



Board & Elected Officials Consortium
Annual Winter Retreat
February 22, 2024
Talking Cedar
19770 Sargent Rd SW Rochester, WA 98579

| | |
|-----------------|---|
| 8:30a – 9:00a | Breakfast & Networking |
| 9:00a – 10:30a | Board Meeting <ul style="list-style-type: none">• Agenda Attached |
| 10:45a – 12:00p | Talking Cedar Distillery & Brewery Walking Tour |
| 12:00p – 1:00p | Lunch Served |
| 12:00p – 12:30p | Headshots (Optional) |
| 1:00p – 1:30p | PacMtn Committees Refresh – Arissa De Lima |
| 1:30p – 2:15p | Building Blocks of Prosperity: The Intersection of Financial Education and Workforce Development – William Westmoreland & Dan Cooling |
| 2:15p – 2:30p | Break |
| 2:30p – 3:15p | ALICE Presentation with Jim Cooper of United Ways of the Pacific Northwest |
| 3:15p – 3:30p | Closing Remarks |



PacMtn WDC Board Meeting

February 22, 2024

9:00a – 10:30a

Talking Cedar or Virtually via Microsoft Teams

Join via Microsoft Teams

Meeting ID: 217 132 586 185

Passcode: NNYHXj

I. Welcome & Leadership Reports

- a. Welcome & Self Introductions
- b. Establish Quorum & Review Today's Agenda
- c. Board Chair Comments
- d. CEO Report (Attachment #1)

II. Action: Consent Agenda

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

- a. **Action Item:** Motion to Approve 1/25/2024 Board Minutes (Attachment #2)

III. Discussion and Action Items:

- a. **Discussion and Action Item:** Board Member Nomination and Reappointment of Board Terms (Attachment #3)
 - i. **Action Item:** Motion to Approve Nominee and Recommend Do Pass to the Consortium
 - Dr. Carli Schiffner, Grays Harbor College, President, 3-year term – Expiring June 30, 2026
 - ii. **Action Item:** Motion to Approve Reappointment of Board Member's Term and Recommend Do Pass to the Consortium
 - Jonathan Pleger, Morningside, CEO, 3-year term – Expiring June 30, 2026
- b. **Discussion and Action Item:** Regional Strategic Plan (Local Plan) (Attachment #4)
 - i. **Action Item:** Motion to Approve the 2024-2028 Regional Strategic Plan for Submission to the Workforce Training and Education Coordinating Board.
- c. **Discussion and Action Item:** OneWorkforce-PacMtn WorkSource System



MOU/IFA (Attachment #5)

- i. **Action Item:** Motion to Approve to Move the OneWorkforce-PacMtn WorkSource System MOU into the 3-week negotiation period.
- ii.

IV. Executive Session: Motion to Move to Executive Session to Discuss Personnel Matters

The Board can move to close the meeting for select and appropriately limited conversation on matters best conducted in confidence including meeting with an auditor on sensitive financial issues, handling top-level personnel matters including the CEO’s compensation and performance review, planning for an important transaction like a real estate deal or a merger, matters where “personal or organizational confidentiality is requested or prudent”, dealing in a preliminary way (including investigation) with crisis situations or with allegations of improper conduct by the CEO or a board member – before disclosure to staff or others who ordinarily attend full board meetings. Any specific action requiring a vote will be taken in the public portion of the meeting.

There is NO Executive Session requested at this time.

V. Committee & Task Force Updates – Committee Leads

- a. One Stop Committee (One-Stop)
- b. Priority Populations
- c. Business and Sector Engagement (BaSE)
- d. Adult Basic Education & Literacy (ABEL)

VI. Good of the Order & Announcements

2024-2025 WDC Board Members

| Name | Employed by/Serving | Represents |
|--|---|--|
| 1. Michael Cade <i>Chairperson</i> | Thurston County EDC | Business: Economic Development <i>Committee Assignment: EFC, BaSE</i> |
| 2. Dr. Lorie Thompson <i>Vice-Chairperson</i> | Capital STEM Alliance | K-12 Education <i>Committee Assignment: EFC</i> |
| 3. Christina Riley <i>Secretary/Treasurer</i> | Labor and Apprenticeship Representative | Labor-Apprenticeship <i>Committee Assignment: EFC, Priority Populations</i> |
| <i>Grays Harbor County Representatives</i> | | |
| 4. Alissa Shay <i>Previous Chair</i> | Port of Grays Harbor | Business: Logistics Cross Sector <i>Committee Assignment: EFC</i> |
| 5. Vacant | | |
| 6. Vacant | | |
| <i>Lewis County Representatives</i> | | |
| 7. Richard DeBolt | Lewis County EDC | Business: Economic Development <i>Committee Assignment: BaSE</i> |



