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PacMtn WDC Consortium Meeting

Date: 4/20/2026

Time: 1:00 pm to 2:00 pm

Location: Virtually via [Microsoft Teams](#)

Meeting ID: 234 891 408 090 82

Password: Vv7YT9Xu

I. Convene: Welcome – Consortium Chair

- A. Self-Introductions
- B. Establish Quorum
- C. Review of Today's Agenda
- D. WDC Officer Comments
- E. CEO Report

II. Consent Agenda- Motion to Approve

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full Board discussion.

- A. Approval of December 11, 2025 Consortium Minutes ([Attachment #1](#)) Pages 3-5

III. Action or Discussion Items

- A. Discussion & Action Item: Board Member Appointment ([Attachment #2](#)) Pages 6-7
 - i. Motion to Approve and Confirm Nominee, Antony Barren, to the PacMtn WDC Board – Pacific County Representative, three-year term expiring February 2029
 - ii. Motion to Approve and Confirm Nominee, Tiffany Hayden, to the PacMtn WDC Board – WA DSHS/Community Services Representative, three-year term expiring February 2029

- B. Discussion Item: Review of OBH Quarterly 1 & 2 Reports ([Attachment #3](#)) Page 8

IV. Elected Official Reflections

V. Discussion & Deliberation: Good of the Order & Public Comment



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2025-2026 Consortium Members

Name	Representing County
Commissioner Sharon Trask <i>Consortium Chair-Chief Local Elected Official</i>	Mason
Commissioner Patrick “Jerry” Doyle	Pacific
Commissioner Sean Swope	Lewis
Commissioner Rick Hole	Grays Harbor
Commissioner Rachel Grant	Thurston

Workforce Development Speak (Commonly Used Acronyms)

ABE	Adult Basic Education	MOU	Memorandum of Understanding
CBO	Community Based Organizations	MyJob	My Journey Out Beyond
CJ	Community Jobs	NDWG	National Dislocated Worker Grants
CLEO	Chief Local Elected Official	OBH	Opportunity Begins Here
CSO	Community Service Offices	OJT	On the Job Training
DOL	Department of Labor	OURR	Opioid Use Reduction & Recovery
DSHS	Department of Social and Health Services	RSW	Revised Code of Washington
DVR	Division of Vocational Rehabilitation	REO	Reentry Employment Opportunities
ECSA	Economic Security for All	SSP	Self Sufficiency Plan
ESD	Employment Security Department	TAA	The Trade Adjustment Assistance
DW	Dislocated Worker	TANF	Temporary Assistance for Needy Families
ESD 113	Educational Service District - Capital Region	WDA	Workforce Development Areas
ETPL	Eligibility Training Provider List	WEX	Work Experience
IFA	Infrastructure Funding Agreement	WIOA	Workforce Innovation & Opportunity Act
ITA	Individual Training Account	WTECB	Workforce Training & Education Coordinating Board
MISA	Matched Investment Savings Account		



Attachment #1

PacMtn WDC Consortium Meeting

Meeting Minutes

December 11th 2025 | 1:00p

PacMtn Offices & Online via Microsoft Teams

Attendees:

Consortium Members: Commissioner Trask, Commissioner Doyle, Commissioner Grant, Commissioner Hole

PacMtn Staff: William Westmoreland, Wilford Yeager, Dan Cooling, Christina Gorman

- I. Convene: Welcome – Consortium Chair
 - a. Welcome & Self Introductions - Commissioner Trask began the meeting with introductions at 1:02pm.
 - b. Establish Quorum & Review Today's Agenda - Quorum was established and the agenda was reviewed at this time with no questions. Commissioner Trask offered assistance and support for those that need it, due to flooding.
 - c. Board Chair Comments - There were no comments at this time.
 - d. CEO Report - William Westmoreland reviewed highlights from his CEO Report. Full report can be found on the PacMtn website at www.pacmtn.org.

II. Action: Consent Agenda

The Consent Agenda is a SINGLE item for Board consideration that encompasses items the Board would typically approve with little comment. Procedural items such as approval of Minutes, or other legal or housekeeping items are appropriate for a Consent Agenda. There can be explanation of items, but there is no discussion of the Consent Agenda. If discussion is warranted or requested ANY item can be immediately removed and placed on the regular Agenda for full board discussion.

- a. **Action Item:** Motion to Approve 09/18/2025 Joint Board and Consortium Meeting Minutes (Attachment #1)

Commissioner Hole motioned to approve the items in the Consent Agenda as presented. Commissioner Doyle seconded. **Motion Carries.**

III. Discussion & Action Items

- a. **Discussion and Action Item:** Board Member Appointment (Attachment #2)

William reviewed the board appointments; there were no questions.

- i. Action Item: Motion to Approve and Confirm Nominees to the WDC Board of Directors
 - Thurston County Representative: Dennis Neal, Founder and CEO, NW Resources LLC, 3-year term- Expiring June 30, 2028
 - Lewis County Representative: Todd Chaput, Initiatives Program Manager, Economic Alliance of Lewis County, 3-year term -Expiring



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June 30, 2028

Commissioner Grant motioned to approve and confirm nominees Dennies Neal, Thurston County Representative and Todd Chaput Lewis County Representative as presented. Commissioner Hole seconded. **Motion Carries.**

a. **Discussion Item:** Quarterly Report (Attachment #3)

William reviewed the Quarterly Report with the consortium.

