

Elected Official Consortium Meeting Agenda
Friday, December 2, 2022
1:00p - 3:00p



Join via Microsoft Teams:
Meeting ID: 237 881 664 130
Password: bzv9d7

I. Convene: Welcome – Commissioner Trask

- A. Self-Introductions & Establish Quorum
- B. Review of Today's Agenda
- C. CEO Report

II. Action: Consent Agenda

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

- A. Action Item: Motion to Approve August 1, 2022 Consortium Minutes (Attachment #1)

III. Action or Discussion Items

- A. Action Item: Motion to Approve and Confirm Nominee to the Full Board (Attachment #2)
 - i. Tennille Johnson, Employment Security Department, Representing Wagner-Peyser Employment Service, 3 year term
 - Executive Finance Committee and WDC Board reviewed all materials and recommends to the Consortium a DO PASS and offers a Motion to Approve
- B. Action Item: Motion to Approve PY22 Final Budget (Attachment #3)
 - i. Executive Finance Committee and Full Board reviewed all materials and recommend to the Consortium a DO Pass and offers a Motion to Approve
- C. Discussion Item: IFA Funding Model (Attachment #4)

II. Discussion & Deliberation: Good of the Order & Public Comment

2022-2023 Consortium Members

Name	Representing County
Commissioner Sharon Trask <i>Consortium Chair-Chief Local Elected Official</i>	Mason
Commissioner Lisa Olsen	Pacific
Alternate: Commissioner Sean D Swope	Lewis
Commissioner Kevin Pine	Grays Harbor
Commissioner Carolina Mejia	Thurston

Workforce Development Speak (Commonly Used Acronyms)

ABE	Adult Basic Education	IFA	Infrastructure Funding Agreement
CBO	Community Based Organizations	ITA	Individual Training Account
CJ	Community Jobs	MOU	Memorandum of Understanding
CLEO	Chief Local Elected Official	MyJOB	My Journey Out Beyond
CSO	Community Service Offices	OJT	On the Job Training
DOL	Department of Labor	OURR	Opioid Use Reduction & Recovery
DSHS	Department of Social of Health Services	TAA	The Trade Adjustment Assistance
DVR	Division of Vocational Rehabilitation	TANF	Temporary Assistance for Needy Families
ESD	Employment Security Department	WDA	Workforce Development Areas
DW	Dislocated Worker	WEX	Work Experience
ESD 113	Educational Service District - Capital Region	WIOA	Workforce Innovation & Opportunity Act
ETPL	Eligibility Training Provider List	WTECB	Workforce Training & Education Coordinating Board

Elected Official Consortium Meeting Minutes
Monday, August 1, 2022
1:30p - 2:30p



PacMtn WDC - Online via Microsoft Teams

Elected Officials Attendees: Commissioner Lisa Olsen, Commissioner Sharon Trask, Commissioner Kevin Pine, Commissioner Sean Swope, Commissioner Carolina Mejia

Guests: Sara Develle

Staff: William Westmoreland, Wil Yeager, Arissa De Lima, Justin Cariasini, Melody Pajaro, Daniel Cooling, Korbett Mosesly

I. Convene: Welcome

- A. Self-Introductions & Establish Quorum - Commissioner Trask called the meeting to order at 1:30a. Quorum was established.
- B. Review of Today's Agenda - Agenda was reviewed with no questions.

II. Action: Consent Agenda

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

- a. Action Item: Motion to Approve June 16, 2022 Consortium Minutes
- b. Action item: Motion to Approve Form 990
 - Commissioner Swope motioned to approved. Seconded by Commissioner Mejia. Motion Carries

III. Action or Discussion Items

- A. Action: Motion to Approve PY22 Preliminary Budget
 - Wil Yeager reviewed the PY22 Preliminary Budget with the Consortium
 - Q&A: Commissioner Swope queried if there were metrics for performance and outcomes.
 - Wil referenced ESD's website for posted quarterly reports. William elaborated on metrics and goals for all funding received, will go into further detail at the September 2022 Consolidated Fall Retreat with WDC Board and Consortium.
 - Commissioner Swope motioned to approve budget as presented. Seconded by Commissioner Mejia. Motion Carries.
- B. Discussion Item: Scheduled Meeting Dates/Time Review
 - William Westmoreland lead the discussion on possibly moving scheduled Consortium meetings to a date/time that is more open for the Consortium Members
 - In discussion, it was determined that Wednesdays will be a more open

day for meetings. A DoodlePoll will go out to determine time frames for future meetings.

IV. Discussion & Deliberation: Good of the Order & Public Comment

- William Westmoreland shared with the group that he has been working with the WWA to present an opportunity via the Workforce Impact Fund

Meeting adjourned at 2:27p

Submitted by: Arissa De Lima, WDC Board Secretary

2021-2022 Consortium Members

Name	Representing County
Commissioner Lisa Olsen Consortium Chair-Chief Local Elected Official	Pacific
Commissioner Sharon Trask	Mason
Alternate: Commissioner Sean D Swope	Lewis
Commissioner Kevin Pine	Grays Harbor
Commissioner Carolina Mejia	Thurston

Workforce Development Speak (Commonly Used Acronyms)

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ESD	Employment Security Department	WDA	Workforce Development Areas
DW	Dislocated Worker	WEX	Work Experience
ESD 113	Educational Service District - Capital Region	WIOA	Workforce Innovation & Opportunity Act
ETPL	Eligibility Training Provider List	WTECB	Workforce Training & Education Coordinating Board

Board Member Application



Contact information

First Name:	Tennille	Last Name:	Johnson
Address:	204 SE Stonemill Drive Suite 215		
City:	Vancouver	County:	WA
Zip:	98684		
Email:	tennille.johnson@esd.wa.gov	Phone:	3608440581
Employer:	ESD-EC Division	Position Title:	Regional Director

