

Elected Official Consortium Meeting Minutes  
Thursday, June 29, 2023  
1:00p - 3:00p



PacMtn WDC Offices & Online via Microsoft Teams

**Elected Officials Attendees:** Commissioner Sharon Trask, Commissioner Kevin Pine, Commissioner Scott Brummer, Commissioner Carolina Mejia

**Board Members:** Alissa Shay

**Staff:** William Westmoreland, Wil Yeager, Arissa De Lima, Megan Fiess, Dan Cooling, Naomi Sky, Katherine Payne, Melody Pajaro, Christina Gorman

**I. Convene: Welcome**

- a. Self-Introductions & Establish Quorum - Commissioner Trask called the meeting to order at 1:07p. Quorum was established.
- b. Review of Today's Agenda - Agenda was reviewed with no questions.
  - *Commissioner Mejia motioned to Approve the Agenda as presented. Commissioner Pine seconded. Motion Carries.*
- c. Chair Comments - Commissioner Trask commented that in attendance at recent Executive Finance Committee and Board Meetings, PacMtn
- d. CEO Report - William reviewed highlights of the CEO report. The full report can be found on our website [pacmtn.org](http://pacmtn.org).

**II. Action: Consent Agenda**

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

- a. Action Item: Motion to Approve December 02, 2022 Consortium Minutes
  - o *Commissioner Mejia motioned to Approve. Seconded by Commissioner Brummer. Motion Carries*

**III. Action or Discussion Items**

- a. Discussion and Action: 2023 Amendment of By Laws
  - i. Action Item: Motion to Approve the 2023 Amendment of By Laws
    - o Arissa De Lima reviewed suggested updates and timeline of amendment.
    - o There were no questions from the Consortium.
    - o *Commissioner Mejia motioned to Approve the 2023 Amendment of By Laws. Seconded by Commissioner Pine. Motion Carries.*
- b. Discussion & Action Item: Board Member Approval
  - i. Action Item: Motion to Approve and Confirm Nominee to the WDC Board
    - o William Westmoreland reviewed the Nominee's application and

- o contribution to the Board with the Consortium.
- o There were no questions from the Consortium.
- o *Commissioner Mejia motioned to Approve and Confirm Dr. Lorie Thompson to the WDC Board. Seconded by Commissioner Brummer. Motion Carries.*

**IV. Fiscal Items:**

**a. Discussion and Action Item: PY22 Budget Modification**

- i. Action Item: Motion to Approve PY22 Budget Modification as presented
  - o Wil reviewed the PY22 Budget Modification with the Consortium.
  - o There were no questions for the Consortium.
  - o *Commissioner Pine motioned to Approve the PY22 Budget Modification. Seconded by Commissioner Mejia. Motion Carries.*

**b. Discussion and Action Item: PY2023 Preliminary Budget**

- i. Action Item: Motion to Approve PY2023 Preliminary Budget as presented
  - o Wil reviewed the PY2023 Preliminary Budget with the Consortium.
  - o Commissioner Trask commented on a well-organized budget and presentation. She also mentioned that she appreciates the investment in staff.
  - o *Commissioner Pine motioned to Approve the PY2023 Preliminary Budget. Seconded by Commissioner Mejia. Motion Carries.*

**V. Discussion & Deliberation: Good of the Order & Public Comment**

- Commissioner Trask showed appreciation for Alissa Shay's service as Board Chair.

Meeting adjourned at 2:26p

Submitted by: Arissa De Lima, WDC Board Secretary

**2023-2024 Consortium Members**

Name	Representing County
Commissioner Sharon Trask Consortium Chair-Chief Local Elected Official	Mason
Commissioner Patrick "Jerry" Doyle	Pacific
Commissioner Scott J Brummer	Lewis
Commissioner Kevin Pine	Grays Harbor
Commissioner Carolina Mejia	Thurston

### Workforce Development Speak (Commonly Used Acronyms)

<b>ABE</b>	Adult Basic Education	<b>IFA</b>	Infrastructure Funding Agreement
<b>CBO</b>	Community Based Organizations	<b>ITA</b>	Individual Training Account
<b>CJ</b>	Community Jobs	<b>MOU</b>	Memorandum of Understanding
<b>CLEO</b>	Chief Local Elected Official	<b>MyJOB</b>	My Journey Out Beyond
<b>CSO</b>	Community Service Offices	<b>OJT</b>	On the Job Training
<b>DOL</b>	Department of Labor	<b>OURR</b>	Opioid Use Reduction & Recovery
<b>DSHS</b>	Department of Social of Health Services	<b>TAA</b>	The Trade Adjustment Assistance
<b>DVR</b>	Division of Vocational Rehabilitation	<b>TANF</b>	Temporary Assistance for Needy Families
<b>ESD</b>	Employment Security Department	<b>WDA</b>	Workforce Development Areas
<b>DW</b>	Dislocated Worker	<b>WEX</b>	Work Experience
<b>ESD 113</b>	Educational Service District - Capital Region	<b>WIOA</b>	Workforce Innovation & Opportunity Act
<b>ETPL</b>	Eligibility Training Provider List	<b>WTECB</b>	Workforce Training & Education Coordinating Board