



Executive Finance Committee Agenda

06/08/2023 ▪ 2:30-4:00p

Join online via Microsoft Teams

Meeting ID: 230 079 017 292

Passcode: HUMtcB

I. Welcome & Check-In Items

- A. Introductions & Establish Quorum
- B. Action Item: Motion to Approve May 11, 2023 EFC Minutes (Attachment #1)
- C. Board Chair Comments
- D. [CEO Report](#) (Attachment #2)

II. Discussion and Action Items:

- A. Discussion and Action Item: Administrative Policy #3240, Labor Market Information Management (Attachment #3)
 - a. Action Item: Motion to Approve Administrative Policy #3240 Labor Market Information Management as presented with Recommendation to the full WDC Board.

III. Fiscal Items:

- A. Discussion and Action Item: Update OBe Credit Union Signers (Attachment #4)
 - i. Action Item: Motion to Approve the Update to the OBe Credit Union Signers as presented with Recommendation of Do Pass for the full WDC Board.
- B. Discussion and Action Item: PY2023 Preliminary Budget (Attachment #5)
 - ii. Action Item: Motion to Approve the PY2023 Preliminary Budget as presented with Recommendation of Do Pass for the full WDC Board and the Consortium.

IV. Executive Session

The Board can move to close the meeting for select and appropriately limited conversation on matters best conducted in confidence including meeting with an auditor on sensitive financial issues, handling top-level personnel matters including the CEO's compensation and performance review, planning for an important transaction like a real estate deal or a merger, matters where "personal or organizational confidentiality is requested or prudent", dealing in a preliminary way (including investigation) with crisis situations or with allegations of improper conduct by the CEO or a board member - before disclosure to staff or others who ordinarily attend full board meetings. Any specific action requiring a vote will be taken in the public portion of the meeting.



V. Committee & Task Force Updates (Committee Leads)

- A.** One Stop Operations Committee
- B.** Priority Populations Committee
- C.** Adult Basic Education & Literacy (ABEL)
- D.** Business and Sector Engagement (BaSE)

VI. Good of the Order & Announcements

Proposed 2023 Executive Finance Committee Meetings

Date	Location
July 13, 2023	Hybrid: MS Teams and PacMtn Offices
September 14, 2023	Hybrid: MS Teams and PacMtn Offices
October 12, 2023	Hybrid: MS Teams and PacMtn Offices
November 9, 2023	Hybrid: MS Teams and PacMtn Offices
December 7, 2023	Hybrid: MS Teams and PacMtn Offices

Executive Finance Committee Members

Name	Business	County	Position
1. Alissa Shay	Port of Grays Harbor	Grays Harbor	Board Chair
2. Michael Cade	Thurston Economic Development Council	Thurston	Vice Chair
3. Tennille Johnson	WA Employment Security Department	Regional	Treasurer
4. Lynnette Buffington	Greater Grays Harbor	Grays Harbor	Incoming Chair
5. Jacquelin Earley	Sierra Pacific Industries	Mason	Previous Board Chair, Ex Officio
6. Cheryl Heywood	Timberland Regional Library	Regional	One Stop Committee Lead
7. Jonathan Pleger	Morningside	Regional	Targeted Populations Committee Co-Lead
8. Christina Riley	Labor and Apprenticeship Representative	Regional	Target Populations Committee Co-Lead
9. Sharon Trask	Mason County Commissioner	Mason	Consortium Chair, Ex Officio
10. Jennifer Barber	South Puget Sound CC	Thurston	ABEL Committee Lead
11. Derek Epps	Seattle Shellfish	Mason	Business At-Large
12. David Schaffert	Thurston County Chamber of Commerce	Thurston	BaSE Co-Lead



Workforce Development Speak (Commonly Used Acronyms)

ABE	Adult Basic Education	IFA	Infrastructure Funding Agreement
CBO	Community Based Organizations	ITA	Individual Training Account
CJ	Community Jobs	MOU	Memorandum of Understanding
CLEO	Chief Local Elected Official	MyJob	My Journey Out Beyond
CSO	Community Service Offices	OJT	On the Job Training
DOL	Department of Labor	OURR	Opioid Use Reduction & Recovery
DSHS	Department of Social of Health Services	TAA	The Trade Adjustment Assistance
DVR	Division of Vocational Rehabilitation	TANF	Temporary Assistance for Needy Families
ESD	Employment Security Department	WDA	Workforce Development Areas
DW	Dislocated Worker	WEX	Work Experience
ESD 113	Educational Service District - Capital Region	WIOA	Workforce Innovation & Opportunity Act
ETPL	Eligibility Training Provider List	WTECB	Workforce Training & Education Coordinating Board

PacMtn Board Member Values

Customer needs are priority #1.
Innovate and be creative.

Ensure all counties are included.
Honor diverse perspectives.

In all things demonstrate: Integrity, honesty, transparency, personal excellence,
constructive self-assessment, continuous self-improvement, and mutual respect

Duty of Attention= Full participation and Practical inquiry

Duty of Allegiance=Address conflict of interest & confidentiality, care about funding sources & potential opportunities

Duty of Agreement = abide by Federal, State & Local laws and PacMtn mission, vision, values, services, policies & programs

Board Member Reminders

Conflict of Interest: In accordance with the Workforce Innovation and Opportunity Act and the standards of honorable business practice. Workforce Development Council members (WDC), as well as members of WDC Committees and Task Forces, who directly represent, are employed by, or act as consultants to organizations or agencies having business before the Council shall not vote on any matter or issue regarding said organization or agency. Any member having a conflict of interest will declare the conflict prior to any discussion on the matter and must recuse themselves from any formal action related to the conflict.

Concern about misuse of public resources: PacMtn Board of Directors takes seriously all matters of fiscal integrity and the ethical and lawful conduct of its business. Any concerns about fraud, abuse or unethical conduct should be reported to a Board Officer, the CEO or the [State Auditor’s Office \(SAO\)](#).



Executive Finance Committee Minutes
05/11/2023 ▪ 2:30 - 4:00p

PacMtn Offices & Online Via Microsoft Teams

Attendees: Alissa Shay, Michael Cade, Tennille Johnson, Jacquelin Earley, David Schaffert, Cheryl Heywood, Jennifer Barber, Derek Epps

Staff: William Westmoreland, Wil Yeager, Arissa De Lima, Dan Cooling, Melody Pajaro, Megan Fiess, Emma Seymour, Naomi Sky

I. Welcome & Check-In Items

A. Introductions & Establish Quorum

Alissa Shay called the meeting to order at 2:33pm. Quorum established and self-introductions were made.

B. Action Item: Motion to Approve April 13, 2023 EFC Minutes

David Schaffert motioned to Approve the April 13, 2023 EFC Minutes as presented. Cheryl Heywood seconded. **Motion carries.**

C. Board Chair Comments

Alissa showed her appreciation or last month's Board Meeting and the increase of in person attendance.

D. CEO Report

William reviewed highlights of the CEO report. The full report can be found on our website www.pacmtn.org

II. Discussion and Action Items:

A. Discussion Item: Additional Board Positions

William led the discussion on this item. He started with a review of current vacancies and the composition of the Board of Directors. Ensuring there is direct representation of the tribal community and communities of health would bring a diversity of voices and perspectives to the discussions within the Board and its subcommittees.

A review of current positions in relation to compliance will be presented at the next EFC or Board meeting.

B. Discussion Item: Pathways to Infrastructure Update

William started with reviewing the legislative bills and efforts that were just put in place and how they are approaching resourcing the development of sectors and related occupations align. The current funding opportunities available is focused on scaling up work related to

infrastructure.

The state decided to do a joint application on this with the local WDCs. PacMtn has decided not to join this joint application.