Representation

<input type="checkbox"/>	Business/Private Industry:	
<input type="checkbox"/>	County:	Number of Employees:
<input type="checkbox"/>	Sector:	
<input type="checkbox"/>	Organized Labor:	
<input type="checkbox"/>	Apprenticeship:	
<input checked="" type="checkbox"/>	State Employment Services:	
<input type="checkbox"/>	Disability-Based Employment/Training:	
<input type="checkbox"/>	Adult Education and Literacy:	
<input type="checkbox"/>	Post-Secondary Higher Education:	
<input type="checkbox"/>	K-12 Education:	
<input type="checkbox"/>	DSHS-Economic Services Administration:	
<input type="checkbox"/>	Community Based Organization:	
<input type="checkbox"/>	Tribal Entity:	

Questions

1. What do you think are the key Pacific Mountain regional workforce issues facing employers and job seekers?

PACMTN is made up of 5 unique counties with different needs and priorities. I believe the following are issues for employers and job seekers: • Low digital literacy • Not enough skilled talent (especially in trades and IT) Or, skills are there but job seeker lacks cred

2. What interests you about the Pacific Mountain Workforce Development Council? Which aspects of workforce development interest you the most?

When reading the values of PacMtn Development council I was inspired. The 2 that stood out for me was:
 • Customer emphasis that puts the public at the center of every decision and action
 • Innovation and creativity as the backbone of progress and support of day-to-day activities
 I am also interested in the members and staff I will get to collaborate and learn from to build meaningful solutions for the area while building successful pipelines and alliances to further successful workforce collaborations are all things I can champion and be proud to be a part of

3. What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of the Pacific Mountain Workforce Development Council and its employer and job seeker customers?

My strong desire to collaborate for the interest of the full region and the overall success of the Workforce Board. My desire to learn about and immerse myself in understanding the variety of stakeholders that make up these communities. My 15 plus years of work within the justice involved community as well as other targeted and marginalized populations. The ties and relationships I have maintained and built there. I work for ESD and willingly commit to bringing the resources of our agency in when needed or appropriate. I am also the president of a statewide ERG that offers resources and trainings to engage staff and customers in service delivery that fits uniquely with the needs and concerns of our communities. I am willing to bring this and much more to my relationship with the PacMtn Workforce Development Council. I look forward to growing and learning in this seat while giving what I have.

Nominee Signature

Johnson, Tennille Digitally signed by Johnson, Tennille
 Date: 2022.11.05 17:05:13 -07'00' **11/05/2022**

Signature

Date

Thank you!

For your interest in serving on the Pacific
 Mountain Workforce Development Council



MEMORANDUM

To: PacMtn Executive Finance Committee Members

From: William Westmoreland, CEO
Wil Yeager, Director Fiscal and Administrative Services

Date: September 8th, 2022

Subject: PY22 Final Budget

The Final Budget updates PacMtn's revenue by including new and revised grants and actual final carry-in amounts from grants that cross multiple years. The expense side is similarly adjusted. The attached budget documents offer a summary of the budget expected to provide needed services for the upcoming year. This version of the budget refines the PY22 Preliminary Budget with the actual grant award amounts, final determinations of carry-in funding and anticipated expenses from those grants.

The attached summary offers a good breakdown of both revenues and expenses in the categories the Board is familiar with seeing.

Revenue Projections

Our revenue forecast for **PY22 is \$11,517,854**. This is **\$598K More** over the estimate in the Preliminary Budget but an overall **decrease** over PY21 of **1.5M**. There are two reasons for the decrease 1) smaller federal and consequent decrease in state WIOA formula allocations and 2) fewer new competitive grants than expiring competitive grants.

Generally, with **competitive grants** we have done well on the **number awarded**, but the total **value is lower** than those that expired.

New Grants: Revenue Changes

Economic Security for All funds (EcSA) STATE funding in the amount of **(\$562,444+)**, these funds are not WIOA and have lower restrictions on use. Much of this funding will flow directly to participant investments.

We Removed from the budget Economic Security for All funds (EcSA) FEDERAL. ESD has the funds but has not issued them and we are unsure if they will this program year.



Pathway Home (3) for 1,499,000 is a new grant we were just awarded. It is a 3.5-year grant from the Department of Labor. The program dollars focused on the reintegration of ex-offenders. This grant represents an opportunity for future year over year funding as we demonstrate success.

Opioid Disaster increased budget by 211k. This increase was not an increase in funding but unspent budgeted funds from the prior PY. The budgeted revenue has been split in the budget to reflect how the funds are awarded verses a lump sum. There are **785,681 dollars** that are not available for use until we hit 70% spending of the first allotment of funding. As of the start of the program year we had only spent 5%.

Community Development Block Grant (CDBG) \$316k+ funds carried forward from PY21 a decrease of our original estimate carryforward in the amount of **20k**. We receive some late billings from community partners. But are on track to spend funding by the end of the grant.

This funding offers staffing assistance for local Food Banks and Senior Food programs. This program braids PacMtn's mission with organizations that provide food programs during the pandemic by addressing critical shortfalls in staffing for these agencies.

We did apply for the use of unspent CDBG funding by other organizations and should know by early September if we get an additional **722K**. If awarded would be a huge boost to local food banks and food programs.

Community Transitions Assistance Program or (CTAP) \$220k. PacMtn's application for our 2nd round of funding and was awarded. These funds are used to support our work with incarcerated individuals transitioning back into the community.