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| 8. Peter Lahmann | Port Commissioner | Business: Economic Development Committee Assignment: One-Stop, Priority Populations |
| 9. Vacant | | |
| <i>Mason County Representatives</i> | | |
| 10. Jacquelin Earley | Sierra Pacific Industries | Business: Wood Products Manufacturing Committee Assignment: EFC, BaSE |
| 11. Derek Epps | Seattle Shellfish | Business: Aquaculture/ Food Production Committee Assignment: EFC |
| 12. Vacant | | |
| <i>Pacific County Representatives</i> | | |
| 13. Sue Yirku | Pacific County EDC | Business: Economic Development Committee Assignment: BaSE |
| 14. Jeanne Brooks | Azure Strategy | Business: Private Sector Committee Assignment: |
| 15. Jovon Vaughn | Willapa Harbor Chamber | Business: Private Sector Enterprise Committee Assignment: |
| <i>Thurston County Representatives</i> | | |
| 16. Angela White | Olympia Master Builders | Business: Construction Trades Committee Assignment: BaSE |
| 17. David Schaffert | Thurston County Chamber | Business: Private Sector Enterprise Committee Assignment: EFC, BaSE |
| <i>Regional Representatives</i> | | |
| 18. Jonathan Pleger | Morningside | CBO/Serves Disabled Populations Committee Assignment: EFC, Priority Populations |
| 19. Clint Bryson | IBEW Local 76 | Labor Organization Committee Assignment: |
| 20. Vacant | Employment Security Department | Wagner Peyser Employment Service Committee Assignment: |
| 21. Cheryl Heywood | Timberland Regional Library | CBO/Serves All Populations Committee Assignment: EFC, One-Stop, ABEL |
| 22. Vacant | | Basic Education Acquisition (BedA) Committee Assignment: |
| 23. Dr. Carli Schiffner (Nominee) | Grays Harbor College | Post-Secondary Higher Education Committee Assignment: |



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| 24. Bob Guenther | Thurston, Lewis, Mason Counties Labor Council | Organized Labor Committee Assignment: BaSE |
| 25. Jason Reed | WA DSHS/Community Services | TANF-DSHS Committee Assignment: Priority Populations |
| 26. Tricia Wiltse | WA DSHS/DVR | Vocational Rehab Committee Assignment: One-Stop, Priority Populations |

2024 Consortium Members

| Name | Representing County |
|---|---------------------|
| Commissioner Sharon Trask <i>Consortium Chair-Chief Local Elected Official</i> | Mason |
| Commissioner Patrick "Jerry" Doyle | Pacific |
| Commissioner Sean Swope | Lewis |
| Commissioner Kevin Pine | Grays Harbor |
| Commissioner Carolina Mejia | Thurston |

Workforce Development Speak (Commonly Used Acronyms)

| | | | |
|----------------|---|--------------|---|
| ABE | Adult Basic Education | IFA | Infrastructure Funding Agreement |
| CBO | Community Based Organizations | ITA | Individual Training Account |
| CJ | Community Jobs | MOU | Memorandum of Understanding |
| CLEO | Chief Local Elected Official | MyJOB | My Journey Out Beyond |
| CSO | Community Service Offices | OJT | On the Job Training |
| DOL | Department of Labor | OURR | Opioid Use Reduction & Recovery |
| DSHS | Department of Social and Health Services | TAA | The Trade Adjustment Assistance |
| DVR | Division of Vocational Rehabilitation | TANF | Temporary Assistance for Needy Families |
| ESD | Employment Security Department | WDA | Workforce Development Areas |
| DW | Dislocated Worker | WEX | Work Experience |
| ESD 113 | Educational Service District – Capital Region | WIOA | Workforce Innovation & Opportunity Act |



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|------|------------------------------------|-------|---|
| ETPL | Eligibility Training Provider List | WTECB | Workforce Training & Education Coordinating Board |
|------|------------------------------------|-------|---|

PacMtn Board Member Values

Customer needs are priority #1. Ensure all counties are included.

