

## WDC Board Meeting Minutes

Board Meeting Agenda

Thursday, June 25, 2020 ▪ 1:30 - 4:00 pm

Meeting ID: 942 7569 5065



**Board Member Attendees:** Jacqueline Earley, Duane Evans, Jonathan Pleger, Alissa Shay, Michael Cade, Scott Haas, Sherry Barry, Cheryl Heywood, Dr. Dana Anderson, Bob Guenther, Paul Bertrees, Kelli Bloomstrom, Peter Lahmann, Jennifer Baria

**Staff:** Cheryl Fambles, Corinne Watts, Abigail Blue, Wil Yeager, Shelley Buresh

**Excused:** David Schaffert, Bill Sullivan, Diana Murphy, Christina Riley, Steve Rogers, Grant Lehman, Jason Reed

### I. **Welcome & Leadership Reports** (Jacquelin Earley)

**A.** Welcome and Self Introductions – Jacquelin Earley called the meeting to order at 1:35pm.

**B.** Establish Quorum & Review Today’s Agenda - Quorum was established and agenda was reviewed with no changes to agenda

**C.** Board Chair Report – Reviewed the Emergency Declaration made on behalf of the WDC Board of Directors, copy included in packet

**D.** CEO Report – Cheryl reviewed her report, and highlighted the letter to Governor Inslee endorsing Commissioner Suzi LeVine.

### II. **Action: Consent Agenda**

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

Action Item: No Items

### III. **Action Items & Strategic Discussions**

**A.** Motion to Approve: PY20 Preliminary Final Budget as recommended at the June 12, 2020 Executive Finance Committee Meeting.

Cheryl and Wil Yeager presented the PY20 Budget staff report, answered questions and reviewed Executive Finance Committee recommendation of DO PASS.

***Jacquelin Earley motioned to approve the PY20 Preliminary Final Budget; motion was seconded by Dana Anderson.***

### III. **Committee & Task Force Updates** (Task Force Leads)

**A.** Executive Finance Committee

**B.** One Stop Committee

- Reconvening and regrouping. Maybe pivoting to a new model; more to come.

**C. Targeted Populations**

**D. Business and Sector Engagement (BaSE)**

- Business hotline PacMtn staffing 2 months – 14,000 cases normal 5,000 a year. 75 partners, shifted away from recruitment to retention. PacMtn provided resources that helped. Partnerships have been helpful in getting resources for businesses, more proposals for business to come in areas.

**E. Adult Basic Education & Literacy (ABEL)**

- Connecting customers with services and clients could connect to work source services through website, and future trainings and certifications. Need forms made fillable and tools to serve better.

**IV. Good of the Order & Announcements**

- Thank you from Cheryl to Jim Minkler for all he has done during his time serving on the Board for PacMtn
- 4<sup>th</sup> of July Celebration with Lewis County Military Parade
- WA Economic Development Association – Bi-Annual meeting with speaker Richard Florida July 15 & 16. Any Board Member can sign up and PacMtn will pay for registration
- Timberland Regional Library (TRL)
  - 27 Libraries are providing “take-out service”. Information on their website WWW.TRL.org
  - ESD113 district are getting E# to access services – encouraging all others to get E Cards.
- In Aberdeen - Grays Harbor area Sherry B explained emergence of a new Tiny Home village for homelessness. They are securing land and funding. A training program is being designed for construction skills training.

**2019-2020 WDC Members**

Name	Business/Organization	Representation
<b>County Appointments</b>		
1. Duane Evans	Port Blakely U.S. Forestry	LC Business: Wood Products
<b>2. Vacancy Thurston</b>		<b>TC Business:</b>
3. Alissa Shay	Port of Grays Harbor	GHC Business: Logistics Cross Sector
<b>4. Vacancy Grays Harbor</b>		<b>Business: EDC?</b>
5. Peter Lahmann	Port of Centralia Commissioner	Business: Economic Development
<b>6. Vacancy Mason</b>		<b>Business:</b>
7. Jacquelin Earley	Sierra Pacific	MC Business: Wood Products Manufacturing
8. Steve Rogers	Historical Society & Museum	PC Business: Tourism & Recreation
9. Grant Lehman	Jack’s Country Store	PC Business: Retail
10. Bill Sullivan	Education Technology Consultant	Business: Private Business
11. Diana Murphy	Intermountain Staffing	Business: HR Staffing
<b>12. Vacancy Pacific</b>		<b>PC Business: EDC?</b>

13. Jennifer Baria	Mason County EDC	Business: Economic Development
14. Michael Cade	Thurston County EDC	TC Business: Economic Development
15. David Schaffert	Thurston County Chamber	TC Business: Private Sector Enterprise
<b>Regional Appointments</b>		
16. Sherry Barry	Twin Harbors Labor Council	Regional Labor Organization
17. Cheryl Heywood	Timberland Regional Library	CBO/Serves All Populations
18. Jonathan Pleger	Morningside	Regional CBO/Serves Disabled Populations
19. Bob Guenther	Thurston, Lewis, Mason Counties Labor Council	Organized Labor
20. Christina Riley	Construction Marketing Rep	Labor-Apprenticeship
<b>Name Business/Organization Representation</b>		
<b>Agency Appointments</b>		
21. Dr. Dana Anderson	Educational School District #113	K-12 Education
22. Paul Vertrees	DSHS/DVR	Vocational Rehab
23. Jason Reed	DSHS/Community Services	TANF-DSHS
24. Kelli Bloomstrom	Centralia College	ABE: Regional
25. <b>Vacant</b>		<b>Post-Secondary Higher Education</b>
26. Scott Haas	Employment Security Dept.	Wagner-Peyser Employment Service

### Workforce Development Speak (Commonly Used Acronyms)

<b>ABE</b>	Adult Basic Education	<b>IFA</b>	Infrastructure Funding Agreement
<b>CBO</b>	Community Based Organizations	<b>ITA</b>	Individual Training Account
<b>CJ</b>	Community Jobs	<b>MOU</b>	Memorandum of Understanding
<b>CLEO</b>	Chief Local Elected Official	<b>MyJOB</b>	My Journey Out Beyond
<b>CSO</b>	Community Service Offices	<b>OJT</b>	On the Job Training
<b>DOL</b>	Department of Labor	<b>OURR</b>	Opioid Use Reduction & Recovery
<b>DSHS</b>	Department of Social of Health Services	<b>TAA</b>	The Trade Adjustment Assistance
<b>DVR</b>	Division of Vocational Rehabilitation	<b>TANF</b>	Temporary Assistance for Needy Families
<b>ESD</b>	Employment Security Department	<b>WDA</b>	Workforce Development Areas
<b>DW</b>	Dislocated Worker	<b>WEX</b>	Work Experience
<b>ESD 113</b>	Educational Service District – Capital Region	<b>WIOA</b>	Workforce Innovation & Opportunity Act
<b>ETPL</b>	Eligibility Training Provider List	<b>WTECB</b>	Workforce Training & Education Coordinating Board