Thurston Strong Job Champion Network funds carried forward from PY21 \$1,178,756 an increase of **29K** over the preliminary budget. We have allocated out to the community over a million in contracts for the next program year. This model similar to the (CDBG funds). These dollars come from Thurston County's American Rescue Plan Act funding afforded to Thurston Strong. The money facilitates employment for Thurston County residents and enhances staffing and service delivery for community-based organizations significantly impacted by the pandemic.

Continuing Specialty Grants Fund Work

Under contract to the Thurston County Jail PacMtn will continue provision of services for County residents in work release and in County supervision. The **PREP Program** is well received by individuals and Jail Command who recognize it as helpful to the economic, health and welfare recovery of individuals. This program is a cornerstone activity for PacMtn's Re-Entry Services body of work that builds upon and expands services provided through the opioid reduction grants.



Treatment Sales Tax (TST) is a local funding stream that works alongside federal and state funding such as Medicaid to meet mental health and substance use needs in Thurston County. Programs funded with TST aim to reduce justice involvement, emergency room use, health care costs, and public assistance.

TST is a 1/10 of 1% sales tax collected in Thurston County since 2009. In 2020, this tax generated \$6.9 million in revenue. Funds are used on a variety of services including treatment courts such as Drug Court, services at the Thurston County Correctional Facility, community programs, and programs serving youth and families. **PacMtn has received a grant of 205k** to fund an 18-month position to support incarcerated individuals transitioning out of facilities with the intention to connect them the WorkSource system.

Boeing has significantly reduced funding for AMP training at JBLM. We will use remaining carry-in and add the awarded \$80K and contract for provision of those services to maximize money available for training and placement of individuals in an aerospace career pathway.

PY22 brings two new funding sources available for use in the work at JBLM. First, is funding from Aerospace Joint Apprenticeship Committee (AJAC) to pay for the Airplane Mechanic Training (A&P) in the amount of **75k** half of which is budgeted in PY22. Second, our **Business Services contractor (Thurston Chamber)** has secured **112k** in funding from Lightweight Innovations for Tomorrow (LIFT) to be used to help pay for training at JBLM. This training is for occupations in the machining sector.

PY22 is 7th year of the **MyJOB partnership** with Juvenile Rehabilitation and Division Vocab Rehab. We are continuing our contract from PY21 and have available \$1.3 mil but expect to spend approximately **240K** of the funding as we start the new contract model.

In addition to the providing critical services these **competitive grants** play an important role in picking up portions of staff time, overhead and administration that helps share the burden with our WIOA Formula base grants.

Our **WIOA Formula grants reflect 41.1%** of the overall budget, an **8% reduction** in our reliance on this funding stream over our Preliminary budget. The addition of Pathway Home was a big help. As we exit work with Community Jobs other competitive grants are critical to our diversification strategy.

Expenses

Pursuant to the intentions of WIOA and State policy, the majority of our revenues are contracted back out to procured vendors to deliver services that adhere to the objectives of the award. In the Budget Summary these services are identified as either Direct Participant Services, Business



Services & Solutions, Special Impact Projects, Misc. Contracts & Projects or Administrative Services. Our emphasis is on providing services that reach and add value for our customers-both job seekers and employers.

As noted in the Summary Chart Administrative Services decreased in this budget in total dollars. This year we have reduced our costs as a percent of total expenditures **to 26.9% down 3%** over PY21. A real reduction in administration dollars of **\$288k**. Reasons for this include:

1. **Shift in service delivery design** previously allowed the same staff costs to be dedicated to program/direct services vs. administration. In years past, some WIOA programs were allowed to continue direct services. That is no longer permitted and PacMtn now contracts for those services and those funds are sent out of the organization. All funds now retained by PacMtn are coded under an administrative line item.
2. **Decrease in staffing**, elimination of an accounting position and an LMI position in house. LMI is going out to contract and the additional work in accounting has been distributed to other employees who needed additional work. We have compensated those that have taken on additional responsibilities.
3. **Facility costs** as budgeted represents a large portion of our administrative costs. We are in the middle of working on solution which will result in a substantial reduction in costs. The budget does not reflect any decrease at this time, but we have given notice to move our location.

Full Time Equivalency (FTE) changes in number and nature are reflected in the chart below.

	(FTE) Total	Direct Services	Administrative
PY22	18	1	17
PY21	31	8	23
PY20	35	19	16

The rest of the Administrative Budget is in steady state. Please note these additional administrative proposed budget changes:

1. Note: Removal of a budgeted transfer to Unrestricted Funding of **\$82k**. The fiscal sponsorship work we were doing has ended.

Critical Investments: New or Continuing

- **Integrated Service Delivery-\$60k:** As the service delivery model evolves, partner input play's a crucial in gain trust in the WorkSource system. This funding will be used to



contract a neutral facilitator to convene partners and discuss the system design. Additionally, a funding model will be designed to support the One-Stop system (IFA).

- **PacMtn One-Stop Operator and Operations-- \$175k.** PacMtn's One Stop Operator cost **135K** and there is **40k** slated to support system development to continue the integrated service delivery of this region. Most of this funding is to drive system performance through communications, problem solving, project oversight and system training for the operation of the system. We additionally include funds for training and related supports.
- **Incumbent Worker Revolving Fund - \$30k:** This funding supports local employers in identified sectors providing training to upskill employees.