Innovate and be creative.
Honor diverse perspectives.

In all things demonstrate: Integrity, honesty, transparency, personal excellence, constructive self-assessment, continuous self-improvement, and mutual respect

Duty of Attention = Full participation and Practical inquiry

Duty of Allegiance = Address conflict of interest & confidentiality, care about funding sources & potential opportunities

Duty of Agreement = Abide by Federal, State & Local laws and PacMtn mission, vision, values, services, policies & programs

Board Member Reminders

Conflict of Interest: In accordance with the Workforce Innovation and Opportunity Act and the standards of honorable business practice. Workforce Development Council members (WDC), as well as members of WDC Committees and Task Forces, who directly represent, are employed by, or act as consultants to organizations or agencies having business before the Council shall not vote on any matter or issue regarding said organization or agency. Any member having a conflict of interest will declare the conflict prior to any discussion on the matter and must recuse themselves from any formal action related to the conflict.

Concern about misuse of public resources: PacMtn Board of Directors takes seriously all matters of fiscal integrity and the ethical and lawful conduct of its business. Any concerns about fraud, abuse or unethical conduct should be reported to a Board Officer, the CEO or the [State Auditor's Office \(SAO\)](#).

- In late January, PacMtn hosted the Washington Workforce Association's (WWA) annual Hill Climb and quarterly board meeting. This year's legislative focus is on HB2230 – Promoting Economic Inclusion by Establishing the Economic Security for All (EcSA) program. The bill is currently out of committee and awaits review by the House Appropriations Committee (as of 2/5/2024). HB2230 aims to formalize the highly successful EcSA program and streamline its funding model, which currently relies on a series of budget provisos. WWA collaborated with the Association of Washington Business (AWB), enabling both organizations to present a unified legislative agenda centered on crucial workforce development issues. Local Workforce Development boards were strongly represented, with nearly 40 participants including staff, key partners, and employers, joining forces with AWB's contingent, totaling nearly 100 individuals who engaged with nearly all representatives. The event was deemed a success, with legislators expressing strong support for codifying the bill.
- PacMtn CEO, William Westmoreland and Chief Program Officer, Dan Cooling attended the **2024 ALICE Summit in New Orleans, LA**. They joined a delegation from Washington and had the chance to explore United for ALICE's latest Economic Viability Dashboard and promising strategies for supporting ALICE households. The event also provided an excellent platform for networking with United Way organizations from across Washington State. Stay tuned for further updates as PacMtn delves deeper into understanding this expanding population.
- In early December, PacMtn received notification from Thurston County that we were not chosen for the second round of the **Treatment Sales Tax** program. Consequently, PacMtn implemented significant adjustments to the Pathways Home program, which offers transition services pre and post-release at both the Thurston and Lewis County detention centers. As part of the revised plan, PacMtn terminated the subcontractor for programming and transitioned to an in-house staffing model. This restructuring enabled PacMtn to overhaul the budget, reducing program costs while enhancing integration with PacMtn's PREP program, which serves the target population in Thurston County.

Previously, PacMtn subcontracted case management in Lewis County through the Employment Security Department (ESD). By realigning strategies, the Pathways

program now capitalizes on ESD's established work and relationships within the Lewis facility. The Pathways program is slated to run through the end of the calendar year and may extend into the first quarter of 2025, providing additional time to achieve program outcomes.

- As the **Economic Security for All (EcSA)** program evolves, local workforce boards face persistent challenges regarding ESD oversight. Per contract requirements, LWDBs must meet specific targets (enrollments, training, and employment at a self-sufficient wage) and corresponding expenditures. For the second time, PacMtn's contractor has successfully achieved key targets but fell short on spending targets. Consequently, PacMtn is obligated to return \$88K to ESD for redistribution to other LWDBs capable of utilizing the funds.

A significant factor contributing to this shortfall is PacMtn's program design, which relies on multiple resources to achieve outcomes. While this approach lowers program costs, ESD deems it deficient, resulting in reduced funding. Despite ongoing discussions between PacMtn and the WWA regarding improvements to the funding model, there has been no progress in persuading ESD to adopt a new approach. In the upcoming weeks, WWA will lead further discussions in the hopes of reaching a compromise.

