	White
Address:	1211 State Ave NE		
City:	Olympia	County:	WA
Zip:	98506		
Email:	angela@omb.org	Phone:	(360) 754-0912
Employer:	Olympia Master Builders	Position Title:	Executive Officer

REPRESENTATION

<input checked="" type="checkbox"/>	Business/Private Industry:	Olympia Master Builders		
	County:	Thurston Mason Pacific 4 ways Harbor Lewis	Sector:	Construction
	Number of Employees:	5		
<input type="checkbox"/>	Organized Labor:			
<input type="checkbox"/>	Apprenticeship:			
<input type="checkbox"/>	State Employment Services:			
<input type="checkbox"/>	Disability-Based Employment/Training:			
<input type="checkbox"/>	Adult Education and Literacy:			
<input type="checkbox"/>	Post-Secondary Higher Education:			
<input type="checkbox"/>	K-12 Education:			
<input type="checkbox"/>	DSHS-Economic Services Administration:			
<input type="checkbox"/>	Community Based Organization:			
<input type="checkbox"/>	Tribal Entity:			

QUESTIONS

1. What do you think are the key Pacific Mountain regional workforce issues facing employers and job seekers?

In the construction industry we are facing a lack of skilled labor and a lack of interest from young people. Our businesses are unable to then meet the demand.

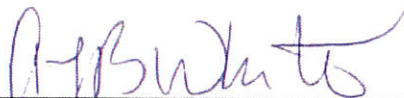
2. What interests you about the Pacific Mountain Workforce Development Council? Which aspects of workforce development interest you the most?

What interests me most is the focus on workforce solutions. The aspect that interests me most is the innovation in solutions.

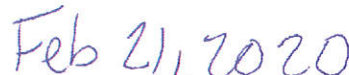
3. What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of the Pacific Mountain Workforce Development Council and its employer and job seeker customers?

I am the Executive officer of a Non-Profit Trade Association for the construction industry.

NOMINEE SIGNATURE



Signature



Date

THANK YOU!

FOR YOUR INTEREST IN SERVING ON THE PACIFIC MOUNTAIN WORKFORCE DEVELOPMENT COUNCIL



March 5, 2020

Thurston County Board of Commissioners
Thurston County Courthouse
2000 Lakeridge Dr. SW
Olympia, WA 98502

RE: Endorsement of Angela White – PacMtn Workforce Development Council Board of Directors

Dear Commissioners,

We are appointed to serve on the Pacific Mountain Workforce Development Council Board of Directors. With the departure of Winfried Danke from the Board, we would like to offer our endorsement of Angela White, Executive Director at Olympia Master Builders. As you know, jobs in the skilled trades are immensely important to this local economy, and the industry has trouble finding adequately skilled workers. Those jobs offer solid opportunity for the residents of this region. Angela's insight and connections to the residential construction industry would be valuable for the Board.

Angela has been with OMB since 2008 in many different capacities include communications director, government affairs director, and membership marketing coordinator. The depth and breadth of her knowledge of the professional trade association is vital. OMB serves the same five counties as the Pacific Mountain WDC, and her knowledge of the region will bring great value to the PacMtn Board of Directors. We believe she will be a strong participant and significant contributor to the PacMtn Board.

We hope this endorsement is helpful to you and enables your prompt action on the filling of Winfried's seat. Please contact us with any questions concerning this recommendation.

Sincerely,

Michael Cade
Executive Director
Thurston County EDC

David Schaffert
President/CEO
Thurston County Chamber

PacMtn's mission is to lead dynamic regional workforce development that enhances economic success

1570 Irving Street SW, Tumwater WA 98512 | www.pacmtn.org

BOCC AGENDA ITEM SUMMARY

Resolution:

BOCC Meeting Date: Feb. 8, 2021

Suggested Wording for Agenda Item:

Agenda Type: Deliberation

Appoint Richard DeBolt and reappoint William Sullivan to the Pacific Mountain Workforce Development Council

Contact: Rieva Lester

Phone:

Department: BOCC - Board of County Commissioners

Description:

Appoint Richard DeBolt and reappoint William Sullivan to the Pacific Mountain Workforce Development Council