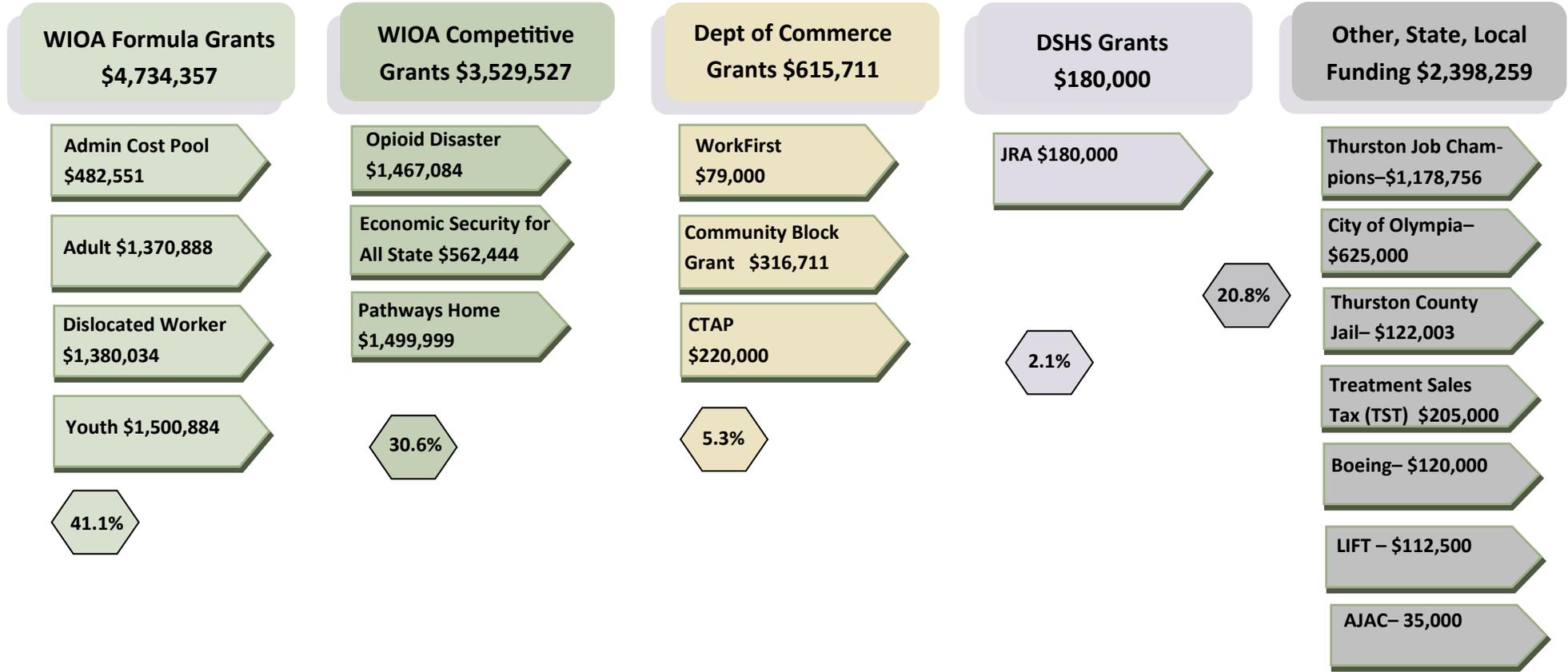
Recommending Motion to Approve

This budget reflects a progressive and thoughtful way to continue fulfilling our requirements and delivering quality workforce services in the region. We recommend a motion that:

- Approves the PY22 Final Budget, as presented or revised by the Executive Finance Committee.
- Directs staff to make final preparation for the full Board Discussion November 17, 2022 and the Elected Official review and vote December 2, 2022.



PY 22 Revenues - \$11,517,854



PY 22 Expenses - \$9,910,704



	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total
Budgeted Revenues:						
Workforce Innovation and Opportunity Act (WIOA) 'Formula' Grants						
WIOA Admin Cost Pool (ACP)	-	-	-	-	482,551.13	482,551.13
WIOA Adult	746,766.70	175,000.00	33,333.33	1,750.00	414,037.72	1,370,887.75
WIOA Dislocated Worker	689,667.93	255,000.00	33,333.33	1,750.00	400,282.37	1,380,033.63
WIOA Youth	1,039,830.60	-	33,333.33	-	427,720.51	1,500,884.44
<i>Subtotal</i>	2,476,265.22	430,000.00	100,000.00	3,500.00	1,724,591.73	4,734,356.95
Competitive WIOA Grants						
Opioid Disaster NDWG (03/01/2022-09/30/23)	440,961.00	111,831.00	-	-	128,611.21	681,403.21
Opioid Disaster NDWG (03/01/2022-09/30/23) 2nd Half	487,734.00	120,284.00	-	-	177,663.00	785,681.00
Economic Security for All (EcSA) (07/01/22-06/30/23) State	410,000.00	-	-	-	152,444.00	562,444.00
Economic Security for All (EcSA) (07/01/22-06/30/23) Federal	-	-	-	-	-	-
Pathway Home (07/01/22-12/31/2025)	945,630.00	-	-	-	554,369.00	1,499,999.00
<i>Subtotal</i>	2,284,325.00	232,115.00	-	-	1,013,087.21	3,529,527.21
Department of Commerce Grants						
WorkFirst (Community Jobs)	24,000.00	-	-	-	55,000.00	79,000.00
Community Development Block Grant (CDBG)	260,749.14	-	-	-	55,961.42	316,710.56
Community Transition Assistance Program (CTAP)	150,000.00	-	-	-	70,000.00	220,000.00
<i>Subtotal</i>	434,749.14	-	-	-	180,961.42	615,710.56
Department of Social & Health Services Grants						
Juvenile Rehabilitation - My JOB	180,000.00	-	-	-	60,000.00	240,000.00
<i>Subtotal</i>	180,000.00	-	-	-	60,000.00	240,000.00
Other Grants						
Thurston Job Champions Network	1,047,479.60	-	-	-	131,276.62	1,178,756.22
City of Olympia Journey to Jobs	526,982.00	-	-	-	98,018.00	625,000.00
Thurston County Jail Program (1/1/22 - 6/30/23)	84,664.84	-	-	-	37,338.16	122,003.00
Boeing	-	100,000.00	-	-	20,000.00	120,000.00
TST Community Grant	152,000.00	-	-	-	53,000.00	205,000.00
Lift (Lightweight Innovations for Tomorrow)	-	101,000.00	-	-	11,500.00	112,500.00
AJAC A&P	-	-	-	35,000.00	-	35,000.00
<i>Subtotal</i>	1,811,126.44	201,000.00	-	35,000.00	351,132.78	2,398,259.22
Total Revenue	7,186,465.80	863,115.00	100,000.00	38,500.00	3,329,773.14	11,517,853.94