Commissioner Rick Hole questioned the Pacific County data that was presented, asking whether it reflected virtual placements or physical job locations.

Commissioner Doyle expressed concern regarding the service gap in Pacific County. He questioned why job seekers are not being placed in positions within the county and inquired whether the issue is due to a lack of effort or a lack of available job opportunities

William responded that some placements have occurred outside of Pacific County and that there are ongoing regional conversations about employment, including efforts within the county. He stated that the situation is not intentional and not where he would like it to be. William added that there may be a perception that more opportunities exist outside of the community and expressed appreciation for the feedback provided

b. **Discussion Item:** WorkSource Thurston Relocation Update (Attachment #4)

William reviewed WorkSource's Relocation Update. There was no discussion at this time.

c. **Discussion Item:** Election of Board Officers (Attachment #5)

William reviewed the recommendations to elect Dr. Lore Thompson as Vice Chair and Christina Riley as Treasurer/Secretary of the Pacific Mountain WDC. There was no discussion at this time.

d. **Discussion Item:** 2026 Meeting Dates (Attachment #6)

William opened the discussion regarding the proposed 2026 meeting schedule. He requested feedback from the group and suggested the option of holding four meetings per year for consideration.

e. **Discussion Item:** Financial Statements (Attachment #7)

Wil reviewed the Financial Statements. There were no questions at this time.



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IV. Executive Session.

The Board will enter Executive Session pursuant to RCW 42.30.110(1)(f) to receive and evaluate complaints or charges brought against a public officer or employee. No action will be taken during the Executive Session. Any action resulting from the discussion will occur in open session.

The Consortium Members entered into Executive Session for 20 minutes at 2:28pm to discuss matters contained in RCW 42.30.110(1)(f).

Consortium members returned to the regular meeting at 2:28pm. No action was taken.

V. Good of the Order & Announcements

William discussed the Youth RFP, noting its intentional focus on supporting youth in transition to employment. He emphasized the goal of reaching harder-to-serve populations and underserved areas of the community, and expressed his desire for the organization to provide increased support where it is most needed

Meeting adjourned at 2:55 PM.

Submitted by: Christina Gorman, Office Support Specialist



Attachment #2

MEMORANDUM

To: PacMtn Consortium Members
From: William Westmoreland, CEO
Date: April 20 2026
Subject: Appointment and Renewal of Board Member Terms

Recommendation and/or Recommended Motion

Move to Approve Appointment of Antony Barren and Tiffany Hayden to the PacMtn Board of Directors.

Background

PacMtn’s Workforce Board follows the requirements called out in the federal law. We have 26 members with a majority that are representatives of business in the local area. Each County Commission appoints 3 of those Members. Those business representatives are to:

- (i) be owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority;
- (ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and
- (iii) are appointed from among individuals nominated by local business organizations and business trade associations;

Additionally, there are members appointed that represent important agency stakeholders and content experts needed to conduct the work of a Council. Those are Members that represent Apprenticeship, Employment Security and mission-aligned community-based organizations, for example. Our By-laws detail that Board appointments are staggered for 2, 3 or 4 years. Once appointed, the subsequent appointments (for a maximum of 3 terms) are for three years. All terms begin on the first day of July and shall end on the last day of June.

New Member(s) requesting Appointment to the PacMtn Board of Directors. These individuals have been nominated by either the relevant County Commissioners or known recommending entities or their agency director. Nominee(s) include:



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- **Regional Representative:** WA DSHS/Community Services - Tiffany Hayden, Regional Social Services Coordinator, DSHS, 3-year term - Expiring February 28, 2029.
- **Pacific County Representative:** Antony Barren, Willapa Wild, Expiring February 28, 2029

Applicant materials are available for your review.



Attachment #3

To: PacMtn Consortium Members
From: William Westmoreland, CEO
Date: April 20, 2026
Subject: Review of Opportunity Begins Here (OBH) Quarterly Reports - Q1 & Q2

Consortium Members,

Attached for your review are the Opportunity Begins Here (OBH) Quarterly Reports for Program Year 2025, Quarter 1 and Quarter 2.

These reports provide an overview of system progress, program outcomes, and key activities across the PacMtn region, including updates on the One-Stop system, communications and outreach, sector strategies, and program performance.

Highlights from the reports include:

- Continued advancement of the Opportunity Begins Here initiative, transitioning from development into operational implementation.
- Progress in strengthening coordination across the WorkSource One-Stop system, including improved partner collaboration, referral tracking, and site certification activities.
- Ongoing program delivery and outcomes across Adult, Dislocated Worker, Youth, EcSA, CRP, and WorkEx initiatives serving job seekers, businesses, and transitioning service members throughout the five-county region.
- Continued development of regional sector strategies and career pathway initiatives aligned with employer demand.

These reports are provided for informational purposes and help document system performance, operational improvements, and progress toward regional workforce goals.

Please review the attached reports in advance of our upcoming meeting. If you have any questions or would like additional information, please feel free to reach out.

Thank you for your continued leadership and support of workforce development efforts across the PacMtn region.