Agriculture Labor Program – Request for Applications

Pacific Mountain Workforce Development

Release Date: May 25, 2023

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Table of Contents

Checklist ........................................................................................................................................... 2
About the Program ............................................................................................................................... 2
Eligibility ............................................................................................................................................... 2
Key Events and Dates .......................................................................................................................... 2
Conditions ............................................................................................................................................ 3
APPLICATION Checklist

The most critical things to keep in mind when responding to an RFA for Pacific Mountain Workforce Development (PacMtn):

1. ☐ Read the entire document
2. ☐ Complete application
3. ☐ All communication during the RFA process must be via email: contracts@pacmtn.org.

This project is supported by funding awarded by the U.S. Department of Treasury under the Coronavirus State and Local Fiscal Recovery Funds Award as provided by the American Rescue Plan Act. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Treasury. Grants funds are administered by Thurston County.
ABOUT THE AGRICULTURE LABOR RECOVERY PROGRAM

With a population of nearly half a million and covering 7000 square miles, the Pacific Mountain Workforce Development (PacMtn) focuses on sustaining an effective workforce in the Grays Harbor, Pacific, Lewis, Thurston, and Mason County areas. As a federally designated, strategic workforce development agency, PacMtn works diligently to ensure employers and job seekers are met with comprehensive workforce solutions, guidance, and support.

The Agriculture Sector Recovery Program is a solution prioritizing workforce recovery initiatives for Thurston County. It focuses on recruiting and developing employees, subsidizing their wages, and informing the public of available career paths in the agriculture sector while increasing and expanding agricultural knowledge. Specifically, it highlights agricultural employers in crop production, livestock production, animal slaughtering, and processing. We aim to build and develop talent and invest in long-term recovery by working with local businesses to restore our workforce.

Agricultural Producers will work with Washington State University Extension (WSU) to develop career pathways and define the required skills for the job seekers that align with the program goals. Applicants selected will receive up to $20,000.00 in subsidized wage support for one year (12 months). This will include On-The-Job-Trainings (OJT) that support the career pathway that may include third-party training providers with these workers earning at or above $40,000 annually.

Eligibility

Successful Respondents to this request for applications will be:

- Agricultural employers directly engaged in crop production, livestock production, shellfish and animal slaughter and processing
- Business must be located in Thurston County
- Licensed WA State businesses that were established prior to 02/2020

Key Events and Dates

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Date/Duration</th>
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</thead>
<tbody>
<tr>
<td>Request for applications released</td>
<td>May 25, 2023</td>
</tr>
<tr>
<td>Deadline for questions and requests for additional information</td>
<td>Ongoing</td>
</tr>
<tr>
<td><em>To ask clarifying questions regarding this solicitation, please email <a href="mailto:contracts@pacmtn.org">contracts@pacmtn.org</a>.</em></td>
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<tr>
<td>Deadline for submission of applications</td>
<td>Ongoing – until the 17 positions are filled</td>
</tr>
<tr>
<td>Link to Application Form: <a href="https://wkf.ms/43rqvCB">https://wkf.ms/43rqvCB</a></td>
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Conditions

1. PacMtn will work with WSU Extension to select applications deemed most qualified to achieve program objectives.

2. PacMtn will not reimburse applicants for any expenses incurred preparing responses to this request or attending any meetings or conferences prior to a final award and completion of contract negotiations.

3. PacMtn, at its sole discretion, may choose to interview, negotiate, or contract with any pre-screened respondent.

4. PacMtn reserves the right to reject any applications for failure to meet the requirements contained herein, to waive any technicalities, and to select the applications which, in PacMtn’s judgment, best meet the requirements described in this request for applications.

Question

Questions regarding this request for applications must be sent to the email address contracts@pacmtn.org. Please specify “Ag Labor Program” in the subject line when submitting questions.