

PacMtn Workforce Development Council
Board Meeting Agenda
September 23, 2021 2-4 pm



Join Online:

<https://pacmtn-org.zoom.us/j/99237050214?pwd=a0RHeDZXBhVQ3JNMEMrbFpmTIRIUT09>

Meeting ID: 992 3705 0214

Password: 822253

I. Welcome & Leadership Reports (Board Chair)

- A.** Welcome and Self Introductions
- B.** Establish Quorum & Review Today's Agenda
- C.** Board Chair Report
 - PacMtn WorkSource Innovation
- D.** CEO Report

II. Action: Consent Agenda

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

- A.** Action Item: Motion to Approve
 - Minutes from 6/24/2021 Meeting

III. Action Items & Strategic Discussions

- A.** Operation Next – Finding the New CEO: Update from Consultant Jeanne Bennett
- B.** Understanding PacMtn Community Programs
 - Responding to Business Need– William Westmoreland
 - Supporting Economic Stability – Korbett Mosesly
 - Serving Priority Populations—Elton James

IV. Committee & Task Force Updates (Task Force Leads)

- A.** Executive Finance Committee (EFC)
- B.** One Stop Committee (One-Stop)
- C.** Priority Populations
- D.** Business and Sector Engagement (BaSE)
- E.** Adult Basic Education & Literacy (ABEL)
- F.** One-Stop Operator (The Collaborative)

V. Good of the Order & Announcements

2021 Upcoming Meetings

<u>Date</u>	<u>Location</u>
November 18, 2021 Final PY21 Budget Adoption	TBD/Zoom

2021-2022 WDC Members

Name	Employed by/Serving	Represents
1. Jacquelin Early Chairperson	Sierra Pacific Industries	Business: Wood Products Manufacturing Committee Assignment: EFC
2. Michael Cade Vice-Chairperson	Thurston County EDC	Business: Economic Development Committee Assignment: EFC, BaSE
3. Steve Rogers Secretary/Treasurer	Pacific County Historical Society & Museum	Business: Tourism & Recreation Committee Assignment: EFC
4. Alissa Shay Incoming Chair	Port of Grays Harbor	Business: Logistics Cross Sector Committee Assignment: EFC
<i>Grays Harbor County Representatives</i>		
5. Lynnette Buffington	Greater Grays Harbor	Business: Economic Development Committee Assignment: BaSE
6. Vacant		
<i>Lewis County Representatives</i>		
7. Richard DeBolt	Lewis County EDC	Business: Economic Development Committee Assignment:
8. Bill Sullivan	Education Technology Solutions Consultant	Business: Private Business Committee Assignment: Priority Populations
9. Peter Lahmann	Port of Centralia Port Commissioner	Business: Economic Development Committee Assignment: One-Stop, Priority Populations
<i>Mason County Representatives</i>		
10. Jennifer Baria	Mason County EDC	Business: Economic Development Committee Assignment: BaSE
11. Derek Epps	Seattle Shellfish	Business: Aquaculture/ Food Production Committee Assignment: EFC
<i>Pacific County Representatives</i>		
12. Sue Yirku	Pacific County EDC	Business: Economic Development Committee Assignment: BaSE
13. Grant Lehman	DaVita Kidney Care	Business: Healthcare Committee Assignment:
<i>Thurston County Representatives</i>		
14. Angela White	Olympia Master Builders	Business: Construction Trades Committee Assignment:
15. David Schaffert	Thurston County Chamber	Business: Private Sector Enterprise Committee Assignment: EFC, BaSE
<i>Regional Representatives</i>		
16. Lekha Fernandes (Nominee)	WA Employment Security Department	Wagner-Peyser Employment Service Committee Assignment: One-Stop
17. Jonathan Pleger	Morningside	CBO/Serves Disabled Populations Committee Assignment: EFC, Priority Populations
18. Christina Riley	LiUna--Laborers' International Union of North America	Labor-Apprenticeship Committee Assignment: EFC, Priority Populations

19. Sherry Barry	Twin Harbors Labor Council	Labor Organization Committee Assignment:
20. Cheryl Heywood	Timberland Regional Library	CBO/Serves All Populations Committee Assignment: EFC, One-Stop, ABEL
21. Jennifer Barber	South Puget Sound CC	Basic Education Acquisition (BedA) Committee Assignment: EFC, ABEL
22. Dr. Bob Mohrbacher (Nominee)	Centralia Community College	Post-Secondary Higher Education Committee Assignment:
23. Dr. Dana Anderson	Capital Educational School District #113	K-12 Education Committee Assignment:
24. Bob Guenther	Thurston, Lewis, Mason Counties Labor Council	Organized Labor Committee Assignment:
25. Jason Reed	WA DSHS/Community Services	TANF-DSHS Committee Assignment: Priority Populations
26. Paul Vertrees	WA DSHS/DVR	Vocational Rehab Committee Assignment: One-Stop, Priority Populations

Workforce Development Speak (Commonly Used Acronyms)

ABE	Adult Basic Education	IFA	Infrastructure Funding Agreement
CBO	Community Based Organizations	ITA	Individual Training Account
CJ	Community Jobs	MOU	Memorandum of Understanding
CLEO	Chief Local Elected Official	MyJOB	My Journey Out Beyond
CSO	Community Service Offices	OJT	On the Job Training
DOL	Department of Labor	OURR	Opioid Use Reduction & Recovery
DSHS	Department of Social of Health Services	TAA	The Trade Adjustment Assistance
DVR	Division of Vocational Rehabilitation	TANF	Temporary Assistance for Needy Families
ESD	Employment Security Department	WDA	Workforce Development Areas
DW	Dislocated Worker	WEX	Work Experience
ESD 113	Educational Service District – Capital Region	WIOA	Workforce Innovation & Opportunity Act
ETPL	Eligibility Training Provider List	WTECB	Workforce Training & Education Coordinating Board

PacMtn Board Member Values

**Customer needs are priority #1.
Ensure all counties are included.**

**Innovate and be creative.
Honor diverse perspectives.**

**In all things demonstrate: Integrity, honesty, transparency, personal excellence,
constructive self-assessment, continuous self-improvement, and mutual respect**

Duty of Attention = Full participation and Practical inquiry

Duty of Allegiance = Address conflict of interest & confidentiality, care about funding sources & potential opportunities

Duty of Agreement = Abide by Federal, State & Local laws and PacMtn mission, vision, values, services, policies & programs

Board Member Reminders

Conflict of Interest: In accordance with the Workforce Innovation and Opportunity Act and the standards of honorable business practice. Workforce Development Council members (WDC), as well as members of WDC Committees and Task Forces, who directly represent, are employed by, or act as consultants to organizations or agencies having business before the Council shall not vote on any matter or issue regarding said organization or agency. Any member having a conflict of interest will declare the conflict prior to any discussion on the matter and must recuse themselves from any formal action related to the conflict.

Concern about misuse of public resources: PacMtn Board of Directors takes seriously all matters of fiscal integrity and the ethical and lawful conduct of its business. Any concerns about fraud, abuse or unethical conduct should be reported to a Board Officer, the CEO or the [State Auditor's Office \(SAO\)](#).