I. Welcome & Leadership Reports (Board Chair)
   A. Welcome and Self Introductions - Jacquelin Earley called the meeting to order at 2:04pm. Jacquelin introduced Board Nominees, Lekha Fernandes and Dr. Bob Mohrbacher.
   B. Establish Quorum & Review Today’s Agenda - Quorum was established and agenda was reviewed. There were no changes made to the agenda.
   C. Board Chair Report - Jacquelin announced that that a copy of the Executive Finance Committee review of the CEO’s evaluation will be sent out via email after the meeting.
      - PacMtn WorkSource Innovation - Cheryl Fambles and Lekha Fernandes, members of the One-Stop Collaborative proposed the PacMtn WorkSource Innovation award. This year’s award was presented to Agnes Balassa, WorkSource Project Director.
   D. CEO Report - Cheryl reviewed her CEO Report which can be found on our website, pacmtn.org. She highlighted the 2021 regional Economic Forecast and Innovation EXPO, 2021 Nancie Payne Award and spoke on the new Capital STEM Alliance.

II. Action: Consent Agenda
    The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.
    A. Action Item: Motion to Approve
       - Minutes from 6/24/2021 Meeting
          Alissa Shay motioned to approve Consent Agenda; Motion was seconded by Bob Guenther. Motion Carries.

III. Action Items & Strategic Discussions
    A. Operation Next – Finding the New CEO: Update from Consultant Jeanne Bennett
Jeanne Bennett presented the WDC Board with a slideshow on the efforts for PacMtn’s next CEO search. The overview of Outreach, Response and Timeline were presented. Her PPT is attached as part of the Minutes.

B. Understanding PacMtn Community Programs
   - Responding to Business Need- William Westmoreland
   - Supporting Economic Stability - Korbett Mosesly
   - Serving Priority Populations–Elton James & Lauren Robbins

PacMtn’s Executive Leadership team presented current community programs that have been taking place and the impacts made.

IV. Committee & Task Force Updates (Task Force Leads)
   A. Executive Finance Committee (EFC)
   B. One Stop Committee (One-Stop)
   C. Priority Populations
   D. Business and Sector Engagement (BaSE)
   E. Adult Basic Education & Literacy (ABEL)
   F. One-Stop Operator (The Collaborative)

   Jacquelin announced that an update on the Committee & Task Forces have been included in the WDC Board Agenda packet.

V. Good of the Order & Announcements
   - Bob Guenther announced Regional Education and Training Center pursuing a State approved apprentice program on Cyber Security and a related summit that will be taking place in October in conjunction with Centralia Community College
   - Peter Lahmann announced that the VA is looking for interns and current ‘hot jobs’ are for construction managers at local job sites.
   - Michael Cade shared appreciation of the Board support for Lacey Makerspace that recently received a grant to purchase new equipment and expand offerings for local entrepreneurs and manufacturers
   - Angela White invited all to a hiring event and graduation for a PacMtn led and finance construction cohort in Pacific County.
   - Lynnette Buffington thanked and shared that Cheryl Fambles was a speaker at the August Greater Grays Harbor Board meeting.

Meeting adjourned at 3:48pm

Submitted by: Arissa De Lima, WDC Board Secretary
### 2021 Upcoming Meetings

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>November 18, 2021</td>
<td>TBD/Zoom</td>
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<tr>
<td>Final PY21 Budget Adoption</td>
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### 2021-2022 WDC Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Employed by/Serving</th>
<th>Represents</th>
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<tbody>
<tr>
<td>Chairperson</td>
<td></td>
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<tr>
<td>2. Michael Cade</td>
<td>Thurston County EDC</td>
<td>Business: Economic Development Committee Assignment: EFC, BaSE</td>
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<tr>
<td>Vice-Chairperson</td>
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<tr>
<td>3. Steve Rogers</td>
<td>Pacific County Historical Society &amp; Museum</td>
<td>Business: Tourism &amp; Recreation Committee Assignment: EFC</td>
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<tr>
<td>Secretary/Treasurer</td>
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<td>4. Alissa Shay</td>
<td>Port of Grays Harbor</td>
<td>Business: Logistics Cross Sector Committee Assignment: EFC</td>
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<tr>
<td>Incoming Chair</td>
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Grays Harbor County Representatives

| 5. Lynnette Buffington | Greater Grays Harbor | Business: Economic Development Committee Assignment: BaSE                  |

6. Vacant and under discussion

Lewis County Representatives

| 7. Richard DeBolt      | Lewis County EDC                      | Business: Economic Development Committee Assignment:                           |
|                        |                                          |                                                                             |
|                        |                                          |                                                                             |
| 9. Peter Lahmann       | Port of Centralia Port Commissioner    | Business: Economic Development Committee Assignment: One-Stop, Priority Populations |

Mason County Representatives

| 10. Jennifer Baria     | Mason County EDC                      | Business: Economic Development Committee Assignment: BaSE                        |
|                        |                                          |                                                                             |
| 11. Derek Epps         | Seattle Shellfish                     | Business: Aquaculture/ Food Production Committee Assignment: EFC                  |