PacMtn has been in discussion around broadband and emerging technologies. PacMtn will begin a grant application using the scaling effort which will allow an application of \$2.5-5M for up to 60 months. There is an opportunity during this timeframe to add additional requests for resources through partner organizations.

III. Fiscal Items:

A. Discussion Item: Tax Form 990

Wil led this discussion. He reviewed the memo in regards to the Tax Form 990 that was emailed to all Board members prior.

There were no questions on this item.

B. Discussion and Action Item: Update to Columbia Bank Signers

Wil reviewed the update to the Columbia Bank Signers with the Committee. An announcement of Korbett Mosesly's departure from PacMtn at the end of May was made. There were no questions.

- i. Motion to Approve the Update the Columbia Bank Signers as presented with Recommendation of Do Pass for the full WDC Board.
 - a. Jacquelin Early motioned to Approve and Recommend Do Pass for the WDC Full Board and Consortium. Cheryl Heywood seconded.
Motion Carries.

IV. Executive Session

There is NO Executive Session requested at this time.

V. Committee & Task Force Updates (Committee Leads)

- A. One Stop Operations Committee - Cheryl Heywood reported that the committee will be meeting next Thursday.
- B. Priority Populations Committee - Dan Cooling reported on the Committees work. They have been in discussion on the Quality Jobs Initiatives and focusing on housing and convening stakeholders around that.
- C. Adult Basic Education & Literacy (ABEL) - The Committee Lead was not in attendance but an update will be provided at the next meeting.
- D. Business and Sector Engagement (BaSE) - David Schaffert reported that the Committee's work. They have been in discussion on the WSU Extension on broadband, federal infrastructure resources and regional labor market information.

Good of the Order and Announcements

Cheryl Heywood announced that the anywhere library is solidifying their routes in Thurston County and will be running in June/July of this year.

William shared that he will be on vacation from 5/22/23-6/2/23.

Meeting adjourned at 3:26p.

Submitted by: Arissa De Lima, Chief of Staff | WDC Board Secretary

Executive Finance Committee Members

Name	Business	County	Position
1. Alissa Shay	Port of Grays Harbor	Grays Harbor	Chair
2. Michael Cade	Thurston Economic Development Council	Thurston	Vice Chair BASE Committee Co-Lead
3. Tennille Johnson	WA Employment Security Department	Regional	Treasurer
4. Cheryl Heywood	Timberland Regional Library	Regional	One Stop Committee Lead
5. Jonathan Pleger	Morningside	Regional	Priority Populations Committee Co-Lead
6. Christina Riley	Labor and Apprenticeship Representative	Regional	Priority Populations Committee Co-Lead
7. Sharon Trask	Mason County Commissioner	Mason	Consortium Chair, Ex Officio
8. Jennifer Barber	South Puget Sound CC	Thurston	ABEL Committee Lead
9. Derek Epps	Seattle Shellfish	Mason	Business At-Large
10. David Schaffert	Thurston County Chamber of Commerce	Thurston	BASE Committee Co-Lead

Workforce Development Speak (Commonly Used Acronyms)

ABE	Adult Basic Education	IFA	Infrastructure Funding Agreement
CBO	Community Based Organizations	ITA	Individual Training Account
CJ	Community Jobs	MOU	Memorandum of Understanding
CLEO	Chief Local Elected Official	MyJob	My Journey Out Beyond
CSO	Community Service Offices	OJT	On the Job Training
DOL	Department of Labor	OURR	Opioid Use Reduction & Recovery
DSHS	Department of Social of Health Services	TAA	The Trade Adjustment Assistance
DVR	Division of Vocational Rehabilitation	TANF	Temporary Assistance for Needy Families
ESD	Employment Security Department	WDA	Workforce Development Areas
DW	Dislocated Worker	WEX	Work Experience
ESD 113	Educational Service District - Capital Region	WIOA	Workforce Innovation & Opportunity Act
ETPL	Eligibility Training Provider List	WTEC B	Workforce Training & Education Coordinating Board

PacMtn Board Member Values

Customer needs are priority #1.

Innovate and be creative.

In all things demonstrate: Integrity, honesty, transparency, personal excellence, constructive self-assessment, continuous self-improvement, and mutual respect

Ensure all counties are included.

Honor diverse perspectives.

Duty of Attention= Full participation and Practical inquiry

Duty of Allegiance=Address conflict of interest & confidentiality, care about funding sources & potential opportunities

Duty of Agreement = abide by Federal, State & Local laws and PacMtn mission, vision, values, services, policies & programs

Board Member Reminders

Conflict of Interest: In accordance with the Workforce Innovation and Opportunity Act and the standards of honorable business practice. Workforce Development Council members (WDC), as well as members of WDC Committees and Task Forces, who directly represent, are employed by, or act as consultants to organizations or agencies having business before the Council shall not vote on any matter or issue regarding said organization or agency. Any member having a conflict of interest will declare the conflict prior to any discussion on the matter and must recuse themselves from any formal action related to the conflict.

Concern about misuse of public resources: PacMtn Board of Directors takes seriously all matters of fiscal integrity and the ethical and lawful conduct of its business. Any concerns about fraud, abuse or unethical conduct should be reported to a Board Officer, the CEO or the [State Auditor's Office \(SAO\)](#).

Initial estimates for **PY23 Federal Formula Funding** indicated that the PacMtn award would remain flat; however, the forecast came in 17% lower than the current year. The result is a \$680,000 cut across the Adult and Dislocated Worker programs with the Youth fund received a small increase. PacMtn Board staff budget and program efforts in the WorkSource system will see reductions in funding, including reductions in staff. The full PY23 budget will be presented at the June Board meeting.

PacMtn staff, Chief Business Development Officer Megan Fiess and Chief Executive Officer William Westmoreland, attended the **National Skills Coalition Conference** in Washington DC in early May. The conference focused on legislative efforts that influence the public workforce system, specifically the Bipartisan Infrastructure Law, CHIPS Act and Inflation Reduction Act. Additionally, the conference education opportunities related the Good Jobs Initiatives (GJI) and effective implementation practices. The conference was a great opportunity to hear from peers across the country that have launched GJI efforts. Information learned and gathered will be shared with the BaSE committee to inform our local GJI effort.

While in DC, the local team met with **Senator Murray** and staff to discuss key issues and challenges local workforce boards are experiencing the state. Topics included the stalled WIOA reauthorization, childcare, housing, and resources challenges with the current formula funding model. The Senator provided an update on the appropriation process and indicated that PacMtn's request to support transitioning military members (WorkEx program @ JBLM) had moved forward in the process. The Senator was keen to learn more about job seeker and employer experiences. An invite was extended for the Senator to visit the region after the session.

PacMtn participated in the **Washington Technical Education Coordination Board Retreat** in early May. This allowed local workforce boards and other key partner an opportunity to impact the strategic direction of the state's workforce board. The event served as an important activity related the development of the State's Workforce Plan, a requirement of the WIOA funding, which is due to Department of Labor in late winter. Once the plan is put forward, local workforce boards including PacMtn, will be required to respond with a local version of the plan the supports and drives the State's plan.

In early May, Mayor Selby was invited to share her experiences as a female leader with staff and key system partners. Part of **PacMtn's Leadership Development Series**, Mayor Selby shared her story and afforded participants an opportunity to ask questions and engage the mayor who is in her final year of her term. A link to the presentation can be found [here](#).

After a bit of a delay, PacMtn awarded three proposals submitted in response to the **QUEST Funding RFP** release in early spring. The PacMtn's QUEST program is a Department of Labor, sector focused competitive award secured by through a statewide collaboration of local workforce boards and the Employment Security Department. The local design of the program included funding projects across the region that supported the recovery of the Hospitality, Food Production and Specialty Manufacturing sectors. The awards were for Thurston Economic Development Council (\$110,000), Greater Grays Harbor-Grays Harbor College (\$100,000), and Experience Olympia & Beyond - \$100,000. The full details can be found on PacMtn's website [here](#).