The **PacMtn Board Meeting & Winter Retreat** is swiftly approaching, featuring a packed agenda with crucial topics. The event is scheduled for February 22 at Talking Cedar from 8:00 am to 4:00 pm. During the board meeting, members will have the opportunity to provide input and take action on the final Local Plan and the corresponding integrated service delivery system agreement – the One Workforce System MOU & IFA. Throughout the retreat, members will actively participate in discussions on board committee work, the ALICE population, and other stakeholder engagements related to the new 4-year and MOU. The current Local Plan draft and System MOU can be found on [PacMtn's website](#)

Stories of Hope and Impact

Shared from our partners at Equus:

“Participant enrolled in DW/Opioid was a military officer transitioning into civilian life. He was injured while serving his country and was honorably discharged. He attended the A&P training paid for by the WIOA program and successfully completed the training. He has persevered and has landed an incredible opportunity by obtaining full time employment with New World Aviation, through Aerotech as a contractor, making \$35.00 per hour as an Aircraft Tech. He is still employed as of this day.”



PacMtn WDC Board Meeting

Meeting Minutes

January 25, 2024 | 2:00p

PacMtn Offices & Online via Microsoft Teams

Attendees:

Board Members: Vice Chair-Dr. Lorie Thompson, Alissa Shay, Peter Lahmann, Jacquelin Earley, Sue Yirku, Jeanne Brooks, Jovon Vaughn, David Schaffert, Michael Cade, Jonathan Pleger, Christina Riley, Clint Bryson, Cheryl Heywood, Bob Guenther, Jason Reed, Tricia Wiltse

Consortium Members: None

PacMtn Staff: William Westmoreland, Arissa De Lima, Dan Cooling, Katherine Payne, Christina Gorman, Melody Pajaro, Megan Fiess, Wes Smith, Jeannie House

Guests: Sam Michell, Kayl Flint, Dr. Carli Schiffner

I. Welcome & Leadership Reports

- a. Welcome & Self Introductions – Dr. Lorie Thompson, Vice Chair called the meeting to order at 2:03p
- b. Establish Quorum & Review Today's Agenda – Quorum was established and the agenda was reviewed at this time with no questions.
- c. Board Chair Comments – There were no comments at this time.
- d. CEO Report – William Westmoreland reviewed highlights from his CEO Report. Full report can be found on the PacMtn website at www.pacmtn.org.

II. Action: Consent Agenda

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

- a. **Action Item:** Motion to Approve 11/16/2023 Board Minutes
Bob Guenther motioned to approve the items in the Consent Agenda as presented.
Peter Lahmann seconded. **Motion Carries.**

III. Discussion & Action Items

- a. **Discussion and Action Item:** Policy Update – WIOA Administrative Policy Expense Reimbursement #3035R1

Arissa De Lima reviewed the changes made to WIOA Administrative Policy Expense Reimbursement #3035R1.

William further explained the difficulty of managing within per diem due to current economic conditions in our region.

There were no questions on this item.



- i. **Action Item:** Motion to Approve WIOA Administrative Policy Expense Reimbursement #3035R1
Javon Vaughn motioned to approve WIOA Administrative Policy Expense Reimbursement #3035R1. Michael Cade seconded. **Motions carries.**

b. **Discussion Item:** Regional Strategic Plan (Local Plan) Update

Megan Fiess led this discussion. She reviewed updates to the Regional Strategic Plan and that comments have been received and acknowledged. Megan shared that the public comment period will close at 11:59pm on February 6, 2024, with updates available on February 7, 2024.

The Board will receive a staff memo with all the public comments documented including the final draft at the Winter Board Retreat on February 22, 2024.

William showed his appreciation for the team that worked on the Local Plan and their dedicated time and efforts made in this.

Jacquelin Earley queried about the state plan being drafted now and how it will impact our plan.

William reviewed that priorities and goals were shared by the state and PacMtn received guidance on what to write to. PacMtn has participated in providing input for the state plan and expects the process to go through easily.

Megan mentioned that Point North has gone through both state and local draft plans and provided guidance on where we should focus more in labor market information and regional analysis section around green jobs. Megan will be meeting with them this week.