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total
Budgeted Expenditures:						
Program Services						
WIOA Formula						
Adult Contracted Programs	650,000.00	-	-	-	-	650,000.00
Dislocated Worker Contracted Programs	575,000.00	-	-	-	-	575,000.00
Youth Contracted Programs	925,000.00	-	-	-	-	925,000.00
Incumbent Worker Training	-	30,000.00	-	-	-	30,000.00
Business Services (Thurston Co. Chamber)	-	400,000.00	-	-	-	400,000.00
Title 1b closeout	-	-	-	3,500.00	-	3,500.00
One Stop Professional Development	-	-	40,000.00	-	-	40,000.00
ISD Partner Convening	-	-	60,000.00	-	-	60,000.00
<i>Subtotal</i>	2,150,000.00	430,000.00	100,000.00	3,500.00	-	2,683,500.00
WIOA Competitive						
Opioid Disaster NDWG (03/01/2022-09/30/23)	440,961.00	111,831.00	-	-	-	552,792.00
Opioid Disaster NDWG (03/01/2022-09/30/23) 2nd Half	487,734.00	120,284.00	-	-	-	608,018.00
Economic Security for All (EcSA) (07/01/22-06/30/23) State	410,000.00	-	-	-	-	410,000.00
Economic Security for All (EcSA) (07/01/22-06/30/23) Federal	-	-	-	-	-	-
Pathway Home (07/01/22-12/31/2025)	378,252.00	-	-	-	-	378,252.00
<i>Subtotal</i>	1,716,947.00	232,115.00	-	-	-	1,949,062.00

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total
Department of Commerce Grants						
<i>WorkFirst In-house Program Thurston, Mason, Lewis Co.</i>	24,000.00	-	-	-	-	24,000.00
<i>Community Development Block Grant (CDBG)</i>	260,749.14	-	-	-	-	260,749.14
<i>Community Transition Assistance Program (CTAP)</i>	150,000.00	-	-	-	-	150,000.00
<i>Subtotal</i>	434,749.14	-	-	-	-	434,749.14
Department of Social & Health Services Grants						
<i>Juvenile Rehabilitation - My JOB (7/1/21-6/30/22)</i>	180,000.00	-	-	-	-	180,000.00
<i>Subtotal</i>	180,000.00	-	-	-	-	180,000.00
Other Grants						
<i>Thurston Job Champions Network</i>	1,047,479.60	-	-	-	-	1,047,479.60
<i>City of Olympia Journey to Jobs</i>	526,982.00	-	-	-	-	526,982.00
<i>Thurston County Jail Program (1/1/22 - 6/30/23)</i>	84,664.84	-	-	-	-	84,664.84
<i>Boeing</i>	-	100,000.00	-	-	-	100,000.00
<i>TST Community Grant</i>	102,000.00	-	-	-	-	102,000.00
<i>Lift (Lightweight Innovations for Tomorrow)</i>	-	101,000.00	-	-	-	101,000.00
<i>AJAC A&P</i>	-	-	-	35,000.00	-	35,000.00
<i>Subtotal</i>	1,761,126.44	201,000.00	-	35,000.00	-	1,997,126.44
Program Expense Total	6,242,822.58	863,115.00	100,000.00	38,500.00	-	7,244,437.58
Administrative Services						
Administrative Office Operations						
Salaries					1,270,138.73	1,270,138.73
Benefits					601,517.77	601,517.77
Travel & Training					66,480.00	66,480.00
Professional Services					163,225.00	163,225.00
Facilities					237,689.00	237,689.00
Supplies & Communications					50,570.00	50,570.00
Equip/Maintenance/Rentals					10,620.00	10,620.00
Depreciation					12,182.00	12,182.00
Insurance					14,500.00	14,500.00
Memberships					18,344.00	18,344.00
Misc.					13,000.00	13,000.00
AmeriCorps					-	-
Transfer to Unrestricted					-	-
Admin Office Subtotal					2,458,266.49	2,458,266.49
Other Activities						
CEO Recruitment					-	-
LMI					25,000.00	25,000.00
Mad Cap (media)					48,000.00	48,000.00
Other Subtotal					73,000.00	73,000.00
One Stop Operator						
One Stop Operator Subtotal					135,000.00	135,000.00
Administrative Expense Total					2,666,266.49	2,666,266.49
Total Expenditures	6,242,822.58	863,115.00	100,000.00	38,500.00	2,666,266.49	9,910,704.07

<i>Admin Office Formula Carry Forward to PY23</i>	89,591
<i>Admin Office Carry Forward Ongoing Grants to PY23</i>	509,991
<i>Program Carry Forward Ongoing Grants to PY23</i>	943,643
Total Carry Forward to PY23	1,543,225

Pacific Mountain Workforce Development Council
Program Year 2022
July 1, 2022 - June 30, 2023
Final Comparison



	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total-PY22 Final	Total-PY22 Prelim	Difference	Comments
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Budgeted Revenues:

Workforce Innovation and Opportunity Act (WIOA) 'Formula' Grants

WIOA Admin Cost Pool (ACP)	-	-	-	-	482,551.13	482,551.13	528,865.00	(46,313.87)	Statewide Decrease in Funding/Final with Carry In
WIOA Adult	746,766.70	175,000.00	33,333.33	1,750.00	414,037.72	1,370,887.75	1,405,405.00	(34,517.25)	Statewide Decrease in Funding/Final with Carry In
WIOA Dislocated Worker	689,667.93	255,000.00	33,333.33	1,750.00	400,282.37	1,380,033.63	1,483,818.00	(103,784.37)	Statewide Decrease in Funding/Final with Carry In
WIOA Youth	1,039,830.60	-	33,333.33	-	427,720.51	1,500,884.44	1,521,897.00	(21,012.56)	Statewide Decrease in Funding/Final with Carry In
<i>Subtotal</i>	2,476,265.22	430,000.00	100,000.00	3,500.00	1,724,591.73	4,734,356.95	4,939,985.00	(205,628.05)	

'Competitive WIOA' Grants

Opioid Disaster NDWG (03/01/2022-09/30/23)	440,961.00	111,831.00	-	-	128,611.21	681,403.21	469,897.75	211,505.46	Final Carryforward dollars
Opioid Disaster NDWG (03/01/2022-09/30/23) 2nd Half	487,734.00	120,284.00	-	-	177,663.00	785,681.00	785,681.00	-	
Economic Security for All (EcSA) (07/01/22-06/30/23) State	410,000.00	-	-	-	152,444.00	562,444.00	562,444.00	-	
Economic Security for All (EcSA) (07/01/22-06/30/23) Federal	-	-	-	-	-	-	300,000.00	(300,000.00)	State is delaying issuance of funding
Pathway Home (07/01/22-12/31/2025)	945,630.00	-	-	-	554,369.00	1,499,999.00	-	1,499,999.00	Received new funding
<i>Subtotal</i>	2,284,325.00	232,115.00	-	-	1,013,087.21	3,529,527.21	2,118,022.75	1,411,504.46	

Department of Commerce Grants

WorkFirst (Community Jobs)	24,000.00	-	-	-	55,000.00	79,000.00	54,000.00	25,000.00	Additional cost reimbursement contract for 15K and extended time to close contract
Community Development Block Grant (CDBG)	260,749.14	-	-	-	55,961.42	316,710.56	337,612.95	(20,902.39)	Final Carryforward dollars. More Participant Dollars spent in PY21 Than anticipated but less admin
Community Transition Assistance Program (CTAP)	150,000.00	-	-	-	70,000.00	220,000.00	-	220,000.00	Received new funding
<i>Subtotal</i>	434,749.14	-	-	-	180,961.42	615,710.56	391,612.95	224,097.61	

Department of Social & Health Services Grants

Juvenile Rehabilitation - My JOB	180,000.00	-	-	-	60,000.00	240,000.00	240,000.00	-	
<i>Subtotal</i>	180,000.00	-	-	-	60,000.00	240,000.00	240,000.00	-	

Other Grants

Thurston Job Champions Network	1,047,479.60	-	-	-	131,276.62	1,178,756.22	1,149,000.00	29,756.22	Adjustment to actual carryover
City of Olympia Journey to Jobs	526,982.00	-	-	-	98,018.00	625,000.00	625,000.00	-	
Thurston County Jail Program (1/1/22 - 6/30/23)	84,664.84	-	-	-	37,338.16	122,003.00	122,003.00	-	Steady Funding
Boeing	-	100,000.00	-	-	20,000.00	120,000.00	125,000.00	(5,000.00)	Carryover adjustment
TST Community Grant	152,000.00	-	-	-	53,000.00	205,000.00	135,000.00	70,000.00	Correction in budget
Lift (Lightweight Innovations for Tomorrow)	-	101,000.00	-	-	11,500.00	112,500.00	112,000.00	500.00	Correction in budget
AJAC A&P	-	-	-	35,000.00	-	35,000.00	35,000.00	-	New Funding
<i>Subtotal</i>	1,811,126.44	201,000.00	-	35,000.00	351,132.78	2,398,259.22	2,381,503.00	16,756.22	Fiscal Sponsorship ended

