

Elected Official Consortium Meeting Minutes  
Friday, December 2, 2022  
1:00p - 3:00p



PacMtn WDC - Online via Microsoft Teams

Elected Officials Attendees: Commissioner Lisa Olsen, Commissioner Sharon Trask, Commissioner Kevin Pine, Commissioner Scott Brummer

Board Members: Alissa Shay

Guests: Jason Hosenev

Staff: William Westmoreland, Wil Yeager, Arissa De Lima, Korbett Mosesly

**I. Convene: Welcome**

- A. Self-Introductions & Establish Quorum - Commissioner Trask called the meeting to order at 1:05p. Quorum was established.
- B. Review of Today's Agenda - Agenda was reviewed with no questions.

**II. Action: Consent Agenda**

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

- a. Action Item: Motion to Approve August 1, 2022 Consortium Minutes
  - Commissioner Pine motioned to approve. Seconded by Commissioner Olsen. Motion Carries

**III. Action or Discussion Items**

- A. Action: Motion to Approve and Confirm Nominee to the Full Board
  - William Westmoreland reviewed Nominee, Tennille Johnson's application. There were no questions.
    - Commissioner Olsen motioned to approve and confirm Tennille Johnson to the full Board. Seconded by Commissioner Pine. Motion Carries.
- B. Action Item: Motion to Approve PY22 Final Budget
  - Wil Yeager reviewed PY22 Final Budget with the Consortium. After review, Wil opened up for questions.
    - Commissioner Olsen asked if there were WorkSource sites in Pacific County
      - William explained that there are no certified sites in Pacific County but there are locations such as Timberland Regional Libraries that one could access services at.
    - Commissioner Olsen motioned to approve PY22 Final Budget. Seconded by Commissioner Pine. Motion Carries

**C. Discussion Item: IFA Funding Model**

- William and Jason Hosenev reviewed the IFA Funding Model with the Board. After the review, William opened up for questions.
  - Commissioner Trask queried on how long the process will take to get this completed.
    - William shared that we are in the efforts of finalizing all areas and continue to have open meetings. All feedback is to be sent back by end of January 2023 with all signatures and execution by end of March 2023.

**IV. Discussion & Deliberation: Good of the Order & Public Comment**

- Commissioner Pine showed appreciation for the budget and how it was prepared and presented.

Meeting adjourned at 2:33p

Submitted by: Arissa De Lima, WDC Board Secretary

**2022-2023 Consortium Members**

Name	Representing County
Commissioner Lisa Olsen	Pacific
Commissioner Sharon Trask Consortium Chair-Chief Local Elected Official	Mason
Alternate: Commissioner Sean D Swope	Lewis
Commissioner Kevin Pine	Grays Harbor
Commissioner Carolina Mejia	Thurston

**Workforce Development Speak (Commonly Used Acronyms)**

ABE	Adult Basic Education	IFA	Infrastructure Funding Agreement
CBO	Community Based Organizations	ITA	Individual Training Account
CJ	Community Jobs	MOU	Memorandum of Understanding
CLEO	Chief Local Elected Official	MyJOB	My Journey Out Beyond
CSO	Community Service Offices	OJT	On the Job Training
DOL	Department of Labor	OURR	Opioid Use Reduction & Recovery
DSHS	Department of Social of Health Services	TAA	The Trade Adjustment Assistance
DVR	Division of Vocational Rehabilitation	TANF	Temporary Assistance for Needy Families
ESD	Employment Security Department	WDA	Workforce Development Areas
DW	Dislocated Worker	WEX	Work Experience
ESD 113	Educational Service District - Capital Region	WIOA	Workforce Innovation & Opportunity Act
ETPL	Eligibility Training Provider List	WTECB	Workforce Training & Education Coordinating Board