- c. **Discussion and Action Item:** WWA Response to WorkSource System Policy 1015
 - i. **Action Item:** Motion to support the coordinated response to the WorkSource System Policy 1015 from the Washington Workforce Association, including PacMtn's CEO Signature.

William led the discussion and reviewed items outline in the Memo received by the Board.

There were no questions on this item.

Jacquelin Earley motioned to Approve to support the coordinated response to the WorkSource System Policy 1015 from the Washington Workforce Association,



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including PacMtn's CEO Signature. Alissa Shay seconded. Motion carries.

- d. **Discussion and Action Item:** Reappointment of Board Members (Attachment #6)
 - i. **Action Item:** Motion to Approve Reappointment of Board Terms and Recommend Do Pass for the Consortium
 1. Alissa Shay, Port of Grays Harbor, Grays Harbor County Representative, 3 year term – Expiring June 30, 2026
 2. Michael Cade, Thurston County Economic Development Council, Thurston County Representative, 3 year term – Expiring June 30, 2026William leads the discussion. Jacquelin Earley Motioned to Approve Reappointment of Board Terms and Recommend Do Pass for the Consortium. Cheryl Heywood seconds. Alissa Shay and Michael Cade Abstain.

- e. **Discussion and Action Item:** Nomination and Motion to Approve New WDC Board Officers

Alissa led this discussion by explaining the Board Chair duties and qualifications. She nominated Michael Cade. She then suggests he fills the full two year seat of the Board Chair. She then suggested that Michael would identify an incoming chair to nominate by the end of 2024 as outlined by the Bylaws. This would provide one year of mentorship to an elected incoming chair.

Lorie asks if it is traditional practice but not policy that someone be mentored for a year before becoming chair.

William explained that the officer position of an incoming chair is in described in the Bylaws but making the choice to be nominated for the incoming chair is seen as a mentoring process. He also mentioned that previous leadership aides the current chair to identify current Board members that would be interested in the Chair position and take time to discuss the expectations and responsibilities.

- i. **Action Item:** Motion to Approve New WDC Board Chair
Alissa Shay motioned to Approve Michael Cade as WDC Board Chair. Cheryl Heywood seconded. Michael Cade abstains. **Motion passes.**
- ii. **Action Item:** Motion to Approve New WDC Board Secretary/Treasurer
Cheryl Heywood Motioned to Nominate Christina Riley as WDC Board Secretary/Treasurer. Pete Lahmann Seconds. Christina Riley abstains. **Motion Passes.**

IV. Executive Session.

No Executive Session requested at this time



- V. Committee & Task Force Updates- Referred to Handout
 - a. One Stop Committee (One-Stop)
 - b. Priority Populations
 - c. Business and Sector Engagement (BaSE)
 - d. Adult Basic Education & Literacy (ABEL)

VI. Good of the Order & Announcements

Cheryl Heywood shared that the TRL board of trustees has allocated \$2.21 billion for the construction of a new library in Randell, with the aim of completing it by December. Additionally, in 2023, a total of 1.9 million ebooks and audiobooks were borrowed, ranking us among the top 55 libraries globally. The Aberdeen library is set to undergo significant renovation work this year.

Bob Guenther announced that Lewis County Transit is constructing a hydro refuel station, employing apprenticeship utilization. An announcement is scheduled for tomorrow regarding the biodiversity opportunity zone for biofuels.

Jovon Vaughn started to share and spread awareness of Ilwaco Landing fire earlier in the week. Sue Yirku continued the discussion around current challenges and resources the community is seeking.

William reminded the Board that the upcoming Board Retreat on February 22, 2024 will be held at Talking Cedar in Rochester.

Jacquelin showed appreciation for the PacMtn staff that attended the apprenticeship graduation at Elma High School.