Pacific County Representatives

| 12. Sue Yirku          | Pacific County EDC                    | Business: Economic Development Committee Assignment: BaSE                        |
|                        |                                          |                                                                             |
| 13. Grant Lehman       | DaVita Kidney Care                     | Business: Healthcare Committee Assignment:                                         |

Thurston County Representatives

| 14. Angela White       | Olympia Master Builders                | Business: Construction Trades Committee Assignment: BaSE                          |
|                        |                                          |                                                                             |
| 15. David Schaffert    | Thurston County Chamber                | Business: Private Sector Enterprise Committee Assignment: EFC, BaSE               |

Regional Representatives

| 16. Lekha Fernandes(Nominee) | WA Employment Security Department | Wagner-Peyser Employment Service Committee Assignment: One-Stop                      |
| 17. Jonathan Pledger     | Morningside                         | CBO/Serves Disabled Populations Committee Assignment: EFC, |
### Priority Populations

<table>
<thead>
<tr>
<th>18. Christina Riley</th>
<th>Labor and Apprenticeship Representative</th>
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<tbody>
<tr>
<td>19. Sherry Barry</td>
<td>Twin Harbors Labor Council</td>
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<tr>
<td>20. Cheryl Heywood</td>
<td>Timberland Regional Library</td>
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<tr>
<td>21. Jennifer Barber</td>
<td>South Puget Sound CC</td>
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<tr>
<td>22. Dr. Bob Mohrbacler (Nominee)</td>
<td>Centralia Community College</td>
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<tr>
<td>23. Dr. Dana Anderson</td>
<td>Capital Educational School District #113</td>
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<tr>
<td>24. Bob Guenther</td>
<td>Thurston, Lewis, Mason Counties Labor Council</td>
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<tr>
<td>25. Jason Reed</td>
<td>WA DSHS/Community Services</td>
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<td>26. Paul Vertrees</td>
<td>WA DSHS/DVR</td>
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Committee Assignment: EFC, Priority Populations

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### Workforce Development Speak (Commonly Used Acronyms)

<table>
<thead>
<tr>
<th>ABE</th>
<th>Adult Basic Education</th>
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<tbody>
<tr>
<td>CBO</td>
<td>Community Based Organizations</td>
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<tr>
<td>CJ</td>
<td>Community Jobs</td>
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<td>CLEO</td>
<td>Chief Local Elected Official</td>
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<td>CSO</td>
<td>Community Service Offices</td>
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<td>DOL</td>
<td>Department of Labor</td>
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<td>DSHS</td>
<td>Department of Social of Health Services</td>
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<td>DVR</td>
<td>Division of Vocational Rehabilitation</td>
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<td>ESD</td>
<td>Employment Security Department</td>
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<td>DW</td>
<td>Dislocated Worker</td>
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<td>ESD 113</td>
<td>Educational Service District – Capital Region</td>
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<td>ETPL</td>
<td>Eligibility Training Provider List</td>
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<tr>
<td>IFA</td>
<td>Infrastructure Funding Agreement</td>
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<td>ITA</td>
<td>Individual Training Account</td>
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<tr>
<td>MOU</td>
<td>Memorandum of Understanding</td>
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<tr>
<td>MyJOB</td>
<td>My Journey Out Beyond</td>
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<td>OJT</td>
<td>On the Job Training</td>
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<td>OURREP</td>
<td>Opioid Use Reduction &amp; Recovery</td>
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<td>TAA</td>
<td>The Trade Adjustment Assistance</td>
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<td>TANF</td>
<td>Temporary Assistance for Needy Families</td>
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<td>WDA</td>
<td>Workforce Development Areas</td>
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<td>WEX</td>
<td>Work Experience</td>
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<td>WIOA</td>
<td>Workforce Innovation &amp; Opportunity Act</td>
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<tr>
<td>WTECB</td>
<td>Workforce Training &amp; Education Coordinating Board</td>
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### PacMtn Board Member Values

Customer needs are priority #1. Ensure all counties are included. Innovate and be creative. Honor diverse perspectives.

In all things demonstrate: Integrity, honesty, transparency, personal excellence, constructive self-assessment, continuous self-improvement, and mutual respect

Duty of Attention = Full participation and Practical inquiry
**Duty of Allegiance** = Address conflict of interest & confidentiality, care about funding sources & potential opportunities

**Duty of Agreement** = Abide by Federal, State & Local laws and PacMtn mission, vision, values, services, policies & programs

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**Board Member Reminders**

**Conflict of Interest:** In accordance with the Workforce Innovation and Opportunity Act and the standards of honorable business practice. Workforce Development Council members (WDC), as well as members of WDC Committees and Task Forces, who directly represent, are employed by, or act as consultants to organizations or agencies having business before the Council shall not vote on any matter or issue regarding said organization or agency. Any member having a conflict of interest will declare the conflict prior to any discussion on the matter and must recuse themselves from any formal action related to the conflict.

**Concern about misuse of public resources:** PacMtn Board of Directors takes seriously all matters of fiscal integrity and the ethical and lawful conduct of its business. Any concerns about fraud, abuse or unethical conduct should be reported to a Board Officer, the CEO or the State Auditor’s Office (SAO).