Total Revenue	7,186,465.80	863,115.00	100,000.00	38,500.00	3,329,773.14	11,517,853.94	10,071,123.70	1,446,730.24	Increase In Revenue
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	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total-PY22 Final	Total-PY22 Prelim	Difference	Comments
Budgeted Expenditures:									
Program Services	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total-PY22 Final	Total-PY22 Prelim	Difference	
<u>WIOA Formula</u>									
Adult Contracted Programs	650,000.00	-	-	-	-	650,000.00	650,000.00	-	
Dislocated Worker Contracted Programs	575,000.00	-	-	-	-	575,000.00	575,000.00	-	
Youth Contracted Programs	925,000.00	-	-	-	-	925,000.00	925,000.00	-	
Incumbent Worker Training	-	30,000.00	-	-	-	30,000.00	30,000.00	-	
Business Services (Thurston Co. Chamber)	-	400,000.00	-	-	-	400,000.00	400,000.00	-	
Title 1b closeout	-	-	-	3,500.00	-	3,500.00	12,000.00	(8,500.00)	Contract to conclude work less than anticipated
One Stop Professional Development	-	-	40,000.00	-	-	40,000.00	38,000.00	2,000.00	Increased budget slightly
ISD Partner Convening	-	-	60,000.00	-	-	60,000.00	60,000.00	-	
Subtotal	2,150,000.00	430,000.00	100,000.00	3,500.00	-	2,683,500.00	2,690,000.00	(6,500.00)	
<u>WIOA Competitive</u>									
Opioid Disaster NDWG (03/01/2022-09/30/23)	440,961.00	111,831.00	-	-	-	552,792.00	552,792.00	-	
Opioid Disaster NDWG (03/01/2022-09/30/23) 2nd Half	487,734.00	120,284.00	-	-	-	608,018.00	458,013.50	150,004.50	These dollars can be spent in PY22 but may carryover
Economic Security for All (EcSA) (07/01/22-06/30/23) State	410,000.00	-	-	-	-	410,000.00	410,000.00	-	
Economic Security for All (EcSA) (07/01/22-06/30/23) Federal	-	-	-	-	-	-	260,000.00	(260,000.00)	State has not issued funding removed from budget
Pathway Home (07/01/22-12/31/2025)	378,252.00	-	-	-	-	378,252.00	-	378,252.00	New grant anticipated spending in PY
Subtotal	1,716,947.00	232,115.00	-	-	-	1,949,062.00	1,680,805.50	268,256.50	
<u>Department of Commerce Grants</u>									
WorkFirst In-house Program Thurston, Mason, Lewis Co.	24,000.00	-	-	-	-	24,000.00	24,000.00	-	More dollars were spent on program in PY21 than anticipated. Lower allocation to this PY. On track to spend
Community Development Block Grant (CDBG)	260,749.14	-	-	-	-	260,749.14	296,612.95	(35,863.81)	funding
Community Transition Assistance Program (CTAP)	150,000.00	-	-	-	-	150,000.00	-	150,000.00	New program
Subtotal	434,749.14	-	-	-	-	434,749.14	320,612.95	114,136.19	
<u>Department of Social & Health Services Grants</u>									
Juvenile Rehabilitation - My JOB (7/1/21-6/30/22)	180,000.00	-	-	-	-	180,000.00	-	180,000.00	Running on a subcontract, estimated payout
	-	-	-	-	-	-	-	-	
Subtotal	180,000.00	-	-	-	-	180,000.00	-	180,000.00	

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total-PY22 Final	Total-PY22 Prelim	Difference	Comments
<i>Other Grants</i>									
Thurston Job Champions Network	1,047,479.60	-	-	-	-	1,047,479.60	1,008,789.00	38,690.60	Final carryforward spending
City of Olympia Journey to Jobs	526,982.00	-	-	-	-	526,982.00	526,982.00	-	
Thurston County Jail Program (1/1/22 - 6/30/23)	84,664.84	-	-	-	-	84,664.84	9,000.00	75,664.84	Reclassified Salaries from Admin to project
Boeing	-	100,000.00	-	-	-	100,000.00	105,000.00	(5,000.00)	Changed to Calendar year budget
TST Community Grant	102,000.00	-	-	-	-	102,000.00	102,000.00	-	
Lift (Lightweight Innovations for Tomorrow)	-	101,000.00	-	-	-	101,000.00	100,500.00	500.00	Correction to budget
AJAC A&P	-	-	-	35,000.00	-	35,000.00	35,000.00	-	
	-	-	-	-	-	-	67,500.00	(67,500.00)	No longer doing Fiscal Sponsorship
<i>Subtotal</i>	1,761,126.44	201,000.00	-	35,000.00	-	1,997,126.44	1,954,771.00	42,355.44	
Program Expense Total	6,242,822.58	863,115.00	100,000.00	38,500.00	-	7,244,437.58	6,646,189.45	598,248.13	

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total-PY22 Final	Total-PY22 Prelim	Difference	Comments
Administrative Services									
<u>Administrative Office Operations</u>									
Salaries					1,270,138.73	1,270,138.73	1,297,493.88	(27,355.15)	Reduction in staffing
Benefits					601,517.77	601,517.77	592,092.68	9,425.09	Anticipated increase in Pension and Medical
Travel & Training					66,480.00	66,480.00	66,480.00	(0.00)	
Professional Services					163,225.00	163,225.00	155,300.00	7,925.00	
Facilities					237,689.00	237,689.00	237,689.00	-	
Supplies & Communications					50,570.00	50,570.00	54,570.00	(4,000.00)	
Equip/Maintenance/Rentals					10,620.00	10,620.00	10,620.00	-	
Depreciation					12,182.00	12,182.00	12,182.00	-	
Insurance					14,500.00	14,500.00	14,500.00	-	
Memberships					18,344.00	18,344.00	18,344.00	-	
Misc.					13,000.00	13,000.00	13,000.00	-	
AmeriCorps					-	-	0.00	-	
Transfer to Unrestricted					-	-	82,500.00	(82,500.00)	No longer doing fiscal sponsorship
Admin Office Subtotal					2,458,266.49	2,458,266.49	2,554,771.56	(96,505.07)	
<u>Other Activities</u>									
CEO Recruitment					-	-	-	-	
LMI					25,000.00	25,000.00	35,000.00	(10,000.00)	
Mad Cap (media)					48,000.00	48,000.00	48,000.00	-	
Transition Subtotal					73,000.00	73,000.00	83,000.00	(10,000.00)	
One Stop Operator					135,000.00	135,000.00	135,000.00	-	
One Stop Operator Subtotal					135,000.00	135,000.00	135,000.00	-	
Administrative Expense Total					2,666,266.49	2,666,266.49	2,772,771.56	(106,505.07)	
Total Expenditures	6,242,822.58	863,115.00	100,000.00	38,500.00	2,666,266.49	9,910,704.07	9,418,961.01	491,743.06	
<i>Admin Office Formula Carry Forward to PY23</i>						<i>89,591</i>	<i>99,235</i>		
<i>Admin Office Carry Forward Ongoing Grants to PY23</i>						<i>509,991</i>	<i>79,019</i>		
<i>Program Carry Forward Ongoing Grants to PY23</i>						<i>943,643</i>	<i>284,298</i>		
<i>Total Carry Forward to PY23</i>						<i>1,543,225</i>	<i>462,552</i>		