Meeting adjourned at 3:28p

Submitted by: Arissa De Lima, WDC Board Liaison

2023-2024 WDC Board Members

| Name | Employed by/Serving | Represents |
|---|----------------------------------|---|
| 1. Alissa Shay Chairperson | Port of Grays Harbor | Business: Logistics Cross Sector Committee Assignment: EFC |
| 2. Vacant Vice-Chairperson | | |
| 3. Tennille Johnson Secretary/Treasurer | Wagner-Peyser Employment Service | Business: Employment Security Committee Assignment: EFC, One-Stop |



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| <i>Grays Harbor County Representatives</i> | | |
|--|---|---|
| 4. Lynnette Buffington | Greater Grays Harbor | Business: Economic Development Committee Assignment: BaSE |
| 5. Julianne Hanner | Hanner Enterprises | Business: Private Enterprise Committee Assignment: |
| <i>Lewis County Representatives</i> | | |
| 6. Richard DeBolt | Lewis County EDC | Business: Economic Development Committee Assignment: |
| 7. Peter Lahmann | Port Commissioner | Business: Economic Development Committee Assignment: One-Stop, Priority Populations |
| 8. Vacant | | |
| <i>Mason County Representatives</i> | | |
| 9. Jennifer Baria | Mason County EDC | Business: Economic Development Committee Assignment: BaSE |
| 10. Jacquelin Earley | Sierra Pacific Industries | Business: Wood Products Manufacturing Committee Assignment: |
| 11. Derek Epps | Seattle Shellfish | Business: Aquaculture/ Food Production Committee Assignment: EFC |
| <i>Pacific County Representatives</i> | | |
| 12. Sue Yirku | Pacific County EDC | Business: Economic Development Committee Assignment: BaSE |
| 13. Vacant | | |
| 14. Vacant | | |
| <i>Thurston County Representatives</i> | | |
| 15. Angela White | Olympia Master Builders | Business: Construction Trades Committee Assignment: |
| 16. David Schaffert | Thurston County Chamber | Business: Private Sector Enterprise Committee Assignment: EFC, BaSE |
| 17. Michael Cade | Thurston County EDC | Business: Economic Development Committee Assignment: EFC, BaSE |
| <i>Regional Representatives</i> | | |
| 18. Jonathan Pleger | Morningside | CBO/Serves Disabled Populations Committee Assignment: EFC, Priority Populations |
| 19. Christina Riley | Labor and Apprenticeship Representative | Labor-Apprenticeship Committee Assignment: EFC, Priority Populations |
| 20. Clint Bryson | IBEW Local 76 | Labor Organization Committee Assignment: |
| 21. Cheryl Heywood | Timberland Regional Library | CBO/Serves All Populations Committee Assignment: EFC, One-Stop, ABEL |
| 22. Jennifer Barber | South Puget Sound CC | Basic Education Acquisition (BedA) Committee Assignment: EFC, ABEL |
| 23. Dr. Bob Mohrbacher | Centralia Community College | Post-Secondary Higher Education Committee Assignment: |
| 24. Dr. Lori Thompson | Capital STEM Alliance | K-12 Education Committee Assignment: |



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| 25. Bob Guenther | Thurston, Lewis, Mason Counties Labor Council | Organized Labor Committee Assignment: BaSE |
| 26. Jason Reed | WA DSHS/Community Services | TANF-DSHS Committee Assignment: Priority Populations |
| 27. Vacant | WA DSHS/DVR | Committee Assignment: |

Workforce Development Speak (Commonly Used Acronyms)

| | | | |
|----------------|--|--------------|--|
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Concern about misuse of public resources: PacMtn Board of Directors takes seriously all matters of fiscal integrity and the ethical and lawful conduct of its business. Any concerns about fraud, abuse or unethical conduct should be reported to a Board Officer, the CEO or the [State Auditor's Office \(SAO\)](#).



MEMORANDUM

To: PacMtn Board of Directors

Date: February 22, 2024

Subject: Board Member Nominations & Continuing Board Terms

Background

PacMtn's Workforce Board follows the requirements called out in the federal law. We have 26 members with a majority that are representatives of business in the local area. Each County Commission appoints 3 of those Members. Those business representatives are to:

- (i) be owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority;
- (ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and
- (iii) are appointed from among individuals nominated by local business organizations and business trade associations;

Additionally, there are members appointed that represent important agency stakeholders and content experts needed to conduct the work of a Council. Those are Members that represent Apprenticeship, Employment Security and mission-aligned community based organizations, for example. Our By-laws detail that Board appointments are staggered for 2, 3 or 4 years. Once appointed, the subsequent appointments (for a maximum of 3 terms) are for three years. All terms begin on the first day of July and shall end on the last day of June.

