

PY 21 Budget Workshop
Hosted by: Executive Finance Committee
Minutes 5.14.2021



I. Welcome & Check-In Items

A. Introductions & Establish Quorum

Attendees: Lynnette Buffington, Angela White, Christina Riley, Michael Cade, Alissa Shay, Lisa Olson, Sharon Trask, Cheryl Heywood, Jacquelin Earley and Steve Rogers

Staff: Cheryl Fambles, William Westmoreland, Wil Yeager, Korbett Mosley, Elton James, Kim Baker

Guests: David Schaffert, One-Stop Collaborative

Excused: Jonathan Pleger, Kelly Bloomstrom and Derek Epps

Jacquelin called the meeting to order at 1:33, quorum was established.

B. Board Chair Comments

- CEO Succession Planning

Formally launched the recruiting process, forming a board committee and publishing a RFI to find an executive talent advisor that will work with the committee. The goal is to have chosen that executive talent advisor by July 1 with active recruitment and screening through the summer. By early fall should be looking at top candidates with announcement for the new CEO by late November.

II. Action: Consent Agenda

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussions warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

Action Item:

A. March 2021 Minutes

B. Policies

C. Addition of Bank Signer-Korbett Mosesly

Jacquelin made motion on the consent agenda and will approve it in one single motion. Michael Cade made a motion to accept the consent agenda and Christina Riley second the motion. All members in favor of the consent agenda by responding "yes". Alissa Shay point of discussion regarding the spelling of her name Alissa and will be corrected in the minutes.

The consent agenda passes.

III. Fiscal Items (Wil Yeager)

A. Discussion: PY21 Budget

Wil presented the PY21 Preliminary Budget packet and will be available for the full board review on June 24th and then there'll be a Consortium meeting in July for that, we have to have a budget in order to go into our new program year by law.

IV. Good of the Order, Announcements & Adjourn

Discussion regarding Apprenticeships and the need for more support. Cheryl Heywood mentioned that the FCC is putting out a \$7.17 billion grant. She is working with a consultant and something for all to think about, we are looking at paying up to \$400.00 for a laptop or a tablet and extending our Wi-Fi more fulling into our parking lots. If you have any ideas that would be helpful. The 28 connection sites are in the works is opening up at West Olympia at the Capital mall in June.

Meeting adjourned at 3:00 pm. Submitted by Kim Baker, Administrative Assistant

Proposed 2020-2021 Executive Finance Committee Meetings

Date	Location
June 11 th 2021	
September 10 th 2021	
November 5 th 2021	

Executive Finance Committee Members

Name	Business	County	Position
1. Jacquelin Earley	Sierra Pacific Industries	Mason	Chair
2. Michael Cade	Thurston Economic Development Council	Thurston	Vice Chair
3. Steve Rogers	Pacific County Historical Society & Museum	Pacific	Treasurer
4. Alissa Shay	Port of Grays Harbor	Grays Harbor	Incoming Board Chair
5. Cheryl Heywood	Timberland Regional Library	Regional	One Stop Committee Lead
6. Jonathan Pleger	Morningside	Regional	Targeted Populations Committee Co-Lead
7. Christina Riley	National Laborers Employers Cooperation Education Trust	Regional	Target Populations Committee Co-Lead
8. Lisa Olson	Pacific County Commissioner	Pacific	Consortium Chair, Ex Officio
9. Kelli Bloomstrom	Centralia College	Lewis	ABEL Committee Lead
10. Derek Epps	Seattle Shellfish	Mason	Business At-Large

Workforce Development Speak (Commonly Used Acronyms)

ABE	Adult Basic Education	IFA	Infrastructure Funding Agreement
CBO	Community Based Organizations	ITA	Individual Training Account
CJ	Community Jobs	MOU	Memorandum of Understanding
CLEO	Chief Local Elected Official	MyJOB	My Journey Out Beyond
CSO	Community Service Offices	OJT	On the Job Training
DOL	Department of Labor	OURR	Opioid Use Reduction & Recovery
DSHS	Department of Social of Health Services	TAA	The Trade Adjustment Assistance
DVR	Division of Vocational Rehabilitation	TANF	Temporary Assistance for Needy Families
ESD	Employment Security Department	WDA	Workforce Development Areas
DW	Dislocated Worker	WEX	Work Experience
ESD 113	Educational Service District – Capital Region	WIOA	Workforce Innovation & Opportunity Act
ETPL	Eligibility Training Provider List	WTECB	Workforce Training & Education Coordinating Board