Stories of Hope and Impact

Shared from our partners at Equus:

"Participant is co-enrolled into Opioid and WIOA. Participant came to us interested in serving seniors. They completed a Peer Navigation Training to gain skills relevant to coaching and working with senior citizens. They were placed in a work experience at Senior Service for South Sound and have been doing excellent. Recently the employer and participant reached out to see if they could increase her work experience hours to learn more skills. They are feeling very happy with their placement and believe that she would make an excellent senior benefits specialist."

"Participant came to the program after being out of work and moving to our area. They are a single parent and was struggling to pay their rent and make ends meet. They were drawn to an opportunity to serve others, which has been their dream for a long time. They were placed in a Transitional Job through the Opioid Grant. During their time, they completed a Peer Navigation training and worked with Peers in both the Opioid program and Youth program. They recently accepted a position as a peer navigator with a community organization and will continue to build their skills as they assist others with foundational community supports."



MEMORANDUM

To: PacMtn Executive Finance Committee Members

From: Megan Fiess, Chief Development Officer
Business and Sector Engagement Committee

Date: June 8, 2023

Subject: Administrative Policy # 3240
Labor Market Information Management, PacMtn WDA 2

Purpose:

The policy intends to establish a structured approach for collecting, analyzing, and disseminating Labor Market Information (LMI) across the PacMtn WDA Region 2. The primary objective is to develop a reliable and comprehensive understanding of our local employment conditions, economic situation, job markets, workforce, and labor market trends. It applies to all stakeholders, including PacMtn/WS System staff, partners, sub recipients, local workforce development boards, employers, training providers, community-based organizations, and economic development entities.

Recommending Motion to Approve

The implementation of this policy will strengthen our labor market intelligence, support our workforce development initiatives, and ultimately contribute to the economic prosperity of our region. It will provide us with the data and insights needed to shape our strategies and ensure that we are meeting the evolving needs of our local workforce and economy.

We recommend a motion that:

- Approves the Administrative Policy # 3240 Labor Market Information Management, as presented or revised by the Executive Finance Committee.
- Directs staff to make final preparation for vote at the next full Board Meeting June 22, 2023.



TITLE: Administrative Policy # 3240

Labor Market Information Management, PacMtn WDA 2

Date Established: May 1, 2023

Date Last Revised: N/A

Date posted to Website: TBD

Status: Draft

Supersedes: N/A

Purpose

PacMtn has established the following policy for collecting, analyzing, and sharing Labor Market Information (LMI) in alignment with the Workforce Innovation and Opportunity Act (WIOA) guidelines and as applicable to Training and Employment Guidance Letter (TEGL) No. 1-22, referenced below.

Policy

PacMtn will adhere to the following systematic approach developed for collecting, analyzing, and sharing Labor Market Information (LMI) for the PacMtn WDA Region 2, (Grays Harbor, Lewis, Mason, Pacific and Thurston County). LMI includes data related to employment conditions, the local economy, job markets, workforce, and labor market trends.

This policy is applicable to all workforce development stakeholders across the five counties, including PacMtn/WS System staff, partners, subrecipients, local workforce development boards, employers, training providers, community-based organizations, and economic development entities.

Guidelines

1. The LWDB will form an LMI subcommittee dedicated to coordinating LMI initiatives across the five counties.
 2. The LMI subcommittee will collaborate with state-level agencies, such as the State Workforce Board and WA State Employment Security Department to ensure data accuracy and completeness.
 3. The LMI subcommittee will forge partnerships with local employers, training providers, and community-based organizations to obtain real-time LMI.
 4. The LMI subcommittee will work with economic development entities to identify emerging industries and occupations.
 5. The LMI subcommittee will ensure that LMI is accessible and easily understandable for all workforce development stakeholders and others noted above.
-

Procedures

Data Collection

- The LMI subcommittee will collect data from various sources, including state and federal agencies, local employers, training providers, and community-based organizations.
- The LMI subcommittee will employ data collection tools such as surveys, focus groups, and interviews to gather real-time LMI.

Data Analysis

- The LMI subcommittee will analyze the data to identify trends, gaps, and opportunities in the local labor market.
- The LMI subcommittee will cooperate with economic development entities to assess the local economy's strengths and weaknesses.

Data Analysis

- The LMI subcommittee will create an LMI portal that is user-friendly and accessible to all workforce development stakeholders.
- The LMI subcommittee will generate LMI reports, dashboards, and visualizations to present data clearly and concisely.
- The LMI subcommittee will provide regular updates on the local labor market's status and trends to the LWDB and other stakeholders.

Capacity Building

- The LMI subcommittee will offer training and technical support to stakeholders on using LMI for decision-making processes.
- The LMI subcommittee will promote the exchange of best practices and resources among stakeholders.

Monitoring and Evaluation

- The LWDB will monitor the LMI subcommittee's performance through progress reports and outcome reviews.
- The LWDB will assess the LMI subcommittee's effectiveness in enhancing workforce development programs and services using LMI data.

Review

- This policy, the guidelines and procedures within will undergo periodic reviews and updates to ensure the information within remains relevant and effective in addressing the local labor market's needs.

References

- Workforce Innovation Opportunity Act (WIOA) of 2014
- Training and Employment Guidance Letter (TEGL) NO. 1-22 - Program Year 2022 Workforce and Labor Market Information Grants to States: Program Guidance and Deliverables

DATE APPROVED: TBD

Direct Inquiries to:
Pacific Mountain Workforce Development
201 5th Ave Ste 401
Olympia WA 98502
Telephone: (360) 704-3568
Email: info@pacmtn.org

PacMtn is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. WA Relay 711.



MEMORANDUM

To: PacMtn Executive Finance Committee Members

From: William Westmoreland, CEO
Wil Yeager, CFO

Date: June 8th, 2023

Subject: Update to OBee Credit Union Signers

At times, PacMtn will need to update bank signers due to staff changes, etc. PacMtn is requesting an update to the authorized bank signers at OBee Credit Union. We will be removing Cheryl Fambles, Jacquelin Earley and Michael Cade as signers on this account. To ensure there are adequate bank signers on this account, we are requesting approval to add William Westmoreland, CEO, Arissa De Lima, Chief of Staff and Lynnette Buffington, Incoming Board Chair to the account indicated on the attached summary.

Recommending Motion to Approve

We recommend a motion to Approve the Update to the OBee Credit Union Signers as presented with Recommendation of Do Pass the full WDC Board.



06/2023

Current OBee Credit Union Signers

Acct ending 57485- OBee Credit Union

Cheryl Fambles
Jacquelin Earley
Michael Cade
Alissa Shay
Wilford Yeager
Melody Pajaro Arriola

Board Action to Add Signers to Bank Accounts

Acct ending 57485- OBee Credit Union

William Westmoreland
Arisa De Lima
Lynnette Buffington

Board Action to Remove Employee from Bank Account

Acct ending 57485- OBee Credit Union

Cheryl Fambles
Jacquelin Earley
Michael Cade

Final Bank Accounts after all activity

Acct ending 57485- OBee Credit Union

Alissa Shay
Wilford Yeager
Melody Pajaro Arriola
William Westmoreland
Arisa De Lima
Lynnette Buffington

PacMtn's mission is to lead dynamic regional workforce development that enhances economic success

1570 Irving Street SW, Tumwater WA 98512 | www.pacmtn.org



MEMORANDUM

To: PacMtn Executive Finance Committee Members

From: William Westmoreland, CEO
Wil Yeager, CFO

Date: June 8, 2023

Subject: PY23 Preliminary Budget

PY23 Preliminary Final Budget begins services for the **Program Year (PY) beginning July 1, 2023, through June 30, 2024**. The attached budget documents offer a summary of the budget expected to provide needed services for the upcoming year. This version of the budget provides us with a starting point for an operational budget to begin the new program year. We do not have actual grant award amounts or final determinations of carry-in funding so revenue and expenses are based on estimates and assumptions. Some new projects are not yet fully determined or structured so funding is earmarked with details to be developed at a later date. The Final PY23 version of the budget prepared in the fall will be amended to show actual awards, carry-in funds, contract and project expenses.

