



## PacMtn WDC Consortium Meeting

11/30/2023

1:00p - 3:00p

PacMtn Offices or Virtually via Microsoft Teams

*Join via Microsoft Teams*

Meeting ID: 223 864 340 376

Passcode: R5oz2b

- I. Convene: Welcome - Consortium Chair
  - a. Welcome & Self Introductions
  - b. Establish Quorum & Review Today's Agenda
  - c. Board Chair Comments
  - d. CEO Report (Attachment #1)
  
- II. Action: Consent Agenda

*The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.*

  - a. **Action Item:** Motion to Approve 06/29/2023 Consortium Meeting Minutes (Attachment #2)
  
- III. Action Item & Discussion
  - a. **Discussion and Action Item:** Confirm Board Nominees and Reappoint Board Membership
    - i. **Discussion:** Review of Appointment Process and Vacancies (Attachment #3)
    - ii. **Action Item:** Motion to Approve and Confirm Nominee to the WDC Board
      1. Jeanne Brooks, Azure Strategy, Director, 3 year term - Expiring June 30, 2026
      2. Jovon Vaughn, Willapa Harbor Chamber of Commerce, Executive Director, 3 year term - Expiring June 30, 2026
      3. Tricia Wiltse, WA DSHS/DVR, 3 year term - Expiring June 30, 2026
    - iii. **Action Item:** Motion to Reappoint Board Members Term
      1. Christina Riley, Regional Labor and Apprenticeship Representative, 3 year term - Expiring June 30, 2026
  - b. **Discussion Item:** Interlocal Agreement Amendment (Attachment #4)
  - c. **Discussion and Action Item:** Consortium Chair
    - i. **Discussion:** Review Selection of Consortium Chair and Term
    - ii. **Action Item:** Motion to Approve Consortium Chair for 2 Year Term



IV. Fiscal Items

- a. **Discussion and Action Item:** PY23 Final Budget (Attachment #5)
  - i. **Action Item:** Motion to Approve PY23 Final Budget as presented
    - 1. Executive Finance and WDC Board reviewed all materials and recommends to the Consortium a DO PASS and offers a Motion to Approve
- b. **Discussion Item:** PY23 Q1 - Quarterly Financial Statement (Attachment #6)

V. Discussion & Deliberation: Good of the Order & Public Comment

**2023-2024 Consortium Members**

Name	Representing County
Commissioner Sharon Trask <i>Consortium Chair-Chief Local Elected Official</i>	Mason
Commissioner Patrick "Jerry" Doyle	Pacific
Commissioner Scott J Brummer	Lewis
Commissioner Kevin Pine	Grays Harbor
Commissioner Carolina Mejia	Thurston

**Workforce Development Speak (Commonly Used Acronyms)**

ABE	Adult Basic Education	IFA	Infrastructure Funding Agreement
CBO	Community Based Organizations	ITA	Individual Training Account
CJ	Community Jobs	MOU	Memorandum of Understanding
CLEO	Chief Local Elected Official	MyJOB	My Journey Out Beyond
CSO	Community Service Offices	OJT	On the Job Training
DOL	Department of Labor	OURR	Opioid Use Reduction & Recovery
DSHS	Department of Social of Health Services	TAA	The Trade Adjustment Assistance
DVR	Division of Vocational Rehabilitation	TANF	Temporary Assistance for Needy Families
ESD	Employment Security Department	WDA	Workforce Development Areas
DW	Dislocated Worker	WEX	Work Experience
ESD 113	Educational Service District - Capital Region	WIOA	Workforce Innovation & Opportunity Act
ETPL	Eligibility Training Provider List	WTECB	Workforce Training & Education Coordinating Board



### PacMtn Board Member Values

Customer needs are priority #1. Ensure all counties are included.

Innovate and be creative.  
Honor diverse perspectives.

In all things demonstrate: Integrity, honesty, transparency, personal excellence, constructive self-assessment, continuous self-improvement, and mutual respect

**Duty of Attention** = Full participation and Practical inquiry

**Duty of Allegiance** = Address conflict of interest & confidentiality, care about funding sources & potential opportunities

**Duty of Agreement** = Abide by Federal, State & Local laws and PacMtn mission, vision, values, services, policies & programs

### Board Member Reminders

**Conflict of Interest:** In accordance with the Workforce Innovation and Opportunity Act and the standards of honorable business practice. Workforce Development Council members (WDC), as well as members of WDC Committees and Task Forces, who directly represent, are employed by, or act as consultants to organizations or agencies having business before the Council shall not vote on any matter or issue regarding said organization or agency. Any member having a conflict of interest will declare the conflict prior to any discussion on the matter and must recuse themselves from any formal action related to the conflict.

**Concern about misuse of public resources:** PacMtn Board of Directors takes seriously all matters of fiscal integrity and the ethical and lawful conduct of its business. Any concerns about fraud, abuse or unethical conduct should be reported to a Board Officer, the CEO or the [State Auditor's Office \(SAO\)](#).