IFA Funding Model

Core, Required, and Voluntary Partners	Partnership Rate	Co-enrollment Target	Support Services Access	Performance Measurement Return
Title 1b Adult	\$28,163	140		
EcSA - State	\$10,058	50		
Title 1b DW	\$29,169	145		
EcSA - Federal	\$10,058	50		
REO - Pathways	\$15,088	75		
QUEST NDWG	\$8,047	40		
Title 1b Youth	\$20,117	100		
Title II Centralia AEFLA	\$2,500	25	\$62,500	\$3,750
Centralia Perkins	\$4,000	40	\$100,000	\$6,000
Title II GHC AEFLA	\$2,500	25	\$62,500	\$3,750
GHC Perkins	\$4,000	40	\$100,000	\$6,000
Title II SPSCC AEFLA	\$3,500	35	\$87,500	\$5,250
SPSCC Perkins	\$5,000	50	\$125,000	\$7,500
Title II Olympic AEFLA	\$1,000	10	\$25,000	\$1,500
Olympic Perkins	\$2,000	20	\$50,000	\$3,000

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Title II SSL AEFLA	\$1,500	15	\$37,500	\$2,250
Title III Wager- Peyser	\$25,000	16	\$40,000	\$2,400
ESD - JSV	\$4,500	45	\$112,500	\$6,750
ESD - TAA	\$4,500	45	\$112,500	\$6,750
ESD - UI/RESEA	\$22,000	11	\$27,500	\$1,650
ESD - Workfirst	\$8,000	80	\$200,000	\$12,000
Title IV Voc Rehab	\$4,500	45	\$112,500	\$6,750
Title V SCSEP	\$800	8	\$20,000	\$1,200
CSBG Coastal CAP	\$5,000	50	\$125,000	\$7,500
L&I	\$4,000	40	\$100,000	\$6,000
IFA Total	\$225,000	1WFIF/Liability:	\$1,500,000	\$90,000

IFA Costs	
\$130,000	Space related
\$67,500	One-Stop Operator (50% of the contract)
\$27,500	ESD Technology costs
\$225,000	IFA Total
\$104,300	Partner contributions
\$120,700	Funded by One Workforce Investment Fund (Program lines 2-8)

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One Workforce Investment Fund Allocation	
\$1,500,000	Fund amount
600	Program Enrollment Target
23%	Adult
8%	State EcSA
24%	Dislocated Workder
8%	EcSA Federal
13%	REO Pathways
7%	QUEST
17%	Youth
100%	Calculation check

Enrollment Target Check	
600	One Workforce
600	Partner Co-enrollment Target

Definitions:

Partner Rate: The amount each participating partner contributes as a core or required partner to the Work Source System Infrastructure Funding Agreement

Co-Enrollment Target: The number of students or participants WorkSource System partners agree to co-enroll into a One Workforce funded program. These individuals will become program participants in one or more of the funded programs in the One Workforce Investment fund upon meeting all applicable program requirements including eligibility.

Co-Enrolled Participant: A student or program participant who has been identified/selected by a participating WorkSource System partner (i.e., community college, Sound Learning, Title IV provider) who meets program eligibility criteria, all applicable programmatic requirements, and who agrees to participate in one or more of the programs in the One Workforce Investment fund.

One Workforce Program Requirements: The participant eligibility and programmatic requirements of the various programs that make up the One Workforce Investment Fund. These include at a minimum an IPP, chosen in-demand career pathway occupation, agrees to participate in case management and follow-up services. Additional requirements may apply.

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Individual Participant Plan (IPP): The individual participant plan (IPP) is an individualized career service that is developed jointly by the co-enrolled participant and primary case manager/advisor. The plan is an ongoing strategy to identify employment goals, achievement objectives, and an appropriate combination of services for the co-enrolled participant to achieve their employment goals. Plans include choosing an in-demand occupation within a regionally recognized career pathway.

Career Pathway: (Please connect to a job order and the Business Solutions team, high-quality, in-demand careers/occupations)

Follow-up Services: Follow-up Services are required for all WIOA Title I Adult, Dislocated Worker, and Youth, and Trade Adjustment Assistance (TAA) participants who have exited the program. Services are designed to help individuals retain employment, earn wage gains, and/or advance within their occupation. For Title I Youth, Follow-up services help ensure youth receive the support they need as they transition to the world of work or postsecondary education.

Follow-up services involve assisting employers to retain their newly hired employees, including developing policies and procedures to address barriers that may negatively impact an employee's performance on the job.

Support Service Access: The amount of funds/resources available for participating partners to support student or program participant success. This amount is based on an average of \$2,500 per student/participant. The funds/resources may be used for training, work experiences including on-the-job-Training and apprenticeships, incentives, and support for barrier mitigation as applicable. Federal, state and local (PacMtn) policies related to cumulative investment and priority of access do apply.

Performance Measure Return: The number of students who obtain a high-quality job and/or fill a job order in an in-demand career pathway occupation and who agree to participate in follow-up services with their employer for up to 12 months after exit. If a partner assists 70% of their co-enrollment target in achieving a positive outcome (obtain a high quality job and/or fill a job order in an in-demand career pathway occupation and who agree to participate in follow-up services), that participating partner will get 100% of their membership fee back (\$150/per co-enrolled participant).

Maximum Performance Measure Return: If a participating partner co-enrolls more than their target number, they can earn funds beyond their partner rate up to the amount shown in the table.

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