The attached summary offers a breakdown of both revenues and expenses in the categories the Board is familiar with seeing.

Revenue Projections

Our revenue forecast for **PY23 is \$9,919,394**. This is **\$4.2 mil less** in total revenue than last year. There are two reasons for the decrease 1) smaller federal and consequent decrease in state WIOA formula allocations and 2) fewer new competitive grants than expiring competitive grants.

The WIOA Formula awards for PY23 are known as of this budget. They represent a decrease of **\$680K caused by 8.42% lower federal funding allocations and lower in-state allocations to PacMtn of 17.3%**.

Generally, with **competitive grants** we have done well on the **number awarded**, but the total **value is lower** than those that are expiring.

Additionally, this year we have eliminated all contract revenue from MyJob and Workfirst. Last year was our transition year for both programs. WorkFirst ended in August and was successfully transferred to a partner. MyJob will end June 2023. While these grants contributed gross revenue to the organization they operated at a loss and did not contribute to the overall health of the organization.



New Grants and Possible Funding

Economic Security for All funds (EcSA) STATE below 200% - in the amount of **(\$472,267+)**, these funds are not WIOA and have lower restrictions on use. Much of this funding will flow directly to participant investments. These funds are designed to serve participants that are under 200% of the Federal Poverty Level (FPL), to obtain self-sufficiency. Self Sufficiency is defined as attainment of 100% of their Income Adequacy Goal as established through use of the UW Self-Sufficiency Calculator.

Economic Security for All funds (EcSA) STATE above 200% - in the amount of **(\$200,550+)**, these funds are not WIOA and have lower restrictions on use. Much of this funding will flow directly to participant investments. These funds are designed to serve participants above 200% of the FPL, to obtain self-sufficiency. Self Sufficiency is defined as attainment of 100% of their Income Adequacy Goal as established through use of the UW Self-Sufficiency Calculator.

Economic Security for All funds (EcSA) STATE Business Navigators - in the amount of **(\$108,333)**, these funds are not WIOA and have lower restrictions on use. These funds are used to add business navigators to support industry recovery and growth. To engage employers help them adapt to hiring new populations, develop work experiences, on the job training (OJT), and connect participants to the Workforce System.

Economic Security for All funds (EcSA) FEDERAL funding in the amount of **(\$354,945+)**, these funds **ARE** WIOA formula funds, and are designed to serve participants below 200% of the FPL and eligibility and fund use must follow WIOA rules.

Boeing - Anticipated funding in the amount of **(\$90,000+)**, these funds **ARE** private donated funds and are designed to support WorkEx (internships for transitioning service members)



Additionally, we have applied through appropriations request for an additional 1.5M in funding that is currently not reflected in the budget.

Community reinvestment funding – The community reinvestment account—state appropriation is provided solely for the department (Department of Commerce) to distribute grants for economic development, civil and criminal legal assistance, community-based violence intervention and prevention services, and reentry services programs. Grants must be distributed in accordance with the recommendations of the community reinvestment plan developed pursuant to section 128(134), chapter 297, Laws of 2022 (ESSB 5693).The legislator has approved 200M as a state appropriation.



From this funding PacMtn expects to receive **\$700K** for EcSA poverty work and **\$1M** in funding to support business services.

Continuing Specialty Grants Fund Work

QUEST DWG - funds carried forward from PY22 in the amount of **(\$1,007,127+)**. Funds are used to **coordinate outreach** to recruit eligible participants with a focus on those whose employment has been negatively impacted by COVID-19, including to BIPOC communities, rural communities, people with disabilities, and underserved communities. **Engage with local and regional businesses** to help find the workers they seek and implement new and/or **strengthen local and regional sector partnerships** to inform local, tailored sector strategies to provide opportunities for participants to train for, or translate their existing skills into, high-quality jobs.

PacMtn has awarded 3 applications for use of the funds.

Ag Labor - funds carried forward from PY22 in the amount of **(\$462,367+)**. These are American Rescue Plan Act (ARPA) funds from Thurston County. The purpose of these funds is to work with Washington State University Extension (WSU) to administer the Agriculture Sector Recovery Program

Pathway Home (3) - funds carried forward from PY22 in the amount of **(\$1,311,000+)** we are in the second year of a 3.5-year grant from the Department of Labor that began July 1, 2022. The program dollars focused on the reintegration of ex-offenders. This grant represents an opportunity for future year-over-year funding as we demonstrate success.

Thurston Strong Job Champion Network - funds carried forward from PY22 in the amount of **(\$235,000+)** **scheduled to conclude October 2023**. These dollars come from Thurston County's American Rescue Plan Act funding afforded to Thurston Strong. The money facilitates employment for Thurston County residents and enhances staffing and service delivery for community-based organizations significantly impacted by the pandemic.

City of Olympia Journey2Jobs - funds carried forward from PY22 in the amount of **(\$177,000+)** **scheduled to conclude December 2023** is part of the Thurston Strong initiative. The program provides job-readiness services for the city's unhoused population. The program is designed to support the city's three primary services providers that are case managing this extremely complex group. The program invests wages and incentives for participants that range in readiness for employment, including those furthest from stability.

Treatment Sales Tax (TST) - funds carried forward from PY22 in the amount of **(\$80,000+)** **scheduled to conclude December 2023**. This is a local funding stream that works alongside federal and state funding;



such as Medicaid; to meet mental health and substance use needs in Thurston County. Programs funded with TST aim to reduce justice involvement, emergency room use, health care costs, and public assistance.

TST is a 1/10 of 1% sales tax collected in Thurston County since 2009. In 2020, this tax generated \$6.9 million in revenue. Funds are used on a variety of services including treatment courts such as Drug Court, services at the Thurston County Correctional Facility, community programs, and programs serving youth and families.

Prep Program – in the amount of **(\$123,561+)**. Under contract to the Thurston County Jail PacMtn will continue provision of services for County residents in work release and in County supervision. The **PREP Program** is well received by individuals and Jail Command who recognize it as helpful to the economic, health and welfare recovery of individuals. This program is a cornerstone activity for PacMtn’s Re-Entry Services body of work that builds upon and expands services provided through the opioid reduction grants.

Business Services contractor (Thurston Chamber) - has secured **(\$150,000+)** additional funding from Lightweight Innovations for Tomorrow (LIFT) to be used to help pay for training at JBLM. This training is for occupations in the machining sector.

In summary - in addition to providing critical services these **competitive grants** play an important role in picking up portions of staff time, overhead and administration that helps share the burden with our WIOA Formula base grants.

Our current blend of funding:

WIOA Formula Grants Reflects 44.6%

Competitive Grants 42.1%

Other Misc. Grants 13.3%

PacMtn continues to diversify our funding streams and pursue additional funding.

Expenses

Pursuant to the intentions of WIOA and State policy, the majority of our revenues are contracted back out to procured vendors to deliver services that adhere to the objectives of the award. In the Budget Summary, these services are identified as either Direct Participant Services, Business Solutions, Special Impact Projects, Misc. Contracts & Projects or Administrative Services. Our emphasis is on providing services that reach and add value for our customers-both job seekers and employers.