Approvals:

Publication Requirements:

Publications:

User	Status
PA's Office	Pending

Additional Copies:

Cover Letter To:

Cheryl Fambles, PacMtn.: cheryl@pacmtn.org

William Sullivan: sully1227@mac.com

Richard DeBolt: richard@lewisedc.com

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

RESOLUTION NO. 21-059

APPOINT RICHARD DEBOLT AND REAPPOINT
WILLIAM SULLIVAN TO THE PACIFIC MOUNTAIN
WORKFORCE DEVELOPMENT COUNCIL

WHEREAS, the Lewis County Board of County Commissioners (BOCC) appoints individuals to serve on the Pacific Mountain Workforce Development Council; and

WHEREAS, Duane Evans's retirement has left a vacancy on the Pacific Mountain Workforce Development Council, and William Sullivan's term expired June 30, 2020; and

WHEREAS, Lewis Economic Development Council (LEDC) Executive Director Richard DeBolt has expressed a willingness to serve on the Pacific Mountain Workforce Development Council, and William Sullivan has expressed a willingness to continue serving; and

WHEREAS, it appears to be in the best public interest to appoint Richard DeBolt and reappoint William Sullivan to the Pacific Mountain Workforce Development Council.

NOW THEREFORE BE IT RESOLVED that the BOCC hereby appoints Richard DeBolt to the Pacific Mountain Workforce Development Council for a term that expires June 30, 2024; and

NOW THEREFORE BE IT FURTHER RESOLVED that the BOCC hereby reappoints William Sullivan to the Pacific Mountain Workforce Development Council for a term that expires June 30, 2022.

DONE IN OPEN SESSION this 8th day of February, 2021.

APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Amber Smith
By: Amber Smith,
Deputy Prosecuting Attorney

Gary Stamper
Gary Stamper, Chair

ATTEST:



Lindsey R. Pollock, DVM
Lindsey R. Pollock, DVM, Vice Chair

Rieva Lester
Rieva Lester,
Clerk of the Lewis County Board of
County Commissioners

Sean D. Swope
Sean D. Swope, Commissioner

Cheryl Fambles, CEO
Pacific Mountain Workforce Development Council
1570 Irving Street SW
Tumwater, WA 98512

June 21, 2021

Cheryl Fambles and Jacquelin Earley, Board of Directors Chair;

On behalf of the Adult Basic Education program directors who provide services within the Pac Mtn WDC region, I am honored to represent the people identified below in submitting this letter of nomination for Jennifer Barber to lead the ABEL Taskforce.

Jennifer is currently the Associate Dean for Transition Studies at South Puget Sound Community College after an outstanding tenure as a full-time English as a Second Language (ESL) faculty member at Grays Harbor College. She also serves as the co-chair of the Diversity, Equity and Inclusion committee for the Council of Basic Skills statewide organization.

This taskforce plays an important role in supporting the mission of Pac Mtn WDC to lead workforce development to enhance regional economic success providing educational programming for those who need to finish high school, learn English, or train for a career. Jennifer will provide leadership for this group within the context of the Pac Mtn value of diversity of thoughts, ideas and solutions achieved by honoring diverse perspectives.

We are confident that under the leadership of Jennifer, this taskforce will continue to enhance the collaboration between our programs and Pac Mtn which will ultimately lead to an increase in referrals between programs ensuring we are doing all we can to meet the needs of clients.

To summarize, Jennifer's knowledge, expertise and insight provides an excellent foundation for the leadership of this important group. Her dedication to diversity, inclusion and equity is outstanding and ensures the work of this taskforce will proceed within that framework.

We are pleased she has volunteered to serve in the capacity and she has the enthusiastic endorsement of the 4 other leaders of the ABE programs within the Pacific Mountain WDC.

Sincerely,



Diane Smith, Associate Dean for Transition Programs, Grays Harbor College and

Kelli Bloomstrom, Dean of Transitional Studies

Teresa McDermott, Associate Dean for Basic Studies & Career Services, Olympic College

Shannon Klasell, Executive Director, Sound Learning

Jennifer Barber, Associate Dean for Transition Studies