Current Members requesting reappointment to the PacMtn Board of Directors are:

- Jonathan Pleger, Morningside, Regional Representative, CBO/Serves Disabled Populations

PacMtn's mission is to lead dynamic regional workforce development that enhances economic success

201 5th Ave SW Suite 401 Olympia, WA 98501 | www.pacmtn.org



Applicant renewal materials are available for your review.

New Members to be appointed to the PacMtn Board of Directors have been nominated by either the relevant County, known recommending entity or the agency director. Those nominees include:

- Dr. Carli Schiffner, Grays Harbor College, Regional Representative, Post-Secondary Higher Education

Recommendation and/or Recommended Motion

Move to Approve Reappointment and Appointment to Board of Directors as presented and Recommend Do Pass to the Consortium

*** Page Numbers will populate starting on the second page*



MEMORANDUM

To: PacMtn WDC Board of Directors

Subject: Regional Strategic Plan Public Comment Period and Plan Acceptance

Date: 02/22/2024

Background:

In 2023, PacMtn developed a [Regional Strategic Workforce Plan](#) for the next four years. This local plan will serve as a blueprint for shaping a successful future for the region’s workforce. The planning process is designed to assess the current landscape across the PacMtn region, identify opportunities, and set a clear direction for collective efforts. Our goal is to build a regional workforce development system that serves employers and job-seekers and strives to grow our economy by training workers for the jobs of tomorrow.

The local plan will serve as a guiding document that outlines priorities, objectives, and strategies for PacMtn over the next four years. It will provide a framework for decision-making, resource allocation, and collaboration across all of PacMtn’s partners. By developing this plan we can maximize the impact of our work and create sustainable pathways to prosperity for job-seekers and businesses alike.

The 30-day public comment period is closed, public comment has been recorded and revision to the plan has taken place. See the addendum to the packet shared on the screen for updates to the plan.

Next Steps:

| | |
|----------------|---|
| April 17, 2024 | State comments on draft local plans transmitted to LWDB’s following review. |
|----------------|---|

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|-----------------|--|
| May 15, 2024 | Final, signed local plans due to the Workforce Board and ESD. |
| May 27-28, 2024 | Workforce Board takes action on local plans on behalf of the Governor. |
| June 2024 | Local plans approved by the Governor. |
| June 28, 2024 | Local Chief Elected Officials and LWDBs notified by Workforce Board of Governor approval of their local plans (official correspondence to follow). |

Recommended Action:

Recommendation of Motion to Approve the 2024-2028 Regional Strategic Plan for Submission to the Workforce Training and Education Coordinating Board.