As noted in the Summary Chart Administrative Services stand at around 33.7% of total planned expenditures. This is increased, compared to the prior year's budget but is a result of having lower funding to start the program year. As a percentage, we expect it to drop as more anticipated funding comes in during the year. In real dollars, administrative costs are up 95K, due to a reclassification of charges in costs to support integrated service delivery and investment through regional events that convene business, education, and career builders, Future of Work Summit and Business Expo summit.

Full Time Equivalency (FTE) changes in number and nature are reflected in the chart below.

	(FTE) Total	Direct Services	Administrative
PY23	18	1	17
PY22	19	1	18
PY21	31	8	23
PY20	35	19	16

For the most part the rest of the Administrative Budget is steady state. Please note these additional administrative proposed budget changes:

1. Increase in staffing charges to reflect potential performance bonuses paid at end of program year in the amount of 47K and current salary increases effective July 1 of 35K representing a 2.84% average increase in salary commitment.
2. There is a decrease in benefit charges due to a change in number of staff and a decrease in the cost of our Pension expense by 1%,
 - a. We are proposing the following:

Increasing our benefits to include a cafeteria plan. Most costs are carried by the individual employee not the company. We would like to consider supplemental dollars available to employees who do not use the company allotted medical coverage to its full offering. The estimated cost to run for the PY23 would be 29K.

3. Increasing our investment in the business expo and sponsorship and the youth future of work summit.

Critical Investments: New or Continuing

- **Integrated Service Delivery-\$60k:** As the service delivery model evolves, partner input plays a crucial role in gaining trust in the WorkSource system. This funding will be used to contract a



neutral facilitator to convene partners and discuss the system design. Additionally, a funding model will be designed to support the One-Stop system (IFA).

- **PacMtn One-Stop Operator and Operations-- \$155k.** PacMtn's One Stop Operator cost **135k** and there is **20k** slated to support system development to continue the integrated service delivery of this region. Most of this funding is to drive system performance through communications, problem solving, project oversight and system training for the operation of the system. We additionally include funds for training and related support.

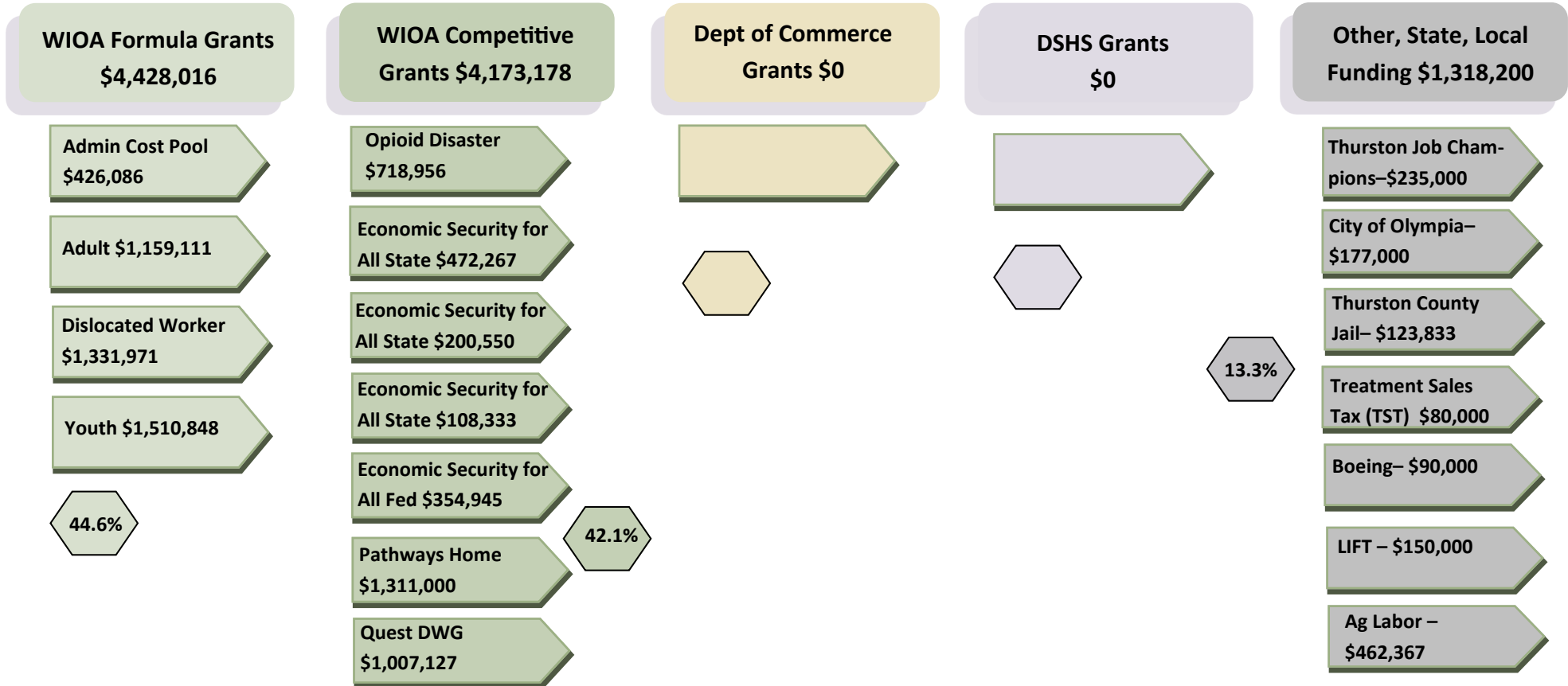
Recommending Motion to Approve

This budget reflects a progressive and thoughtful way to continue fulfilling our requirements and delivering quality workforce services in the region. We recommend a motion that:

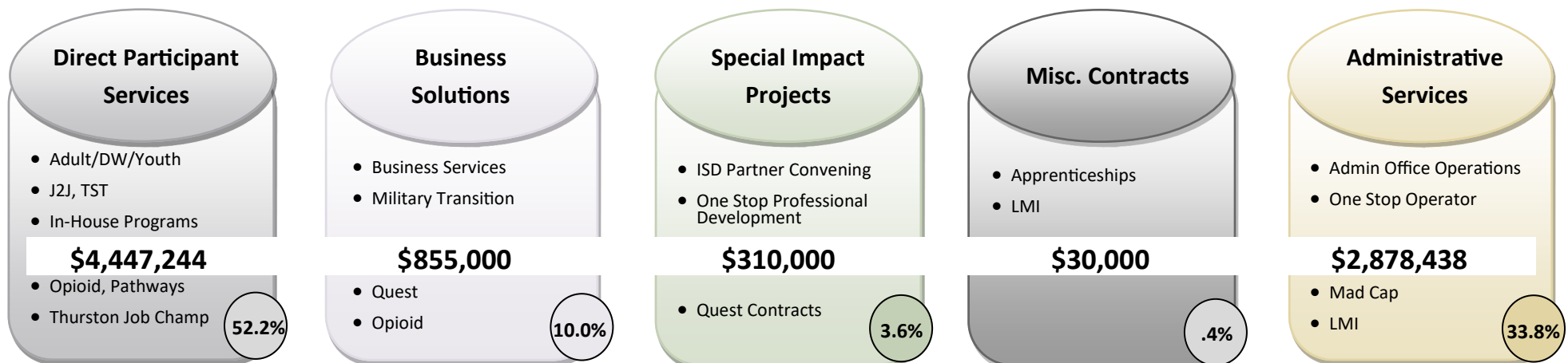
- Approves the PY23 Preliminary Final Budget, as presented or revised by the Executive Finance Committee.
- Directs staff to make final preparations for the full Board Discussion June 22, 2023 and the Elected Official review and vote June 29, 2023.



PY 23 Revenues - \$9,919,394



PY 23 Expenses - \$8,850,682





Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total
-----------------------------	-------------------------------	-------------------------	----------------------------	-------------------------	-------

Budgeted Revenues:

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total
Workforce Innovation and Opportunity Act (WIOA) Formula Grants						
WIOA Admin Cost Pool (ACP)	-	-	-	-	426,086.00	426,086.00
WIOA Adult	475,000.00	90,000.00	-	3,333.33	590,777.67	1,159,111.00
WIOA Dislocated Worker	425,000.00	280,000.00	10,000.00	3,333.33	613,637.67	1,331,971.00
WIOA Youth	825,000.00	30,000.00	-	3,333.34	652,514.66	1,510,848.00
Subtotal	1,725,000.00	400,000.00	10,000.00	10,000.00	2,283,016.00	4,428,016.00
Competitive WIOA Grants						
Opioid Disaster NDWG (03/01/2022-09/30/23)	-	-	-	-	-	-
Opioid Disaster NDWG (03/01/2022-09/30/23) 2nd Half	518,018.00	70,000.00	-	-	130,938.00	718,956.00
Economic Security for All (EcSA) (07/01/23-06/30/24) State Below 200%	320,000.00	-	-	-	152,267.00	472,267.00
Economic Security for All (EcSA) (07/01/23-06/30/24) State Above 200%	200,550.00	-	-	-	-	200,550.00
Economic Security for All (EcSA) (07/01/23-06/30/24) State Business Nav	-	-	-	-	108,333.00	108,333.00
Economic Security for All (EcSA) (02/01/22-03/31/25) Federal	255,000.00	-	-	-	99,945.00	354,945.00
Pathway Home (07/01/22-12/31/2025)	830,000.00	70,000.00	-	-	411,000.00	1,311,000.00
Quest DWG (10/01/22-09/30/24)	133,115.00	180,000.00	300,000.00	20,000.00	374,012.00	1,007,127.00
Covid-19 Disaster Recovery (01/03/23-06/30/23)	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
Subtotal	2,256,683.00	320,000.00	300,000.00	20,000.00	1,276,495.00	4,173,178.00
Department of Commerce Grants						
WorkFirst (Community Jobs)	-	-	-	-	-	-
Community Development Block Grant (CDBG)	-	-	-	-	-	-
Community Transition Assistance Program (CTAP)	-	-	-	-	-	-
-	-	-	-	-	-	-
Department of Social & Health Services Grants						
Juvenile Rehabilitation - My JOB	-	-	-	-	-	-
-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Other Grants						
Thurston Job Champions Network (Ends 10/31/23)	200,000.00	-	-	-	35,000.00	235,000.00
City of Olympia Journey to Jobs (Ends 12/31/23)	152,000.00	-	-	-	25,000.00	177,000.00
Thurston County Jail Program	123,833.00	-	-	-	-	123,833.00
Boeing	70,000.00	-	-	-	20,000.00	90,000.00
TST Community Grant	50,000.00	-	-	-	30,000.00	80,000.00
Lift (Lightweight Innovations for Tomorrow) (05/01/2022 - 09/30/2023)	-	135,000.00	-	-	15,000.00	150,000.00
AJAC A&P	-	-	-	-	-	-
Ag Labor (02/14/2023-12/31/2024)	410,000.00	-	-	-	52,367.00	462,367.00
Subtotal	1,005,833.00	135,000.00	-	-	177,367.00	1,318,200.00
Total Revenue	4,987,516.00	855,000.00	310,000.00	30,000.00	3,736,878.00	9,919,394.00

Budgeted Expenditures:

Program Services	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total
WIOA Formula						
Adult Contracted Programs	475,000.00	-	-	-	-	475,000.00
Dislocated Worker Contracted Programs	425,000.00	-	-	-	-	425,000.00
Youth Contracted Programs	825,000.00	-	-	-	-	825,000.00
Youth Training and Internships	-	30,000.00	-	-	-	30,000.00
Incumbent Worker Training	-	-	-	-	-	-
Business Services	-	330,000.00	-	-	-	330,000.00
Military Transition	-	40,000.00	-	-	-	40,000.00
Title 1b closeout	-	-	-	-	-	-
Apprentice Connections	-	-	-	10,000.00	-	10,000.00
One Stop Professional Development	-	-	10,000.00	-	-	10,000.00
ISD Partner Convening	-	-	-	-	-	-
Subtotal	1,725,000.00	400,000.00	10,000.00	10,000.00	-	2,145,000.00
WIOA Competitive						
Opioid Disaster NDWG (03/01/2022-09/30/23)	-	-	-	-	-	-
Opioid Disaster NDWG (03/01/2022-09/30/23) 2nd Half	518,018.00	70,000.00	-	-	-	588,018.00
Economic Security for All (EcSA) (07/01/23-06/30/24) State Below 200%	320,000.00	-	-	-	-	320,000.00
Economic Security for All (EcSA) (07/01/23-06/30/24) State Above 200%	200,550.00	-	-	-	-	200,550.00
Economic Security for All (EcSA) (02/01/22-03/31/25) Federal	255,000.00	-	-	-	-	255,000.00
Pathway Home (07/01/22-12/31/2025)	360,000.00	70,000.00	-	-	-	430,000.00
Quest DWG (10/01/22-09/30/24)	133,115.00	180,000.00	300,000.00	20,000.00	-	633,115.00
Covid-19 Disaster Recovery (01/03/23-06/30/23)	-	-	-	-	-	-
-	-	-	-	-	-	-
Subtotal	1,786,683.00	320,000.00	300,000.00	20,000.00	-	2,426,683.00

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total
Department of Commerce Grants						
<i>WorkFirst In-house Program Thurston, Mason, Lewis Co.</i>	-	-	-	-	-	-
<i>Community Development Block Grant (CDBG)</i>	-	-	-	-	-	-
<i>Community Transition Assistance Program (CTAP)</i>	-	-	-	-	-	-
<i>Subtotal</i>	-	-	-	-	-	-
Department of Social & Health Services Grants						
<i>Juvenile Rehabilitation - My JOB (7/1/21-6/30/22)</i>	-	-	-	-	-	-
<i>Subtotal</i>	-	-	-	-	-	-
Other Grants						
<i>Thurston Job Champions Network (Ends 10/31/23)</i>	200,000.00	-	-	-	-	200,000.00
<i>City of Olympia Journey to Jobs (Ends 12/31/23)</i>	152,000.00	-	-	-	-	152,000.00
<i>Thurston County Jail Program</i>	123,560.97	-	-	-	-	123,560.97
<i>Boeing</i>	-	-	-	-	-	-
<i>TST Community Grant</i>	50,000.00	-	-	-	-	50,000.00
<i>Lift (Lightweight Innovations for Tomorrow) (05/01/2022 - 09/30/2023)</i>	-	135,000.00	-	-	-	135,000.00
<i>AJAC A&P</i>	-	-	-	-	-	-
<i>Ag Labor (02/14/2023-12/31/2024)</i>	410,000.00	-	-	-	-	410,000.00
<i>Subtotal</i>	935,560.97	135,000.00	-	-	-	1,070,560.97
Program Expense Total	4,447,243.97	855,000.00	310,000.00	30,000.00	-	5,642,243.97
Administrative Services						
Administrative Office Operations						
Salaries					1,353,730.84	1,353,730.84
Benefits					628,825.69	628,825.69
Travel & Training					106,668.74	106,668.74
Professional Services					186,596.91	186,596.91
Facilities					195,806.97	195,806.97
Supplies & Communications					43,923.40	43,923.40
Equip/Maintenance/Rentals					9,120.00	9,120.00
Depreciation					-	-
Insurance					14,500.00	14,500.00
Memberships					51,265.00	51,265.00
Misc.					15,000.00	15,000.00
Admin Office Subtotal					2,605,437.54	2,605,437.54
Other Activities						
LMI					25,000.00	25,000.00
Integrated Service Delivery					65,000.00	65,000.00
Mad Cap (media)					48,000.00	48,000.00
Other Subtotal					138,000.00	138,000.00
One Stop Operator					135,000.00	135,000.00
One Stop Operator Subtotal					135,000.00	135,000.00
Administrative Expense Total					2,878,437.54	2,878,437.54
Total Expenditures	4,447,243.97	855,000.00	310,000.00	30,000.00	2,878,437.54	8,520,681.51