| Submission Date | First Name | Last Name | Phone Number | Affiliation or Organization | Overall, how satisfied are you with the proposed plan? | What aspects of the plan do you think are most effective in addressing local workforce needs? | Are there any areas of the plan that you believe need improvement? If so, please specify. | Do you have any specific suggestions for how the plan could be improved or modified? | In your opinion, how well does the plan address the needs of diverse populations within our community? | Do you have any other comments or feedback you would like to share about the plan? | Staff Recommendations |
|-----------------|------------|-----------|----------------|-----------------------------|--|--|---|--|---|--|--|
| 6-Feb-24 | Mei | Taylor | (360) 605-4734 | ESD | Satisfied | | | <p>Pg. 94 - Facilitating Access through Technology - 2nd paragraph, last line: "...allows WorkSource staff to see more customers in a shorter amount of time." How is time saved? Suggest omitting "in a shorter amount of time."</p> <p>Pg. 96 - "Per the Employment Security Department website answer to "What are unemployment benefits" the following helps us further understand what "as quickly as possible" means." The statement explains what unemployment benefits are but does not define "as quick as possible" Suggest eliminating statement, and replacing with heading, "What are Unemployment Benefits"</p> <p>Pg. 104 - 3rd paragraph, 1st sentence: "Dislocated workers facing layoffs or plant closures..." This does not apply to only those affected by plant closures. Suggest replacing "plant" with "Business"</p> <p>Pg. 109 - 1st paragraph, 1st sentence: "... staff suspect an individual is unable to..." Suggest change to, "staff assesses that an individual may be unable to..."</p> <p>Pg. 110 - Last sentence: "The following table shows the referral options..." There are other means of referral. Suggest change to, "The following table shows some of</p> | | | Accept suggested revisions as provided. |
| 5-Feb-24 | Sam | Mitchell | (253) 260-2320 | ESD | Satisfied | The regional analysis of economic conditions was very thorough and created a foundation for the overall plan and its strategies. | <p>System Integration and Delivery Chart (Customers/Community; Goals) (p. 59): Recommend adding "3. Increase job seeker participation in workforce system." This goal aligns with the earlier presented data showing low labor force participation in the area.</p> <p>Local Workforce Development System Partners Chart (JVSG Programs) (p. 71): Under Services Provided, add "and Consolidated Veteran Services Representatives (CVSRs)." Due to recent changes, the area now has two CVSR positions, one DVOP, and no LVERs.</p> <p>Also, change "(especially homeless veterans)" to "(as defined by USDOL/VETS)." Homelessness is one of 1 of 8 significant barriers defined for DVOP services in VPLs 03-14, 04-14, and 08-14). The guidance does not stratify the barrier types.</p> <p>Local Workforce Development System Partners Chart (JVSG Programs) (p. 71): Under Population Served, eliminate "funds support services." The grant does not directly fund expenditure on supportive services. It does, however, connect veterans with resources in the WorkSource system and referral organizations in the community that provide various supportive services.</p> | Yes. Please see item above. | The plan is very effective at identifying needs and strategies for serving diverse populations in WDA2. | None. | <p>System Integration and Delivery Chart: in consultation with the commenter, we've agreed to keep the existing language and commit to continuous quality improvement.</p> <p>Local Workforce Development Systems Partners Chart pg 71: Accepted all requested revisions</p> <p>Change "especially homeless veterans"; Accept requested revision</p> |
| 23-Jan-24 | Anne | Goranson | (360) 480-1904 | ESD | Satisfied | | | | | | Accept suggested revision: Unemployment insurance payments (benefits) are intended to provide temporary financial assistance to unemployed workers who are unemployed through no fault of their own. |



MEMORANDUM

To: PacMtn WDC Board of Directors

Subject: [One Workforce System MOU and IFA Draft](#) Approval

Date: 02/22/2024

Background:

Annually, PacMtn convenes partners to create and establish a system budget for the WorkSource Thurston County Comprehensive Site. Known as the Infrastructure Funding Agreement (IFA), it is included in our system MOU. Typically, only the IFA is modified during the agreement period, however, this past year we did make some language changes to the MOU to align with Washington state policies that required signature approval.

Since the state plan, currently named the Talent and Prosperity Plan (TAP Plan), and our local plan, known as PacMtn Strategic Plan, are due to be updated this year, we need to update our MOU again this year to get back on schedule. Once we obtain signatures this year, the MOU will not have to be negotiated again for 3 years and we will return to only negotiating the IFA annually.

Language Changes:

- Strategic Vision Section Updated
- Regional Service Delivery Goals Updated
- Initiative Section Deleted – this section is no longer necessary as service delivery goals and initiatives were redundant.
- Wagner Peyser performance language that referred to an assessment was eliminated per last year's addendum.
- Eliminated Co-Enrollment into Title 1b and Functional Teams – Replaced with a section on PacMtn Local Board Standing committees. Functional teams did not materialize as written and co-enrollment into Title 1b section over emphasized Title 1b, inferring all collaborative activity runs through one program. It is my understanding that decision making and strategic planning will primarily run through local board standing committees in the future rather than partner functional teams.
- Eliminated Definitions at the end – these were incomplete and not necessary.
- IFA partners will be updated and cost will be redistributed using the existing methodology within the MOU.

Next Steps:

As per the requirements of the current system MOU/IFA, the following is a timeline to reach consensus and achieve a fully executed MOU/IFA for PY2024 – PY2027:

1. Anticipated MOU/IFA Draft release:
 - a. Release of the draft for final negotiations: 2/23/2024
 - b. Direct contact with all signers (email/calls): 2/23/2024
 - c. 1:1 Weekly feedback and information sessions: 2/23/2024 – 3/14/2024
 - d. Final input and closing negotiations: 3/15/2024
 - e. Signature required to meet state deadline: 3/15/2024

Recommended Action:

Recommendation to Approve to Move the OneWorkforce-PacMtn WorkSource System MOU into the 3-week negotiation period.