<i>Admin Office Formula Carry Forward to PY24</i>	556,930
<i>Admin Office Carry Forward Ongoing Grants to PY24</i>	281,524
<i>Program Carry Forward Ongoing Grants to PY24</i>	470,000
Total Carry Forward to PY24	1,308,454

Pacific Mountain Workforce Development Council
Program Year 2023
July 1, 2023 - June 30, 2024
Preliminary Comparison



	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total-PY23 Prelim	Total-PY22 MOD	Difference	Comments
Budgeted Revenues:									
<i>Workforce Innovation and Opportunity Act (WIOA) Formula Grants</i>									
WIOA Admin Cost Pool (ACP)	-	-	-	-	426,086.00	426,086.00	496,161.13	(70,075.13)	
WIOA Adult	475,000.00	90,000.00	-	3,333.33	590,777.67	1,159,111.00	1,370,887.75	(211,776.75)	
WIOA Dislocated Worker	425,000.00	280,000.00	10,000.00	3,333.33	613,637.67	1,331,971.00	1,451,271.63	(119,300.63)	
WIOA Youth	825,000.00	30,000.00	-	3,333.34	652,514.66	1,510,848.00	1,557,841.44	(46,993.44)	
Subtotal	1,725,000.00	400,000.00	10,000.00	10,000.00	2,283,016.00	4,428,016.00	4,876,161.95	(448,145.95)	Lower funding due to cut in Formula 690K, some offset from carryforward of unused PY22 Formula funding
<i>Competitive WIOA Grants</i>									
Opioid Disaster NDWG (03/01/2022-09/30/23)	-	-	-	-	-	-	681,403.21	(681,403.21)	Spent PY22
Opioid Disaster NDWG (03/01/2022-09/30/23) 2nd Half	518,018.00	70,000.00	-	-	130,938.00	718,956.00	785,681.00	(66,725.00)	Lower due to use in PY22
Economic Security for All (EcSA) (07/01/23-06/30/24) State Below 200%	320,000.00	-	-	-	152,267.00	472,267.00	522,444.00	(50,177.00)	Increase in EcSA State funding over PY22
Economic Security for All (EcSA) (07/01/23-06/30/24) State Above 200%	200,550.00	-	-	-	-	200,550.00	-	-	
Economic Security for All (EcSA) (07/01/23-06/30/24) State Business Nav	-	-	-	-	108,333.00	108,333.00	-	-	
Economic Security for All (EcSA) (02/01/22-03/31/25) Federal	255,000.00	-	-	-	99,945.00	354,945.00	354,945.00	-	Revenue available in PY22 not used until PY23
Pathway Home (07/01/22-12/31/2025)	830,000.00	70,000.00	-	-	411,000.00	1,311,000.00	1,499,999.00	(188,999.00)	Lower due to use in PY22
Quest DWG (10/01/22-09/30/24)	133,115.00	180,000.00	300,000.00	20,000.00	374,012.00	1,007,127.00	1,095,127.00	(88,000.00)	Lower due to use in PY22
Covid-19 Disaster Recovery (01/03/23-06/30/23)	-	-	-	-	-	-	259,413.00	(259,413.00)	Grant ended
Subtotal	2,256,683.00	320,000.00	300,000.00	20,000.00	1,276,495.00	4,173,178.00	5,199,012.21	(1,334,717.21)	
<i>Department of Commerce Grants</i>									
WorkFirst (Community Jobs)	-	-	-	-	-	-	69,000.00	(69,000.00)	Program ended PY22
Community Development Block Grant (CDBG)	-	-	-	-	-	-	816,710.56	(816,710.56)	Program ended PY22
Community Transition Assistance Program (CTAP)	-	-	-	-	-	-	220,000.00	(220,000.00)	Program ended PY22
Subtotal	-	-	-	-	-	-	1,105,710.56	(1,105,710.56)	
<i>Department of Social & Health Services Grants</i>									
Juvenile Rehabilitation - My JOB	-	-	-	-	-	-	125,000.00	(125,000.00)	Program ended PY22
Subtotal	-	-	-	-	-	-	125,000.00	(125,000.00)	
<i>Other Grants</i>									
Thurston Job Champions Network (Ends 10/31/23)	200,000.00	-	-	-	35,000.00	235,000.00	1,178,756.22	(943,756.22)	Funding used in PY22
City of Olympia Journey to Jobs (Ends 12/31/23)	152,000.00	-	-	-	25,000.00	177,000.00	604,558.01	(427,558.01)	Funding used in PY22
Thurston County Jail Program	123,833.00	-	-	-	-	123,833.00	122,003.00	1,830.00	Asked for 3% increase in grant funding year over year
Boeing	70,000.00	-	-	-	20,000.00	90,000.00	53,991.91	36,008.09	New funding applied for but not awarded
TST Community Grant	50,000.00	-	-	-	30,000.00	80,000.00	205,000.00	(125,000.00)	End of grant
Lift (Lightweight Innovations for Tomorrow) (05/01/2022 - 09/30/2023)	-	135,000.00	-	-	15,000.00	150,000.00	135,000.00	15,000.00	New funding
AJAC A&P	-	-	-	-	-	-	35,000.00	(35,000.00)	End of grant
Ag Labor (02/14/2023-12/31/2024)	410,000.00	-	-	-	52,367.00	462,367.00	500,000.00	(37,633.00)	less expenditure in PY22
Subtotal	1,005,833.00	135,000.00	-	-	177,367.00	1,318,200.00	2,834,309.14	(1,516,109.14)	
Total Revenue	4,987,516.00	855,000.00	310,000.00	30,000.00	3,736,878.00	9,919,394.00	14,140,193.86	(4,529,682.86)	

Budgeted Expenditures:

Program Services	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total-PY23 Prelim	Total-PY22 MOD	Difference	
WIOA Formula									
<i>Adult Contracted Programs</i>	475,000.00	-	-	-	-	475,000.00	650,000.00	(175,000.00)	Lost federal funding lowered contracts
<i>Dislocated Worker Contracted Programs</i>	425,000.00	-	-	-	-	425,000.00	575,000.00	(150,000.00)	Lost federal funding lowered contracts
<i>Youth Contracted Programs</i>	825,000.00	-	-	-	-	825,000.00	925,000.00	(100,000.00)	Lost federal funding lowered contracts
<i>Youth Training and internships</i>	-	30,000.00	-	-	-	30,000.00	-	30,000.00	Funds set aside for Pacific County youth activity
<i>Incumbent Worker Training</i>	-	-	-	-	-	-	30,000.00	(30,000.00)	No funds set aside for activity
<i>Business Services</i>	-	330,000.00	-	-	-	330,000.00	400,000.00	(70,000.00)	Lost federal funding lowered contracts
<i>Military Transition</i>	-	40,000.00	-	-	-	40,000.00	75,000.00	(35,000.00)	Fund increase from LIFT contract
<i>Title 1b closeout</i>	-	-	-	-	-	-	3,500.00	(3,500.00)	Contractor ended last PY
<i>Apprentice Connections</i>	-	-	-	10,000.00	-	10,000.00	-	10,000.00	Funds set aside for On-the-Job training plans for business
<i>One Stop Professional Development</i>	-	-	10,000.00	-	-	10,000.00	20,000.00	(10,000.00)	Lowered budget
<i>ISD Partner Convening</i>	-	-	-	-	-	-	60,000.00	(60,000.00)	Moved to Admin section of finances
<i>Subtotal</i>	1,725,000.00	400,000.00	10,000.00	10,000.00	-	2,145,000.00	2,738,500.00	(593,500.00)	
WIOA Competitive									
<i>Opioid Disaster NDWG (03/01/2022-09/30/23)</i>	-	-	-	-	-	-	552,792.00	(552,792.00)	Spent in PY22
<i>Opioid Disaster NDWG (03/01/2022-09/30/23) 2nd Half</i>	518,018.00	70,000.00	-	-	-	588,018.00	608,018.00	(20,000.00)	Funding reduced by Grantor
<i>Economic Security for All (EcSA) (07/01/23-06/30/24) State Below 200%</i>	320,000.00	-	-	-	-	320,000.00	370,000.00	(50,000.00)	New Allotment of State funding
<i>Economic Security for All (EcSA) (07/01/23-06/30/24) State Above 200%</i>	200,550.00	-	-	-	-	200,550.00	-	255,000.00	Funding received in PY22 but scheduled for use in PY23
<i>Economic Security for All (EcSA) (02/01/22-03/31/25) Federal</i>	255,000.00	-	-	-	-	255,000.00	-	255,000.00	Funding received in PY22 but scheduled for use in PY23
<i>Pathway Home (07/01/22-12/31/2025)</i>	360,000.00	70,000.00	-	-	-	430,000.00	158,252.00	271,748.00	Anticipated spending in the program year
<i>Quest DWG (10/01/22-09/30/24)</i>	133,115.00	180,000.00	300,000.00	20,000.00	-	633,115.00	100,000.00	533,115.00	Anticipated spending in the program year
<i>Covid-19 Disaster Recovery (01/03/23-06/30/23)</i>	-	-	-	-	-	-	114,000.00	(114,000.00)	Was only a 6 month program PY22 funding ended
<i>Subtotal</i>	1,786,683.00	320,000.00	300,000.00	20,000.00	-	2,426,683.00	1,903,062.00	323,071.00	
Department of Commerce Grants									
<i>WorkFirst In-house Program Thurston, Mason, Lewis Co.</i>	-	-	-	-	-	-	24,000.00	(24,000.00)	Closed Funding
<i>Community Development Block Grant (CDBG)</i>	-	-	-	-	-	-	635,749.14	(635,749.14)	Closed Funding
<i>Community Transition Assistance Program (CTAP)</i>	-	-	-	-	-	-	150,000.00	(150,000.00)	Closed Funding
<i>Subtotal</i>	-	-	-	-	-	-	809,749.14	(809,749.14)	
Department of Social & Health Services Grants									
<i>Juvenile Rehabilitation - My JOB (7/1/21-6/30/22)</i>	-	-	-	-	-	-	100,000.00	(100,000.00)	Closed Funding
<i>Subtotal</i>	-	-	-	-	-	-	100,000.00	(100,000.00)	
Other Grants									
<i>Thurston Job Champions Network (Ends 10/31/23)</i>	200,000.00	-	-	-	-	200,000.00	847,479.60	(647,479.60)	Funding ending 10/31
<i>City of Olympia Journey to Jobs (Ends 12/31/23)</i>	152,000.00	-	-	-	-	152,000.00	362,119.15	(210,119.15)	Funding ending 12/31
<i>Thurston County Jail Program</i>	123,560.97	-	-	-	-	123,560.97	84,664.84	38,896.13	Expect an award but have not budgeted expenditure of funds at this time
<i>Boeing</i>	-	-	-	-	-	-	53,991.91	(53,991.91)	Funding ending 12/31
<i>TST Community Grant</i>	50,000.00	-	-	-	-	50,000.00	102,000.00	(52,000.00)	Received an Additional 135K in funding to continue into program year
<i>Lift (Lightweight Innovations for Tomorrow) (05/01/2022 - 09/30/2023)</i>	-	135,000.00	-	-	-	135,000.00	122,500.00	12,500.00	Funding concluded
<i>AJAC A&P</i>	-	-	-	-	-	-	35,000.00	(35,000.00)	Bulk of spending anticipated in this program year
<i>Ag Labor (02/14/2023-12/31/2024)</i>	410,000.00	-	-	-	-	410,000.00	37,633.00	372,367.00	
<i>Subtotal</i>	935,560.97	135,000.00	-	-	-	1,070,560.97	1,645,388.50	(574,827.53)	
Program Expense Total	4,447,243.97	855,000.00	310,000.00	30,000.00	-	5,642,243.97	7,196,699.64	(1,755,005.67)	

	Direct Participant Services	Business Services & Solutions	Special Impact Projects	Misc. Contracts & Projects	Administrative Services	Total-PY23 Prelim	Total-PY22 MOD	Difference	Comments
Administrative Services									
<u>Administrative Office Operations</u>									
Salaries					1,353,730.84	1,353,730.84	1,277,222.87	76,507.97	Increase wages and forecasted bonuses
Benefits					628,825.69	628,825.69	637,586.80	(8,761.11)	
Travel & Training					106,668.74	106,668.74	105,116.15	1,552.59	
Professional Services					186,596.91	186,596.91	230,476.91	(43,880.00)	Decrease in Legal and reserve for moving
Facilities					195,806.97	195,806.97	207,095.58	(11,288.61)	Lower Lease costs for new office
Supplies & Communications					43,923.40	43,923.40	44,423.40	(500.00)	
Equip/Maintenance/Rentals					9,120.00	9,120.00	11,620.00	(2,500.00)	No cost for Auto repairs
Depreciation					-	-	12,182.00	(12,182.00)	Elimination of Vehicles and Capital Improvements
Insurance					14,500.00	14,500.00	14,500.00	-	
									TCEDC Membership and Expo sponsorship, Youth Future of
Memberships					51,265.00	51,265.00	18,765.00	32,500.00	work summit and boss of the year sponsorship
Misc.					15,000.00	15,000.00	15,500.00	(500.00)	
Admin Office Subtotal					2,605,437.54	2,605,437.54	2,574,488.71	30,948.83	
<u>Other Activities</u>									
LMI					25,000.00	25,000.00	25,000.00	-	
									Moved expenditure from general WIOA to Admin system
Integrated Service Delivery					65,000.00	65,000.00	-	65,000.00	expense
Mad Cap (media)					48,000.00	48,000.00	48,000.00	-	
Transition Subtotal					138,000.00	138,000.00	73,000.00	65,000.00	
<u>One Stop Operator</u>					135,000.00	135,000.00	135,000.00	-	
One Stop Operator Subtotal					135,000.00	135,000.00	135,000.00	-	
Administrative Expense Total					2,878,437.54	2,878,437.54	2,782,488.71	95,948.83	
Total Expenditures	4,447,243.97	855,000.00	310,000.00	30,000.00	2,878,437.54	8,520,681.51	9,979,188.35	(1,659,056.84)	

<i>Admin Office Formula Carry Forward to PY24</i>	<i>556,930</i>	<i>621,655</i>
<i>Admin Office Carry Forward Ongoing Grants to PY24</i>	<i>281,524</i>	<i>1,120,169</i>
<i>Program Carry Forward Ongoing Grants to PY24</i>	<i>470,000</i>	<i>2,397,493</i>
<i>Total Carry Forward to PY24</i>	<i>1,308,454</i>	<i>4,139,316</i>